

**Victoria Public Library
Memorials/Gifts Donation Workform**

Donor Information

Donor Name:

Date:

Address:

Phone number:

Memorial / Gift Plate Wording:

Please acknowledge this gift to:

Name:

Address:

Special Instructions: _____

The Victoria Public Library welcomes memorials and gifts to the Library. Donations made in the form of books or media items are subject to the Library's Selection Policy. If the Selection Committee decides to not add an item to the collection it will either be given to the book sale or returned to the donor at the donor's discretion.

The Library will send the donor a letter acknowledging his/her gift and also notify family or individuals as requested by the donor.

The Library is happy to provide recommended titles for donors wishing to give money towards library material purchases.