



THE CITY OF  
**VICTORIA**

COMMUNITY DEVELOPMENT BLOCK GRANT

2022 ANNUAL ACTION PLAN

**AUGUST 2022**

Original Version

CITY OF VICTORIA  
DEVELOPMENT SERVICES – PLANNING DIVISION  
P.O. BOX 1758  
VICTORIA, TX 77902-1758

Annual Action Plan  
2022

1

# Executive Summary

## AP-05 Executive Summary - 24 CFR 91.200(c), 91.220(b)

### 1. Introduction

The City of Victoria receives Community Development Block Grant (CDBG) program funds as an “entitlement” community from the U.S. Department of Housing and Urban Development (HUD). To receive its annual entitlement funds, the City must produce an Annual Action Plan each year. The Annual Action Plan describes the City’s planned activities for the coming program year, including proposed CDBG projects. The program year 2022 (PY22) begins October 1, 2022 and ends September 30, 2023. The program objectives of the CDBG program are achieved by providing: (a) decent housing; (b) a suitable living environment; and (c) expanded economic opportunities. Each funded project/program must meet one of the National Objectives: 1) Benefit low- to- moderate- income persons; 2) Aid in the prevention or elimination of slums or blight; or 3) Meet a need having a particular urgency (referred to as urgent need). Using CDBG federal funds, the City plans to carry out the objectives based on the goals for the 2020-2024 Consolidated Plan and further set forth in this 2022 Annual Action Plan. The city works in partnership with nonprofit agencies as well as internally, to implement activities and projects to improve the quality of life in Victoria, through public services, infrastructure, and housing activities.

The City of Victoria will utilize 2022 CDBG funds totaling \$576,506 to provide decent housing and suitable living environments for low- and moderate-income individuals in our community. These activities and the specific funding amounts for each will be summarized in the following pages.

### 2. Summarize the objectives and outcomes identified in the Plan

This could be a restatement of items, or a table listed elsewhere in the plan or a reference to another location. It may also contain any essential items from the housing and homeless needs assessment, the housing market analysis, or the strategic plan.

The City of Victoria’s 2020-2024 Consolidated Plan key objectives and priorities, and information gathered through consultations and the public participation process provides the basis for the programs and projects to be administered in the PY22 Annual Action Plan. Detailed project information can be found in AP35. These priorities reflect the policies and programs that will best meet the needs within the city, and are listed as follows: 1) Administration 2) Housing, 3) Homelessness, 4) Public Facilities, 5) Public Services and 6) Neighborhood Programs The housing needs in Victoria are the development of affordable housing (ownership and rental); housing repairs for low- to- moderate income homeowners including accessibility improvements to allow older homeowners the ability to “age in place;” and affordable rental units for low-income renters through development of new multifamily properties. The city will continue to support and participate in the Victoria Homeless Coalition’s planning process in an effort to expand homeless services and shelter/housing. The City will support the social service agencies providing services to those experiencing homelessness when funds are available, and projects are financially feasible. Non-Housing

Community Development is the focus of public facilities. The need for funding to improve or develop public facilities, both City-owned and privately owned, was identified in the 2020-2024 Consolidated Plan. The City will provide the opportunity for a competitive grant process, or a City Council directed process to fund eligible public facility projects. The need for continued and increased supportive services for low- to-moderate income persons including elderly services, special needs populations such as those with mental illness, HIV/AIDS, substance use disorders, emergency housing assistance programs, transportation assistance and food assistance is clearly identified in the 2020-2024 Consolidated Plan and expressed in meetings with stakeholders and comments from the general public. The City will continue to provide a competitive grant process, or a City Council directed process to fund eligible supportive service activities and agencies. The City will continue to plan, monitor, and administer the HUD Entitlement Grant Programs and Fair Housing programs to ensure compliance with Federal Regulations.

### **3. Evaluation of past performance**

This is an evaluation of past performance that helped lead the grantee to choose its goals or projects.

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This is an evaluation of past performance that helped lead the grantee to choose its goals or projects. All projects included in the Annual Action Plan and projects funded during the past year have met a High Priority Needs. The city has complied with its adopted Citizen's Participation Plan during the Annual Action Plan process and last year's end-of-the-year report, the CAPER. The City expended CDBG funds in a timely manner in accordance with HUD regulations. On an annual basis, HUD reviews the performance of all entitlement recipients to determine whether each recipient is carrying out its CDBG assisted activities in a timely manner. If sixty days prior to the end of the grantee's current program year, the amount of grant funds available to the recipient under grant agreements but distributed by the U.S. Treasury is more than 1.5 times the entitlement grant amount for its current program year the grantee is considered to be noncompliant with HUD requirements. The city has met and is currently below the statutory timeliness expenditure ratio of 1.5 – ahead of the August 2, 2022 test date. The 2021 Annual Action Plan continued to move toward projects and programs that will improve the quality of life for a larger portion of our community, instead of a direct housing focus. After a review of community needs for the 2020-2024 Consolidated Plan and HUD's definition of prioritization, the City of Victoria has determined that, while housing rehabilitation is a need in the community and an eligible expense of CDBG funds, it has become a lower priority in Victoria. The City of Victoria will focus its CDBG funds for community development and public services due to reduced budgets and costs associated with rehabilitation as well as there being other grant opportunities for housing rehabilitation. The 2021-2022 Annual Action Plan was the second annual action plan under the 2020-2024 Consolidated Plan and continues to reflect the change in focus. The proposed activities address several community needs and issues that may not have been adequately addressed in previous years. Activities for the 2021 Program Year were developed to address the goals and objectives from the 2020-2024 Consolidated Plan. The City did not exceed the program limits for

public service funding (15%) or for program administration spending (20%) for the 2021 Annual Action Plan. All financial reports have been submitted as required.

#### **4. Summary of Citizen Participation Process and consultation process**

Summary from citizen participation section of plan.

Summary from citizen participation section of plan.

To encourage the continuing involvement of citizens in the HUD-sponsored programs administered by the City of Victoria, the City will continue to communicate openly about CDBG and other HUD programs with its partners and with the public as outlined in the Citizen Participation Plan. Throughout the one-year period covered by this plan, the City held public meetings on Public Service and Public Facility funding and consultations to encourage citizen participation in the development of the annual Action Plan, proposed programs and to evaluate the City's performance during the previous program year. These meetings represent opportunities for the public to be involved in housing and community development activities in the City of Victoria.

A Citizen Participation Plan is a required part of the consolidated planning process (24 CFR 91.105). Although the regulations do not require a formal structure for citizen participation, they do state that citizens shall be involved in the prioritizing and planning of Community Development Block Grant (CDBG) activities. In an effort to permit public examination and to enhance public accountability, the City of Victoria will make the following information available to citizens, public agencies and other interested parties upon request.

The City Manager's Reports, PSA workshop, one-on-one consultations, public meetings, and public hearings are tools to obtain citizen participation for the needs, objectives, and goals to determine the 3rd year Annual Action Plan. Those priorities of the goals are translated into the goals for the 2022-2023 Annual Action Plan. In preparation for the 2022-2023 Annual Action Plan, the City involved residents and stakeholders to the greatest extent possible through various meetings.

The City will conduct all of its Community Development activities to encourage ample citizen participation in the CDBG program.

#### **5. Summary of public comments**

This could be a brief narrative summary or reference an attached document from the Citizen Participation section of the Con Plan.

No formal written public comments were received during the 30-day Action Plan comment period, July 1 -31, 2022. The City received on public comment during the public hearing held during the August 2, 2022 City Council meeting. Captain Kenny Jones spoke during the public hearing for the recommend of approval

of the City's 2022 Annual Action Plan. Captain Jones is the Executive Director of the local Salvation Army and one of this year's public facilities' subrecipient. Captain Jones wanted to thank the Development Service Director, Julie Fulgham and Planning Manager, Celeste Menchaca for their continued assistance when it came to the application process for subrecipients to request funding. He also stated he supported the 2022 Annual Action Plan and was looking forward to his continued work with the City.

## **6. Summary of comments or views not accepted and the reasons for not accepting them**

The City accepts all comments and views presented. Comments related to the CDBG program are reviewed and responded to by City staff as quickly as possible. Comments received by CDBG staff related to other matters of the City are referred to the appropriate department.

## **7. Summary**

The City has utilized the CDBG funds to improve the quality of life, housing, and neighborhoods for its low-to moderate-income residents. Detailed descriptions of the funded activities can be found at AP-35. During PY22, the City's CDBG program will fund the following projects: Public Services: Boys and Girls Club of Victoria: Boys & Girls Club of Victoria: Power Hour/Summer Camp [\$10,000]; Community Action Committee of Victoria: Senior Citizens Care Program [\$8,000]; Community Action Committee of Victoria: Meals on Wheels [\$8,000]; CASA [\$8,000]; Food Bank of Golden Crescent: Kid's weekend Meals Program [\$14,000]; Meals on Wheel Victoria: Home Delivered Meals Senior Citizens and/or Disabled [\$8,000]; Gulf Bend Wellness Center [\$20,000]; United Way-Community Connections [\$10,000]. Public Facilities: Boys & Girls Club- Office Renovations [\$12,800]; Gulf Bend Mental Health Clinic-Renovation [\$160,000]; Victoria Housing Authority-Exterior weatherization and painting [\$95,000]; Salvation Army-Dorm Improvements [\$12,215]; YMCA-Childcare center expansion [\$45,464].

## PR-05 Lead & Responsible Agencies – 91.200(b)

### 1. Agency/entity responsible for preparing/administering the Consolidated Plan

Describe the agency/entity responsible for preparing the Consolidated Plan and those responsible for administration of each grant program and funding source.

| Agency Role        | Name     | Department/Agency                       |
|--------------------|----------|---|
| CDBG Administrator | VICTORIA | Development Services- Planning Division |

Table 1 – Responsible Agencies

### Narrative (optional)

The Victoria City Council is the governing body for the City of Victoria, with the City Manager or his designee to act on behalf of the Council in matters pertaining to the CDBG Entitlement Program.

The City of Victoria’s Development Services Department - Planning Division prepares the Annual Action Plan and provides the oversight and administration of the CDBG program. The staff of this Division provide leadership and technical assistance to the City’s other departments and non-profit organizations that are selected to receive CDBG funding (subrecipients). The City’s Finance Department is responsible for processing the IDIS draws, preparing financial reports, and ensuring grant funds are balanced between the City’s system and the IDIS system. For City projects, such as park or sidewalk improvements, a project manager is designated from the Parks and/or Public Works department in the overseeing of the project. The Project Manager provides oversight of the construction work, monitors progress, and reviews and approves all payment requests before they are submitted to the CDBG staff for processing and approval. Other Departments that have supporting roles in the CDBG administration include the City Manager’s Office, Planning, Development Center, GIS, Legal, and Purchasing Departments.

### Consolidated Plan Public Contact Information

For more information contact:

City of Victoria, Texas

Celeste Menchaca, Planning Manager

Physical Address 700 Main Center, Suite 129 Victoria, Texas 77901 Mailing Address: P.O. BOX 1758 Victoria, Texas 77902-1758  
Phone: (361) 485 – 3360 Email: cmenchaca@victoriatx.gov

Additional Information may also be found on the City of Victoria's website: <https://www.victoriatx.gov/352/Community-Development-Block-Grant>

## **AP-10 Consultation – 91.100, 91.200(b), 91.215(I)**

### **1. Introduction**

The City of Victoria's (City) 2022 Annual Action Plan was developed in accordance with the City's Citizen Participation Plan. This plan describes community needs, resources, priorities, and proposed activities to be implemented utilizing CDBG funds. Community Representatives (the general public), Victoria Housing Authority, Victoria Area Homeless Coalition, Texas Homeless Network, public and social service agencies, elected and appointed officials, and City staff provided input for HUD funding through on-going consultations and collaborations.

The required 30-day public review comment period for the proposed Annual Action Plan was from July 1, 2022 to July 31, 2022. Additionally, efforts were made to integrate existing community plans such as the Texas Balance of State Continuum of Care (TX BoS CoC), which addresses homeless issues, and the City of Victoria Comprehensive Plan, which is a master plan dealing with all aspects of city government. Regional plans from agencies such as the Golden Crescent Regional Area Agency on Aging and Victoria Public Housing were taken into consideration when developing this Plan. The schedule of Citizen Participation is located in Section PR-15. In order to encourage the continuing involvement of citizens in the HUD-sponsored programs administered by the City of Victoria, the City will continue to communicate openly about CDBG and other HUD programs with its partners and with the public as outlined in the Citizen Participation Plan. Throughout the five-year period covered by this plan, the City will sponsor public meetings to encourage citizen participation in: 1.) the development of annual Action Plans, 2.) the City's proposed programs; and 3.) to evaluate the city's performance during the previous program year. These meetings represent opportunities for the public to be involved in housing and community development activities in the City of Victoria.

### **Provide a concise summary of the jurisdiction's activities to enhance coordination between public and assisted housing providers and private and governmental health, mental health, and service agencies (91.215(I))**

The City continues to pursue and maintain relationships with key community stakeholders and leaders in Victoria. Through public hearings and stakeholder meetings held throughout the year, the City continues to utilize a network of contacts, referrals, and partnerships to implement the strategies outlined in the 2020-2024 Consolidated Plan as re-enforced in this Action Plan. The City will continue to build its relationship with local housing and service providers and the Housing Authority to ensure that the current limited housing resources are utilized in the most efficient manner possible and to meet the housing needs of extremely low-, very low-, and low- income renters.

### **Describe coordination with the Continuum of Care and efforts to address the needs of homeless persons (particularly chronically homeless individuals and families, families with children, veterans, and unaccompanied youth) and persons at risk of homelessness.**

The City of Victoria and The Victoria County Homeless Coalition participates in the Texas Balance of State Continuum of Care that is managed by the Texas Homeless Network. The local homeless coalition meets for planning and updates on homelessness in the city and county. The Texas Homeless Network provides data from the Homeless Management Information System, (HMIS), Point-In-Time Count (PIT), the Housing Inventory County, and the Annual Homeless Assessment Report (AHAR) for planning and information purposes. This information is utilized to assist in determining the nature and extent of homelessness in Victoria and identifying potential projects that will eliminate gaps in housing and services. The Victoria County Homeless Coalition holds regular meetings to discuss and strategize on ways to meet the needs of those experiencing homelessness. The City's CDBG Planner and other City Staff representatives are active in the coalition.

**Describe consultation with the Continuum(s) of Care that serves the jurisdiction's area in determining how to allocate ESG funds, develop performance standards for and evaluate outcomes of projects and activities assisted by ESG funds, and develop funding, policies and procedures for the operation and administration of HMIS**

The City of Victoria does not receive ESG funds directly. Mid-Coast Family Services (MCFS) is the lead agency who administers CoC funding. The City works closely with the agency and other agencies serving homeless persons, and the needs of individuals and families experiencing homelessness.

Emergency Shelter Grant (ESG) funded programs have played a significant role in reducing the number of individuals/families who become homeless, by funding preventative programs in the CoC. Texas Homeless Network serves as the lead, HMIS administrator and the collaborative applicant for the HUD (CoC) Balance of State. Texas Homeless Network, in collaboration with MCFS, has established a very close inter-agency collaboration to ensure that homeless persons are linked to services best suited for their needs. In grant collaboration, MCFS has collaborated with Community Action Committee of Victoria to apply for the maximum additional ESG funding available to the CoC. The ESG funds are for homeless prevention utilized through stabilization, domestic violence, and rapid re-housing of homeless persons. The allocation of the ESG funds will provide 50% to homeless prevention, 30% shelter, 10% to street outreach and 10% for Housing Management Information System (HMIS) support. Recently Community Action Committee was approved to begin using the HMIS system. The performance standards, that are in place for the ESG funding, are the Federal Best Practices with the evaluation of outcome completed through the follow-up with clients quarterly and semi-annually and assess the service satisfaction. The Policy and Procedure guidelines will be the Board of Directors guidance bringing their expertise from all fields and one Board position, which is held by a formerly homeless person.

**2. Describe Agencies, groups, organizations, and others who participated in the process and describe the jurisdiction's consultations with housing, social service agencies and other entities**

**Table 2 – Agencies, groups, organizations who participated**

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| 1 | <b>Agency/Group/Organization</b>   | Victoria County Long Term Recovery Group (VCLTRG)   |
|   | <b>Agency/Group/Organization Type</b>  | Health Agency<br>Other government - County<br>Regional organization<br>Disaster Response and Recovery   |
|   | <b>What section of the Plan was addressed by Consultation?</b>   | Non-Homeless Special Needs<br>Disaster Relief - Unmet Needs   |
|   | <b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b> | VCLTRG collaborates with local, regional, state & national partners to share information & resources that can help address the unmet needs of individual homeowners, renters, non-profits, faith-based organizations affected by local disasters. Consultation can help educate city leaders on the service delivery model of its local Long Term Recovery Group. Future collaboration will help leverage funding, materials, and manpower. Designated city employee representative on Unmet Needs Committee to hear local case presentations and have ability to authorize funding for unmet needs presented by disaster case manager. The City reached initially reached out to the agency with a survey by email. If the agency did not respond within the 2-week time frame the City sent an additional email. After receiving the agency response the City followed-up with an a telephone call to see if additional information wanted to be added to their responses. The City feels working with this agency will help the improve the coordination during times of natural disasters and/or pandemics. |
| 2 | <b>Agency/Group/Organization</b>   | Billy T Cattan Recovery Outreach  |
|   | <b>Agency/Group/Organization Type</b>  | Services-Persons with Disabilities<br>Services-Health<br>Health Agency  |

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|  | <b>What section of the Plan was addressed by Consultation?</b> | Public Housing Needs<br>Non-Homeless Special Needs<br>Health |
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|   | <p><b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b></p> | <p>Substance Use and Occurring Psychiatric Disorder Treatment, Substance Use Disorder Detox and Residential Treatment Needs Billy T Cattan Recovery Outreach provides substance use and co-occurring psychiatric disorder treatment and plays vital part in helping individuals in our community get on track to a healthier lifestyle. Substance abuse in rural and urban areas is a major public health concern. Untreated substance abuse presents problems to individual health and well-being, as well as the health and well-being of the broader community. Substance abuse is a complex problem with devastating and lasting effects across the lifespan. It strains our families; it ravages our communities and threatens the well-being of our entire state. Substance misuse and substance use disorders directly affect millions of Texans every year, causing motor vehicle crashes, crimes, injuries, reduced quality of life, impaired health, and far too many deaths. Embedding treatment and recovery services into the larger health care system will increase access to care, improve quality of services, and produce improved outcomes for countless Texans. Evidence-based treatment programs can have a benefit of more than \$58 for every dollar spent; and studies show that every dollar spent on substance use disorder treatment saves \$4 in health care costs and \$7 in criminal justice costs. The City reached initially reached out to the agency with a survey by email. If the agency did not respond within the 2-week time frame the City sent an additional email. After receiving the agency response the City followed-up with an a telephone call to see if additional information wanted to be added to their responses. The City feels working with this agency will help the improve the coordination with those who suffer from mental health and subsistence abuse problems. This is presenting it to be a growing need in the community. Once the center becomes fully established the City feels the continued collaboration will help the city develop projects and programs addressing this need.</p> |
| 3 | <p><b>Agency/Group/Organization</b></p>   | <p>MID-COAST FAMILY SERVICES, INC.</p>  |

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| <b>Agency/Group/Organization Type</b>  | Housing<br>Services - Housing<br>Services-Children<br>Services-Victims of Domestic Violence<br>Services-homeless<br>Services - Victims<br>Regional organization  |
| <b>What section of the Plan was addressed by Consultation?</b>   | Housing Need Assessment<br>Homeless Needs - Chronically homeless<br>Homeless Needs - Families with children<br>Homelessness Strategy<br>Anti-poverty Strategy  |
| <b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b> | <p>We anticipate that our on-going collaboration will continue. We value the openness of the process and the willingness of staff in the planning department to help us navigate applications and reimbursement requirements. We are hopeful that more funding will come into our community, as we are witnessing a rising number of households who are on the verge of losing their housing and becoming homeless. The City reached initially reached out to the agency with a survey by email. If the agency did not respond within the 2-week time frame the City sent an additional email. After receiving the agency response the City followed-up with an a telephone call to see if additional information wanted to be added to their responses. The City hopes to continue its collaboration with Mid-Coast to meet the needs of their citizens. Mid-Coast did not apply for funding this year as they are still undertaking projects and programs utilizing funding received during COVID-19, but City will keep the line of communication open should they need assistance in the future.</p> |

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| 4 | <b>Agency/Group/Organization</b>                               | United Way of the Crossroads  |
|   | <b>Agency/Group/Organization Type</b>                          | Services - Housing<br>Services-Elderly Persons<br>Services-Persons with Disabilities<br>Services-Persons with HIV/AIDS<br>Services-Victims of Domestic Violence<br>Services-homeless<br>Services-Health<br>Services-Education<br>Services-Employment<br>Services - Victims<br>Regional organization |
|   | <b>What section of the Plan was addressed by Consultation?</b> | Public Housing Needs<br>Homeless Needs - Chronically homeless<br>Homeless Needs - Families with children<br>Homelessness Strategy<br>Non-Homeless Special Needs   |

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|   | <p><b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b></p> | <p>Our Community Navigators are working to connect individual in crisis, homeless, elderly, disabled, with community resources that can help them get out of crisis and maintain stability. We would love future collaboration on projects and programs benefiting those in our community who are at-risk of homelessness or on the edge of cyclical poverty. We appreciate the efforts the city has made to lure affordable housing to our area but that is just the beginning of need-improvements to current public housing facilities and expanded availability are needed. Continued rental and utility assistance is desperately needed as the effects of COVID are still being felt. The City reached initially reached out to the agency with a survey by email. If the agency did not respond within the 2-week time frame the City sent an additional email. After receiving the agency response the City followed-up with an a telephone call to see if additional information wanted to be added to their responses. The City has not collaborated with the United Way in past directly, but this year the United Way is one of its Subrecipients and will be undertaking a public service program. The City is hoping this collaboration will address the need of reaching more homeless individuals and extremely low income individuals by connecting them to services they may have not know existed in the past. The United Way will be utilizing community health workers to be at local events, soup kitchens, etc. to be available to help those who may need assistance finding services.</p> |
| 5 | <p><b>Agency/Group/Organization</b></p>   | <p>Victoria County Health Department</p>   |

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| <b>Agency/Group/Organization Type</b>  | Services-Persons with Disabilities<br>Services-Persons with HIV/AIDS<br>Services-Health<br>Services-Education<br>Health Agency<br>Agency - Managing Flood Prone Areas<br>Other government - County<br>Regional organization<br>Major Employer  |
| <b>What section of the Plan was addressed by Consultation?</b>   | Non-Homeless Special Needs<br>HOPWA Strategy<br>Lead-based Paint Strategy<br>Community Development Strategy  |
| <b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b> | <p>The Victoria County Public Health Department is a county agency that serves Victoria County and some surrounding counties whose services include Nursing, Immunizations, STI/HIV exams, Epidemiological investigations, HIV/AIDS patient resource assistance; environmental services including restaurant inspections, vector control, floodplain management, OSSF inspections, stormwater management and general sanitation complaints, the WIC program, and a number of other community support services. The City reached initially reached out to the agency with a survey by email. If the agency did not respond within the 2-week time frame the City sent an additional email. After receiving the agency response the City followed-up with an a telephone call to see if additional information wanted to be added to their responses. We have no anticipated outcomes at this time as we are a county agency that has not historically participated with City CDBG grants.</p> |

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| 6 | <b>Agency/Group/Organization</b>   | YMCA of the Golden Crescent  |
|   | <b>Agency/Group/Organization Type</b>  | Services-Children<br>Services-Health<br>Services-Education<br>Business and Civic Leaders   |
|   | <b>What section of the Plan was addressed by Consultation?</b>   | Non-Homeless Special Needs<br>Child Care Services  |
|   | <b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b> | The YMCA offers programs in three focus areas, Youth Development, Healthy Living and Social Responsibility. We offer programs from birth to active older adults and the full social economic range that target community needs and enhance the well-being of each individual, the family and the community. The YMCA has offered a wide range of Childcare options to the community and will continue to do so. With our current ask for funds we are hoping to expand our Early Learning Center to accept more kids. By doing this we are able to help the most vulnerable with childcare. The City reached initially reached out to the agency with a survey by email. If the agency did not respond within the 2-week time frame the City sent an additional email. After receiving the agency response the City followed-up with an a telephone call to see if additional information wanted to be added to their responses. The City anticipates this collaboration will assist in bringing more affordable child care services for low- to moderate-income families. The City has granted the YMCA a facility grant to expand its child care services by adding an additional classroom. The YMCA is located in a CDBG Block Group which is in need of more child care facility that are affordable to low- to moderate income families by adding an additional class the YMCA hopes to bridge that gap. |

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| 7 | <b>Agency/Group/Organization</b>   | Meals on Wheels-Victoria   |
|   | <b>Agency/Group/Organization Type</b>  | Services-Elderly Persons<br>Services-Persons with Disabilities   |
|   | <b>What section of the Plan was addressed by Consultation?</b>   | Non-Homeless Special Needs   |
|   | <b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b> | They provide nutrition, socialization, and transportation services to those 60 and older and disabled adults of any age. Our services help seniors combat hunger and allows ageing in place in in their homes. Our agency needs funding for meals, infrastructure investments allow us to serve meals, including dining spaces, kitchen equipment, deliveries, and vehicles. Services for older adults are woefully underfunded. Meals on Wheels has been a past sub-recipient of PSA Funding and has attended PSA workshops and were sent a survey via email. The City continues to fund Meals on Wheels Victoria realizing the need for funding for adult meal services. |
| 8 | <b>Agency/Group/Organization</b>   | Boys and Girls Club of Victoria  |
|   | <b>Agency/Group/Organization Type</b>  | Services-Children<br>Services-Education<br>Regional organization<br>Neighborhood Organization  |
|   | <b>What section of the Plan was addressed by Consultation?</b>   | Non-Homeless Special Needs   |

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|   | <p><b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b></p> | <p>The mission of the Boys &amp; Girls Club of Victoria is to Enable all young people, especially those that need us the most, to reach their full potential as productive, caring, responsible citizens. The Boys &amp; Girls Club of Victoria has been a mainstay in the community for 52 years. Many of our beneficiaries have gone on to become productive and contributing members of society. Without the services offered by the Boys &amp; Girls Club, many of the area s youth would be without adequate and affordable after-school programs during the most critical part of the evening and summer months. The Boys &amp; Girls Club of Victoria targets low-income and at-risk youth but is open to all youth between the ages of 6-18 for our afterschool program regardless of income level. The After School Program is facilitated August-May, 3pm-7pm, Monday-Friday. BGC Victoria Summer Camp focuses on youth between the ages of 6-15, Monday-Friday, 7:30am-5:30pm, June-August. The Boys and Girls Club of Victoria were invited to the City's PSA workshop and were also sent a survey via email. The Boys and Girls Club of Victoria has been a past sub-recipient of Public Facility funding and PSA funding. The City anticipates the continued support for the Boys and Girls Club Programs and Services, will enable them to continually offer quality and Evidence Based Programs at an affordable cost.</p> |
| 9 | <p><b>Agency/Group/Organization</b></p>   | <p>Victoria County Jail</p>  |
|   | <p><b>Agency/Group/Organization Type</b></p>  | <p>Other government - County</p>   |
|   | <p><b>What section of the Plan was addressed by Consultation?</b></p>   | <p>Homeless Needs - Chronically homeless<br/>Homelessness Strategy<br/>Non-Homeless Special Needs<br/>Mental Health Needs</p>  |

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| <p><b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b></p> | <p>The staff emailed a survey to Jail and did a follow-up phone call to the jail to try to improve the collaboration between the City’s CDBG department and County Jail. The City is anticipating building a better relationship with the jail in order to gain better data in regard to what happens to inmates who are being released from jail who may be homeless or have mental health issues. Currently, there are no plans or strategies in place that particularly help those individuals released from jail when they are homeless or suffering from mental health issues. If we improve coordination between both the City and Jail we may be able to help bridge the gap by providing the jail with contact information for programs and agencies who can assist inmates with returning back to the community.</p> |
|---|---|

**Identify any Agency Types not consulted and provide rationale for not consulting**

The City sent out Community Surveys to our local non-profit agencies, community organizations, other local government agencies, utility providers (including broadband providers), emergency management, flood plain administrators, and past subrecipients via email twice within a 30- day period in order to gain input from all types of agencies.

Attempts were made to reach out to all agencies.

**Other local/regional/state/federal planning efforts considered when preparing the Plan**

| Name of Plan                                       | Lead Organization   | How do the goals of your Strategic Plan overlap with the goals of each plan?  |
|--|---|---|
| Continuum of Care                                  | Mid-Coast Family Services   | The goals of the Strategic Plan and the Continuum of Care (COC) must be coordinated to ensure all funding requirements are met as the Responsible Entity for the COC grant funding, reviews & the release of the funding. |
| The City of Victoria CDBG Analysis of Impediments  | City of Victoria - Development Services - Planning Division   | Barriers to affordable/fair housing opportunities from the AI were included in the Con Plan.  |
| Golden Crescent Area Plan FY 2022-2023             | Golden Crescent Regional Area Agency on Aging   | Priority Needs and Goals  |
| Victoria Broadband Improvement Study               | Victoria Broadband Commission   | This plan is used to improve broadband access and solve the challenges identified that exist in the City with gaining broadband access.   |
| City of Victoria Texas 2035 Comprehensive Plan     | City of Victoria - Development Services - Planning Division   | Market Conditions, Strategic Plan Goals, Priority Needs and Goals   |
| Victoria Housing Authority Annual PHA Plan 2022    | Provides a ready source for interested parties to locate basic PHA policies, rules, and requirement | Provides a ready source for interested parties to locate basic PHA policies, rules, and requirement concerning the PHA operations, programs, and services.  |
| Victoria, Texas 2045 Metropolitan Transportation P | City of Victoria - Development Services - Metropolitan Planning Organization                        | Updated every 5 years long-range transportation plan, which covers planning horizon of 25 years.  |

**Table 3 – Other local / regional / federal planning efforts**

**Narrative (optional)**

The City also consulted and coordinated with Spark light and new broadband service providers coming into the City of Victoria as a result as the City's Broadband Survey conducted last September of 2021. The City spoke with Bill Reynolds, Senior Regional Engineer for the Spark light. The

City discussed the new fiber broadband shelters they were developing within the City to begin their 3 phase project of laying broadband fiber lines through out the City. The City anticipates with Spark light coming into the City it will help bridge some of the broadband gap amongst the City and it citizens. Having an additional service provider will hopefully allow competition and bring in competitive more affordable prices to the citizens versus having a single provider who dictates the pricing and can continue to raise the price as they were the only provider at the time. The City did attempt to put the consultation information with Spark light in the above table, but kept receiving an error message when entering the information, to ensure it was included in the plan it has been added to this narrative.

Coordinated community, housing, and supportive services are provided through partnerships with government and quasi-governmental agencies, as well as respective planning efforts, such as those between the City and the Texas Homeless Network's Balance of State Continuum of Care (Tx BoS CoC) program to address homeless needs. The City works in collaboration with the Victoria Metropolitan Planning Organization, the Victoria Public Works Department, and the Victoria Parks and Recreation Department on implementing infrastructure improvements and park lighting projects to improve the lives of Victoria residents. The City of Victoria will continue to encourage building partnerships between governments, lenders, builders, developers, real estate professionals, and advocates for low-income persons. The City of Victoria will continue to work with the building industry, banking industry, real estate industry, social service providers, and other community groups to promote the development of affordable housing and related services.

## **AP-12 Participation – 91.105, 91.200(c)**

### **1. Summary of citizen participation process/Efforts made to broaden citizen participation Summarize citizen participation process and how it impacted goal-setting**

The summarization of all citizen participation processes is exhibited described in the following. The City of Victoria has membership in the Victoria Area Homeless Coalition (VAHC). A description of the Consolidated Plan is to identify the needs, describe the priorities and strategies and to report specific demographics for the City of Victoria. The Public Service Agency and Public Facility workshop was held on March 22, 2022. The information presented gave the needed exposure to agencies that are not current recipients of CDBG funding. The at-risk homeless and homeless supportive services and facilities were identified in the Consolidated Plan as a high need and continue to be identified as a goal for the City of Victoria. Consultations were held with providers throughout the program year and individually during the year. Information was provided to the Victoria Area Homeless Coalition (VAHC) during the March 31, 2022, meeting to discuss proposed 2022 Annual Action Plan and announce the recommended CDBG 2022-2023 funding. On August 2, 2022, the final Public Hearing and resolution to adopt the CDBG Annual Action Plan was held for the formal adoption of the funding allocations. During the 30-day comment period, the draft plan was available for review at the Planning Department, Library and posted on the City of Victoria's website for viewing and comments. All City Council meetings are televised, available via link on the City's website, and aired on the cable access channel. Requests for accommodations or interpretive services must be made to the City Secretary's office 48-hours prior to the City Council meeting. The City of Victoria also has Televi15ion that show all Planning Commission, City Council, and the Parks Commission meetings. Also available is two (2) YouTube on demand video channels that show all Public meetings and the second shows all City Council meetings. All the City Manager's Reports, workshop, one-on-one consultations, public meetings, and the public hearing are tools to obtain citizen participation for the needs, objectives, and goals to determine the third year Annual Action Plan. Those priorities, then translated into the goals for the 2022-2023 Annual Action Plan.

**Citizen Participation Outreach**

| Sort Order | Mode of Outreach  | Target of Outreach                            | Summary of response/attendance  | Summary of comments received   | Summary of comments not accepted and reasons                       | URL (If applicable) |
|------------|-------------------|---|---|--|--|---------------------|
| 1          | Internet Outreach | Non-targeted/broad community                  | Community Outreach (Needs Assessment) Survey conducted via internet.  | Comments received were about updating roads such as potholes, need for affordable housing, and women's homeless shelter. | all feedback was accepted even if it did not pertain to CDBG needs |                     |
| 2          | Newspaper Ad      | Public Service Agencies and Public Facilities | newspaper ad for Notice of Funding for City of Victoria CDBG for Public Service Agencies and Public Facilities about upcoming March 2022 Public Service Agencies & Public Facilities Workshop and Meeting to apply for Plan Year 2022 funding | No comments were made.   | No comments were made.   |                     |

|   |                |   |  |  |                       |  |
|---|----------------|---|--|--|-----------------------|--|
| 3 | Public Meeting | Public Service Agencies and Public Facilities | Invitations sent via email, newspaper, and Internet to Public Service Agencies and Public Facilities about upcoming April Public Service Agencies & Public Facilities Workshop and Meeting to apply for Plan Year 2022 funding | <p>1. Barbara McCain Williams with the Gabriel Project stated they were considering applying this year and were curious about funding for staff positions.</p> <p>2. Rick Villa with the Long Term Recovery Group asked questions regarding a potential public facility project to fix up their community resource center and warehouse that is utilized during a time of natural disasters and/or global pandemics.</p> <p>3. Anna Arage with Gulf Bend inquired about funding potential if</p> | All Comments accepted |  |
|---|----------------|---|--|--|-----------------------|--|

| Sort Order | Mode of Outreach | Target of Outreach           | Summary of response/attendance   | Summary of comments received    | Summary of comments not accepted and reasons | URL (If applicable) |
|------------|------------------|------------------------------|--|---------------------------------|--|---------------------|
|            |                  |                              |  | they had been a past recipient. |  |                     |
| 4          | Public Hearing   | Non-targeted/broad community | City Council Meeting/Public Hearing June 7, 2022 for funding recommendations and public comments. Recommendations were presented for funding of public services, public facility projects, as well as demolition and homeownership projects. During the meeting, Council reviewed the recommendations, and residents were given the opportunity to comment. PSA/PF representatives were present to encourage Council to approve funding. | No Comments were made.          | No Comments were made.                       |                     |

| Sort Order | Mode of Outreach | Target of Outreach           | Summary of response/attendance  | Summary of comments received | Summary of comments not accepted and reasons | URL (if applicable) |
|------------|------------------|------------------------------|---|------------------------------|--|---------------------|
| 5          | Newspaper Ad     | Non-targeted/broad community | Victoria Advocate Notice for Public Comment period for 2022 Annual Action Plan. It was posted July 1, 2022. Public Comment Period was July 1, 2022 - July 31, 2022. | No Comments were made.       | No Comments were made.                       |                     |
| 6          | Newspaper Ad     | Non-targeted/broad community | Victoria Advocate Notice for public hearing period for 2022 Annual Action Plan. It was posted on July 22, 2022.   | No Comments were made.       | No Comments were made.                       |                     |

|   |                |   |   |  |                                    |  |
|---|----------------|---|---|--|------------------------------------|--|
| 7 | Public Hearing | <p>Non-targeted/broad community</p> <p>City Council and Mayor</p> | <p>City Council Meeting/Public Hearing for Draft 2022 Annual Action Plan and public comments. Meeting held August 2, 2022</p> | <p>1. Captain Kenny Jones spoke during the public hearing for the recommend of approval of the City's 2022 Annual Action Plan. Captain Jones is the Executive Director of the local Salvation Army and one of this year's public facilities' subrecipient. Captain Jones wanted to thank the Development Service Director, Julie Fulgham and Planning Manager, Celeste Menchaca for their continued assistance when it came to the application process for subrecipients to request funding. He also stated he</p> | <p>all comments were accepted.</p> |  |
|---|----------------|---|---|--|------------------------------------|--|

| Sort Order | Mode of Outreach | Target of Outreach | Summary of response/attendance | Summary of comments received   | Summary of comments not accepted and reasons | URL (if applicable) |
|------------|------------------|--------------------|--------------------------------|--|--|---------------------|
|            |                  |                    |                                | supported the 2022 Annual Action Plan and was looking forward to his continued work with the City. |  |                     |

**Table 4 – Citizen Participation Outreach**

## Expected Resources

### AP-15 Expected Resources – 91.220(c)(1,2)

#### Introduction

This year the City is anticipating an increase in funding from HUD. The City is anticipating receiving \$576,506.00 in CDBG allocations for the 2022 Annual Action Plan program year. These funds will be used over Program Year 2022 and possibly subsequent program years should funds be available. The City of Victoria will use these funds on CDBG eligible activities consistent with the goals and objectives identified in their 2020 – 2024 ConPlan. The CDBG funds will be used for housing and community development activities including, but not limited to administration, neighborhood programs, public services, public facilities, affordable housing, public improvements, and public infrastructure. The City does not

anticipate becoming an entitlement community for HOME, ESG, or additional funding during the next five years.

**Anticipated Resources**

| Program | Source of Funds  | Uses of Funds  | Expected Amount Available Year 1 |                    |                          |           | Expected Amount Available Remainder of ConPlan \$ | Narrative Description   |
|---------|------------------|--|----------------------------------|--------------------|--------------------------|-----------|---|---|
|         |                  |  | Annual Allocation: \$            | Program Income: \$ | Prior Year Resources: \$ | Total: \$ |   |   |
| CDBG    | public - federal | Acquisition<br>Admin and Planning<br>Economic Development<br>Housing<br>Public Improvements<br>Public Services | 576,506                          | 0                  | 0                        | 576,506   | 1,223,494   | Funds will be used according to the noted priorities to include Program Administration, Neighborhood Programs, Public Services, Affordable Housing, and Public Facilities |

**Table 5 - Expected Resources – Priority Table**

**Explain how federal funds will leverage those additional resources (private, state, and local funds), including a description of how matching requirements will be satisfied**

The City of Victoria currently does not have a match requirement. The nonprofit organizations funded have additional financial capacity through foundations and fundraising campaigns. Federal funds provide these organizations with the opportunity to expand their services to benefit more low- and moderate-income persons.

**If appropriate, describe publicly owned land or property located within the jurisdiction that may be used to address the needs identified in the plan**

The City owns land and property within its jurisdiction, which was acquired by the City's 1998 Flood Buyout program. Most of the property is located with the City's Southside and all are within the City's Floodplain. Based on the restrictions of the deeds, new home structures cannot be built on the property, however, the land could possibility be used as a park and/or recreational space. The community has expressed a need for a park and/or recreation space in City's Southside. The City is conducting research and exploring the idea of using buyout properties as a potential location for recreational opportunities within the next five-years. This future project would be used to help address one of the needs identified in the ConPlan.

**Discussion**

The City owns land and property within its jurisdiction, which was acquired by the City's 1998 Flood Buyout program. Most of the property is located with the City's Southside and all are within the City's Floodplain. Based on the restrictions of the deeds, new home structures cannot be built on the property, however, the land could possibility be used as a park and/or recreational space. The community has expressed a need for a park and/or recreation space in City's Southside. The City is conducting research and exploring the idea of using buyout properties as a potential location for recreational opportunities within the next five-years. This future project would be used to help address one of the needs identified in the ConPlan.

## Annual Goals and Objectives

### AP-20 Annual Goals and Objectives

#### Goals Summary Information

| Sort Order | Goal Name                                      | Start Year | End Year | Category  | Geographic Area  | Needs Addressed                  | Funding         | Goal Outcome Indicator  |
|------------|--|------------|----------|---|--|----------------------------------|-----------------|---|
| 1          | Program Administration                         | 2020       | 2024     | Program Administration  | City of Victoria   | Program Administration           | CDBG: \$115,301 | Other: 0 Other  |
| 2          | First-Time Home-buyer Assistance               | 2020       | 2024     | Affordable Housing  | City of Victoria   | First-Time Home buyer Assistance | CDBG: \$10,000  | Direct Financial Assistance to Homebuyers: 2 Households Assisted  |
| 3          | Demolition and Clearance                       | 2020       | 2024     | Affordable Housing<br>Neighborhood Improvements                                   | Low to Moderate Income Census Block Groups in the City of Victoria                     | Demolition                       | CDBG: \$39,726  | Buildings Demolished: 4 Buildings   |
| 4          | Public Facility Rehabilitation and Development | 2020       | 2024     | Homeless<br>Non-Homeless<br>Special Needs<br>Non-Housing<br>Community Development | City of Victoria<br>Low to Moderate Income Census Block Groups in the City of Victoria | Public Facilities Improvements   | CDBG: \$325,004 | Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit: 333 Persons Assisted |

| Sort Order | Goal Name                              | Start Year | End Year | Category   | Geographic Area  | Needs Addressed   | Funding           | Goal Outcome Indicator  |
|------------|--|------------|----------|--|--|---|-------------------|---|
| 5          | Public Service Programs and Activities | 2020       | 2024     | Homeless<br>Non-Homeless<br>Special Needs<br>Non-Housing<br>Community<br>Development | City of Victoria<br>Low to Moderate<br>Income Census<br>Block Groups in<br>the City of<br>Victoria | Children & Youth<br>Services<br>Subsistence<br>Support Services<br>Senior and/ or<br>Disabled Services<br>Homeless & At-Risk<br>Homeless<br>Prevention Services<br>Abused &<br>Neglected Children<br>Mental Health &<br>Wellness Services | CDBG:<br>\$86,475 | Public service activities<br>other than Low/Moderate<br>Income Housing Benefit:<br>310 Persons Assisted |

Table 6 – Goals Summary

### Goal Descriptions

|   |                  |                                  |
|---|------------------|----------------------------------|
| 1 | Goal Name        | Program Administration           |
|   | Goal Description |                                  |
| 2 | Goal Name        | First-Time Home-buyer Assistance |
|   | Goal Description |                                  |
| 3 | Goal Name        | Demolition and Clearance         |
|   | Goal Description |                                  |

|          |                         |  |
|----------|-------------------------|--|
| <b>4</b> | <b>Goal Name</b>        | Public Facility Rehabilitation and Development |
|          | <b>Goal Description</b> |  |
| <b>5</b> | <b>Goal Name</b>        | Public Service Programs and Activities         |
|          | <b>Goal Description</b> |  |

# Projects

## AP-35 Projects – 91.220(d)

### Introduction

The following programs were recommended by Staff to City Council for funding for the 2022 Annual Action Plan that runs from October 1, 2022 to September 30, 2023. Staff first presented their recommendations to Council on June 7, 2022. Council agreed with Staff recommendations and gave the go ahead to move forward with the projects to placed in the 2022 Annual Action Plan. Staff asked for Council's final approval on August 2, 2022 at their regularly scheduled meeting. Council approved and the final recommendation and gave Staff the approval to submit to HUD for approval.

### Projects

| #  | Project Name   |
|----|--|
| 1  | Program Administration (City of Victoria)  |
| 2  | First-Time Homeownership Down Payment and/or Closing Cost Assistance                           |
| 3  | Demolition and Clearance   |
| 4  | Public Facility Project - Boys and Girls Club of Victoria Office Renovations                   |
| 5  | Public Facility: Gulf Bend Center - Mental Health Clinic Renovation                            |
| 6  | Public Facility: Salvation Army Dorm Improvements  |
| 7  | Public Facility: Victoria Housing Authority-Exterior weatherization and painting of Leary Lane |
| 8  | Public Facility: YMCA Childcare Center Expansion   |
| 9  | Public Service: Boys and Girls Club of Victoria After School and Summer Child Care Programs    |
| 10 | Public Service: Community Action Committee of Victoria - Meals on Wheels                       |
| 11 | Public Service: Community Action Committee of Victoria - Senior Services Care Program          |
| 12 | Public Service: Food Bank of Golden Crescent - Kid's Backpack Program                          |
| 13 | Public Service: Golden Crescent CASA - A CASA Volunteer for Every Child in Need                |
| 14 | Public Service: Gulf Bend - Wellness Community   |
| 15 | Public Service: Victoria Meals on Wheels - Meal Delivery Program                               |
| 16 | Public Service: United Way- Community Connections Program                                      |

**Table 7 - Project Information**

### **Describe the reasons for allocation priorities and any obstacles to addressing underserved needs**

The City has made allocations for PY 2022 based upon the priorities set forth in the 2020-2024 Consolidated Plan, citizen and community input, qualified applications for 2022-2023 Public Service Agency/Public Facility Funding, an analysis of prior years' budget and expenditures, and City Council direction. Additional factors that contributed to targeting funds to specific activities are: 1) The stated

needs, analysis, and objectives in the 2020-2024 Consolidated Plan, 2) Priorities stated in each program's solicitation and award guidelines, 3) Compliance with HUD's CDBG Entitlement grants.

The City will continue to collaborate with regional organizations such as, the TX BoS CoC and other organizations in the Victoria area, to meet the needs of the community through its planned activities included in the 2022 Annual Action Plan and concerning homeless assistance, special needs services, community development, and public improvements.

**AP-38 Project Summary**  
**Project Summary Information**

|   |  |   |
|---|--|---|
| 1 | <b>Project Name</b>  | Program Administration (City of Victoria)   |
|   | <b>Target Area</b>   | City of Victoria  |
|   | <b>Goals Supported</b>   | Program Administration  |
|   | <b>Needs Addressed</b>   | Program Administration  |
|   | <b>Funding</b>   | CDBG: \$115,301   |
|   | <b>Description</b>   | City staff to provide technical assistance to funded projects and programs to ensure the appropriate use and documentation of funds. City staff will also monitor all projects and programs and report progress to HUD. The City will also perform all other administrative duties including but not limited to preparation of all environmental reviews, publication of required notices, drafting and submitting all Plans and supporting documentation to HUD; monitoring Davis Bacon and Related Acts compliance; monitoring for lead hazard compliance, further fair housing, and other activities to ensure compliance with all program requirements. |
|   | <b>Target Date</b>   | 9/30/2023   |
|   | <b>Estimate the number and type of families that will benefit from the proposed activities</b> | Not Applicable  |
|   | <b>Location Description</b>  | City of Victoria  |
|   | <b>Planned Activities</b>  | City staff to provide technical assistance to funded projects and programs to ensure the appropriate use and documentation of funds. City staff will also monitor all projects and programs and report progress to HUD. The City will also perform all other administrative duties including but not limited to preparation of all environmental reviews, publication of required notices, drafting and submitting all Plans and supporting documentation to HUD; monitoring Davis Bacon and Related Acts compliance; monitoring for lead hazard compliance, further fair housing, and other activities to ensure compliance with all program requirements. |
| 2 | <b>Project Name</b>  | First-Time Homeownership Down Payment and/or Closing Cost Assistance  |
|   | <b>Target Area</b>   | City of Victoria  |
|   | <b>Goals Supported</b>   | First-Time Home-buyer Assistance  |

|   |  |   |
|---|--|---|
|   | <b>Needs Addressed</b>   | First-Time Home buyer Assistance  |
|   | <b>Funding</b>   | CDBG: \$10,000  |
|   | <b>Description</b>   | This activity will provide grants of up to \$5,000 for first-time homebuyers to cover closing costs and a portion of the down payment for the purchase of a home. Low- and moderate-income households are eligible for assistance through this program, and homes can be purchased Citywide.  |
|   | <b>Target Date</b>   | 9/30/2023   |
|   | <b>Estimate the number and type of families that will benefit from the proposed activities</b> | Assist at least 2 low- to moderate income family households.  |
|   | <b>Location Description</b>  | City of Victoria  |
|   | <b>Planned Activities</b>  | This activity will provide grants of up to \$5,000 for first-time homebuyers to cover closing costs and a portion of the down payment for the purchase of a home. Low- and moderate-income households are eligible for assistance through this program, and homes can be purchased Citywide.  |
| 3 | <b>Project Name</b>  | Demolition and Clearance  |
|   | <b>Target Area</b>   | Low to Moderate Income Census Block Groups in the City of Victoria  |
|   | <b>Goals Supported</b>   | Demolition and Clearance  |
|   | <b>Needs Addressed</b>   | Demolition  |
|   | <b>Funding</b>   | CDBG: \$39,726  |
|   | <b>Description</b>   | Demolition and clearance of approximately 4 substandard structures with low- to moderate-income CDBG Block Groups. The clearance and demolition will help the City address neighborhood deterioration and allow neighborhood sustainability to occur. The program will be run on a first come first serve basis. The City will determine which properties to demolish based on owner-occupied voluntary application for the service. The City will also take in consideration the recommendations of the City's Code Enforcement Division when choosing structures to demolish. |
|   | <b>Target Date</b>   | 9/30/2023   |

|                           |  |   |
|---------------------------|--|---|
|                           | <b>Estimate the number and type of families that will benefit from the proposed activities</b> | N/A – Area Benefit for Low- to Moderate-Income Census Block Groups  |
|                           | <b>Location Description</b>  | Scattered Sites – Located within the City of Victoria’s Low- to Moderate-income Census Block Groups   |
|                           | <b>Planned Activities</b>  | Demolition and clearance of approximately 4 substandard structures with low- to moderate-income CDBG Block Groups. The clearance and demolition will help the City address neighborhood deterioration and allow neighborhood sustainability to occur. The program will be run on a first come first serve basis. The City will determine which properties to demolish based on owner-occupied voluntary application for the service. The City will also take in consideration the recommendations of the City’s Code Enforcement Division when choosing structures to demolish. |
| <b>4</b>                  | <b>Project Name</b>  | Public Facility Project - Boys and Girls Club of Victoria Office Renovations  |
|                           | <b>Target Area</b>   | Low to Moderate Income Census Block Groups in the City of Victoria  |
|                           | <b>Goals Supported</b>   | Public Facility Rehabilitation and Development  |
|                           | <b>Needs Addressed</b>   | Public Facilities Improvements  |
|                           | <b>Funding</b>   | CDBG: \$12,800  |
|                           | <b>Description</b>   | This project will assist the Boys and Girls Club with an office upgrade in the facility   |
|                           | <b>Target Date</b>   | 9/30/2023   |
|                           | <b>Estimate the number and type of families that will benefit from the proposed activities</b> | The Boys and Girls Club serves approximately up to 150 low- to moderate-income children annually and up to approximately 350 children throughout the school and summer time with after school care and summer camps.  |
|                           | <b>Location Description</b>  | 202 Hopkins Street, Victoria, Texas 77901   |
| <b>Planned Activities</b> | Office renovations at the facility 202 Hopkins Street.   |   |
| <b>5</b>                  | <b>Project Name</b>  | Public Facility: Gulf Bend Center - Mental Health Clinic Renovation   |
|                           | <b>Target Area</b>   | City of Victoria  |
|                           | <b>Goals Supported</b>   | Public Facility Rehabilitation and Development  |

|   |  |  |
|---|--|--|
|   | <b>Needs Addressed</b>   | Public Facilities Improvements<br>Mental Health & Wellness Services  |
|   | <b>Funding</b>   | CDBG: \$160,000  |
|   | <b>Description</b>   | This public facility project will renovate Gulf Bend's existing mental health clinic and help expand their facility to help those individuals dealing with mental and physical disabilities.   |
|   | <b>Target Date</b>   | 9/30/2023  |
|   | <b>Estimate the number and type of families that will benefit from the proposed activities</b> | Will assist approximately 100 mentally and physically disabled individuals throughout a year's time once renovations are completed.  |
|   | <b>Location Description</b>  | 6502 Nursey Drive, Suite 100, Victoria, TX 77904   |
|   | <b>Planned Activities</b>  | To renovate their existing mental health clinic to assist them in becoming a Certified Community Behavioral Health Clinic as well as provide extended services to provide behavioral health and intellectual and development disability services once renovations are completed. |
| 6 | <b>Project Name</b>  | Public Facility: Salvation Army Dorm Improvements  |
|   | <b>Target Area</b>   | Low to Moderate Income Census Block Groups in the City of Victoria   |
|   | <b>Goals Supported</b>   | Public Facility Rehabilitation and Development   |
|   | <b>Needs Addressed</b>   | Homeless & At-Risk Homeless Prevention Services  |
|   | <b>Funding</b>   | CDBG: \$12,215   |
|   | <b>Description</b>   | This public facility project will renovate the dorm area of the facility with fire retardant bedding, bed rails, and shower upgrades.  |
|   | <b>Target Date</b>   | 9/30/2023  |
|   | <b>Estimate the number and type of families that will benefit from the proposed activities</b> | the center will approximately serve 18 homeless men nightly.   |
|   | <b>Location Description</b>  | 1302 N. Louis Street, Victoria, TX 77901   |
|   | <b>Planned Activities</b>  | This project is for the renovation of Salvation Army located at 4303 N Navarro Street. The space will approximately serve 18-20 individuals nightly. The total project cost is approximately   |

|                           |  |  |
|---------------------------|--|--|
| 7                         | <b>Project Name</b>  | Public Facility: Victoria Housing Authority-Exterior weatherization and painting of Leary Lane                                   |
|                           | <b>Target Area</b>   | Low to Moderate Income Census Block Groups in the City of Victoria   |
|                           | <b>Goals Supported</b>   | Public Facility Rehabilitation and Development   |
|                           | <b>Needs Addressed</b>   | Public Facilities Improvements   |
|                           | <b>Funding</b>   | CDBG: \$95,000   |
|                           | <b>Description</b>   | This project will include painting the exterior of the apartments on Leary lane and weatherization to the Leary Lane apartments. |
|                           | <b>Target Date</b>   | 9/30/2023  |
|                           | <b>Estimate the number and type of families that will benefit from the proposed activities</b>                                   | 36 Households/97 Individuals to are low- to moderate-income families and individuals   |
|                           | <b>Location Description</b>  | 2309 Leary Lane<br>Victoria, TX 77901  |
| <b>Planned Activities</b> | This project will include painting the exterior of the apartments on Leary lane and weatherization to the Leary Lane apartments. |  |
| 8                         | <b>Project Name</b>  | Public Facility: YMCA Childcare Center Expansion   |
|                           | <b>Target Area</b>   | Low to Moderate Income Census Block Groups in the City of Victoria   |
|                           | <b>Goals Supported</b>   | Public Facility Rehabilitation and Development   |
|                           | <b>Needs Addressed</b>   | Public Facilities Improvements<br>Children & Youth Services  |
|                           | <b>Funding</b>   | CDBG: \$45,464   |
|                           | <b>Description</b>   | The YMCA of the Golden Crescent will expand their childcare facility so that they can provide more services for 18 LMI Children. |
|                           | <b>Target Date</b>   | 9/30/2023  |
|                           | <b>Estimate the number and type of families that will benefit from the proposed activities</b>                                   | 18 LMI Children  |
|                           | <b>Location Description</b>  | 1806 N. Nimitz<br>Victoria, TX 77901   |

|                           |   |   |
|---------------------------|---|---|
|                           | <b>Planned Activities</b>   | The YMCA of the Golden Crescent will expand their childcare facility so that they can provide more services for 18 LMI Children.  |
| <b>9</b>                  | <b>Project Name</b>   | Public Service: Boys and Girls Club of Victoria After School and Summer Child Care Programs   |
|                           | <b>Target Area</b>  | City of Victoria  |
|                           | <b>Goals Supported</b>  | Public Service Programs and Activities  |
|                           | <b>Needs Addressed</b>  | Children & Youth Services   |
|                           | <b>Funding</b>  | CDBG: \$10,000  |
|                           | <b>Description</b>  | Boys & Girls Club of Victoria provides after school and summer camp childcare for at-risk children between the ages of 6-18.  |
|                           | <b>Target Date</b>  | 9/30/2023   |
|                           | <b>Estimate the number and type of families that will benefit from the proposed activities</b>  | 50 after school/summer camp/ LMI youth  |
|                           | <b>Location Description</b>   | 202 Hopkins<br>Victoria, TX 77901   |
| <b>Planned Activities</b> | The “Power Hour” program is an incentive program that encourages youth to engage in homework and constructive activities and is offered Mon-Thurs during for one hour after school during and is facilitated August – May. The “Summer Camps” programs are structured to engage youth in a variety of constructive activities during the months of June – August. |   |
| <b>10</b>                 | <b>Project Name</b>   | Public Service: Community Action Committee of Victoria - Meals on Wheels  |
|                           | <b>Target Area</b>  | City of Victoria  |
|                           | <b>Goals Supported</b>  | Public Service Programs and Activities  |
|                           | <b>Needs Addressed</b>  | Senior and/ or Disabled Services  |
|                           | <b>Funding</b>  | CDBG: \$8,000   |
|                           | <b>Description</b>  | CACV's Meals on Wheels program serves low-income elderly populations and/or low-income severely disabled individuals who are homebound and unable to cook for themselves. |
|                           | <b>Target Date</b>  | 9/30/2023   |

|           |  |  |
|-----------|--|--|
|           | <b>Estimate the number and type of families that will benefit from the proposed activities</b> | 9 LMI Individuals/2,000 Meals  |
|           | <b>Location Description</b>  | 4007 Halsey<br>Victoria, TX 77901  |
|           | <b>Planned Activities</b>  | The CACV's meals on Wheels program will serve 2,000 meals to 9 individuals Monday-Friday who are homebound and unable to cook for themselves. Subrecipient will provide each individual with one (1) hot meal, five days a week and personal contact to ensure his or her wellbeing. |
| <b>11</b> | <b>Project Name</b>  | Public Service: Community Action Committee of Victoria - Senior Services Care Program  |
|           | <b>Target Area</b>   | City of Victoria   |
|           | <b>Goals Supported</b>   | Public Service Programs and Activities   |
|           | <b>Needs Addressed</b>   | Senior and/ or Disabled Services   |
|           | <b>Funding</b>   | CDBG: \$8,000  |
|           | <b>Description</b>   | Provide a program for the elderly who need assistance with daily living, minor repairs, yard works, case management, light chores, hygiene etc.  |
|           | <b>Target Date</b>   | 9/30/2023  |
|           | <b>Estimate the number and type of families that will benefit from the proposed activities</b> | 20 LMI Senior/Disabled Individuals   |
|           | <b>Location Description</b>  | 4007 Halsey<br>Victoria, TX 77901  |
|           | <b>Planned Activities</b>  | Provide a program for the elderly who need assistance with daily living, minor repairs, yard works, case management, light chores, hygiene etc.  |
| <b>12</b> | <b>Project Name</b>  | Public Service: Food Bank of Golden Crescent - Kid's Backpack Program  |
|           | <b>Target Area</b>   | City of Victoria   |
|           | <b>Goals Supported</b>   | Public Service Programs and Activities   |
|           | <b>Needs Addressed</b>   | Children & Youth Services<br>Homeless & At-Risk Homeless Prevention Services   |

|           |  |  |
|-----------|--|--|
|           | <b>Funding</b>   | CDBG: \$14,000   |
|           | <b>Description</b>   | Food Bank Backpack Program serves provides kid-friendly food packs to elementary children from low-income and/or homeless families on weekends and during holidays when school is not in session to ensure kids are receiving the nutrients they need when school is not in session.   |
|           | <b>Target Date</b>   | 9/30/2023  |
|           | <b>Estimate the number and type of families that will benefit from the proposed activities</b> | 70 At-Risk homeless/homeless/low-to moderate income Children/Backpack Meals  |
|           | <b>Location Description</b>  | 3809 E. Rio Grande St.<br>Victoria, TX 77901   |
|           | <b>Planned Activities</b>  | The Food Bank's "Kids' Backpack" program will distribute 3,000 backpacks (or family rescue box) per school year to 70 at-risk elementary-age children in City of Victoria schools during the 2022-2023 school year. Subrecipient will collect documentation to show that children receiving the backpacks are from low-income families and qualify for the Federal Free and Reduced Lunch in the City of Victoria. |
| <b>13</b> | <b>Project Name</b>  | Public Service: Golden Crescent CASA - A CASA Volunteer for Every Child in Need  |
|           | <b>Target Area</b>   | City of Victoria   |
|           | <b>Goals Supported</b>   | Public Service Programs and Activities   |
|           | <b>Needs Addressed</b>   | Abused & Neglected Children  |
|           | <b>Funding</b>   | CDBG: \$8,000  |
|           | <b>Description</b>   | The CASA Volunteer for Every Child in Need's program serves children in the foster care system after being removed from abusive home situation.  |
|           | <b>Target Date</b>   | 9/30/2023  |
|           | <b>Estimate the number and type of families that will benefit from the proposed activities</b> | 26 abused and/or neglected children who have been remove from their homes and are awaiting hearing in the Court.   |
|           | <b>Location Description</b>  | 120 S. Main St., Ste 414<br>Victoria, TX 77901   |

|                           |  |  |
|---------------------------|--|--|
|                           | <b>Planned Activities</b>  | The “A CASA Volunteer for Every Child in Need” program serves children in the foster care system. Funds will support staffing needs of four caseworkers. The caseworkers will recruit, train, and retain community members to become CASA volunteers to be appointed Guardian Ad Litem for 26 foster children in the City of Victoria. |
| <b>14</b>                 | <b>Project Name</b>  | Public Service: Gulf Bend - Wellness Community   |
|                           | <b>Target Area</b>   | City of Victoria   |
|                           | <b>Goals Supported</b>   | Public Service Programs and Activities   |
|                           | <b>Needs Addressed</b>   | Mental Health & Wellness Services<br>Senior and/ or Disabled Services  |
|                           | <b>Funding</b>   | CDBG: \$20,000   |
|                           | <b>Description</b>   | Gulf Bend Center's Wellness Community serves disabled adults, children, adolescents, veterans, and homeless individuals, all of whom are experiencing chronic mental illness and co-occurring medical conditions   |
|                           | <b>Target Date</b>   | 9/30/2023  |
|                           | <b>Estimate the number and type of families that will benefit from the proposed activities</b>   | 10 LMI mentally disabled persons   |
|                           | <b>Location Description</b>  | 1009 North Nimitz<br>Victoria, TX 77901  |
| <b>Planned Activities</b> | The “Wellness Community” serves disabled adults/children/adolescents, veterans, and homeless individuals, all of whom are experiencing chronic mental illness and co-occurring medical conditions. The funding will help support 35 percent of the salary and benefits cost of one full-time staff to serve the needs, facilitate on-site services, and provide overall programmatic support for 10 individuals that are housed at the “Wellness Community” in the City of Victoria. |  |
| <b>15</b>                 | <b>Project Name</b>  | Public Service: Victoria Meals on Wheels - Meal Delivery Program   |
|                           | <b>Target Area</b>   | City of Victoria   |
|                           | <b>Goals Supported</b>   | Public Service Programs and Activities   |
|                           | <b>Needs Addressed</b>   | Senior and/ or Disabled Services   |
|                           | <b>Funding</b>   | CDBG: \$8,000  |

|    |  |   |
|----|--|---|
|    | <b>Description</b>   | Support public service activities that provide essential services to persons who are low to moderate income, homeless, or may have special needs. Meals on Wheels Victoria (MOW) program is a meal delivery program for residents who are homebound seniors and severely disabled individuals |
|    | <b>Target Date</b>   | 9/30/2023   |
|    | <b>Estimate the number and type of families that will benefit from the proposed activities</b> | 15 LMI senior/disabled Individuals  |
|    | <b>Location Description</b>  | 603 E. Murray<br>Victoria, TX 77901   |
|    | <b>Planned Activities</b>  | The “Meals on Wheels Victoria” (MOW) program is a meal delivery program will serve meals to 15 individuals Monday-Friday. Subrecipient will provide each individual with (1) hot meal and a daily visit five days a week.   |
| 16 | <b>Project Name</b>  | Public Service: United Way- Community Connections Program   |
|    | <b>Target Area</b>   | City of Victoria  |
|    | <b>Goals Supported</b>   | Public Service Programs and Activities  |
|    | <b>Needs Addressed</b>   | Mental Health & Wellness Services<br>Homeless & At-Risk Homeless Prevention Services  |
|    | <b>Funding</b>   | CDBG: \$10,000  |
|    | <b>Description</b>   | The United Way will have Community Health Workers assist clientele with finding programs and or benefits that provide assistance to those in need and help provide quality of life.   |
|    | <b>Target Date</b>   | 9/30/2023   |
|    | <b>Estimate the number and type of families that will benefit from the proposed activities</b> | 30 individuals/presumed benefit clientele   |
|    | <b>Location Description</b>  | 611 E Warren Ave<br>Victoria, TX 77901  |
|    | <b>Planned Activities</b>  | Funding for Community Health Workers help those in need find programs and or assistance to help with quality of life.   |

## **AP-50 Geographic Distribution – 91.220(f)**

### **Description of the geographic areas of the entitlement (including areas of low-income and minority concentration) where assistance will be directed**

The City will target those CDBG Census Block Groups located within the city limits, where the neighborhood populations are majority low- to moderate-income individuals and households. However, the City will also focus on low- to moderate-income individuals and households throughout the City of Victoria.

### **Geographic Distribution**

| <b>Target Area</b>   | <b>Percentage of Funds</b> |
|--|----------------------------|
| City of Victoria   | 25                         |
| Low to Moderate Income Census Block Groups in the City of Victoria | 55                         |

**Table 8 - Geographic Distribution**

### **Rationale for the priorities for allocating investments geographically**

During the course of the five planning years from 2020 through 2024, the City of Victoria intends on distributing CDBG funds throughout the City based on a variety of factors including, the level of need, the capacity to meet needs, and to remain in compliance with HUD rules and regulations on area boundaries. Therefore, funds will be available citywide, although may be targeted to areas of high need during subsequent plan years. A map of LMI areas is included below.

### **Discussion**

This section is intentionally left blank.

## Affordable Housing

### AP-55 Affordable Housing – 91.220(g)

#### Introduction

The Annual Action Plan must specify goals in table below, for the number of homeless, non-homeless, and special needs households supported within the program year and the number of households supported through rental assistance, production of new units, rehabilitation of existing units, and acquisition of existing units.

| <b>One Year Goals for the Number of Households to be Supported</b> |   |
|--|---|
| Homeless   | 0 |
| Non-Homeless   | 2 |
| Special-Needs  | 0 |
| Total  | 2 |

**Table 9 - One Year Goals for Affordable Housing by Support Requirement**

| <b>One Year Goals for the Number of Households Supported Through</b> |   |
|--|---|
| Rental Assistance  | 0 |
| The Production of New Units  | 0 |
| Rehab of Existing Units  | 0 |
| Acquisition of Existing Units  | 2 |
| Total  | 2 |

**Table 10 - One Year Goals for Affordable Housing by Support Type**

#### Discussion

The City is going to focus \$10,000, on housing programs as described in Section AP-38. The City’s program meets the Affordable Housing definition at 24 CFR 92.254(e) Qualification as affordable housing: Providing homeownership assistance through lenders. The City plans to provide homeownership assistance through for-profit or nonprofit lending institutions that provide the first mortgage loan to a low-income family. The City’s program will be formatted with a written agreement between the City and the lender with a specified amount of assistance being provided to assist the family and the conditions that apply to the homeowner assistance program. The City will verify the family receiving is low-income and inspect the housing for compliance with property standards. The City will ensure in fees and/or other amounts charged to the family receiving assistant are reasonable.

## **AP-60 Public Housing – 91.220(h)**

### **Introduction**

Victoria Housing Authority (VHA) is a corporation created for the purpose of administering federal housing programs for low-income persons. The operations of the VHA are funded through annual appropriations provided by U.S. Department of Housing and Urban Development (HUD). The VHA operates under a HUD approved Five-Year Capital Fund Program and subsequent annual action plans. The VHA operates 321 public housing units within nine complexes, which are located in various parts of the City of Victoria. The Housing Authority is not able to increase the number of Public Housing units, as these are set by the Faircloth Limit. There are currently 71 households on the VHA waiting list for public housing units. The number of applicants currently waiting on units are 40 for a 1-bedroom, 26 for a 2-bedroom, 5 for a 3-bedroom and 0 for a 4- bedroom. Those waiting for 1-bedroom units have the most difficulty in finding available units on the market. The VHA administers 347 Section 8 Tenant Based Rental Assistance vouchers (First Choice), which allow low-income persons to rent privately owned houses or apartments dispersed throughout the community. There are currently 161 households on the waiting list for Section 8 vouchers. The waiting list for Section 8 vouchers is currently open and still accepting applicants. VHA does not receive local funding and operates independent of the City of Victoria. It is overseen by a Board of Commissioners, a five-member board that provides governance and administrative control of the VHA's programs. Currently, the VHA does not have a Resident Advisory Board. In addition to public housing and Section 8 programs, the VHA also administers other special housing programs designed to assist specific demographic groups, such as persons who are senior and/or persons with disabilities. The Victoria Housing Authority also has two non-profit housing corporations, which own and operate affordable apartment units. The Victoria Affordable Housing Corporation owns the Landing Apartments and has 35 units that operate under an affordable housing program; the remaining 65 units there are at market rate. The Victoria Affordable Housing Corporation #2 (VAHC2) owns the Thomas Hinke Senior Village which consists of 80 units that are run under the tax credit program. VACHC2 also owns the North Street Apartments which consist of 12 units that are affordable rental rates.

### **Actions planned during the next year to address the needs to public housing**

Based on the Annual PAH Plan 2022, VHA is planning to undertake the following new activities: Mixed Finance Modernization or Development, Demolition and/or disposition, Designated Housing for Elderly and/or Disabled Families, Conversion of Public Housing to Tenant-Based Assistance, Conversion of Public Housing to Project-Based Assistance under RAD, Occupancy by Over-Income Families, Occupancy by Police Officers, and Project-Based Vouchers.

The VHA is considering public housing conversion options and may partner with other entities or developers for RAD and/or redevelopment. VHA is considering the possibility of demolition plus replacement activities as part of the public housing repositioning efforts they wish to pursue. VHA has also designated or applied for approval to designate and may elect to apply to designate public housing for occupancy only by the elderly families or only by families with disabilities, or by elderly families and

families with disabilities or may elect to apply for designation for occupancy by only elderly families or only families with disabilities, or by elderly families and families with disabilities. VHA is also looking at repositioning options and may convert some public housing to Tenant Based Assistance. The VHA is not currently operating but is considering repositioning options for public housing units and may decide to operate a Section 8 Project-Based Voucher Program. The VHA is going to put out an RFP to gauge interest and potentially award HCV Vouchers to be converted to Project-Based Vouchers.

**Actions to encourage public housing residents to become more involved in management and participate in homeownership**

The VHA recognizes that communities and families are strengthened through homeownership and the Victoria Housing Authority will continue to promote and provide the Section 8 homeownership program through support from partner organizations.

**If the PHA is designated as troubled, describe the manner in which financial assistance will be provided or other assistance**

The City of Victoria's Public Housing Authority is not designated as troubled.

**Discussion**

Currently, the Victoria Public Housing Authority does not have any plans to increase the number of public housing units or the number of Section 8 Vouchers, within the 2022 - 2023 program year. The Victoria Public Housing Authority does have two private corporations that offer affordable housing to low- to moderate-income individuals. The housing authority's corporations are exploring the options to acquire additional property to develop additional affordable rental housing units. However, there no immediate plans or any planned projects at the time.

## **AP-65 Homeless and Other Special Needs Activities – 91.220(i)**

### **Introduction**

The topic of homelessness continues to gain attention in the City of Victoria. City Council and the community seemed to be split on how the City should address homelessness within the City. A major discussion of developing an ordinance to address the homeless population within the City limits was brought before Council. The main topic of developing the ordinance was to prevent the homeless population from camping in front of residential areas. Council did not take this issue lightly and conducted continuous research before coming to a decision on the matter. Those who supported the ordinance believed it was for the good of the neighborhoods and a necessary safety precaution for those residents dealing with trespassers on their property. While those who were against the ordinance, believed the ordinance was making our homeless population more vulnerable and with nowhere to go. This discussion brought out the need for more homeless shelters and alternative housing for those experiencing homeless. It also brought out the need for more mental health facilities, as many who experience homeless may suffer from mental health issues. Gulf Bend MHMR Center is receiving PY 22 funds for a program related to mental health. The City of Victoria will continue to be a part of the Victoria Area Homeless Coalition. The coalition is made up of numerous State, Regional, and local non-profits, educational institutions, veteran aid agencies, the housing authority, and local governmental bodies. Being a part of the coalition, allows the City the opportunity to collaborate with agencies on developing solutions on how to help the City's homeless population and getting a better understanding of the homeless populations needs. The City will continually support the Coalition and those agencies that serve the homeless and provide services to prevent homelessness. The City anticipates using CDBG funds when available to support homeless services and homeless prevention services, if funds are not available, the City will look at alternative ways to collaborate with these agencies such as waiver of fees, in-kind services, or professional services.

### **Describe the jurisdictions one-year goals and actions for reducing and ending homelessness including**

#### **Reaching out to homeless persons (especially unsheltered persons) and assessing their individual needs**

City staff members officially participate in the Victoria Area Homeless Coalition in the including the City Manager's Office, Development Services- Planning and CDBG Staff, along with Victoria Police Department.

City staff participates in the Point-in-Time count for the City of Victoria every year. The Point-in-Time Count is performed under the leadership of Victoria Area Homeless Coalition along with Mid-Coast Family Services the area's local Continuum of Care recipient located here in Victoria. Their mission is to unite community efforts comprehensively to prevent and address homelessness and to educate the community about it as an issue. These organizations currently recommends services and seeks resources for those in

need.

The City of Victoria are not covered under the Texas Balance of State Continuum of Care run by the Texas Homeless Network. However, a local non-profit know as Mid-Coast Family Services does qualify for the Continuum of Care funds provided through HUD. City staff consulted with both Mid-Coast Family Services and THN in the preparation of the Consolidated Plan in 2020, and received information from THN for this Action Plan.

The City will continue to support local service agencies that serve the homeless and provide services to prevent homelessness, using CDBG entitlement funds. The City plans to support, through public service funds, programs such as utility assistance to low- to moderate-income individuals to them enough funds to assist in maintaining enough funds to pay their mortgage/rent to prevent them from becoming homeless. The City will also assist in providing backpack to school age children to assist those family who are experiencing homelessness with essential nutrients needed to help them with everyday challenges.

The City will continue to be a part of the Victoria Area Homeless Coalition to assist with continued communication efforts between the City and its homeless population. Also, the City part takes in the Point-in-Time count every January. This gives City staff the opportunity to reach out to the City's homeless population to gain a better understanding of their needs. The City attends various neighborhood coalition meetings, made up of community members, including those who may be suffering homeless or have experiences homelessness in the past to gain their feedback on the needs of our homeless population.

### **Addressing the emergency shelter and transitional housing needs of homeless persons**

In the past, the City has partnered with local non-profits on public facility projects to remodel and expand existing emergency shelters and transitional housing. The City will continue to collaborate with non-profits who seek public facilities funds to create, rehabilitate, or expand emergency shelters and transitional housing. The City understands there is a need for a woman's and family emergency shelter, as there is currently only a men's emergency shelter. The Salvation Army houses the men's shelter in Victoria and currently only has one room for a family that is usually limited on the length they can stay. They currently do not house any women on an emergency basis.

### **Helping homeless persons (especially chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth) make the transition to permanent housing and independent living, including shortening the period of time that individuals and families experience homelessness, facilitating access for homeless individuals and families to affordable housing units, and preventing individuals and families who were recently homeless from becoming homeless again**

The City will continue to collaborate with such agencies as Mid-Coast Family Services, Salvation Army, Promise Pointe, and Perpetual Help Home, which provide services to homeless individuals transitioning

back into permanent housing.

**Helping low-income individuals and families avoid becoming homeless, especially extremely low-income individuals and families and those who are: being discharged from publicly funded institutions and systems of care (such as health care facilities, mental health facilities, foster care and other youth facilities, and corrections programs and institutions); or, receiving assistance from public or private agencies that address housing, health, social services, employment, education, or youth needs.**

The City will also be supporting a mental health agency, who assist mentally disabled individuals who may have been experiencing homelessness transition back into normal living environment and gain self-sufficient life skill qualities.

### **Discussion**

The City of Victoria will continue to provide CDBG funding to assist with the homeless and special needs when available. If funds are unavailable, the City will explore other forms of assistance it can provide to address the needs of the City's homeless and special needs population.

## **AP-75 Barriers to affordable housing – 91.220(j)**

### **Introduction:**

Housing affordability is a key component to the quality of life of the City of Victoria’s residents. Several factors create barriers to affordable housing, which HUD defines as no more than 30% of a household’s gross annual income is spent on housing, including utilities. A housing cost burden exists when the household’s housing costs exceeds 30% of their income. The City has identified the following Impediments to Fair Housing (AI): • a lack of affordability and insufficient income; • a lack of public awareness of fair housing rights; • limited resources to assist lower income, elderly and indigent homeowners maintain their homes and stability in neighborhoods; • Insufficient income for the local cost of housing; • Additional affordable rentals for residents earning less than \$25,000; • Starter homes and family homes priced near or below \$200,000 and increased ownership product diversity; and • Improve condition and accessibility of existing housing stock.

### **Actions it planned to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment**

The City continues to explore ways to remove barriers to affordable housing. The City currently offers residents a Sidewalk Agreement and Covenant allowing them to develop their residential property without having to install a sidewalk, which is required for all new developments. The City also provides residents an option to apply for deed approval when developing new residential structures in lieu of platting if they meet the added requirements for deed approval. The City is in the middle of drafting their new Unified Development Ordinance and is taking such barriers into consideration and considering ways to lessen those barriers. Additionally, the City’s Housing Finance Corporation is actively working on the development of affordable rental units within the City of Victoria. During Plan Year 2022, a new affordable housing multi-family apartment complex known as Enchanted Gardens will open bringing approximately 180 new affordable rental units. The City anticipates breaking ground on a second affordable housing multi-family apartment complex which would bring approximately 360 new rental units during Plan Year 2022.

### **Discussion:**

During the 2022 – 2023 Annual Action Program Year, the City plans to address some of the barriers to affordable housing. The City plans on reestablishing its Down Payment/Closing Cost Mortgage Assistance Program. This program will assist low- to moderate-income citizens, who qualify for mortgage loan to become homeowners, with either down payment assistance and/or closing cost to ensure they qualify for their loan. This program will help provide sustainability to those low- to moderate-income individuals by assisting them in obtaining more permanent housing. This program will look to help one barrier to affordable housing. The City is also, planning to continue its demolition program, which assist citizens

demolition substandard structures located in CDBG block groups areas, allowing for redevelopment of the land for new residential structures. Although this program will not eliminate the barriers to affordable housing, it will make more homes affordable, and accessible to low- and moderate-income families. This program addresses neighborhood deterioration. City staff participates in a yearly seminar regarding the Pathways to Affordable Housing, which lays out the different housing options and services provided by local public services agencies within the community. The City hopes to present information on their new Down Payment/ Closing Cost Mortgage Assistance Program that will be available to low- to moderate-income, first-time homebuyers.

## **AP-85 Other Actions – 91.220(k)**

### **Introduction:**

This section will describe the City’s plan to use 2022 program funds to address obstacles to meeting underserved needs, foster and maintain affordable housing, evaluate and reduce lead based paint hazards, reduce the number of poverty-level families, develop institutional structure and enhance coordination between public and private housing and social service agencies.

### **Actions planned to address obstacles to meeting underserved needs**

The most significant challenge to meeting underserved needs in the coming year will be meeting the increased need for program activities with a limited amount of funding. To overcome this significant challenge, the City will work more efficiently, seek a higher level of collaboration with other agencies and organizations, and aggressively seek opportunities to leverage CDBG funds. The City will collaborate with Habitat for Humanity in performing rehabilitation on owner occupied housing in order to make affordable housing more sustainable for those to lower income residents. This collaboration in rehabilitation will hopefully free up household funds for residents to put to their other needs such as utility, food, and transportation.

### **Actions planned to foster and maintain affordable housing**

The City emphasizes seeing that decent, safe, affordable housing is available for low-income residents to the most significant extent possible. Rehabilitation of owner-occupied housing units is a high priority, as these efforts preserve affordable housing units and allow struggling residents to retain their home. Rehabilitation is particularly crucial for extremely low-income and elderly homeowners and may serve to prevent homelessness. The City will continue to use demolition funds to help improve the sustainability in CDBG Low-to Moderate-Income Census Block Groups. This demolition programs allows for the demolition of substandard structures in those Block Groups allowing the potential of new residential structures to be built in their place creating more sustainability for not only the new homeowner but the neighborhood as well. The City has begun to work with private developers and its own non-profit affordable housing corporation to collaborate on bringing more affordable apartments to the area by utilizing tax credits.

### **Actions planned to reduce lead-based paint hazards**

The City will provide a copy of the “Protect Your Family from Lead in Your Home” booklet (also available in Spanish) as well as technical assistance to those household applying for assistances. Homes constructed prior to 1978 must pass a lead hazard evaluation inspection and submitted to the City prior to assistance. The City is also working on coordination with Victoria County Health Department on identifying lead-based paint hazards and the effects and impacts on low- to moderate-income families and individuals in hopes

accomplishing better education, programs, or solutions for being impacted by lead-based paint hazards.

### **Actions planned to reduce the number of poverty-level families**

The City will continue to support programs that expand anti-poverty programs for both low-income families as well as families which may be threatened with poverty through homeless prevention strategies. The City of Victoria recognizes that the core of many social and housing problems relates to poverty. The objective of poverty reduction requires programming for broad areas, including increased accessibility of resources, job training and placement, public services, education, and necessary skills development. It is only through comprehensive, coordinated strategies that nurture skills and provide opportunities to gain and retain employment and thus improve the quality of life that people can improve their situation. Because the nature of poverty is complex and multi-faceted, the City will continue to allocate some CDBG funds for services to very low-income households. Research shows that some of these services may have a direct impact on lowering the poverty rate for family households.

### **Actions planned to develop institutional structure**

The City has identified gaps in institutional structure for implementing the Consolidated Plan and methods to enhance coordination among housing agencies and social service providers. These gaps include a lack of sufficient resources, limited coordination between service providers, and the difficulty of social services agencies in obtaining Victoria-specific data. The gap in the institutional structure and service delivery system in Victoria was identified as the need for more and better information sharing among agencies and organizations that provide services. The City will suggest offering collaboration meeting times for applicants during the annual grant application workshop. The City continues to seek new partners and to enhance relationships with existing partners in City departments and social service agencies to improve and better coordinate the delivery of programs and services. The City will seek opportunities to leverage the limited available resources.

### **Actions planned to enhance coordination between public and private housing and social service agencies**

The City of Victoria will continue to seek partnerships and to exchange information with local public service providers and economic development organizations by reaching out to meet with various organizations throughout the program year. The City is assisting with setting up meetings where the public housing organizations, private housing landlords, municipalities, United Way, and social service organizations can discuss the housing access obstacles facing persons with Housing Choice Vouchers (formerly Section 8) and VA housing vouchers. Housing inventory is down, and demand is up resulting in a dramatic increase in local rents. Renting to individuals without the added government paperwork is preferable to most landlords. This program is trying to build paths for housing voucher holders to secure

housing.

**Discussion:**

This field was intentionally left blank.

## Program Specific Requirements

### AP-90 Program Specific Requirements – 91.220(I)(1,2,4)

#### Introduction:

HUD has allocated \$576,506 in CDBG Entitlement funds to the City of Victoria for Program Year 2022-2023.

The City of Victoria has not implemented or funded any activities or projects with CDBG funds that will generate program income. The City does not expect any program income this program year.

#### Community Development Block Grant Program (CDBG)

##### Reference 24 CFR 91.220(I)(1)

Projects planned with all CDBG funds expected to be available during the year are identified in the Projects Table. The following identifies program income that is available for use that is included in projects to be carried out.

|  |          |
|--|----------|
| 1. The total amount of program income that will have been received before the start of the next program year and that has not yet been reprogrammed  | 0        |
| 2. The amount of proceeds from section 108 loan guarantees that will be used during the year to address the priority needs and specific objectives identified in the grantee's strategic plan. | 0        |
| 3. The amount of surplus funds from urban renewal settlements  | 0        |
| 4. The amount of any grant funds returned to the line of credit for which the planned use has not been included in a prior statement or plan   | 0        |
| 5. The amount of income from float-funded activities   | 0        |
| <b>Total Program Income:</b>   | <b>0</b> |

#### Other CDBG Requirements

|   |        |
|---|--------|
| 1. The amount of urgent need activities   | 0      |
| 2. The estimated percentage of CDBG funds that will be used for activities that benefit persons of low and moderate income. Overall Benefit - A consecutive period of one, two or three years may be used to determine that a minimum overall benefit of 70% of CDBG funds is used to benefit persons of low and moderate income. Specify the years covered that include this Annual Action Plan. | 80.00% |

The City of Victoria does not plan to spend any of its CDBG Entitlement funding on urgent need activities this program year.

The City plans on continuing using 80% of its entitlement to fund programs and project benefiting low- to moderate-income individuals and households. While using the other 20% for its program

Annual Action Plan 61  
2022

administration. Should the City not use its full 20% administration it will reprogram the funds into the next year to fund low- to moderate-income families and households with CDBG eligible activities.

## Attachments

## Citizen Participation Comments

### SUMMARY OF PUBLIC COMMENTS MADE DURING PUBLIC HEARING ON AUGUST 2, 2022

1. Captain Kenny Jones spoke during the public hearing for the recommend of approval of the City's 2022 Annual Action Plan. Captain Jones is the Executive Director of the local Salvation Army and one of this year's public facilities' subrecipient. Captain Jones wanted to thank the Development Service Director, Julie Fulgham and Planning Manager, Celeste Menchaca for their continued assistance when it came to the application process for subrecipients to request funding. He also stated he supported the 2022 Annual Action Plan and was looking forward to his continued work with the City.



## AGENDA City Council Meeting

5:00 PM - Tuesday, August 2, 2022  
107 West Juan Linn Street (Council Chambers)

---

### A. CALL TO ORDER

1. Quorum Call.
2. Pledge of Allegiance.
3. Texas Pledge of Allegiance.
4. Moment of Silence.
5. Welcome Citizens.

### B. COMMUNICATION:

#### 1. ANNOUNCEMENTS/REMINDERS:

#### 2. PUBLIC & EMPLOYEE RECOGNITIONS:

- a. Farmer's Market Week Proclamation. *Jeff Bauknight, Mayor*
- b. August 2022 Keep Victoria Beautiful Business Beautification Award. *Christy Youker, Community Appearance Manager*  
[Agenda Item Memo - AIM-22-177 - Pdf](#)

#### 3. ITEMS FROM COUNCIL:

*With respect to items not listed on this agenda, City Council Members may request specific factual information, a recitation of existing policy, or placement of items on the City Council agenda for discussion at a following meeting.*

#### 4. CITIZEN COMMUNICATION:

*At this time, the public is invited to address the City Council and speak on any matter not specifically listed for public hearing in the subsection titled: "Public Hearings," below. Please note that City Council may not deliberate on topics not included on this agenda.*

### C. ITEMS WITH PUBLIC HEARINGS:

*The City Council shall call a public hearing before taking action on each item below in this section. Any person wishing to address the City Council on these items should please come forward when that public hearing is called.*

1. Adopt the Community Development Block Grant (CDBG) 2022-2023 One- Year Action Plan and authorize the City Manager to submit all required documentation for the Fiscal Year 2022-2023 CDBG Program to the U.S. Department of Housing and Urban Development. *Julie Fulgham, Director of Development Services*  
[Agenda Item Memo - AIM-22-173 - Pdf](#)

**D. CONSENT AGENDA:**

*All consent agenda items listed are considered to be routine by the City Council and will be enacted by one motion. There will be no separate discussion of these items unless a Council Member so requests, in which event the item will be removed from the consent agenda and considered after the remainder of the consent agenda. Information concerning consent agenda items is available for public review.*

1. Adoption of Minutes the regular meeting on July 19, 2022. *April Hilbrich, City Secretary*  
[City Council - Jul 19 2022 - Minutes - Pdf](#)
2. An ordinance amending and readopting Chapter 4 and Section 24-22 of the City Code of Ordinances to reflect the separation of the Victoria County Public Health Department and Animal Control Services. *Allison E. Lacey, City Attorney*  
[Agenda Item Memo - AIM-22-176 - Pdf](#)
3. Authorize the City Manager to accept a grant from Golden Crescent Regional Planning Commission for the purchase of three solar recycle compactors in the amount of \$12,741.00. *Christy Youker, Community Appearance Manager*  
[Agenda Item Memo - AIM-22-178 - Pdf](#)
4. Approve the 1st amendment to the debris management contract with AshBritt, Inc. of Deerfield Beach, Florida. *Darryl Lesak, Director of Environmental Services*  
[Agenda Item Memo - AIM-22-149 - Pdf](#)
5. Appoint Gilbert P. Reyna, Jr., C.P.A. as the representative to perform the No-New-Revenue (Effective) Tax Rate and Voter-Approval (Rollback) Tax Rate calculations. *Gilbert Reyna, Chief Financial Officer*  
[Agenda Item Memo - AIM-22-163 - Pdf](#)
6. Authorize the publication of the "Notice of Meeting to Vote on Tax Rate." *Gilbert Reyna, Chief Financial Officer*  
[Agenda Item Memo - AIM-22-165 - Pdf](#)
7. Approve a memorandum of understanding with Victoria County for the 2022 Edward Byrne Memorial Justice Assistance Grant (JAG) Program. *Roberto Arredondo, Chief of Police*  
[Agenda Item Memo - AIM-22-148 - Pdf](#)
8. Award a contract with Fun Abounds Inc., via governmental purchasing contract, for the manufacturing, delivery and installation of the Ted B. Reed Park Playground in an amount not to exceed \$182,468.20. *Jason Alfaro, Director of Parks and Recreation*  
[Agenda Item Memo - AIM-22-175 - Pdf](#)
9. Approve the addition of Task Order 7 to the City's contract with Burns & McDonnell for the permitting of the Victoria Landfill expansion in an amount not to exceed \$75,000.00. *Darryl Lesak, Director of Environmental Services*  
[Agenda Item Memo - AIM-22-170 - Pdf](#)
10. Authorize the City Manager to execute a contract for drainage mowing with Bio Landscape and Maintenance, Inc., dba, Yellowstone Landscaping of Houston, TX for their competitive sealed proposal of \$367,561.00. *Darryl Lesak, Director of*

*Environmental Services*  
[Agenda Item Memo - AIM-22-159 - Pdf](#)

**E. ACTION ITEMS FOR COUNCIL DISCUSSION:**

1. Propose Tax Rate, schedule public hearings, and schedule a vote to adopt the tax rate for Fiscal Year 2022-2023. *Gilbert Reyna, Chief Financial Officer*  
[Agenda Item Memo - AIM-22-162 - Pdf](#)
2. Schedule public hearings on 2022-2023 Budget. *Gilbert Reyna, Chief Financial Officer*  
[Agenda Item Memo - AIM-22-161 - Pdf](#)
3. Authorize City Manager to execute contracts with Frost Bank for depository bank services. *Wesley Janecek, Assistant Director of Finance*  
[Agenda Item Memo - AIM-22-171 - Pdf](#)
4. Confirm the City's Program for HOT Funds Awards for Outside Agencies. *Joel Novosad, Director of the Convention and Visitors Bureau*  
[Agenda Item Memo - AIM-22-174 - Pdf](#)
5. Appoint a member to the Building and Standards Commission. *April Hilbrich, City Secretary*  
[Agenda Item Memo - AIM-22-172 - Pdf](#)

**F. CITY MANAGER REPORTS:**

1. Deliver Certified Tax Roll to Mayor and City Council. *Jesús A. Garza, City Manager.*  
[Agenda Item Memo - AIM-22-166 - Pdf](#)
2. Deliver Fiscal Year 2022-2023 City of Victoria Proposed Annual Budget to Mayor and City Council. *Jesús A. Garza, City Manager.*  
[Agenda Item Memo - AIM-22-160 - Pdf](#)

**G. WORK SESSION:**

**H. EXECUTIVE SESSIONS:**

*All items listed in this section may be considered Action Items and City Council may take action on any item listed in this section without further notice.*

1. Texas Government Code § 551.087, to discuss or deliberate the offer to a financial or other incentive to a business prospect that the City Council seeks to have, locate, stay, or expand in or near the territory of the City of Victoria and with which the City of Victoria is conducting economic development negotiations. *Jesús A. Garza, City Manager.*
2. Texas Government Code § 551.072, to deliberate the purchase, exchange, lease, or value of real property interests, due to the fact that deliberation in an open meeting would have a detrimental effect on the position of the City in negotiations with a third party. *Jesús A. Garza, City Manager.*

A quorum of the city council will be present at 107 W. Juan Linn St, Victoria Texas ("City Council Chambers"), and the city intends to have a quorum present at that location. The Presiding officer of the meeting will be present at City Council chambers, and that location will be open to the public. Other city council members may participate in this meeting by video conference, so long as their face is visible, and their voice audible to members of the public in attendance at City Council Chambers while that member is speaking.

\* Regardless of the agenda heading under which any item is listed, any subject mentioned in any word or phrase of any item listed on this agenda may be deliberated by City Council, and such words or phrases are hereby added as additional subjects to be considered. Resolutions, ordinances, and other actions concerning any word, phrase, or other subject of this meeting include the regulation of animals, construction, signs, unsafe buildings, floodplains, land development, nuisances, mowing, sanitation, food establishments, manufactured house, itinerant vendors, outdoor sales, water conservation practices, and proposed changes to the City Charter. Any descriptions of property or amounts stated herein are descriptive and not restrictive, and property and amounts may be changed in the motions, actions, or documents without further public notice.

\*\* In addition to the items listed under "Public Hearings," every item on this agenda shall be considered a public hearing

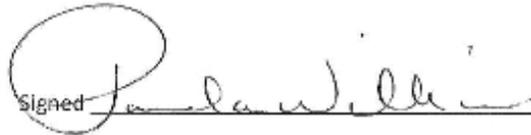
\*\*\* Any penal ordinance of the City of Victoria or item which is funded by the current or next proposed City of Victoria budget, including, without limitation, any park, street, water pipe, sewer, drainage structure, department, employee, contract, capital improvement project, or real property interest of the City of Victoria may be discussed and deliberated as a City Manager's Report, and the subject is hereby defined as such without further notice.

\*\*\*\*Any item on this agenda may be discussed in executive session if authorized by Texas law regardless of whether it is listed under "Executive Sessions" of this agenda, regardless of any past or current practice of City Council. Executive sessions herein are closed meetings, may include consideration of any item otherwise listed on the agenda, plus any subject specified in the executive session notice, and may include items under Texas Government Code Sections 551.071, 551.072, 551.073, 551.074, 551.076, 551.084, and/or 551.087. Executive sessions may be held at 105 W. Juan Limn, Victoria, Texas or such other location as determined by the City Council. This agenda has been reviewed and approved by the City Attorney's office, and the presence of any subject in the Executive Session portion of this agenda constitutes a written interpretation of Chapter 551 of the Texas Local Government Code by the attorney for the governmental body indicating that said subject may be legally discussed in a closed meeting

STATE OF TEXAS  
COUNTY OF VICTORIA

Before me, a Notary Public in and for said County and State, this day personally appeared PAMELA WILLIAMS, Classified Supervisor for the VICTORIA ADVOCATE published by the VICTORIA ADVOCATE, which has general circulation in VICTORIA County, Texas and distributed in other surrounding Counties (Calhoun, Dewitt, Goliad, Gonzales, Jackson, Karnes, Lavaca, Matagorda, Refugio and Wharton); and who, after being duly sworn, did dispose and say that the following clipping of an advertisement was published in the above named paper on the following dates:

Friday, July 22<sup>nd</sup>, 2022

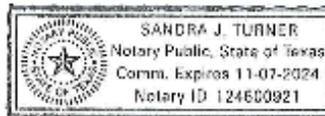
Signed 

Subscribed and sworn to before me, this 27<sup>th</sup> day of July 2022.

Notary Public

  
VICTORIA County, TX

[place notary seal here]



**NOTICE OF PUBLIC HEARING**

Notice is hereby given that a public hearing will be held on the City of Victoria's 2022-2023 One-Year Action Plan. This is a required public hearing as per 24 CFR 91.105(e). Among the matters to be discussed is the City of Victoria's adoption of the One-Year Action Plan.

The public hearing will be held at 5:00 p.m., Tuesday, August 2, 2022, in the City Council Chambers, 105 W. Juan Lin Street, Victoria, Texas. All interested parties are encouraged to attend.

For additional information, please contact the City of Victoria Development Services at 485-3360, 700 Main Center, Suite 129.

**AVISO DE AUDIENCIA PÚBLICA**

Por la presente se notifica que se llevará a cabo una audiencia pública sobre el Plan de acción de un año 2022-2023 de la ciudad de Victoria. Esto es una audiencia pública obligatoria según 24 CFR 91.105(e). Entre los asuntos a discutir está la adopción del Plan de Acción de Un Año por parte de la Ciudad de Victoria.

La audiencia pública se llevará a cabo a las 5:00 p. m., martes 2 de agosto de 2022, en las Cámaras del Concejo Municipal, 105 W. Juan Lin Street, Victoria, Texas. Se anime a todas las partes interesadas a asistir. Para obtener información adicional, comuníquese con los Servicios de Desarrollo de la Ciudad de Victoria al 485-3360, 700 Main Center, Suite 129.

**SUMMARY OF PUBLIC COMMENT PERIOD ON 2022 ANNUAL ACTION PLAN**  
**HELD FROM JULY 1, 2022 – JULY 31, 2022**

1. No comments were received on the 2022 Annual Action Plan.

STATE OF TEXAS  
COUNTY OF VICTORIA

Before me, a Notary Public in and for said County and State, this day personally appeared PAMELA WILLIAMS, Classified Supervisor for the VICTORIA ADVOCATE published by the VICTORIA ADVOCATE, which has general circulation in VICTORIA County, Texas and distributed in other surrounding Counties (Calhoun, Dewitt, Goliad, Gonzales, Jackson, Karnes, Lavaca, Matagorda, Refugio and Wharton); and who, after being duly sworn, did dispose and say that the following clipping of an advertisement was published in the above named paper on the following dates:

Friday, July 1<sup>st</sup>, 2022

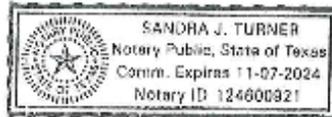
Signed *Pamela Williams*

Subscribed and sworn to before me, this 11<sup>th</sup> day of July 2022.

Notary Public

*Sandra J. Turner*  
VICTORIA County, TX

[place notary seal here]



[attach actual copy of  
Newspaper ad clipping]

**ANUAL PLAN DE ACCIÓN ANUAL CDBG 2022-2023  
PERIODO DE COMENTARIOS PÚBLICOS DE 30 DÍAS  
A PARTIR DEL 1 DE JULIO DE 2022**

El Borrador del Plan de Acción 2022 de la Subvención en Bloque para el Desarrollo Comunitario (CDBG) de la Ciudad de Victoria estará disponible para revisión por Internet de los ciudadanos a partir del viernes 1 de julio hasta el domingo 31 de julio de 2022. Las copias del Plan de Acción estarán disponibles en la Biblioteca Pública de Victoria ubicada en 302 N. Main St., y en la oficina de Servicios de Desarrollo de la Ciudad, ubicada en 700 Main Center, Suite 120. Para recibir ayuda en obtener una copia o para más información, llame a Celeste Marchica al 361-4853380.

También se colocará una copia del borrador en el sitio web de la Ciudad en: <https://www.victoriatax.gov/366/Community-Development-BlockGrantPlans>

El Plan de acción anual describe los programas y actividades que se llevarán a cabo utilizando la asignación de derechos de CDBG de la Ciudad para 2022 de \$576,606. Este es el tercer año del Plan Compañero. La Ciudad tiene planes tentativos para asignar sus fondos CDBG 2022-2023 de la siguiente manera:

**Programas de Vivienda Asistida:** Pago Inicial de Hipoteca y Asistencia para Costos de Cliente (\$10,000);

**Programas Vecinales:** Demolición (\$39,726);

**Servicios públicos:** Boys & Girls Club of Victoria: hora de energía/campamento de verano (\$10,000); Community Action Committee of Victoria: Programa de Atención a Personas Mayores (\$8,000); Community Action Committee of Victoria: Meals on Wheels (\$8,000); CASA (\$8,000); Food Bank of Golden Crescent: Programa de comidas de fin de semana para niños (\$14,000); Meals on Wheels Victoria: Comidas a domicilio para personas mayores y/o discapacitadas (\$8,000); Girl Bend Wellness Center (\$20,000); United Way: conexión comunitaria (\$10,000).

**Instalaciones públicas:** Boys & Girls Club: Renovaciones de oficina (\$12,800); Girl Bend: Renovación de la Clínica de Salud Mental (\$100,000); Victoria Housing Authority: Camuflaje y pintura de exteriores (\$96,000); Salvation Army: mejoras en el dormitorio (\$12,215); YMCA: Expansión del centro de cuidado infantil (\$45,464).

**Administración del Programa:** Administración y Planificación (\$116,601)

**TOTAL: \$576,606**

Los comentarios deben hacerse por escrito y deben incluir el nombre completo y la dirección física del remitente.

Los comentarios pueden enviarse electrónicamente a [cmarchica@victoriatax.gov](mailto:cmarchica@victoriatax.gov) o por correo postal a:

**Departamento de Servicios de Desarrollo de la Ciudad de Victoria, Atención: Celeste Marchica, P.O. BOX 1758, Victoria, TX 77901-1758.** Todos los comentarios

se incluirán en el borrador final del Plan de Acción Anual. Una vez que se haya vencido el periodo de comentarios públicos, el Plan de acción final 2022-2023 se enviará al Departamento de Vivienda y Desarrollo Urbano de los EE.UU. el 16 de agosto de 2022 o antes.

La ciudad de Victoria no discrimina por motivos de raza, color, origen nacional, sexo, religión, discapacidad, estado familiar y otros rasgos protegidos.

STATE OF TEXAS  
COUNTY OF VICTORIA

Before me, a Notary Public in and for said County and State, this day personally appeared PAMELA WILLIAMS, Classified Supervisor for the VICTORIA ADVOCATE published by the VICTORIA ADVOCATE, which has general circulation in VICTORIA County, Texas and distributed in other surrounding Counties (Calhoun, Dewitt, Goliad, Gonzales, Jackson, Karnes, Lavaca, Matagorda, Refugio and Wharton); and who, after being duly sworn, did dispose and say that the following clipping of an advertisement was published in the above named paper on the following dates:

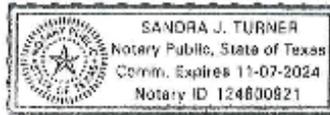
Friday, July 1<sup>st</sup>, 2022

Signed 

Subscribed and sworn to before me, this 1<sup>st</sup> day of July 2022.

Notary Public:   
VICTORIA County, TX

[place notary seal here]



[attach actual copy of  
Newspaper ad clipping]

**NOTICE CDBG 2022-2023 ANNUAL ACTION PLAN  
30-DAY PUBLIC COMMENT PERIOD  
COMMENCING July 1, 2022**

The City of Victoria's Community Development Block Grant (CDBG) 2022 Action Plan Draft will be available for citizen review/comment beginning Friday, July 1 through Sunday, July 31, 2022. Copies of the Action Plan will be available at the Victoria Public Library located at 302 N. Main St., and at the City's Development Services office, located at 700 Main Center, Suite 129. For assistance in obtaining a copy or for more information, please call Celesta Manchaca at 361-485-3350.

A copy of the draft will also be placed on the City's website at <https://www.victoriatax.gov/166/Community-Development-Block-Grant-Plans>.

The Annual Action Plan describes the programs and activities that will be undertaken using the City's 2022 CDBG entitlement allocation of \$576,506. This is the third year of the Consolidated Plan. The City has tentative plans to allocate its 2022-2023 CDBG funding in the following manner:

**Affordable Housing Programs:** Mortgage Down Payment & Closing Cost Assistance: (\$0,000)

**Neighborhood Programs:** Demolition: (\$58,426)

**Public Services:** Boys & Girls Club of Victoria; Power Hour/Summer Camp (\$10,000); Community Action Committee of Victoria; Senior Citizen Care Program (\$8,000); Community Action Committee of Victoria; Meals on Wheels (\$8,000); CVASA (\$8,000); Food Bank of Golden Crescent; Kids' weekend Meals Program (\$14,000); Meals on Wheel Victoria; Home-Delivered Meals Senior Citizens and/or Disabled (\$8,000); Gulf Bend Wellness Center (\$20,000); United Way Community Connections: (\$10,000).

**Public Facilities:** Boys & Girls Club Office Renovations (\$12,800); Gulf Bend Mental Health Clinic Renovation (\$150,000); Victoria Housing Authority Exterior weatherizing and painting (\$85,000); Salvation Army-Dorm Improvements (\$2,215); YMCA Childcare center expansion: (\$45,484).

**Program Administration:** Administration and Planning (\$15,001).

**TOTAL: \$576,506**

Comments must be made in writing and should include the sender's full name and physical address. Comments may be sent electronically to [cmchaca@victoriatax.gov](mailto:cmchaca@victoriatax.gov) or by 1st class mail to: **City of Victoria's Development Services Department, Attention: Celesta Manchaca, P.O. BOX 1756, Victoria, TX 77901-1756.** All comments will be included in the final draft of the Annual Action Plan. After the public comment period has expired the final Action Plan 2022-2023 will be submitted to U.S. Department of Housing and Urban Development on or before August 10, 2022.

The City of Victoria does not discriminate on the basis of race, color, national origin, sex, religion, disability, handicapped, family status, and/or other protected class.

**SUMMARY OF COMMENTS ON 2022 ANNUAL ACTION PLAN FUNDING  
RECOMMENDATIONS PRESENTED AS A CITY MANAGER REPORT AT THE  
JUNE 7, 2022 CITY COUNCIL MEETING**

1. No comments were received on the 2022 Annual Action Plan Recommendations presented to Council during a City Manager Report.



## AGENDA City Council Meeting

5:00 PM - Tuesday, June 7, 2022  
107 West Juan Linn Street (Council Chambers)

---

### A. CALL TO ORDER

1. Quorum Call.
2. Pledge of Allegiance.
3. Texas Pledge of Allegiance.
4. Moment of Silence.
5. Welcome Citizens.

### B. COMMUNICATION:

#### 1. ANNOUNCEMENTS/REMINDERS:

#### 2. PUBLIC & EMPLOYEE RECOGNITIONS:

- a. State Farm Day Proclamation. *Jeff Bauknight, Mayor*
- b. June 2022 Keep Victoria Beautiful Business Beautification Award. *Christy Youker, Community Appearance Manager.*  
[Agenda Item Memo - AIM-22-118 - Pdf](#)
- c. Certificate of Appreciation for McCoy's Building Supply and Habitat for Humanity. *Dayna Williams-Capone, Director of the Victoria Public Library*
- d. Presentation of Retirement Plaque to Thomas Gwosdz, City Attorney. *Jeff Bauknight, Mayor*

#### 3. ITEMS FROM COUNCIL:

*With respect to items not listed on this agenda, City Council Members may request specific factual information, a recitation of existing policy, or placement of items on the City Council agenda for discussion at a following meeting.*

#### 4. CITIZEN COMMUNICATION:

*At this time, the public is invited to address the City Council and speak on any matter not specifically listed for public hearing in the subsection titled: "Public Hearings," below. Please note that City Council may not deliberate on topics not included on this agenda.*

### C. ITEMS WITH PUBLIC HEARINGS:

*The City Council shall call a public hearing before taking action on each item below in this section. Any person wishing to address the City Council on these items should please come forward when that public hearing is called.*

1. An ordinance approving a Budget Amendment for Convention and Visitors Bureau Fund for De Leon Plaza Statue. *Danielle Williams, Director of Economic Development*

[Agenda Item Memo - AIM-22-112 - Pdf](#)

2. An ordinance approving a Budget Amendment for North Heights Ph VII Reconstruction Project. *Ken Gill, Director of Public Works*  
[Agenda Item Memo - AIM-22-124 - Pdf](#)

**D. CONSENT AGENDA:**

*All consent agenda items listed are considered to be routine by the City Council and will be enacted by one motion. There will be no separate discussion of these items unless a Council Member so requests, in which event the item will be removed from the consent agenda and considered after the remainder of the consent agenda. Information concerning consent agenda items is available for public review.*

1. Adoption of Minutes from the May 17, 2022 regular meeting. *April Hilbrich, City Secretary*  
[City Council - May 17 2022 - Minutes - Pdf](#)
2. Approve an amendment to extend the term of a Purchase and Installation contract with LJ Power, Inc. through June 30th, 2022, for the purchase and installation of a 300kW generator and diesel fuel tank. *Roger Welder, Director of Building and Equipment Services.*  
[Agenda Item Memo - AIM-22-120 - Pdf](#)
3. Approve an amendment to the professional service agreement with NewEdge Services, LLC, to include an additional amount not to exceed of \$45,000.00 over a three (3) year term, for a total contract amount of \$352,700.00. *James Foote, Director of Information Technology.*  
[Agenda Item Memo - AIM-22-117 - Pdf](#)
4. Approve an agreement with the American Junior Golf Association (AJGA) to host the Victoria Texas Preview at Riverside Golf Course. *Jason Alfaro, Director of Parks and Recreation.*  
[Agenda Item Memo - AIM-22-115 - Pdf](#)

**E. ACTION ITEMS FOR COUNCIL DISCUSSION:**

1. Award a contract for the CDBG-DR Infrastructure (Floodgates & Pump Stations) Project (GLO Contract No. 20-065-055-C165) to J.S. Haren Company for their low bid of \$7,117,000.00, and approving a change order to reduce the scope of the project to bring the total construction cost within the approved budget amount of \$5,003,386.00. *Katy Connally, Grant Administrator.*  
[Agenda Item Memo - AIM-22-119 - Pdf](#)
2. Approve an agreement with CivicPlus for the implementation and maintenance of SeeClickFix in the amount not to exceed \$69,171.01. *James Foote, Director of Information Technology.*  
[Agenda Item Memo - AIM-22-113 - Pdf](#)
3. Appoint members to the Victoria Health Facilities Development Corporation. *April Hilbrich, City Secretary*  
[Agenda Item Memo - AIM-22-108 - Pdf](#)

**F. CITY MANAGER REPORTS:**

1. CDBG 2022 Annual Action Plan Proposed Budget and Funding Recommendations.  
*Julie Fulgham, Director of Development Services.*  
[Agenda Item Memo - AIM-22-116 - Pdf](#)

**G. EXECUTIVE SESSIONS:**

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1. Texas Government Code § 551.087, to discuss or deliberate the offer to a financial or other incentive to a business prospect that the City Council seeks to have, locate, stay, or expand in or near the territory of the City of Victoria and with which the City of Victoria is conducting economic development negotiations. *Jesús A. Garza, City Manager.*
2. Texas Government Code § 551.072, to deliberate the purchase, exchange, lease, or value of real property interests, due to the fact that deliberation in an open meeting would have a detrimental effect on the position of the City in negotiations with a third party. *Jesús A. Garza, City Manager.*
3. Texas Government Code § 551.071, consultation with attorney on matter involving pending or contemplated litigation or other matter in which the duty of the attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with the Texas Open Meetings Act. *Allison E. Lacey, City Attorney*

A quorum of the city council will be present at 107 W. Juan Linn St, Victoria Texas ("City Council Chambers"), and the city intends to have a quorum present at that location. The Presiding officer of the meeting will be present at City Council chambers, and that location will be open to the public. Other city council members may participate in this meeting by video conference, so long as their face is visible, and their voice audible to members of the public in attendance at City Council Chambers while that member is speaking.

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\*\* In addition to the items listed under "Public Hearings," every item on this agenda shall be considered a public hearing

\*\*\* Any penal ordinance of the City of Victoria or item which is funded by the current or next proposed City of Victoria budget, including, without limitation, any park, street, water pipe, sewer, drainage structure, department, employee, contract, capital improvement project, or real property interest of the City of Victoria may be discussed and deliberated as a City Manager's Report, and the subject is hereby defined as such without further notice.

\*\*\*\*Any item on this agenda may be discussed in executive session if authorized by Texas law regardless of whether it is listed under "Executive Sessions" of this agenda, regardless of any past or current practice of City Council. Executive sessions herein are closed meetings, may include consideration of any item otherwise listed on the agenda, plus any subject specified in the executive session notice, and may include items under Texas Government Code Sections 551.071, 551.072, 551.073, 551.074, 551.076, 551.084, and/or 551.087. Executive sessions may be held at 105 W. Juan Linn, Victoria, Texas or such other location as determined by the City Council. This agenda has been reviewed and approved by the City Attorney's office, and the presence of any subject in the Executive Session portion of this agenda constitutes a written interpretation of Chapter 551 of the Texas Local Government Code by the attorney for the governmental body indicating that said subject may be legally discussed in a closed meeting

**SUMMARY OF COMMENTS FROM THE PUBLIC SERVICES AND PUBLIC  
FACILITY MEETING HELD ON MARCH 22, 2022**

1. Barbara McCain Williams with the Gabriel Project stated they were considering applying this year and were curious about funding for staff positions.
2. Rick Villa with the Long Term Recovery Group asked questions regarding a potential public facility project to fix up their community resource center and warehouse that is utilized during a time of natural disasters and/or global pandemics.
3. Anna Arage with Gulf Bend inquired about funding potential if they had been a past recipient.



Established 1824

The mission of the City of Victoria is to meet or exceed our citizens' expectations in the provision of municipal services.

March 4, 2022

To: All Public Service Agencies and Public Facilities

**RE: 2022-2023 CDBG Public Service and Public Facility Grants**

The City of Victoria is pleased to announce that applications for Public Service Assistance (PSA) and Public Facility (PF) grants under the Community Development Block Grant (CDBG) Program will open on April 4, 2022 and close on May 2, 2022. Funding for CDBG PSA and PF grants comes from the US Department of Housing and Urban Development.

CDBG Funding recommendations will be presented to City Council at the June 7, 2022 City Council meeting. The PSA and PF grants will be awarded to local established non-profits that serve the community:

The City will award approximately 15% of the City's CDBG entitlement to PSA programs for new or expanded programs to address the areas of need within the City of Victoria. PF grant funds will also be available.

In order to provide guidance to interested non-profit agencies and other eligible entities, the City will host an in person workshop on CDBG PSA and PF grant funds. In order to apply for CDBG funds, a representative(s) from the interested organization **must attend** the workshop on **Tuesday, March 22, 2022 at 10:00 AM.**

|               |  |
|---------------|--|
| <b>Topic:</b> | COV Request for CDBG Funding   |
| <b>When:</b>  | March 22, 2022 10:00 AM  |
| <b>Where:</b> | <a href="#">700 Main Center</a><br><a href="#">Conference Room 205</a> |

PSA and Public Facility Applications are **DUE FRIDAY, MAY 2, 2022 at 4:00 pm.** Complete Hard Copy or Electronic applications will be accepted beginning on April 4, 2022 and until May 2, 2022, by 4:00 PM local time.

If you have any questions, please contact our office at (361) 485-3360.

Sincerely,  
Vanessa Cummins  
Community Development Planner  
City of Victoria, Texas

Development Services  
700 Main Center, Suite 129  
P.O. BOX 1758  
Victoria, Texas 77902

Phone: (361) 485 – 3360

[www.victoriatx.org](http://www.victoriatx.org)

FAX: (361) 485 – 3364

STATE OF TEXAS  
COUNTY OF VICTORIA

Before me, a Notary Public in and for said County and State, this day personally appeared PAMELA WILLIAMS, Multi Media Sales Assistant for the VICTORIA ADVOCATE published by the VICTORIA ADVOCATE, which has general circulation in VICTORIA County, Texas and distributed in other surrounding Counties (Calhoun, Dewitt, Goliad, Gonzales, Jackson, Karnes, Lavaca, Matagorda, Refugio and Wharton); and who, after being duly sworn, did dispose and say that the following clipping of an advertisement was published in the above named paper on the following dates:

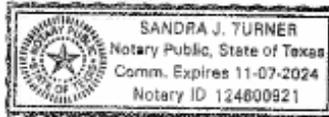
Tuesday, March 1st, 2022

Signed 

Subscribed and sworn to before me, this 7<sup>th</sup> day of March 2022.

Notary Public   
VICTORIA County, TX

[place notary seal here]



**NOTICE OF FEDERAL FUNDING  
FOR THE CITY OF VICTORIA'S  
COMMUNITY DEVELOPMENT  
BLOCK GRANT**

The City of Victoria's Community Development Block Grant Program (CDBG) is seeking to award Federal Funding to Public Service Agencies (PSA) and Public Facilities (PF) in its 2022 CDBG Plan. In order for a PSA or PF to qualify for funding, they must submit an Application to the City of Victoria's Community Development Block Grant Program by Friday, May 2, 2022, by 4:00 PM. Applications may be downloaded from the City's Website [www.victoriats.org](http://www.victoriats.org) or contacting Vanessa Cummins (361) 485-3375.

The City will hold a public meeting on Tuesday, March 22, 2022 at 10:00 a.m. via a in-person for all those PSAs and PFs looking to apply for funding. This meeting is mandatory for PSAs and PFs to attend. Please contact the City's CDBG office to obtain the meeting information (361) 485-3375. PSAs and PFs who do not attend the meeting will not be allowed to submit an application to be awarded funding.

For additional information, please contact the City of Victoria's CDBG Director at (361) 485-3375 or E-Mail Vanessa Cummins at [vcummins@victoriats.org](mailto:vcummins@victoriats.org).



## AGENDA

### City Council Meeting

5:00 PM - Tuesday, August 2, 2022

107 West Juan Linn Street (Council Chambers)

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#### A. CALL TO ORDER

1. Quorum Call.
2. Pledge of Allegiance.
3. Texas Pledge of Allegiance.
4. Moment of Silence.
5. Welcome Citizens.

#### B. COMMUNICATION:

##### 1. ANNOUNCEMENTS/REMINDERS:

##### 2. PUBLIC & EMPLOYEE RECOGNITIONS:

- a. Farmer's Market Week Proclamation. *Jeff Bauknight, Mayor*
- b. August 2022 Keep Victoria Beautiful Business Beautification Award. *Christy Youker, Community Appearance Manager*  
[Agenda Item Memo - AIM-22-177 - Pdf](#)

##### 3. ITEMS FROM COUNCIL:

*With respect to items not listed on this agenda, City Council Members may request specific factual information, a recitation of existing policy, or placement of items on the City Council agenda for discussion at a following meeting.*

##### 4. CITIZEN COMMUNICATION:

*At this time, the public is invited to address the City Council and speak on any matter not specifically listed for public hearing in the subsection titled: "Public Hearings," below. Please note that City Council may not deliberate on topics not included on this agenda.*

#### C. ITEMS WITH PUBLIC HEARINGS:

*The City Council shall call a public hearing before taking action on each item below in this section. Any person wishing to address the City Council on these items should please come forward when that public hearing is called.*

1. Adopt the Community Development Block Grant (CDBG) 2022-2023 One- Year Action Plan and authorize the City Manager to submit all required documentation for the Fiscal Year 2022-2023 CDBG Program to the U.S. Department of Housing and Urban Development. *Julie Fulgham, Director of Development Services*  
[Agenda Item Memo - AIM-22-173 - Pdf](#)

**D. CONSENT AGENDA:**

*All consent agenda items listed are considered to be routine by the City Council and will be enacted by one motion. There will be no separate discussion of these items unless a Council Member so requests, in which event the item will be removed from the consent agenda and considered after the remainder of the consent agenda. Information concerning consent agenda items is available for public review.*

1. Adoption of Minutes the regular meeting on July 19, 2022. *April Hilbrich, City Secretary*  
[City Council - Jul 19 2022 - Minutes - Pdf](#)
2. An ordinance amending and readopting Chapter 4 and Section 24-22 of the City Code of Ordinances to reflect the separation of the Victoria County Public Health Department and Animal Control Services. *Allison E. Lacey, City Attorney*  
[Agenda Item Memo - AIM-22-176 - Pdf](#)
3. Authorize the City Manager to accept a grant from Golden Crescent Regional Planning Commission for the purchase of three solar recycle compactors in the amount of \$12,741.00. *Christy Youker, Community Appearance Manager*  
[Agenda Item Memo - AIM-22-178 - Pdf](#)
4. Approve the 1st amendment to the debris management contract with AshBritt, Inc. of Deerfield Beach, Florida. *Darryl Lesak, Director of Environmental Services*  
[Agenda Item Memo - AIM-22-149 - Pdf](#)
5. Appoint Gilbert P. Reyna, Jr., C.P.A. as the representative to perform the No-New-Revenue (Effective) Tax Rate and Voter-Approval (Rollback) Tax Rate calculations. *Gilbert Reyna, Chief Financial Officer*  
[Agenda Item Memo - AIM-22-163 - Pdf](#)
6. Authorize the publication of the "Notice of Meeting to Vote on Tax Rate." *Gilbert Reyna, Chief Financial Officer*  
[Agenda Item Memo - AIM-22-165 - Pdf](#)
7. Approve a memorandum of understanding with Victoria County for the 2022 Edward Byrne Memorial Justice Assistance Grant (JAG) Program. *Roberto Arredondo, Chief of Police*  
[Agenda Item Memo - AIM-22-148 - Pdf](#)
8. Award a contract with Fun Abounds Inc., via governmental purchasing contract, for the manufacturing, delivery and installation of the Ted B. Reed Park Playground in an amount not to exceed \$182,468.20. *Jason Alfaro, Director of Parks and Recreation*  
[Agenda Item Memo - AIM-22-175 - Pdf](#)
9. Approve the addition of Task Order 7 to the City's contract with Burns & McDonnell for the permitting of the Victoria Landfill expansion in an amount not to exceed \$75,000.00. *Darryl Lesak, Director of Environmental Services*  
[Agenda Item Memo - AIM-22-170 - Pdf](#)
10. Authorize the City Manager to execute a contract for drainage mowing with Bio Landscape and Maintenance, Inc., dba, Yellowstone Landscaping of Houston, TX for their competitive sealed proposal of \$367,561.00. *Darryl Lesak, Director of*

*Environmental Services*  
[Agenda Item Memo - AIM-22-159 - Pdf](#)

**E. ACTION ITEMS FOR COUNCIL DISCUSSION:**

1. Propose Tax Rate, schedule public hearings, and schedule a vote to adopt the tax rate for Fiscal Year 2022-2023. *Gilbert Reyna, Chief Financial Officer*  
[Agenda Item Memo - AIM-22-162 - Pdf](#)
2. Schedule public hearings on 2022-2023 Budget. *Gilbert Reyna, Chief Financial Officer*  
[Agenda Item Memo - AIM-22-161 - Pdf](#)
3. Authorize City Manager to execute contracts with Frost Bank for depository bank services. *Wesley Janecek, Assistant Director of Finance*  
[Agenda Item Memo - AIM-22-171 - Pdf](#)
4. Confirm the City's Program for HOT Funds Awards for Outside Agencies. *Joel Novosad, Director of the Convention and Visitors Bureau*  
[Agenda Item Memo - AIM-22-174 - Pdf](#)
5. Appoint a member to the Building and Standards Commission. *April Hilbrich, City Secretary*  
[Agenda Item Memo - AIM-22-172 - Pdf](#)

**F. CITY MANAGER REPORTS:**

1. Deliver Certified Tax Roll to Mayor and City Council. *Jesús A. Garza, City Manager.*  
[Agenda Item Memo - AIM-22-166 - Pdf](#)
2. Deliver Fiscal Year 2022-2023 City of Victoria Proposed Annual Budget to Mayor and City Council. *Jesús A. Garza, City Manager.*  
[Agenda Item Memo - AIM-22-160 - Pdf](#)

**G. WORK SESSION:**

**H. EXECUTIVE SESSIONS:**

*All items listed in this section may be considered Action Items and City Council may take action on any item listed in this section without further notice.*

1. Texas Government Code § 551.087, to discuss or deliberate the offer to a financial or other incentive to a business prospect that the City Council seeks to have, locate, stay, or expand in or near the territory of the City of Victoria and with which the City of Victoria is conducting economic development negotiations. *Jesús A. Garza, City Manager.*
2. Texas Government Code § 551.072, to deliberate the purchase, exchange, lease, or value of real property interests, due to the fact that deliberation in an open meeting would have a detrimental effect on the position of the City in negotiations with a third party. *Jesús A. Garza, City Manager.*

A quorum of the city council will be present at 107 W. Juan Linn St, Victoria Texas ("City Council Chambers"), and the city intends to have a quorum present at that location. The Presiding officer of the meeting will be present at City Council chambers, and that location will be open to the public. Other city council members may participate in this meeting by video conference, so long as their face is visible, and their voice audible to members of the public in attendance at City Council Chambers while that member is speaking.

\* Regardless of the agenda heading under which any item is listed, any subject mentioned in any word or phrase of any item listed on this agenda may be deliberated by City Council, and such words or phrases are hereby added as additional subjects to be considered. Resolutions, ordinances, and other actions concerning any word, phrase, or other subject of this meeting include the regulation of animals, construction, signs, unsafe buildings, floodplains, land development, nuisances, mowing, sanitation, food establishments, manufactured house, itinerant vendors, outdoor sales, water conservation practices, and proposed changes to the City Charter. Any descriptions of property or amounts stated herein are descriptive and not restrictive, and property and amounts may be changed in the motions, actions, or documents without further public notice.

\*\* In addition to the items listed under "Public Hearings," every item on this agenda shall be considered a public hearing

\*\*\* Any penal ordinance of the City of Victoria or item which is funded by the current or next proposed City of Victoria budget, including, without limitation, any park, street, water pipe, sewer, drainage structure, department, employee, contract, capital improvement project, or real property interest of the City of Victoria may be discussed and deliberated as a City Manager's Report, and the subject is hereby defined as such without further notice.

\*\*\*\*Any item on this agenda may be discussed in executive session if authorized by Texas law regardless of whether it is listed under "Executive Sessions" of this agenda, regardless of any past or current practice of City Council. Executive sessions herein are closed meetings, may include consideration of any item otherwise listed on the agenda, plus any subject specified in the executive session notice, and may include items under Texas Government Code Sections 551.071, 551.072, 551.073, 551.074, 551.076, 551.084, and/or 551.087. Executive sessions may be held at 105 W. Juan Limn, Victoria, Texas or such other location as determined by the City Council. This agenda has been reviewed and approved by the City Attorney's office, and the presence of any subject in the Executive Session portion of this agenda constitutes a written interpretation of Chapter 551 of the Texas Local Government Code by the attorney for the governmental body indicating that said subject may be legally discussed in a closed meeting



## AGENDA ITEM MEMO

**Meeting Date:** August 02, 2022

**Prepared For:** Jesús A. Garza, City Manager, Members of City Council, Jeff Bauknight, Mayor

**Staff Contact:** Julie Fulgham, Director of Development Services

**Department:** Development Services

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**Subject:** Approve and adopt the Community Development Block Grant (CDBG) 2022-2023 One- Year Action Plan and authorize the City Manager to submit all required documentation for the Fiscal Year 2022-2023 CDBG Program to the U.S. Department of Housing and Urban Development.

---

### **Background Information:**

As an entitlement jurisdiction, the City of Victoria receives an annual grant from the U.S. Department of Housing and Urban Development (HUD) through the Community Development Block Grant (CDBG) program. HUD requires that grantees develop a strategic plan every five years called the Consolidated Plan (ConPlan) and, submit an annual action plan to HUD that describes how the City will use its annual CDBG allocation to address needs identified in the ConPlan. The 2022 Annual Action Plan is the third annual plan of the 2020- 2024 Consolidated Plan cycle.

### **2022 Annual Action Plan**

The 2022 Annual Action Plan identifies how the 2022 CDBG grant of \$576,506 will be allocated to address the priorities and goals established in the 2020-2024 ConPlan. The City's 2022 entitlement grant award of \$576,506 is proposed to be allocated to continue the City's goal of assisting low-and moderate- income residents through housing rehabilitation; neighborhood programs; local public service awards and public facility projects for local non-profits and eligible agencies; and housing rehabilitation programs.

The CDBG activities detailed in the One-Year Action Plan will support the following activities:

### **CDBG Budget Summary**

|  |           |
|--|-----------|
| Administration   | \$115,301 |
| Affordable Housing- Mortgage Assistance Program        | \$10,000  |
| Neighborhood Programs- Demolition (CDBG eligible area) | \$39,726  |
| Public Facilities                                      | \$325,476 |
| Public Services  | \$86,000  |

The City of Victoria must submit the One-Year Action Plan to HUD on or before August 16, 2022. HUD must approve the plan before CDBG funds are available for expenditure by the City. City Council approval is required prior to submission of the plan to HUD.

**Financial Impact:**

The City's CDBG program is a reimbursable Federal Grant. The funds expended through the CDBG program are reimbursed by HUD on a quarterly basis.

**Recommendation(s):**

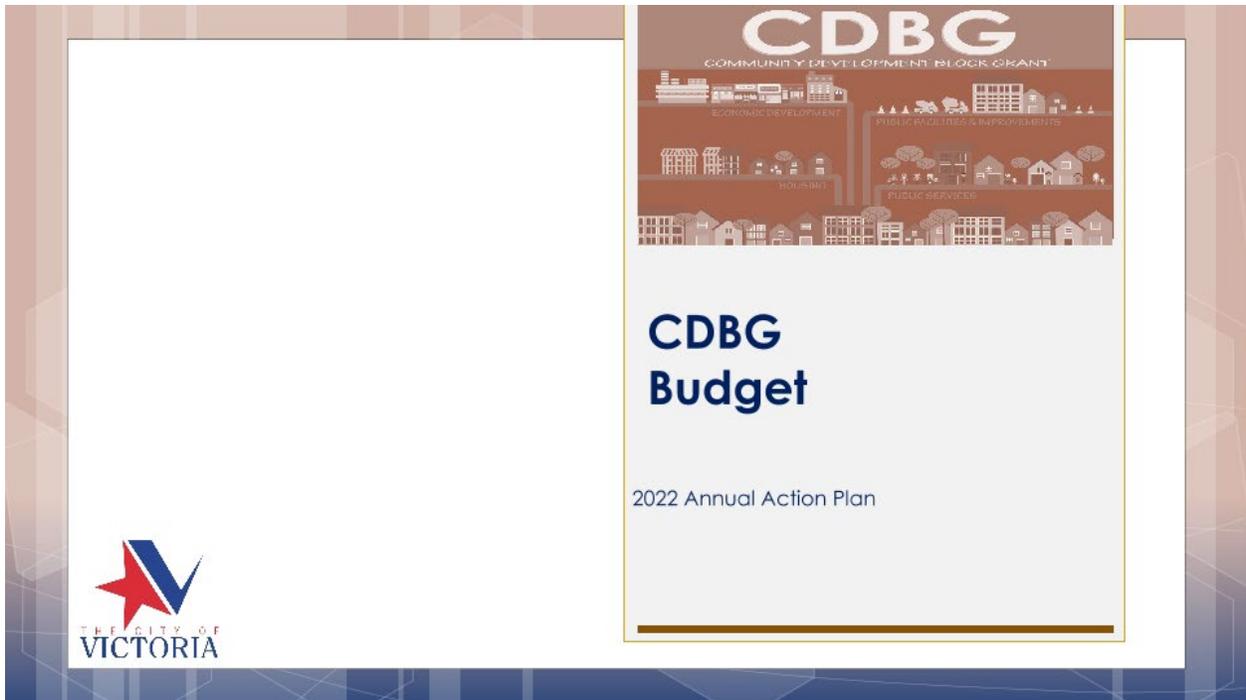
Staff recommends adopting the CDBG 2022-2023 Annual Action Plan and authorizing the City Manager to submit to HUD and execute all contracts with HUD and sub-recipients.

**Attachments:**

[CDBG 2022 Annual Action Plan Presentation - August 2, 2022](#)

[2022 Council COV Annual Action Plan](#)

[Resolution No. 2022-139 - Pdf](#)



**2022 Entitlement Funding from HUD:**

|                        |           |
|------------------------|-----------|
| CDBG Entitlement Funds | \$575,506 |
|------------------------|-----------|

**2022 Budget:**

|   |                  |                                |
|---|------------------|--------------------------------|
| Administration                                    | \$115,301        | (Capped at 20% of Entitlement) |
| Affordable Housing                                | \$10,000         |                                |
| • Mortgage Down Payment & Closing Cost Assistance |                  |                                |
| Neighborhood Programs                             | \$39,726         |                                |
| • Demolition (eligible area)                      |                  |                                |
| Public Facilities (To Be Identified)              | \$325,479        |                                |
| Public Services (To Be Identified)                | \$86,000         | (Capped at 15% of Entitlement) |
| <b>Total Budget</b>                               | <b>\$576,506</b> |                                |



### Low-to-Moderate Income 2022 Limits:

|          | 1-Person | 2-Persons | 3-Persons | 4-Persons | 5-Persons | 6-Persons | 7-Persons | 8-persons |
|----------|----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|
| 30% MFI  | \$15,700 | \$18,310  | \$23,030  | \$27,750  | \$32,470  | \$37,190  | \$41,910  | \$46,630  |
| 50% MFI  | \$26,150 | \$29,900  | \$33,650  | \$37,350  | \$40,350  | \$43,350  | \$46,350  | \$49,350  |
| 80% MFI  | \$41,850 | \$47,800  | \$53,800  | \$59,750  | \$64,550  | \$69,350  | \$74,100  | \$78,900  |
| 100% MFI | \$74,700 |           |           |           |           |           |           |           |

\*HUD limits effective June 1, 2022

### 2022 Public Facility Recommended Funding

| Public Facility   | Population Served   | Amount Requested | Prior Year Award | Recommended 2022 Funding |
|---|---|------------------|------------------|--------------------------|
| Gulf Bend Mental Health Clinic – Nursery Drive Location                                 | 5,000 individuals/Presumed Benefit Clientele                | \$250,000        | \$100,000        | <b>\$160,000</b>         |
| Victoria Housing Authority – Exterior weatherization and painting of Leary Lane Complex | 36 households/97 individuals/LMI/Presumed Benefit Clientele | \$95,000         | \$0              | <b>\$95,000</b>          |
| Boys & Girls Club - Office Renovations  | 100 LMI Children  | \$12,800         | \$15,800         | <b>\$12,800</b>          |
| Salvation Army – Dorm Improvements  | 18-20 individuals nightly/Presumed Benefit Clientele        | \$12,215         | \$0              | <b>\$12,215</b>          |
| YMCA – Childcare Center Improvements  | 18 LMI Children   | \$45,464         | \$0              | <b>\$45,464</b>          |



## 2022 Public Service Activities Recommended Funding

| Public Service Agency: Program/Activity   | Citizens Served                             | Requested | Prior Year Award       | Recommended Funding |
|---|---|-----------|------------------------|---------------------|
| Boys and Girls Club of Victoria: Power Hour/Summer Camp                         | 50 after school/20 summer camp/LMI children | \$20,000  | \$10,000               | \$10,000            |
| Community Action Committee of Victoria: Senior Services Care Program            | 20 senior citizens                          | \$10,000  | \$10,000               | \$8,000             |
| Community Action Committee of Victoria: Meals on Wheels                         | 9 senior/disabled individuals               | \$10,000  | \$7,500                | \$8,000             |
| Golden Crescent Food Bank: Kid's Weekend Meals Program                          | 70 LMI children                             | \$15,000  | \$15,000               | \$14,000            |
| Golden Crescent C.A.S.A.: A CASA Volunteer for Every Child in Need              | 26 children                                 | \$8,000   | \$7,500                | \$8,000             |
| Gulf Bend Center: Wellness Community  | 10 disabled individuals                     | \$45,000  | \$22,000               | \$20,000            |
| Meals on Wheels Victoria: Home Delivered Meals Seniors Citizens and/or Disabled | 15 disabled/senior citizens                 | \$21,000  | \$14,000               | \$8,000             |
| United Way – Community Connections Program                                      | 90 individuals/presumed clientele           | \$15,000  | \$0                    | \$10,000            |
|   |   | \$144,000 |                        | \$86,000.00         |
|   |   |           | <b>15% Max Funding</b> | <b>\$86,475.00</b>  |

## Important Dates

### o 2022 – 2023 Annual Action Plan

- o Public Comment Period from July 2, 2022 – August 1, 2022
- o Public Hearing and Final Approval of Annual Action Plan
  - o August 2, 2022 – City Council Meeting

### o Deadline to submit the 2022 – 2023 Annual Action Plan

- o August 16, 2022 – Statutory deadline to submit





**A resolution approving and adopting the Community Development Block Grant (CDBG) 2022-2023 One- Year Action Plan and authorizing the City Manager to submit all required documentation for the Fiscal Year 2022-2023 CDBG Program to the U.S. Department of Housing and Urban Development.**

**Whereas** as an entitlement jurisdiction, the City of Victoria receives an annual grant from the U.S. Department of Housing and Urban Development (HUD) through the Community Development Block Grant (CDBG) program;

**Whereas** HUD requires that grantees develop a strategic plan every five years called the Consolidated Plan (ConPlan) and, submit an annual action plan to HUD that describes how the City will use its annual CDBG allocation to address needs identified in the ConPlan;

**Whereas** the 2022 Annual Action Plan is the third annual plan of the 2020- 2024 Consolidated Plan cycle;

**Whereas** the 2022 Annual Action Plan identifies how the 2022 CDBG grant of \$576,506 will be allocated to address the priorities and goals established in the 2020-2024 ConPlan;

**Whereas** the City's 2022 entitlement grant award of \$576,506 is proposed to be allocated to continue the City's goal of assisting low-and moderate- income residents through housing rehabilitation; neighborhood programs; local public service awards and public facility projects for local non-profits and eligible agencies; and housing rehabilitation programs;

**Whereas** the City of Victoria must submit the One-Year Action Plan to HUD on or before August 16, 2022; and

**Whereas** HUD must approve the plan before CDBG funds are available for expenditure by the City, and City Council approval is required prior to submission of the plan to HUD;

**Now therefore, be it resolved by the City Council of the City of Victoria:**

1. City Council hereby approves and adopts the Community Development Block Grant (CDBG) 2022-2023 One-Year Action Plan and authorizes the City Manager to submit all required documentation for the Fiscal Year 2022-2023 CDBG Program to the U.S. Department of Housing and Urban Development.
2. This resolution shall become effective immediately upon adoption.

#Resolution No. 2022-139

Passed, this the 2nd day of August, 2022  
Ayes: 5  
Nays: 0  
Abstentions: 0  
Approved and adopted, this the 2nd day of August, 2022



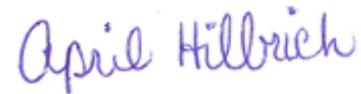
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Jeff Bauknight  
Mayor of the City of Victoria



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Allison E. Lacey,  
City Attorney



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April Hilbrich,  
City Secretary



#Resolution No. 2022-139

Grantee SF-424's and Certification(s)

OMB Number: 4040-0004  
 Expiration Date: 12/31/2022

| Application for Federal Assistance SF-424  |  |  |
|--|--|--|
| * 1. Type of Submission:<br><input type="checkbox"/> Preapplication<br><input checked="" type="checkbox"/> Application<br><input type="checkbox"/> Changed/Corrected Application | * 2. Type of Application:<br><input checked="" type="checkbox"/> New<br><input type="checkbox"/> Continuation<br><input type="checkbox"/> Revision | * If Revision, select appropriate letter(s):<br>_____<br>* Other (Specify):<br>_____ |
| * 3. Date Received:<br>_____   | 4. Applicant Identifier:<br>4-22-NO: 48-0510   |  |
| 5a. Federal Entry Identifier:<br>480580  | 5b. Federal Award Identifier:<br>_____   |  |
| <b>State Use Only:</b>   |  |  |
| 6. Date Received by State: _____   | 7. State Application Identifier: _____   |  |
| <b>8. APPLICANT INFORMATION:</b>   |  |  |
| * a. Legal Name: City of Victoria, Texas   |  |  |
| * b. Employer/Taxpayer Identification Number (EIN/TIN):<br>71-6002911  | * c. UEI:<br>2JL8Z3J3N3Z43   |  |
| <b>d. Address:</b>   |  |  |
| * Street1: A.O. BOX 1758   | _____  |  |
| Street2: _____   | _____  |  |
| * City: Victoria   | _____  |  |
| County/Parish: _____   | _____  |  |
| * State: TX; Texas   | _____  |  |
| Province: _____  | _____  |  |
| * Country: USA; UNITED STATES  | _____  |  |
| * Zip / Postal Code: 77902-1758  | _____  |  |
| <b>e. Organizational Unit:</b>   |  |  |
| Department Name: Development Services  | Division Name: Planning Division - 0086  |  |
| <b>f. Name and contact information of person to be contacted on matters involving this application:</b>  |  |  |
| Prefix: Mr.  | * First Name: Catherine  |  |
| Middle Name: M.  | _____  |  |
| * Last Name: Menchaca  | _____  |  |
| Suffix: _____  | _____  |  |
| Title: Planning Manager  |  |  |
| Organizational Affiliation: Development Services Department  |  |  |
| * Telephone Number: 361-495-3300   | * Fax Number: 361-495-3364   |  |
| * Email: menchaca@cityofvictoria.tx.gov  |  |  |

| Application for Federal Assistance SF-424   |                                    |   |
|---|------------------------------------|---|
| * 9. Type of Applicant 1: Select Applicant Type:  |                                    |   |
| City or Township Government   |                                    |   |
| Type of Applicant 2: Select Applicant Type:   |                                    |   |
|   |                                    |   |
| Type of Applicant 3: Select Applicant Type:   |                                    |   |
|   |                                    |   |
| * Other (specify):  |                                    |   |
|   |                                    |   |
| * 10. Name of Federal Agency:   |                                    |   |
| U.S. Department of Housing and Urban Development  |                                    |   |
| 11. Catalog of Federal Domestic Assistance Number:  |                                    |   |
| 14-228-C  |                                    |   |
| CFDA Title:   |                                    |   |
| Community Development Block Grant/Entitlement Grant   |                                    |   |
| * 12. Funding Opportunity Number:   |                                    |   |
| N/A   |                                    |   |
| * Title:  |                                    |   |
| N/A   |                                    |   |
| 13. Competition Identification Number:  |                                    |   |
|   |                                    |   |
| Title:  |                                    |   |
|   |                                    |   |
| 14. Area Affected by Project (Cities, Counties, States, etc.):                                |                                    |   |
|   | <a href="#">Add Attachment</a>     | <a href="#">Delete Attachment</a> <a href="#">View Attachment</a> |
| * 15. Descriptive Title of Applicant's Project:   |                                    |   |
| City of Victoria, Texas - Community Development Block Grant Program - 2022 Annual Action Plan |                                    |   |
| Attach supporting documents as specified in agency instructions.                              |                                    |   |
| <a href="#">Add Attachments</a>   | <a href="#">Delete Attachments</a> | <a href="#">View Attachments</a>                                  |

| Application for Federal Assistance SF-424  |   |
|--|---|
| <b>16. Congressional Districts Of:</b>   |   |
| * a. Applicant: <input type="text" value="2X-021"/>  | * b. Program/Project: <input type="text" value="YX-027"/> |
| Attach an additional list of Program/Project Congressional Districts if needed.  |   |
| <input type="text"/> <input type="button" value="Add Attachment"/> <input type="button" value="Delete Attachment"/> <input type="button" value="View Attachment"/>   |   |
| <b>17. Proposed Project:</b>   |   |
| * a. Start Date: <input type="text" value="10/01/2022"/>   | * b. End Date: <input type="text" value="09/30/2023"/>    |
| <b>18. Estimated Funding (\$):</b>   |   |
| * a. Federal   | <input type="text" value="575,506.00"/>                   |
| * b. Applicant   | <input type="text"/>                                      |
| * c. State   | <input type="text"/>                                      |
| * d. Local   | <input type="text"/>                                      |
| * e. Other   | <input type="text"/>                                      |
| * f. Program Income  | <input type="text"/>                                      |
| * g. TOTAL   | <input type="text" value="575,506.00"/>                   |
| <b>* 19. Is Application Subject to Review By State Under Executive Order 12872 Process?</b>  |   |
| <input type="checkbox"/> a. This application was made available to the State under the Executive Order 12872 Process for review on <input type="text"/>  |   |
| <input type="checkbox"/> b. Program is subject to E.O. 12872 but has not been selected by the State for review.  |   |
| <input checked="" type="checkbox"/> c. Program is not covered by E.O. 12872.   |   |
| <b>* 20. Is the Applicant Delinquent On Any Federal Debt? (If "Yes," provide explanation in attachment.)</b>   |   |
| <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No  |   |
| If "Yes", provide explanation and attach   |   |
| <input type="text"/> <input type="button" value="Add Attachment"/> <input type="button" value="Delete Attachment"/> <input type="button" value="View Attachment"/>   |   |
| <b>21. *By signing this application, I certify (1) to the statements contained in the list of certifications** and (2) that the statements herein are true, complete and accurate to the best of my knowledge. I also provide the required assurances** and agree to comply with any resulting terms if I accept an award. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties. (U.S. Code, Title 18, Section 1001)</b> |   |
| <input checked="" type="checkbox"/> ** I AGREE   |   |
| <small>** The list of certifications and assurances, or an internet site where you may obtain this list, is contained in the announcement or agency specific instructions.</small>   |   |
| <b>Authorized Representative:</b>  |   |
| Prefix: <input type="text" value="Mr."/>   | * First Name: <input type="text" value="Cesar"/>          |
| Middle Name: <input type="text" value="A."/>   |   |
| * Last Name: <input type="text" value="Garcia"/>   |   |
| Suffix: <input type="text"/>   |   |
| * Title: <input type="text" value="City Manager"/>   |   |
| * Telephone Number: <input type="text" value="361-485-3030"/>  | Fax Number: <input type="text" value="361-485-3534"/>     |
| * Email: <input type="text" value="jgarcia@cityofcorpuschristi.gov"/>  |   |
| * Signature of Authorized Representative:    | * Date Signed: <input type="text" value="8/5/22"/>        |

**ASSURANCES - NON-CONSTRUCTION PROGRAMS**

Public reporting burden for this collection of information is estimated to average 15 minutes per response, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding the burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to the Office of Management and Budget, Paperwork Reduction Project (0348-0040), Washington, DC 20503.

**PLEASE DO NOT RETURN YOUR COMPLETED FORM TO THE OFFICE OF MANAGEMENT AND BUDGET. SEND IT TO THE ADDRESS PROVIDED BY THE SPONSORING AGENCY.**

**NOTE:** Certain of these assurances may not be applicable to your project or program. If you have questions, please contact the awarding agency. Further, certain Federal awarding agencies may require applicants to certify to additional assurances. If such is the case, you will be notified.

As the duly authorized representative of the applicant, I certify that the applicant:

1. Has the legal authority to apply for Federal assistance and the institutional, managerial and financial capability (including funds sufficient to pay the non-Federal share of project cost) to ensure proper planning, management and completion of the project described in this application.
2. Will give the awarding agency, the Comptroller General of the United States and, if appropriate, the State, through any authorized representative, access to and the right to examine all records, books, papers, or documents related to the award, and will establish a proper accounting system in accordance with generally accepted accounting standards or agency directives.
3. Will establish safeguards to prohibit employees from using their positions for a purpose that constitutes or presents the appearance of personal or organizational conflict of interest, or personal gain.
4. Will initiate and complete the work within the applicable time frame after receipt of approval of the awarding agency.
5. Will comply with the Intergovernmental Personnel Act of 1970 (42 U.S.C. §§4720-4763) relating to prescribed standards for merit systems for programs funded under one of the 19 statutes or regulations specified in Appendix A of OPM's Standards for a Merit System of Personnel Administration (5 C.F.R. 900, Subpart F).
6. Will comply with all Federal statutes relating to nondiscrimination. These include but are not limited to: (a) Title VI of the Civil Rights Act of 1964 (P.L. 88-352) which prohibits discrimination on the basis of race, color or national origin; (b) Title IX of the Education Amendments of 1972, as amended (20 U.S.C. §§1681-1683, and 1685-1686), which prohibits discrimination on the basis of sex; (c) Section 504 of the Rehabilitation Act of 1973, as amended (29 U.S.C. §794), which prohibits discrimination on the basis of handicaps; (d) the Age Discrimination Act of 1975, as amended (42 U.S.C. §§6101-6107), which prohibits discrimination on the basis of age; (e) the Drug Abuse Office and Treatment Act of 1972 (P.L. 92-255), as amended, relating to nondiscrimination on the basis of drug abuse; (f) the Comprehensive Alcohol Abuse and Alcoholism Prevention, Treatment and Rehabilitation Act of 1970 (P.L. 91-616), as amended, relating to nondiscrimination on the basis of alcohol abuse or alcoholism; (g) §§523 and 527 of the Public Health Service Act of 1912 (42 U.S.C. §§290 dd-3 and 290 ee-3), as amended, relating to confidentiality of alcohol and drug abuse patient records; (h) Title VIII of the Civil Rights Act of 1968 (42 U.S.C. §§3501 et seq.), as amended, relating to nondiscrimination in the sale, rental or financing of housing; (i) any other nondiscrimination provisions in the specific statute(s) under which application for Federal assistance is being made; and, (j) the requirements of any other nondiscrimination statute(s) which may apply to the application.
7. Will comply, or has already complied, with the requirements of Titles II and III of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 (P.L. 91-646) which provide for fair and equitable treatment of persons displaced or whose property is acquired as a result of Federal or federally-assisted programs. These requirements apply to all interests in real property acquired for project purposes regardless of Federal participation in purchases.
8. Will comply, as applicable, with provisions of the Hatch Act (5 U.S.C. §§1501-1508 and 7324-7328) which limit the political activities of employees whose principal employment activities are funded in whole or in part with Federal funds.

9. Will comply, as applicable, with the provisions of the Davis-Bacon Act (40 U.S.C. §§276a to 276a-7), the Copeland Act (40 U.S.C. §276c and 18 U.S.C. §874), and the Contract Work Hours and Safety Standards Act (40 U.S.C. §§327-333), regarding labor standards for federally-assisted construction subagreements.
10. Will comply, if applicable, with flood insurance purchase requirements of Section 102(a) of the Flood Disaster Protection Act of 1973 (P.L. 93-234) which requires recipients in a special flood hazard area to participate in the program and to purchase flood insurance if the total cost of insurable construction and acquisition is \$10,000 or more.
11. Will comply with environmental standards which may be prescribed pursuant to the following: (a) institution of environmental quality control measures under the National Environmental Policy Act of 1969 (P.L. 91-190) and Executive Order (EO) 11514; (b) notification of violating facilities pursuant to EO 11736; (c) protection of wetlands pursuant to EO 11990; (d) evaluation of flood hazards in floodplains in accordance with EO 11888; (e) assurance of project consistency with the approved State management program developed under the Coastal Zone Management Act of 1972 (16 U.S.C. §§1451 et seq.); (f) conformity of Federal actions to State (Clean Air) Implementation Plans under Section 176(c) of the Clean Air Act of 1955, as amended (42 U.S.C. §§7401 et seq.); (g) protection of underground sources of drinking water under the Safe Drinking Water Act of 1974, as amended (P.L. 93-523); and, (h) protection of endangered species under the Endangered Species Act of 1973, as amended (P.L. 93-205).
12. Will comply with the Wild and Scenic Rivers Act of 1968 (16 U.S.C. §§1271 et seq.) related to protecting components or potential components of the national wild and scenic rivers system.
13. Will assist the awarding agency in assuring compliance with Section 106 of the National Historic Preservation Act of 1966, as amended (16 U.S.C. §470), EO 11593 (identification and protection of historic properties), and the Archaeological and Historic Preservation Act of 1974 (16 U.S.C. §§469a-1 et seq.).
14. Will comply with P.L. 93-348 regarding the protection of human subjects involved in research, development, and related activities supported by this award of assistance.
15. Will comply with the Laboratory Animal Welfare Act of 1985 (P.L. 99-644, as amended, 7 U.S.C. §§2131 et seq.) pertaining to the care, handling, and treatment of warm blooded animals held for research, teaching, or other activities supported by this award of assistance.
16. Will comply with the Lead-Based Paint Poisoning Prevention Act (42 U.S.C. §§4801 et seq.) which prohibits the use of lead-based paint in construction or rehabilitation of residence structures.
17. Will cause to be performed the required financial and compliance audits in accordance with the Single Audit Act Amendments of 1996 and OMB Circular No. A-133, "Audits of States, Local Governments, and Non-Profit Organizations."
18. Will comply with all applicable requirements of all other Federal laws, executive orders, regulations, and policies governing this program.
19. Will comply with the requirements of Section 106(g) of the Trafficking Victims Protection Act (TVPA) of 2000, as amended (22 U.S.C. 7104) which prohibits grant award recipients or a sub-recipient from (1) Engaging in severe forms of trafficking in persons during the period of time that the award is in effect (2) Procuring a commercial sex act during the period of time that the award is in effect or (3) Using forced labor in the performance of the award or subawards under the award.

|   |                |
|---|----------------|
| SIGNATURE OF AUTHORIZED CERTIFYING OFFICIAL   | TITLE          |
|  | City Manager   |
| APPLICANT ORGANIZATION  | DATE SUBMITTED |
| City of Victoria, Texas   | 8/05/22        |

Standard Form 424B (Rev. 7-97) Back

ASSURANCES - CONSTRUCTION PROGRAMS

OMB Number: 4040-0009  
Expiration Date: 02/28/2025

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**PLEASE DO NOT RETURN YOUR COMPLETED FORM TO THE OFFICE OF MANAGEMENT AND BUDGET. SEND IT TO THE ADDRESS PROVIDED BY THE SPONSORING AGENCY.**

**NOTE:** Certain of these assurances may not be applicable to your project or program. If you have questions, please contact the Awarding Agency. Further, certain Federal assistance awarding agencies may require applicants to certify to additional assurances. If such is the case, you will be notified.

As the duly authorized representative of the applicant, I certify that the applicant:

1. Has the legal authority to apply for Federal assistance, and the institutional, managerial and financial capability (including funds sufficient to pay the non-Federal share of project costs) to ensure proper planning, management and completion of project described in this application.
2. Will give the awarding agency, the Comptroller General of the United States and, if appropriate, the State, the right to examine all records, books, papers, or documents related to the assistance; and will establish a proper accounting system in accordance with generally accepted accounting standards or agency directives.
3. Will not dispose of, modify the use of, or change the terms of the real property title or other interest in the site and facilities without permission and instructions from the awarding agency. Will record the Federal awarding agency directives and will include a covenant in the title of real property acquired in whole or in part with Federal assistance funds to assure non-discrimination during the useful life of the project.
4. Will comply with the requirements of the assistance awarding agency with regard to the drafting, review and approval of construction plans and specifications.
5. Will provide and maintain competent and adequate engineering supervision at the construction site to ensure that the complete work conforms with the approved plans and specifications and will furnish progressive reports and such other information as may be required by the assistance awarding agency or State.
6. Will initiate and complete the work within the applicable line frame after receipt of approval of the awarding agency.
7. Will establish safeguards to prohibit employees from using their positions for a purpose that constitutes or presents the appearance of personal or organizational conflict of interest, or personal gain.
8. Will comply with the Intergovernmental Personnel Act of 1970 (42 U.S.C. §§4728-4763) relating to prescribed standards of merit systems for programs funded under one of the 19 statutes or regulations specified in Appendix A of OPM's Standards for a Merit System of Personnel Administration (5 C.F.R. 900, Subpart F).
9. Will comply with the Lead-Based Paint Poisoning Prevention Act (42 U.S.C. §§4801 et seq.) which prohibits the use of lead-based paint in construction or rehabilitation of residence structures.
10. Will comply with all Federal statutes relating to non-discrimination. These include but are not limited to: (a) Title VI of the Civil Rights Act of 1964 (P.L. 88-352) which prohibits discrimination on the basis of race, color or national origin; (b) Title IX of the Education Amendments of 1972, as amended (20 U.S.C. §§1681-1683, and 1685-1686), which prohibits discrimination on the basis of sex; (c) Section 504 of the Rehabilitation Act of 1973, as amended (29 U.S.C. §794), which prohibits discrimination on the basis of handicaps; (d) the Age Discrimination Act of 1975, as amended (42 U.S.C. §§6101-6107), which prohibits discrimination on the basis of age; (e) the Drug Abuse Office and Treatment Act of 1972 (P.L. 92-255), as amended relating to nondiscrimination on the basis of drug abuse; (f) the Comprehensive Alcohol Abuse and Alcoholism Prevention, Treatment and Rehabilitation Act of 1970 (P.L. 91-616), as amended, relating to nondiscrimination on the basis of alcohol abuse or alcoholism; (g) §§523 and 527 of the Public Health Service Act of 1972 (42 U.S.C. §§290 dd-3 and 290 ee 3), as amended, relating to confidentiality of alcohol and drug abuse patient records; (h) Title VIII of the Civil Rights Act of 1968 (42 U.S.C. §§3601 et seq.), as amended, relating to nondiscrimination in the sale, rental or financing of housing; (i) any other nondiscrimination provisions in the specific statute(s) under which application for Federal assistance is being made; and (j) the requirements of any other nondiscrimination statute(s) which may apply to the application.

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Prescribed by OMB Circular A-132

11. Will comply, or has already complied, with the requirements of Titles II and III of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 (P.L. 91-646) which provide for fair and equitable treatment of persons displaced or whose property is acquired as a result of Federal and federally-assisted programs. These requirements apply to all interests in real property acquired for project purposes regardless of Federal participation in purchases.
12. Will comply with the provisions of the Hatch Act (5 U.S.C. §§1501-1508 and 7324-7326) which limit the political activities of employees whose principal employment activities are funded in whole or in part with Federal funds.
13. Will comply, as applicable, with the provisions of the Davis-Bacon Act (40 U.S.C. §§276a to 276a-7), the Copeland Act (40 U.S.C. §276c and 18 U.S.C. §874), and the Contract Work Hours and Safety Standards Act (40 U.S.C. §§327-333) regarding labor standards for federally-assisted construction subagreements.
14. Will comply with flood insurance purchase requirements of Section 102(a) of the Flood Disaster Protection Act of 1973 (P.L. 93-234) which requires recipients in a special flood hazard area to participate in the program and to purchase flood insurance if the total cost of insurable construction and acquisition is \$10,000 or more.
15. Will comply with environmental standards which may be prescribed pursuant to the following: (a) institution of environmental quality control measures under the National Environmental Policy Act of 1969 (P.L. 91-190) and Executive Order (EO) 11514; (b) notification of violating facilities pursuant to EO 11738; (c) protection of wetlands pursuant to EO 11990; (d) evaluation of flood hazards in floodplains in accordance with EO 11988; (e) assurance of project consistency with the approved State management program developed under the Coastal Zone Management Act of 1972 (16 U.S.C. §§1451 et seq.); (f) conformity of Federal actions to State (Clean Air) implementation Plans under Section 175(c) of the Clean Air Act of 1965, as amended (42 U.S.C. §§7401 et seq.); (g) protection of underground sources of drinking water under the Safe Drinking Water Act of 1974, as amended (P.L. 93-523); and, (h) protection of endangered species under the Endangered Species Act of 1973, as amended (P.L. 93-205).
16. Will comply with the Wild and Scenic Rivers Act of 1968 (16 U.S.C. §§1271 et seq.) related to protecting components or potential components of the national wild and scenic rivers system.
17. Will assist the awarding agency in assuring compliance with Section 106 of the National Historic Preservation Act of 1966, as amended (16 U.S.C. §470), EO 11593 (identification and protection of historic properties), and the Archaeological and Historic Preservation Act of 1974 (16 U.S.C. §§469a-1 et seq.).
18. Will cause to be performed the required financial and compliance audits in accordance with the Single Audit Act Amendments of 1996 and OMB Circular No. A-133, "Audits of States, Local Governments, and Non-Profit Organizations."
19. Will comply with all applicable requirements of all other Federal laws, executive orders, regulations, and policies governing this program.
20. Will comply with the requirements of Section 106(g) of the Trafficking Victims Protection Act (TVPA) of 2000, as amended (22 U.S.C. 7104) which prohibits grant award recipients or a sub-recipient from (1) Engaging in severe forms of trafficking in persons during the period of time that the award is in effect (2) Procuring a commercial sex act during the period of time that the award is in effect or (3) Using forced labor in the performance of the award or subawards under the award.

|   |                |
|---|----------------|
| SIGNATURE OF AUTHORIZED CERTIFYING OFFICIAL   | TITLE          |
|  | City Manager   |
| APPLICANT ORGANIZATION  | DATE SUBMITTED |
| City of Victoria, Texas   | 08/05/20       |

SF-424D (Rev. 7-97) Back

**CERTIFICATIONS**

In accordance with the applicable statutes and the regulations governing the consolidated plan regulations, the jurisdiction certifies that:

**Affirmatively Further Fair Housing** --The jurisdiction will affirmatively further fair housing.

**Uniform Relocation Act and Anti-displacement and Relocation Plan** -- It will comply with the acquisition and relocation requirements of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, as amended, (42 U.S.C. 4601-4655) and implementing regulations at 49 CFR Part 24. It has in effect and is following a residential anti-displacement and relocation assistance plan required under 24 CFR Part 42 in connection with any activity assisted with funding under the Community Development Block Grant or HOME programs.

**Anti-Lobbying** --To the best of the jurisdiction's knowledge and belief:

1. No Federal appropriated funds have been paid or will be paid, by or on behalf of it, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement;
2. If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, it will complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions; and
3. It will require that the language of paragraph 1 and 2 of this anti-lobbying certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

**Authority of Jurisdiction** --The consolidated plan is authorized under State and local law (as applicable) and the jurisdiction possesses the legal authority to carry out the programs for which it is seeking funding, in accordance with applicable HUD regulations.

**Consistency with plan** --The housing activities to be undertaken with Community Development Block Grant, HOME, Emergency Solutions Grant, and Housing Opportunities for Persons With AIDS funds are consistent with the strategic plan in the jurisdiction's consolidated plan.

**Section 3** -- It will comply with section 3 of the Housing and Urban Development Act of 1968 (12 U.S.C. 1701u) and implementing regulations at 24 CFR Part 75.

  
Signature of Authorized Official

  
Date

**City Manager**

Title

### **Specific Community Development Block Grant Certifications**

The Entitlement Community certifies that:

**Citizen Participation** -- It is in full compliance and following a detailed citizen participation plan that satisfies the requirements of 24 CFR 91.105.

**Community Development Plan** -- Its consolidated plan identifies community development and housing needs and specifies both short-term and long-term community development objectives that have been developed in accordance with the primary objective of the CDBG program (i.e., the development of viable urban communities, by providing decent housing and expanding economic opportunities, primarily for persons of low and moderate income) and requirements of 24 CFR Parts 91 and 570.

**Following a Plan** -- It is following a current consolidated plan that has been approved by HUD.

**Use of Funds** -- It has complied with the following criteria:

**1. Maximum Feasible Priority.** With respect to activities expected to be assisted with CDBG funds, it has developed its Action Plan so as to give maximum feasible priority to activities which benefit low- and moderate-income families or aid in the prevention or elimination of slums or blight. The Action Plan may also include CDBG-assisted activities which the grantee certifies are designed to meet other community development needs having particular urgency because existing conditions pose a serious and immediate threat to the health or welfare of the community, and other financial resources are not available (see Optional CDBG Certification).

**2. Overall Benefit.** The aggregate use of CDBG funds, including Section 108 guaranteed loans, during program year(s) 2022-2023 [a period specified by the grantee of one, two, or three specific consecutive program years], shall principally benefit persons of low and moderate income in a manner that ensures that at least 70 percent of the amount is expended for activities that benefit such persons during the designated period.

**3. Special Assessments.** It will not attempt to recover any capital costs of public improvements assisted with CDBG funds, including Section 108 loan guaranteed funds, by assessing any amount against properties owned and occupied by persons of low and moderate income, including any fee charged or assessment made as a condition of obtaining access to such public improvements.

However, if CDBG funds are used to pay the proportion of a fee or assessment that relates to the capital costs of public improvements (assisted in part with CDBG funds) financed from other revenue sources, an assessment or charge may be made against the property with respect to the public improvements financed by a source other than CDBG funds.

In addition, in the case of properties owned and occupied by moderate-income (not low-income) families, an assessment or charge may be made against the property for public improvements financed by a source other than CDBG funds if the jurisdiction certifies that it lacks CDBG funds to cover the assessment.

**Excessive Force** -- It has adopted and is enforcing:

1. A policy prohibiting the use of excessive force by law enforcement agencies within its jurisdiction against any individuals engaged in non-violent civil rights demonstrations; and

2. A policy of enforcing applicable State and local laws against physically barring entrance to or exit from a facility or location which is the subject of such non-violent civil rights demonstrations within its jurisdiction.

**Compliance with Anti-discrimination laws** -- The grant will be conducted and administered in conformity with title VI of the Civil Rights Act of 1964 (42 U.S.C. 2000d) and the Fair Housing Act (42 U.S.C. 3601-3619) and implementing regulations.

**Lead-Based Paint** -- Its activities concerning lead-based paint will comply with the requirements of 24 CFR Part 35, Subparts A, B, I, K and R.

**Compliance with Laws** -- It will comply with applicable laws.

  
\_\_\_\_\_  
Signature of Authorized Official

08/05/22  
Date

**City Manager**  
\_\_\_\_\_  
Title

**OPTIONAL Community Development Block Grant Certification**

Submit the following certification only when one or more of the activities in the action plan are designed to meet other community development needs having particular urgency as specified in 24 CFR 570.208(c):

The grantee hereby certifies that the Annual Plan includes one or more specifically identified CDBG-assisted activities which are designed to meet other community development needs having particular urgency because existing conditions pose a serious and immediate threat to the health or welfare of the community and other financial resources are not available to meet such needs.

  
\_\_\_\_\_  
Signature of Authorized Official

08/05/22  
Date

**City Manager**  
\_\_\_\_\_  
Title

**APPENDIX TO CERTIFICATIONS**

**INSTRUCTIONS CONCERNING LOBBYING CERTIFICATION:**

**Lobbying Certification**

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

  
Signature of Authorized Official

08/05/22  
Date

**City Manager**  
Title