



COMMUNITY DEVELOPMENT BLOCK GRANT

Original Version  
CITY OF VICTORIA  
2019 ANNUAL ACTION PLAN  
CARES ACT AMENDMENT #2

**AUGUST 2021**

CITY OF VICTORIA  
DEVELOPMENT SERVICES – PLANNING DIVISION  
P.O. BOX 1758  
VICTORIA, TX 77902-1758

The City of Victoria received \$355,657.00 in CARES Act Funding during the first round of CARES funding. The City has since received additional CARES Act Funding for the response, preparation and prevention of COVID-19. This amendment will allow the City to allocate the additional \$476,482.00 in funding. It is necessary for the City to Amend its plan to allocate funds to aid in the assistance of the response, preparation and prevention of COVID-19. Because the funding will result in more than \$100,000 in funds be allocated and new program activities the City must perform a substantial amendment.

## **Executive Summary**

### **AP-05 Executive Summary - 24 CFR 91.200(c), 91.220(b)**

#### **1. Introduction**

The City of Victoria receives Community Development Block Grant (CDBG) program funds as an “entitlement” community from the U.S. Department of Housing and Urban Development (HUD). In Program year 2019, which begins October 1, 2019 and ends September 30, 2020, the City will receive \$562,681.00 in entitlement funds.

The program objectives of the CDBG program are achieved by providing: (a) decent housing; (b) a suitable living environment; and (c) expanded economic opportunities. Each funded project/program must meet one of the National Objectives:

- 1) Benefit low- to moderate income persons;
- 2) Aid in the prevention or elimination of slums or blight; or
- 3) Meet a need having a particular urgency (referred to as urgent need).

HUD establishes the income limits for Victoria each year based on the Area Median Income (AMI) for a family of four in the Victoria County Area. The limits are adjusted based on family size so that the more people who are in the family the more income is allowed. A person or family is considered to be “low/moderate” if their annual gross income does not exceed 80% of the AMI, adjusted for family size. The 2019 Income Limits are included in the appendix area of this document.

As an entitlement community, the City of Victoria received an annual allocation of CDBG funds provided the City continues to meet all eligibility and program requirements. One of the requirements is the production of a 5-year planning document known as a “consolidated plan.” In Program Year 2015 the

City adopted its original 2015 – 2019 CDBG Consolidated Plan, which included the Annual Action Plan for Program Year 2015. It has amended its 2015 – 2019 CDBG Consolidated Plan, most recently amended for a third time in 2019.

The City of Victoria's Community Development Block Grant (CDBG) 2019 – 2020 program activities correlate directly with the priorities outlined in the City's 2015 – 2019 Third Amended Consolidated Plan and Strategy. During the 2019 Program, the City of Victoria will utilize the 2019 CDBG entitlement funds totaling \$562,681.00 and \$74,528.07 of unprogrammed funds from Plan Year 2016, for a total of \$637,209.07, to provide decent housing and suitable living environments for low- and moderate-income individuals in our community.

This Annual Action Plan covers the fifth and final year of the five-year plan. The Program Year begins October 1, 2019 and will end September 30, 2020.

## **2. Summarize the objectives and outcomes identified in the Plan**

This could be a restatement of items or a table listed elsewhere in the plan or a reference to another location. It may also contain any essential items from the housing and homeless needs assessment, the housing market analysis or the strategic plan.

This plan sets out to meet the National and Primary CDBG objectives for creating viable communities to the greatest extent possible. Additionally, every activity that uses CDBG funds must either benefit low- and moderate-income persons, aid in the prevention or elimination of slums or blight, or meet a need having a particular urgency (referred to as urgent need). CDBG funds will be used to support the following activities:

### **Affordable Housing Programs**

***Mortgage Assistance Program:*** \$10,000 / approximately 4 low-to moderate income families

### **Neighborhood Programs**

***Demolition:*** \$111,609.87 / approximately 10 structures in low- to moderate areas

### **Public Services**

***Boys and Girls Club of Victoria: Afterschool Program and Summer Camp Program:*** \$12,000.00/ 40 low-to moderate income children

***Golden Crescent Court Appointed Special Advocates (CASA): A Volunteer for Every Child:*** \$8,000.00/ 4 case worker supervisors / 43 presumed benefited clientele

**Community Action Committee of Victoria: Water Assistance:** \$10,000.00/ 200 low- to moderate income persons or 80 families

**Community Action Committee of Victoria: Meals on Wheels:** \$10,000.00/14 low- to moderate income elderly and/or disabled person

**Food Bank of the Golden Crescent: The Kids' Backpack Meals Program:** \$10,000.00/ 53 homeless children/ presumed benefit

**Lighthouse for the Youth: Summer Camp Program:** \$8,000.00/ 50 homeless children and/or low- to moderate income children

**Salvation Army – Victoria Learning Center: Life Skills Program:** \$5,063.00/ 18 homeless men/ presumed benefit

**Victoria Senior Center – Meals on Wheels:** \$10,000.00/5 low- to moderate income elderly and/or disabled person

**VISD KIDZconnection: Project Success Homeless Services:** \$10,000.00/ 65 homeless students/presumed benefit

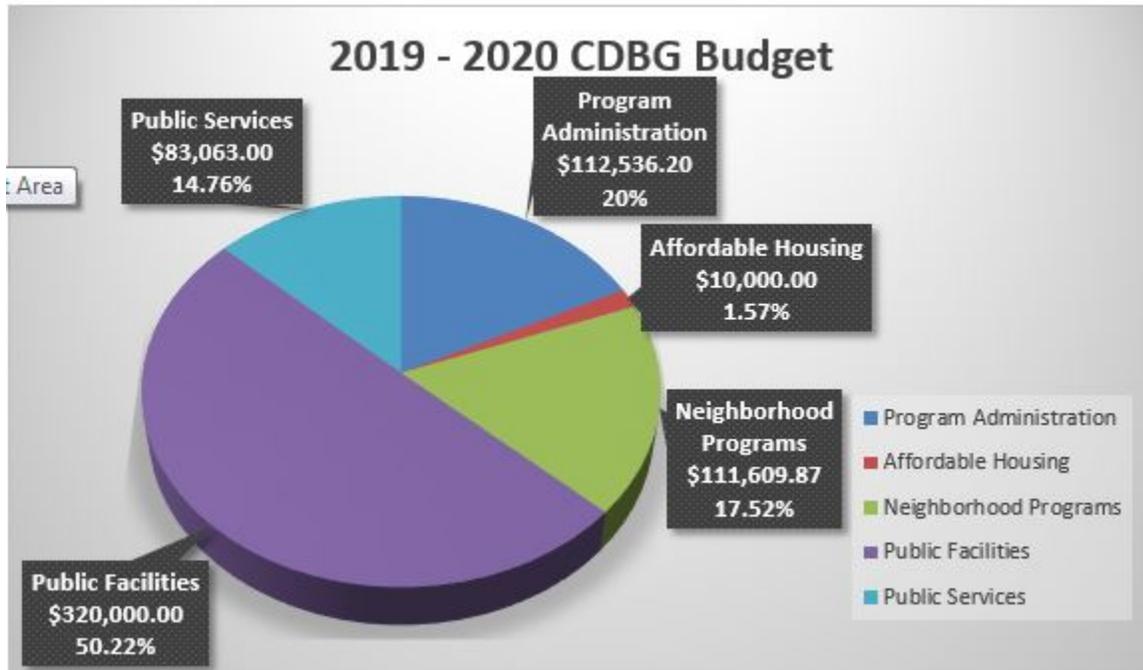
#### **Public Facilities**

**Mid-Coast Family Services – Women's Crisis Center:** \$270,000.00/ Average 400 homeless persons/presumed benefit (200 women/200 children)

**Perpetual Help Home:** \$50,000.00/ Average 85 homeless persons/presumed benefit (60 women/25children)

**Program Administration:** \$112,536.20

The attached chart displays the breakdown of funding among five program areas: Program Administration, Affordable Housing, Neighborhood Programs, Public Facilities, and Public Services.



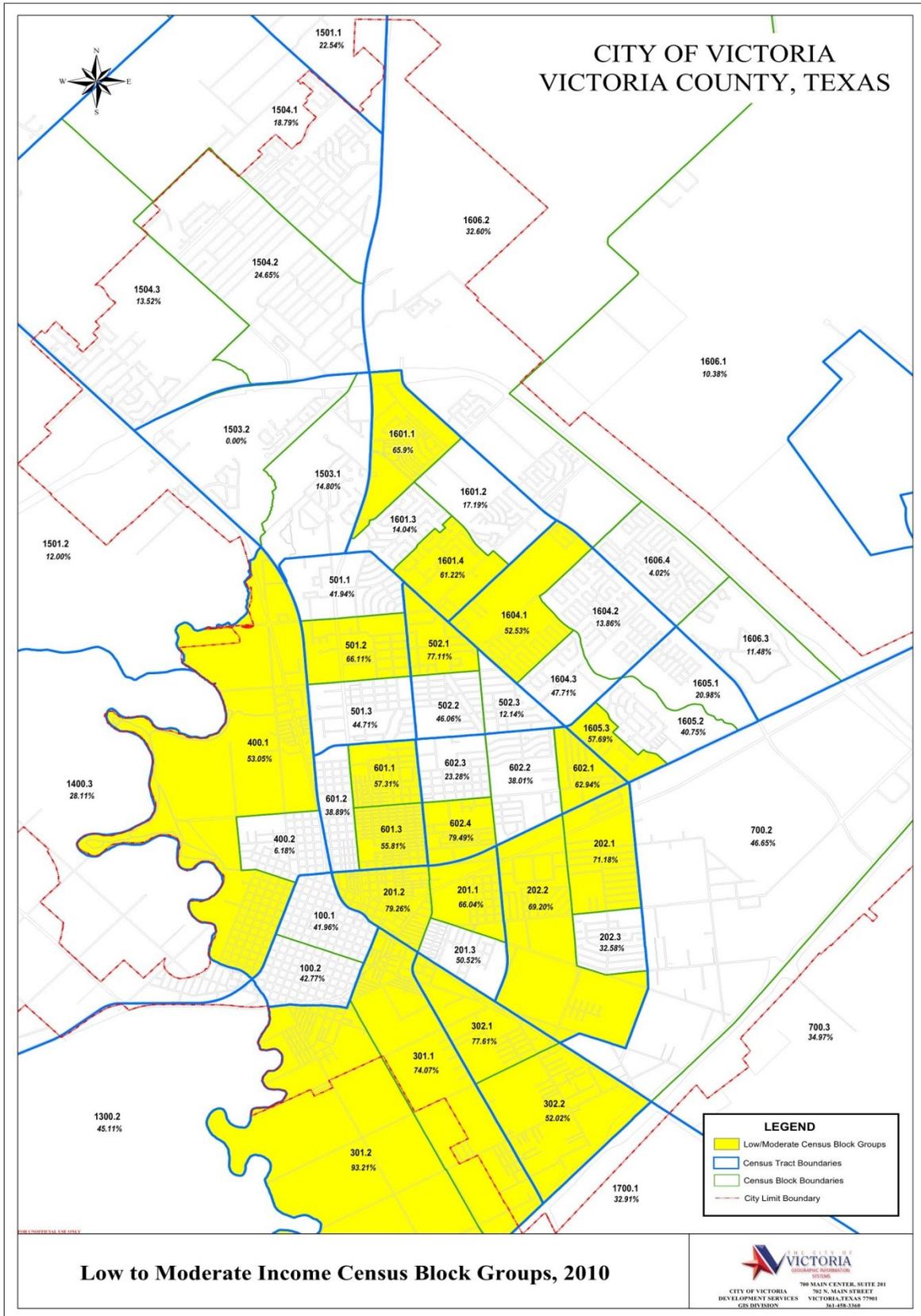
2019 - 2020 CDBG Budget Pie Chart

*Funding Distribution*

Funds Available	
2019 CDBG Grant	\$562,681.00
PY 2016 Unprogrammed Funds to be Reprogrammed	\$74,528.07
<b>Total Budget</b>	<b>\$637,209.07</b>

Program Area	Funding Amount
Program Administration	\$112,536.20
Affordable Housing	\$10,000.00
Neighborhood Programs	\$111,609.87
Public Facilities	\$320,000.00
Public Services	\$83,063.00
<b>Total Program Funding</b>	<b>\$637,209.07</b>

PY 2019 Funding Distribution Chart



## **2010 Low to Moderate Income Census Block Groups**

### **3. Evaluation of past performance**

This is an evaluation of past performance that helped lead the grantee to choose its goals or projects.

This is an evaluation of past performance that helped lead the grantee to choose its goals and/or projects.

All projects included in this Action Plan and projects funded during the past five years have met a High Priority Need. The City has complied with its adopted Citizen's Participation Plan during the Action Plan process and last year's end-of-the-year report, the CAPER. There were two substantial amendments during the previous year. One substantial amendment to the 2015-2019 Consolidated Plan and one substantial amendments to the 2018 Annual Action Plan and one minor amendment to the 2017 Annual Action Plan.

The City expended CDBG funds in a timely manner in accordance with HUD regulations. On an annual basis, HUD reviews the performance of all entitlement recipients to determine whether each recipient is carrying out its CDBG assisted activities in a timely manner. If sixty days prior to the end of the grantee's current program year, the amount of grant funds available to the recipient under grant agreements but distributed by the U.S. Treasury is more than 1.5 times the entitlement grant amount for its current program year the grantee is considered to be noncompliant with HUD requirements. The City has met and is currently below the statutory timeliness expenditure ratio of 1.5 – ahead of the July 29, 2019 test date.

This Annual Action Plan continues to move toward projects and programs that will improve the quality of life for a larger portion of our community, instead of a direct housing focus. After a review of community needs for the 2015-2019 Consolidated Plan and HUD's definition of prioritization, the City of Victoria has determined that, while housing rehabilitation is a need in the community and an eligible expense of CDBG funds, it has become a lower priority in Victoria. The City of Victoria will focus its CDBG funds for community development and public services due to reduced budgets and costs associated with rehabilitation as well as there being other grant opportunities for housing rehabilitation.

The 2019-2020 Action Plan is the fifth one-year annual action plan under the 2015-2019 Consolidated Plan and continues to reflect the change in focus. The proposed activities address several community needs and issues that may not have been adequately addressed in previous years. Activities for the 2019 Program Year have been developed to address the goals and objectives from the 2015-2019 Consolidated Plan.

The City has never exceeded the program limits for public service funding (15%) or for program administration spending (20%). All financial reports have been submitted as required.

#### **4. Summary of Citizen Participation Process and consultation process**

Summary from citizen participation section of plan.

To encourage the continuing involvement of citizens in the HUD-sponsored programs administered by the City of Victoria, the City will continue to communicate openly about CDBG and other HUD programs with its partners and with the public as outlined in the Citizen Participation Plan. Throughout the one-year period covered by this plan, the City will sponsor public meetings and consultations to encourage citizen participation in the development of the annual Action Plan, proposed programs and to evaluate the City's performance during the previous program year. These meetings represent opportunities for the public to be involved in housing and community development activities in the City of Victoria.

Through an extensive participation process, the public comments will be summarized in the AP-12 and all public comments were accepted and recorded. The Public Participation Plan is summarized as follows:

A Citizen Participation Plan is a required part of the consolidated planning process (24 CFR 91.105). Although the regulations do not require a formal structure for citizen participation, they do state that citizens shall be involved in the prioritizing and planning of Community Development Block Grant (CDBG) activities. In an effort to permit public examination and to enhance public accountability, the City of Victoria will make the following information available to citizens, public agencies and other interested parties upon request.

The City Manager's Reports, PSA workshop, one-on-one consultations, public meetings and public hearings are tools to obtain citizen participation for the needs, objectives and goals to determine the 5th year Action Plan and the 2015-2019 Consolidated Plan & Strategy amendment. Those priorities of the goals are translated into the goals for the 2019-2020 Annual Action Plan. In preparation for the 2019-2020 Action Plan and Con Plan amendment, the City involved residents and stakeholders to the greatest extent possible through various meetings listed in the AP-10.

The City will conduct all of its Community Development activities to encourage ample citizen participation in the CDBG program.

#### **5. Summary of public comments**

This could be a brief narrative summary or reference an attached document from the Citizen Participation section of the Con Plan.

No formal written public comments were received during the 30-day Action Plan Draft review period, July 9 – August 7, 2019.

No verbal comments were made at the Public Hearing held on August 6, 2019 at 5:00 P.M.

## **6. Summary of comments or views not accepted and the reasons for not accepting them**

N/A no comments or views were made by the public.

## **7. Summary**

During the 2019-2020 program year the City of Victoria will utilize 2019 CDBG entitlement funds totaling \$562,681 and \$74,528.07 of unprogrammed funds from PY 2016, for a total of \$637,209.07. Based on the total 2019-2020 funding budget, 14.76% will go to public services, 50.22% to public facilities, 1.57% to affordable housing, 17.52% to neighborhood services and 20% to administration. The 2015-2019 Consolidated Plan continues the focus of the previous Consolidated Plan submitted by the City of Victoria. This plan continues to move toward projects and programs that will improve the quality of life for a larger portion of our community instead of a direct housing focus. The City of Victoria actively looks for Citizen Participation opportunities when developing the action plan. This year the City of Victoria provided a Public Service Provider and Public Facility Workshop and 14 stakeholders/17 persons attended. No public comments or views were expressed during the Public Comment period or during the Public Hearing.

**PR-05 Lead & Responsible Agencies – 91.200(b)**

**1. Agency/entity responsible for preparing/administering the Consolidated Plan**

Describe the agency/entity responsible for preparing the Consolidated Plan and those responsible for administration of each grant program and funding source.

Agency Role	Name	Department/Agency
CDBG Administrator	VICTORIA	Development Services- Planning Division

**Table 1 – Responsible Agencies**

**Narrative (optional)**

The Victoria City Council is the governing body for the City of Victoria, with the City Manager or his designee to act on behalf of the Council in matters pertaining to the CDBG Grant.

The City of Victoria’s Development Services Department - Planning Division prepares the Annual Action Plan and provides the oversight and administration of the CDBG program. The staff of this Division provide leadership and technical assistance to the City’s other departments and non-profit organizations that are selected to receive CDBG funding (subrecipients). The City’s Finance Department is responsible for processing the IDIS draws, preparing financial reports, and ensuring grant funds are balanced between the City’s system and the IDIS system.

For City projects, such as park or sidewalk improvements, a project manager is designated from the department in the overseeing of the project. The Project Manager provides oversight of the construction work, monitors progress, and reviews and approves all payment requests before they are submitted to the CDBG staff for processing and approval. Other Departments that have supporting roles in the CDBG program include the City Manager’s Office, Planning, Development Center, GIS, the City Attorney’s Office, and Purchasing Departments.

**Consolidated Plan Public Contact Information**

City of Victoria, Texas

Celeste M. Menchaca, Development Coordinator

Vanessa Cummins, Community Development Planner

700 Main Center, Suite 129

P.O. BOX 1758

Victoria, Texas 77902-1758

Phone: (361)485-3360

E-Mail: [cmenchaca@victoriatx.gov](mailto:cmenchaca@victoriatx.gov); [vcummins@victoriatx.gov](mailto:vcummins@victoriatx.gov)

Please visit the City of Victoria's website: [www.victoriatx.gov](http://www.victoriatx.gov), for additional information.

## **AP-10 Consultation – 91.100, 91.200(b), 91.215(I)**

### **1. Introduction**

The City of Victoria's 2019-2020 Action Plan is developed in response to the requirements of the U.S. Department of Housing and Urban Development (HUD). The one-year Action Plan serves as the strategic plan and application for funding under the Community Development Block Grant (CDBG) for the 2019-2020 Program Year. The plan describes community needs, resources, priorities, and proposed activities to be undertaken with CDBG funds. Community representatives, sub-recipients, public service agencies, private sector partners, Victoria Area Homeless Coalition members and City Council, provide input into the department's plans for HUD funding in on-going consultations and collaborations.

For the Action Plan, the City hosted a Public Services and Public Facilities Application Workshop, with non-profits and facility representatives. One-on-one consultations were held to acquire more comprehensive information about priority needs, goals, objectives, and funding issues throughout the year. The required 30-day public review comment period will be held from July 7, 2019 to August 6, 2019. Additionally, efforts were made to integrate existing community plans such as the Continuum of Care (CoC), which addresses homeless issues, and the City of Victoria Comprehensive Plan, which is a master plan dealing with all aspects of city government. The Citizen Participation is located in the Appendix.

In order to encourage the continued involvement of citizens in the HUD-sponsored programs administered by the City of Victoria, the city will continue to communicate openly about CDBG and other HUD programs with its partners and with the public as outlined in the Citizen Participation Plan. Throughout the one-year period covered by this plan, the city will sponsor public meetings and consultations to encourage citizen participation in the development of the Annual Action Plan, proposed programs and to evaluate the city's performance during the previous program year. These meetings represent opportunities for the public to be involved in housing and community development activities in the City of Victoria.

### **Provide a concise summary of the jurisdiction's activities to enhance coordination between public and assisted housing providers and private and governmental health, mental health and service agencies (91.215(I))**

The Action Plan was developed with a strong emphasis on community input. The Development Services Department consultations consist of public outreach with a number of housing and community development professionals. Institutional coordination of the Action Plan establishes a unified vision for community development. The City uses a collaborative process to work closely with its sub-recipients and other service providers to shape various programs into effective, coordinated strategies. The City will execute this Action Plan in harmony with public, private and non-profit agencies to design programs that address identified needs.

The City of Victoria involved public and private housing, health, mental health and service agencies in a number of ways such as the involvement in the Victoria Area Homeless Coalition (VAHC), which includes not only homeless service providers but health, mental health, substance abuse treatment, and housing providers as well as local businesses. The VAHC public meeting was held on April 25, 2019 and the Workshop for Public Service Agencies and Public Facilities were held on April 30, 2019. The meetings were held to discuss the needs in the community, how the needs were being met, and how the groups could enhance coordination and collaboration.

The Development Services Department has a working relationship with the Victoria Housing Authority (VHA). The City of Victoria is the responsible entity for the Housing Authority. The City of Victoria Code Enforcement works directly with the U.S. Department of Health and Human Services (HHS), a governmental health agency for cases needing additional intervention. The HHS is a proven resource to provide essential human services for elderly and disabled residents that are living in substandard housing or situations that are not suitable for human habitation.

Gulf Bend Wellness Center provides a mental health facility that serves the disabled persons in the City of Victoria. The 32-bed housing facility center provides transitional housing and the residents with counseling, life skills, comprehensive personalized support, medical and medication stability and housing for up to 24 months. The workshop and one-on-one meetings allow and enhance the communication and cooperation among non-profit, private and public facility organizations working to improve and provide the essential services in Victoria.

**Describe coordination with the Continuum of Care and efforts to address the needs of homeless persons (particularly chronically homeless individuals and families, families with children, veterans, and unaccompanied youth) and persons at risk of homelessness.**

The City of Victoria and Victoria County do not work directly under a Continuum of Care. The City of Victoria does work closely with Mid-Coast Family Services who is CoC grant recipient. The City also funds Mid-Coast Family Services through its public facility funds for PY 2019. However, the City does work closely with the local non-profit organizations that provide shelter to specific targeted homeless populations and provide specific assistance in various forms to the homeless.

**Describe consultation with the Continuum(s) of Care that serves the jurisdiction's area in determining how to allocate ESG funds, develop performance standards for and evaluate outcomes of projects and activities assisted by ESG funds, and develop funding, policies and procedures for the operation and administration of HMIS**

The City of Victoria does not receive ESG funds directly.

Mid-Coast Family Services (MCFS), the lead agency through one-on-one collaborations and consultations, administer CoC funding. The City works closely with the agency and other agencies serving homeless persons, and the needs of individuals and families experiencing homelessness.

Emergency Shelter Grant (ESG) funded programs have played a significant role in reducing the number of individuals/families who become homeless, by funding preventative programs in the CoC. Texas Homeless Network serves as the lead, HMIS administrator and the collaborative applicant for the HUD (CoC) Balance of State. Texas Homeless Network in collaboration with MCFS has established a very close inter-agency collaboration to ensure that homeless persons are linked to services best suited for their needs. In grant collaboration, MCFS has collaborated with Community Action Committee of Victoria to apply for the maximum additional ESG funding available to the CoC. The ESG funds are for homeless prevention utilized through stabilization, domestic violence and rapid re-housing of homeless persons.

The allocation of the ESG funds will provide 50% to homeless prevention, 30% shelter, 10% to street outreach and 10% for Housing Management Information System (HMIS) support and recently Community Action Committee was approved to begin using the HMIS system. The performance standards, that are in place for the ESG funding are the Federal Best Practices with the evaluation of outcome completed through the follow-up with clients quarterly and semi-annually and assess the service satisfaction. The Policy and Procedure guidelines will be the Board of Directors guidance bringing their expertise from all fields and one Board position, which is held by a formerly homeless person.

**2. Describe Agencies, groups, organizations and others who participated in the process and describe the jurisdiction's consultations with housing, social service agencies and other entities**

**Table 2 – Agencies, groups, organizations who participated**

1	<b>Agency/Group/Organization</b>	MID-COAST FAMILY SERVICES, INC.
	<b>Agency/Group/Organization Type</b>	Housing Services - Housing Services-Victims of Domestic Violence Services-homeless Services - Victims
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Strategy
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Mid-Coast Family Services (MCFS) is a past sub-recipient of Public Facility funding and PSA funding. The agency provides the Women Crisis Center for battered women and services for the homeless. The City has worked closely with Mid-Coast by consulting with and facilitating the coordination of the shelter and office and therapy rooms for both the shelter and offices. MCFS will continue to coordinate with for the additional beds for the homeless and battered victims. Mid-Coast Family Services is the recipient of the Continuum of Care (CoC) that provides the much-needed transitional shelter for the chronic homeless men and women. The agency helps to determine the level of continued need and goals to meet the need as an agency and a sub-recipient. They are continuing the collaboration with Community Action Committee of Victoria, for additional Emergency Solutions Grant (ESG). A new partnership that has arisen is with the Gulf Bend Wellness Community by providing 1-bedroom apartments for the chronic homeless. A continued need is for an improved coordination between the agencies to meet outside of the Homeless Coalition meetings, increase communication, and streamline the information necessary from one agency to the other.

2	<b>Agency/Group/Organization</b>	Perpetual Help Home
	<b>Agency/Group/Organization Type</b>	Housing Services - Housing Services-Victims of Domestic Violence Services-homeless Services-Employment Services - Victims
	<b>What section of the Plan was addressed by Consultation?</b>	Homeless Needs - Families with children Homelessness Strategy
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Perpetual Help Home, a past sub-recipient of Public Service Agency CDBG funding, was unable to attend the workshop but has met individually for consultation. The Center for Peace created the Opportunity Knocks and the Acceleration Program with the instructors for the program demonstrating leadership and empowerment they have experienced and hope to pass on to others. Job skills are taught through modules, some direct instruction and some individual paced self-instruction. Areas for improvement in coordination provide periodic meetings with the CoC to increase networking for the homeless and at-risk homeless persons.
3	<b>Agency/Group/Organization</b>	KIDZconnection - Victoria Independent School District
	<b>Agency/Group/Organization Type</b>	Services-Children Services-homeless Services-Education
	<b>What section of the Plan was addressed by Consultation?</b>	Homeless Needs - Families with children Homelessness Needs - Unaccompanied youth

	<p><b>Briefly describe how the Agency/Group/Organization was consulted.</b></p> <p><b>What are the anticipated outcomes of the consultation or areas for improved coordination?</b></p>	<p>The Victoria Independent School District KIDZconnection, a past sub-recipient for Public Service Agency CDBG funding, has attended the workshop and had many one-on-one consultations. The agency provides the basic needs for the homeless and at-risk-homeless families. Project Success assists in case management directly for the student to remove the barriers that impede their academic success. A continued need is for improved coordination between the agencies to meet outside of the Homeless Coalition meetings, increase communication, and streamline the information necessary from one agency to the other.</p>
4	<p><b>Agency/Group/Organization</b></p>	<p>Housing Authority of the City of Victoria</p>
	<p><b>Agency/Group/Organization Type</b></p>	<p>Housing PHA Services - Housing Services-Elderly Persons Services-Persons with Disabilities Service-Fair Housing</p>
	<p><b>What section of the Plan was addressed by Consultation?</b></p>	<p>Housing Need Assessment Public Housing Needs Non-Homeless Special Needs</p>
	<p><b>Briefly describe how the Agency/Group/Organization was consulted.</b></p> <p><b>What are the anticipated outcomes of the consultation or areas for improved coordination?</b></p>	<p>The Housing Authority for the City of Victoria (PHA) discussed within a consultation that the most difficult areas is resident involvement. The PHA will continue to keep trying to solicit the residents to participate. During 2018 the City of Victoria and the Housing Authority has had many meeting to discuss opportunities in additional decent rental housing. This issue has come forward due to a loss of apartments that were damaged during Hurricane Harvey and have remained in a condition of disrepair. This problem has reduced the number of available of affordable and decent rental housing.</p>

5	<b>Agency/Group/Organization</b>	COMMUNITY ACTION COMMITTEE OF VICTORIA
	<b>Agency/Group/Organization Type</b>	Services - Housing Services-Elderly Persons Services-Persons with Disabilities Regional organization Partnering with COC - Mid-Coast
	<b>What section of the Plan was addressed by Consultation?</b>	Non-Homeless Special Needs
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Community Action Committee of Victoria is a past sub-recipient of CDBG funding and attended the workshop. They receive funding from TDHCA for weatherization and utility assistance. Through CDBG, a 5-days a week for the Meals-On-Wheels program and utility assistance to at least 80 families is provided. They are continuing the collaboration with Mid-Coast Family Services, for additional Emergency Solutions Grant (ESG). An additional collaboration is with the Golden Crescent Aging& Disability Resource Regional Planning Commission to provide a coordinated system of information and access information on services, support, and provide handicap accessibility for elderly or disabled persons. The improved coordination is continually accessing programs and agencies to provide assistance.
6	<b>Agency/Group/Organization</b>	Golden Crescent Court Appointed Special Advocates
	<b>Agency/Group/Organization Type</b>	Services - Housing Services-Children Services-Victims of Domestic Violence Services - Victims Child Welfare Agency Regional organization

	<b>What section of the Plan was addressed by Consultation?</b>	Non-Homeless Special Needs Abused and Neglected Childrens Needs
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	CASA is a past sub-recipient for Public Service Agency CDBG funding, attended the PSA workshop, and have had a one-on-one consultation. The agency provides the basic needs for the neglected and abused children that become wards of the State. Closely works with the agency to ensure any issues of confidentiality are met. CASA are trained volunteers that are court appointed special advocates for the children's best interests of children placed in the foster care system.
7	<b>Agency/Group/Organization</b>	HABITAT FOR HUMANITY OF VICTORIA
	<b>Agency/Group/Organization Type</b>	Housing Services - Housing
	<b>What section of the Plan was addressed by Consultation?</b>	Non-Homeless Special Needs
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Golden Crescent Habitat of Humanity, a past sub-recipient of CDBG funding, has met for a one-on-one consultation. Habitat is the community's only participating, new housing construction agency. They have constructed 104 homes in the City of Victoria with 3 homes currently under construction, in the Koinonia Subdivision, for low-income homebuyers. Habitat for Humanity is now constructing homes in a subdivision that is not within a CDBG-eligible Census block group and no eligible Habitat location is expected to be available within the remaining years of the current CPS.

8	<b>Agency/Group/Organization</b>	The Salvation Army
	<b>Agency/Group/Organization Type</b>	Housing Services - Housing Services-homeless
	<b>What section of the Plan was addressed by Consultation?</b>	Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Strategy
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	The Salvation Army is a past sub-recipient of both Public Facility funding and PSA funding. Salvation Army is the only men's shelter in Victoria. Currently, the shelter just reopened in 2019 due to significant damage from Hurricane Harvey in August 2017. As funding is received the shelter has slowly been renovated. Now that the shelter is open once again, they hope to begin a new life skills program to assist those chronically homeless men to gain the skills they need to have a sustainable life.
9	<b>Agency/Group/Organization</b>	Food Bank of the Golden Crescent
	<b>Agency/Group/Organization Type</b>	Services-Children Services-homeless Regional organization Sustenance - Food Bank
	<b>What section of the Plan was addressed by Consultation?</b>	Homeless Needs - Families with children Homelessness Needs - Unaccompanied youth

	<p><b>Briefly describe how the Agency/Group/Organization was consulted.</b></p> <p><b>What are the anticipated outcomes of the consultation or areas for improved coordination?</b></p>	<p>The Food Bank of the Golden Crescent is a past sub-recipient of CDBG. They have a backpack program for the elementary school students that are homeless in the City. They are doing street outreach in the form of a mobile pantry and nutrition.</p>
10	<p><b>Agency/Group/Organization</b></p>	Boys & Girls Club of Victoria
	<p><b>Agency/Group/Organization Type</b></p>	Services-Children
	<p><b>What section of the Plan was addressed by Consultation?</b></p>	Non-Homeless Special Needs
	<p><b>Briefly describe how the Agency/Group/Organization was consulted.</b></p> <p><b>What are the anticipated outcomes of the consultation or areas for improved coordination?</b></p>	<p>The Boys &amp; Girls Club is a past sub-recipient of CDBG Public Facility and PSA. The Boys &amp; Girls Club is currently in the process of renovating the back section of the facility using 2017-2018 CDBG Public Facility funds. Through this upgrade, the Boys and Girls Club will bring in 13-18 year-olds, and involve them in programs that will keep the children engaged in positive activities and a structured atmosphere.</p>

1 1	<b>Agency/Group/Organization</b>	Gulf Bend MHMR
	<b>Agency/Group/Organization Type</b>	Housing Services-Persons with Disabilities Services-Health Services-Education Health Agency
	<b>What section of the Plan was addressed by Consultation?</b>	Non-Homeless Special Needs Presumed benefit clientele
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Gulf Bend is a past sub-recipient of CDBG Public Facility funding who have met in a one-on-one consultation and attended the PSA workshop. Gulf Bend is the provider of services for a very special segment of the population of those persons experiencing severe mental illness, specifically the mentally ill. The Center also addresses the needs of persons with intellectual functioning and developmental disabilities and related conditions. They continue to see a need for affordable housing for persons with special needs. A new partnership that has arisen is with the Gulf Bend Wellness Community is through providing 1-bedroom apartments for the Mid-Coast Family Services chronic homeless men's program.

**Identify any Agency Types not consulted and provide rationale for not consulting**

The City of Victoria did not consult with any Corrections programs and institutions. The City does not have its own Corrections programs and institutions. These programs and institutions are ran by Victoria County Sheriff's Department. The City does not have direct corrdiantion with these programs and institutions. However, the City does coordinate with non-profits such as Gulf Bend which coordinates with these Correction programs and institutions. By coordinating and funding agencies like Guld Bend the City is able to receive information in regards to the County's

Correction programs and institutions. The City will make effort in this next plan year to gain and build a relationship with the County's Corrections programs and institutions in order to gather direct information from these agencies.

**Other local/regional/state/federal planning efforts considered when preparing the Plan**

Name of Plan	Lead Organization	How do the goals of your Strategic Plan overlap with the goals of each plan?
Continuum of Care	Mid-Coast Family Services, Inc.	The goals of the Strategic Plan and the Continuum of Care (COC) must be coordinated to ensure all funding requirements are met as the Responsible Entity for the COC grant funding, reviews & the release of the funding.

**Table 3 – Other local / regional / federal planning efforts**

**Narrative (optional)**

As an entitlement City, Victoria receives CDBG dollars to invest in the community. The City of Victoria involved public and private housing, health, mental health and service agencies in a number of ways. During the workshop the stakeholders collaborated, discussed needs, and set priority needs. Additional information was gathered during one-on-one consultations.

## **AP-12 Participation – 91.105, 91.200(c)**

### **1. Summary of citizen participation process/Efforts made to broaden citizen participation Summarize citizen participation process and how it impacted goal-setting**

The summarization of all citizen participation processes are exhibited described in the following. The City of Victoria has membership in the Victoria Area Homeless Coalition (VAHC). A description of the Consolidated Plan is to identify the needs, describe the priorities and strategies and to report specific demographics for the City of Victoria. The Public Service Agency and Public Facility workshop was held on April 30, 2019. The information presented gave the needed exposure to agencies that are not current recipients of CDBG funding. The at-risk homeless and homeless supportive services and facilities were identified in the Consolidated Plan as a high need and continue to be identified as a goal for the City of Victoria.

Consultations were held with providers throughout the program year and individually during the first quarter of the year. Information was provided to the Victoria Area Homeless Coalition (VAHC) during the July 25th meeting to discuss the amended CPS, amended 2018 Annual Action Plan and announce the recommended CDBG 2019-2020 funding.

On August 6, 2019, the final Public Hearing and resolution to adopt the CDBG Action Plan was held for the formal adoption of the funding allocations. During the 30-day comment period, the draft plan was available for review at the Planning Department, Library and posted on the City of Victoria's website for viewing and comments. All City Council meetings are televised and aired on the cable access channel. Requests for accommodations or interpretive services must be made to the City Secretary's office 48-hours prior to the City Council meeting. The City of Victoria also has two (2) municipal Television channels located at VT15 and VT115 that show all Planning Commission, City Council and the Parks Commission meetings. Also available is two (2) YouTube on demand video channels that show all Public meetings and the second shows all City Council meetings. The Communication Department has looked into closed caption video programming but due to high cost of \$40,000, a year for that service is not feasible for the City to undertake that option and additionally, the Federal Section 508 does not mandate state and local agencies be required to provide closed captioning.

All of the City Manager's Reports, workshop, one-on-one consultations, public meetings and the public hearing are tools to obtain citizen participation for the needs, objectives and goals to determine the 5th year Action Plan. Those priorities, then translated into the goals for the 2019-2020 Annual Action Plan.

**Citizen Participation Outreach**

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (if applicable)
1	One-on-One Consultations	Non-Profit Service Providers & Public Facilities Agencies	January through June 2019, one-on-one consultations were held with service providers and public facility to discuss the future activities.	One-on-one consultations held and specific discussions and comments are contained in the AP-10 Consultation. The 15% PSA cap on funding and the 2019-2020 budget was discussed to ensure the priorities within the 2015-2019 Consolidated Plan were undertaken.	All comments were accepted into the plan so there is no reason for further comment.	

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (if applicable)
2	Public Service and Public Facility Workshop	Non-Profit Service Providers & Public Facilities Agencies	April 30, 2019 a workshop was held to discuss application for PSAs and Public Facility activities and needs. 14 agencies attended the pre-application workshop.	No comments were received. All agencies were requested to have the persons responsible for the CDBG program to attend with the Executive Directors. This makes certain all information is made available to all necessary persons undertaking the activities.	No comments received.	

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
3	Public Meeting	Victoria Area Homeless Coalition	Information was provided on April 25, 2019 at the University of Houston - Victoria to discuss the upcoming Public Service and Public Facility application for the 2019 Action Plan. Non-profits and homeless advocate attend these meetings.	No comments were received. A flyer was handed-out concerning CDBG Public Service Agency grants purpose, guidelines, objectives and eligible programs. The summary of comments received are as follows: - When was the application available and when was it due. - Approximately how much funding was available.	All comments were accepted.	

4	City Manager's Report	City Manager/ City Council	<p>On June 18, 2019, during the Regular City Council meeting, a City Council Manager's Report was given to propose funding recommendations for the 5th Year 2019 Annual Action Plan and proposed a minor amendment to PY 2017, a major amendment to PY 2018, and a major amendment to the 2015-2019 Consolidated Plan. Julie Fulgham, Director Development Services, presented to City Council the recommended PY 2019 Plan Budget and proposed amendments to PY 2017, PY 2018, and</p>	<p>No comments were received. City Council was well informed on the changes necessary to allow for the program goals and priorities to properly allow the flow of information through each Action Plan of the 2015-2019 Consolidated Action Plan and be summarized correctly in the end of the year CAPER reports. Council was in support of moving forward and pursuing the recommended funding for PY 19.</p>	<p>No Comments were made.</p>	
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Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (if applicable)
			2015-2019 Consolidated Plan.			
5	Newspaper Ad	Non-targeted/broad community	On July 9, 2019, a Notice was posted in the local paper the Victoria Advocate, putting the public on notice the 30 day public comment period had begun for the 2019-2020 Annual Action Plan and would end on August 7, 2019.	No formal written comments were received during the public comment period.	No comments received	

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
6	Newspaper Ad	Non-targeted/broad community	On July 29, 2019, a Notice was posted in the local paper the Victoria Advocate, putting the public on notice that a public hearing was to be held on August 6, 2019, at 5:00 pm at the Council Chambers at 107 W. Juan Linn St., Victoria, Texas in regards to the 2019-2020 Annual Action Plan.	N/A - No comments received.	No comments received	
7	Public Hearing	Non-targeted/broad community	A public hearing was held during the City Council meeting was held on August 6, 2019 at 5:00 PM in Council Chambers located at 107 W. Juan Linn St for the 2019-2020 Annual Action Plan.	No Comments were received from the public.	No comments received	

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (if applicable)
8	Public Meeting	Non-targeted/broad community	A City Council meeting was held on August 6, 2019 at 5:00 PM in Council Chambers located at 107 W. Juan Linn Street, where Council to action on granting a Resolution to approve the 2019-2020 Annual Action Plan and submit to HUD as long as no comments were made by the end of the 30 day comment period ending on August 7, 2019.	No Comments were received from the public.	No comments received	

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
9	Newspaper Ad	Non-targeted/broad community	On May 28, 2020, a Notice was posted in the local paper the Victoria Advocate, putting the public on notice that a public comment period had opened and that a public hearing was to be held on June 2, 2020, at 5:00 pm at the Council Chambers at 107 W. Juan Linn St., Victoria, Texas in regards to the 2019-2020 Annual Action Plan - CARES Act Amendments and Annual Action Plan Amendments.	N/A - No comments received.	N/A - No comments received.	

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
10	Public Meeting	Non-targeted/broad community	A City Council meeting was held on June 2, 2020 at 5:00 PM in Council Chambers located at 107 W. Juan Linn Street, where Council to action on granting a Resolution to approve the 2019-2020 Annual Action Plan amendments and the CARES Act Amendments and submit to HUD as long as no comments were made by the end of the 5 day comment period ending on June 2, 2020.	N/A - No comments received.	N/A - No comments received.	

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (if applicable)
11	Public Hearing	Non-targeted/broad community	A public hearing was held during the City Council meeting was held on June 2, 2020 at 5:00 PM in Council Chambers located at 107 W. Juan Linn St for the 2019-2020 Annual Action Plan amendments and CARES Act Amendments.	N/A - No comments received.	N/A - No comments received.	

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
12	Newspaper Ad	<p>Non-English Speaking - Specify other language: Spanish</p> <p>Non-targeted/broad community</p>	<p>On August 27, 2020, a Notice was posted in the local paper the Victoria Advocate, putting the public on notice that a public comment period had opened and that a public hearing was to be held on September 1, 2020, at 5:00 pm at the Council Chambers at 107 W. Juan Linn St., Victoria, Texas and via zoom webinar to adhere to social distancing guidelines in regards to the 2019-2020 Annual Action Plan - CARES Act Amendments and Annual Action Plan Amendments.</p>	N/A - No comments received.	N/A - No comments received.	

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
13	Public Meeting	Non-targeted/broad community	A City Council meeting was held on September 1, 2020 at 5:00 PM in Council Chambers located at 107 W. Juan Linn Street and via Zoom Webinar to adhere to social distancing guidelines, where Council to action on granting a Resolution to approve the 2019-2020 Annual Action Plan amendments and the CARES Act Amendments and submit to HUD as long as no comments were made by the end of the 5 day comment period ending on September 1, 2020.	N/A - No comments received.	N/A - No comments received.	

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
14	Public Hearing	Non-targeted/broad community	A public hearing was held during the City Council meeting was held on September 1, 2020 at 5:00 PM in Council Chambers located at 107 W. Juan Linn St and via Zoom webinar in order to adhere to social distancing guidelines for the 2019-2020 Annual Action Plan amendments and CARES Act Amendments.	N/A - No comments received.	N/A - No comments received.	

**Table 4 – Citizen Participation Outreach**

## Expected Resources

### AP-15 Expected Resources – 91.220(c)(1,2)

#### Introduction

The City of Victoria is anticipating receiving \$562,681.00 of CDBG entitlement grant funds for Plan Year 2019 from U.S. Department of Housing and Urban Development to use toward its PY 2019 CDBG activities. The City will also use \$74,528.07 of PY 2016 unprogrammed funds that have been receipted in IDIS toward PY 2019 CDBG activities. Currently, there is no expected Program Income funding for this program year. The available funds will be used for CDBG eligible activities consistent with the current goals and objectives identified in the Five-Year Consolidated Plan. CDBG funds will be used in housing and community development activities including, but not limited to, neighborhood programs, public

services, affordable housing, public facilities, public improvements and program administration of the City's CDBG program.

### Anticipated Resources

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1				Expected Amount Available Remainder of ConPlan \$	Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total: \$		
CDBG	public - federal	Acquisition Admin and Planning Economic Development Housing Public Improvements Public Services	562,681	0	84,528	647,209	637,209	Non-programmed funds from PY 2016 will be used towards PY 2019 budget for projects. Currently the City of Victoria does not expect any program income for PY 2019, however if programs income funds become available they will be used on a first come first serve basis for an eligible activity.
Other	public - federal	Admin and Planning Housing Public Services Other	832,139	0	0	832,139	832,139	These are funds awarded to the City of Victoria through the CARES Act signed by the President on March 27, 2020 to aid in the response, preparations, and prevention of COVID-19

Table 5 - Expected Resources – Priority Table

### Explain how federal funds will leverage those additional resources (private, state and local funds), including a description of how matching requirements will be satisfied

Within the City of Victoria, there is not currently a matching requirement to receive CDBG funds. The non-profit partners, in the City of Victoria, are able to leverage funds with other private, State, and local funds in order to provide additional services and support for residents receiving

assistance through the program.

**If appropriate, describe publically owned land or property located within the jurisdiction that may be used to address the needs identified in the plan**

Currently, the City does not have any publically owned land or property located within the jurisdiction that may be used to address the needs identified in the plan. The City in the future hope to acquire land and/or property to assist with the needs in the community. The City assist two public facilities owned by non-profits to assist in addressing some of the needs addressed in this action plan.

**Discussion**

The anticipated CDBG funding for the City of Victoria will address many city-wide goals, including improving neighborhood programs, public services, affordable housing, public facilities, public improvements and program administration. There is no program income projected during the 2019 - 2020 program year. The total funding available for funding will be \$637,209.07.

## Annual Goals and Objectives

### AP-20 Annual Goals and Objectives

#### Goals Summary Information

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
1	Direct Home Ownership Assistance	2015	2019	Affordable Housing	City of Victoria	Mortgage Assistance Program (MAP)	CDBG: \$10,000	Direct Financial Assistance to Homebuyers: 4 Households Assisted
2	Increase Affordable Rental Housing	2015	2019	Affordable Housing Public Housing	City of Victoria	Increase Affordable Rental Housing	CDBG: \$0	Other: 0 Other
4	Clearance and Demolition	2015	2019	Affordable Housing	Low to Moderate Income Census Block Groups in the City of Victoria	Owner-Occupied Housing Rehabilitation	CDBG: \$111,610	Buildings Demolished: 10 Buildings

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
7	Public Service Agency/Subsistence Support Service	2015	2019	Non-Housing Community Development	City of Victoria	Subsistence Support Services	CDBG: \$10,000	Public service activities other than Low/Moderate Income Housing Benefit: 200 Persons Assisted Public service activities for Low/Moderate Income Housing Benefit: 80 Households Assisted
8	Public Service Activity for Children and Youth Ser	2015	2019	Non-Housing Community Development	City of Victoria Low to Moderate Income Census Block Groups in the City of Victoria	Children & Youth Services	CDBG: \$20,000	Public service activities other than Low/Moderate Income Housing Benefit: 90 Persons Assisted
9	Public Service Activity Employment/ Job Training	2015	2019	Homeless Job Training	City of Victoria	Employment/Job Training Services Homeless & At-Risk Homeless Prevention Services	CDBG: \$5,063	Public service activities other than Low/Moderate Income Housing Benefit: 18 Persons Assisted
11	Homelessness & At-Risk Homelessness Prevention	2015	2019	Non-Housing Community Development	City of Victoria	Children & Youth Services Homeless & At-Risk Homeless Prevention Services	CDBG: \$20,000	Public service activities other than Low/Moderate Income Housing Benefit: 118 Persons Assisted

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
13	Public Service Activity/Senior &/or Disabled Serv.	2015	2019	Non-Housing Community Development	City of Victoria	Senior and/ or Disabled Services	CDBG: \$20,000	Public service activities other than Low/Moderate Income Housing Benefit: 19 Persons Assisted
14	Public Facility Homeless Facility Shelter	2015	2019	Homeless	City of Victoria	Homeless Shelter	CDBG: \$320,000	Homelessness Prevention: 260 Persons Assisted
17	Program Administration	2015	2019	Program Administration	City of Victoria	Administration	CDBG: \$112,536	Other: 0 Other
18	Public Service-Abused and Neglected Children	2015	2019	Abused and Neglected Children	City of Victoria	Abused & Neglected Children	CDBG: \$8,000	Public service activities other than Low/Moderate Income Housing Benefit: 43 Persons Assisted
19	Response, Preparation, and Prevention to COVID-19	2019	2021	Affordable Housing Homeless Non-Homeless Special Needs Non-Housing Community Development	City of Victoria	COVID-19 Pandemic Needs	CDBG-CV: \$832,139	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit: 1000 Persons Assisted Public service activities other than Low/Moderate Income Housing Benefit: 300 Persons Assisted

**Table 6 – Goals Summary**

## Goal Descriptions

1	<b>Goal Name</b>	Direct Home Ownership Assistance
	<b>Goal Description</b>	Provides down payment and closing cost assistance grants of up to \$2,500 for first-time homebuyers for 4 low-income families.
2	<b>Goal Name</b>	Increase Affordable Rental Housing
	<b>Goal Description</b>	Continue to support the developers that satisfy the standard requirements of the Low Income Housing Tax Credit Program to provide affordable housing as the Goal Outcome Indicator of Other.
4	<b>Goal Name</b>	Clearance and Demolition
	<b>Goal Description</b>	Clearance and demolition of 10 substandard properties to address neighborhood sustainability.
7	<b>Goal Name</b>	Public Service Agency/Subsistence Support Service
	<b>Goal Description</b>	Provide up to \$125 annually for the water, sewer and garbage utility bill assistance to prevent disconnection and ensure affordable, healthy and sanitary living environments for 80 families/ 200 low-income persons.

<b>8</b>	<b>Goal Name</b>	Public Service Activity for Children and Youth Ser
	<b>Goal Description</b>	<p>This activity will provide assistance to offset the cost to employ 4 full-time counselors who work directly with those children from low- to moderate-income households who attend Club afterschool and during their summer camps. Priority will be given to children of low- to moderate-income households that reside in the census blocks that are contiguous to the facility. The programs promote youth development strategies that works with youth from disadvantaged economic, social, and family circumstances. This afterschool and summer programs will allow more youth to be involved in a healthy structured atmosphere with \$12,000 provided to assist with salaries during the afterschool and summer camp programs.</p> <p>This activity provides a \$150 scholarship for approximately 50 at-risk children for various sports camps held throughout the summer. Priority will be given to homeless and children from low- to moderate-income households that reside in the census blocks that are contiguous to the facility. The program promotes a youth development strategy that works with youth from disadvantaged economic, social, and family circumstances. This summer camp programs will allow more youth to be involved in a healthy structured atmosphere. The program will work with VISD KIDZconnection, a program of the school district to ensure outreach is met to those priority children. VISD KIDZconnection liaisons perform all the data collection and certify all students served are receiving USDA Free Lunch Program or certified are Homeless by VISD standards.</p>
<b>9</b>	<b>Goal Name</b>	Public Service Activity Employment/ Job Training
	<b>Goal Description</b>	<p>This activity will offer classes 2-3 days a week consisting of Life Skills, Higher Education, Food Handlers, and other self-help, self-improvement courses. It is being taught to homeless men on an at-will and voluntary basis. The program is designed to instill motivation and confidence to those participating. Funding will assist with obtaining the necessary equipment to ensure the activity is successful.</p>

<b>11</b>	<b>Goal Name</b>	Homelessness & At-Risk Homelessness Prevention
	<b>Goal Description</b>	<p>This activity provides 2,000 healthy backpack meals at \$5.00 each, to feed 53 children when free school lunches are not available, such as weekends and school holidays. This helps homeless students overcome obstacles such as hunger and malnutrition that may impede their success in school. The program is a collaboration between the Food Bank of the Golden Crescent and VISD KIDZconnection, a program of the school district. VISD KIDZconnection liaisons perform all the data collection and certify all students served are receiving USDA Free Lunch Program.</p> <p>KIDZ-connection PSA activity assists 65 homeless students through “Project Success”, a program designed to address the needs of the homeless students by removing barriers that impede their ability to be academically successful. One full-time Project Success liaison for 1,280 hours assigned to Patti Welder Middle School students and shelters. An individualized plan will be prepared to address the student’s challenges in attendance, academics, discipline, transportation, tutoring and other basic needs.</p>
<b>13</b>	<b>Goal Name</b>	Public Service Activity/Senior &/or Disabled Serv.
	<b>Goal Description</b>	<p>Provide affordable Meals-on-Wheels program, provides 2,292 meals at \$6.50 to 14 low-income elderly and/or disabled homebound persons with hot-meal 5-days a week and a daily wellness contact. The funding provides a portion of this approximately \$47,000 activity.</p> <p>This activity provides 1,250 healthy hot meals, at \$7.76 each, during the week, Monday through Friday, to elderly and disabled homebound individuals. The program is directed at improving and sustaining the living environment of the participants by ensuring access to healthy and affordable meals and provides a daily wellness contact. The funding provides approximately 100% of the meal program for \$10,000.</p>

<b>14</b>	<b>Goal Name</b>	Public Facility Homeless Facility Shelter
	<b>Goal Description</b>	<p>Public Facility activity provides funding to expand the existing Women's Crisis Center to add an additional wing for a Family Support Center. The newly constructed wing will include a classroom/group room, a quiet room for individual counseling, a kitchenette, bathrooms, and offices.</p> <p>Public Facility activity provides funding for renovations and rehabilitation to two (2) existing structures. On the main structure, funding will be used to remove the old damaged siding and replace with new siding. Funding will also be used to install a security system in the main structure. On the secondary structure, funding will be used remove the old floors and walls and replace with new walls and flooring.</p>
<b>17</b>	<b>Goal Name</b>	Program Administration
	<b>Goal Description</b>	Manage and oversee 5-year Consolidated Plan & to ensure Strategic Plan goals are met. The Goal Indicator is Other.
<b>18</b>	<b>Goal Name</b>	Public Service-Abused and Neglected Children
	<b>Goal Description</b>	Provide available and accessible assistance to offset costs of 2 full-time caseworker supervisors to support services, direct work and to train CASA volunteers that are appointed Guardians Ad Litem that advocate for 43 neglected children who have been removed from abusive homes and are wards of the state.
<b>19</b>	<b>Goal Name</b>	Response, Preparation, and Prevention to COVID-19
	<b>Goal Description</b>	The City was awarded CDBG-CV from the CARES Act signed by the President in March 27, 2020. The City of Victoria was awarded \$355,657.00 in the first round of CDBG-CV funds. The City did not receive funds in the second round of funding, but was awarded additional \$476,482.00 in the third round of funding in order to assist with the aid in responding, preparing, and preventing the COVID-19.

# Projects

## AP-35 Projects – 91.220(d)

### Introduction

The City of Victoria has planned actions for the 2019 - 2020 Annual Action Plan intends to support affordable housing, non-housing community developments, public services, public facilities, and administration costs. The City will continue to provide funding for projects within these categories that meet the needs of the community.

As in past years, the City will continue to coordinate with public or social service providers to reduce or prevent homelessness and encourage access to public services for special needs populations generally presumed to be low- and moderate-income. During the 2019 – 2020 program year, the City will fund activities that address the needs of low-income persons, elderly, at-risk persons of becoming homeless, special needs populations such as homeless children and adults, abused & neglected children, battered women and the severely disabled adults.

As well, there will be affordable housing assistance programs, neighborhood improvement programs including demolition, public facility upgrades to a homeless shelter/facility. The Public Facility projects will be for Battered Women and children shelters. All projects using CDBG funds during the 2019 – 2020 Annual Action Plan program year are necessary to be complete by September 30, 2020 is as follows:

1. Affordable Housing - Mortgage Assistance - (City-wide)
2. Increase Affordable Rental Housing Support of developers using the Low-Income Housing Tax Credit program that satisfy the requirements and the Housing Authority's rental housing, this is a support activity and no funding is provided for this activity and goal - (City-wide)
  
1. Neighborhood Programs – Demolition - (low-mod areas within the City)
2. Public Services- Boys and Girls Club of Victoria – Afterschool/Summer Camp - (City-wide)
3. Public Services- Golden Crescent Court Appointed Special Advocates (CASA) - (City-wide)
4. Public Services - Lighthouse for the Youth – Summer Camp Program – (City-wide)
5. Public Services – Salvation Army Learning Center – Life Skills Program – (City-wide)
6. Public Services- Community Action Committee (Meals-on-Wheels) - (City-wide)
7. Public Services- Community Action Committee (Utilities) - (City-wide)
8. Public Services – Victoria Senior Center – Meals on Wheels – (City-wide)
9. Public Services- KIDZconnection Project Success - (City-wide)
10. Public Services- Food Bank of Golden Crescent – The Kid's Backpack Meals - (City-wide)
11. Public Facility-Perpetual Help Home - (City-wide)
12. Public Facility-Mid-Coast Family Services – Women's Crisis Center (City-wide)

13. Administration (City of Victoria)

**Projects**

#	Project Name
1	Program Administration
2	Mortgage Assistance Program
3	Demolition
4	Boys & Girls Club After School and Summer Camp Programs
5	CASA: A CASA Volunteer for Every Child in Need
6	Community Action Committee - Meal on Wheels
7	Community Action Committee - Water Utility Assistance
8	Food Bank of the Golden Crescent: The Kids' Backpack Meals Program
9	Lighthouse for the Youth - Summer Sports Camps
10	Salvation Army - Victoria Learning Center - Life Skills Program
11	Victoria Senior Center - Meals of Wheels
12	VISD - KIDZConnection
13	Mid-Coast Family Services - Women's Crisis Center
14	Perpetual Help Home
15	Increase Affordable Rental Housing
16	COVID-19: CAC - Water Assistance Program
17	COVID19-CAC: Electric, Gas, and Propane Utility Assistance Program
18	COVID-19: Perpetual Help Home: Opportunity Knocks
19	COVID-19: Meals on Wheels Victoria: Meal Delivery Program
20	COVID-19: YMCA Child Care for Essential Employees
21	COVID-19: COV Fire Department: Flu Shots for Vulnerable Population
22	COVID-19: COV Eviction and Foreclosure Prevention
23	COVID-19: Food Bank Expansion Project
24	COVID-19: Boys and Girls Club Facility Project to Prevent COVID-19
25	COVID-19: CASA: COVID-19 Response for A Volunteer for Every Child Program
26	COVID-19: Program Administration - Part-time Position
27	COVID-19: Boys and Girls Club Public Service - Child Care for Essential Employees
28	COVID-19: CAC - Meals on Wheels
29	COVID-19: Meals on Wheels Victoria Public Facility: Dining Room Renovation
30	COVID-19: VCAM Public Facility Project: Parking Lot Expansion
31	COVID-19: MC-VAHC: Public Service: Birth Certificate and IDs

**Table 7 - Project Information**

**Describe the reasons for allocation priorities and any obstacles to addressing underserved**

**needs**

**AP-38 Project Summary**  
**Project Summary Information**

1	<b>Project Name</b>	Program Administration
	<b>Target Area</b>	City of Victoria
	<b>Goals Supported</b>	Program Administration
	<b>Needs Addressed</b>	Administration
	<b>Funding</b>	CDBG: \$112,536
	<b>Description</b>	Administrative activities include preparation of all environmental reviews, publication of required notices, monitoring program sub-recipients, monitoring for Davis Bacon and Related Acts compliance; monitoring for lead hazard compliance, providing Sub-recipient training workshop and ongoing technical assistance as needed, further fair housing, and other activities that ensure compliance with all program requirements.
	<b>Target Date</b>	9/30/2020
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	Those Low to Moderate Income Citizens individuals and families living within the City limits of Victoria.
	<b>Location Description</b>	700 Main Center, Suite 129, Victoria, Texas
	<b>Planned Activities</b>	Administrative activities include preparation of all environmental reviews, publication of required notices, monitoring program subrecipients, monitoring for Davis Bacon and Related Acts compliance; monitoring for lead hazard compliance, providing Subrecipient training workshop and ongoing technical assistance as needed, further fair housing, and other activities that ensure compliance with all program requirements.
2	<b>Project Name</b>	Mortgage Assistance Program
	<b>Target Area</b>	City of Victoria
	<b>Goals Supported</b>	
	<b>Needs Addressed</b>	
	<b>Funding</b>	:
	<b>Description</b>	Provide down payment and/or closing cost assistance grants of up to \$2,500.00 for first-time low- to moderate-income homebuyers within the city limits of Victoria, Texas.
	<b>Target Date</b>	9/30/2020

	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	4 low- to moderate-income families
	<b>Location Description</b>	Within the City Limits of Victoria, Texas – Scattered Sites
	<b>Planned Activities</b>	Provide down payment and/or closing cost assistance grants of up to \$2,500.00 for first-time low- to moderate-income homebuyers within the city limits of Victoria, Texas.
<b>3</b>	<b>Project Name</b>	Demolition
	<b>Target Area</b>	Low to Moderate Income Census Block Groups in the City of Victoria
	<b>Goals Supported</b>	Clearance and Demolition
	<b>Needs Addressed</b>	Owner-Occupied Housing Rehabilitation
	<b>Funding</b>	CDBG: \$131,609
	<b>Description</b>	Demolition and Clearance of 10 substandard structures to address neighborhood sustainability.
	<b>Target Date</b>	9/30/2020
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	N/A - Area Benefit for Low to Moderate Income Census Block Groups
	<b>Location Description</b>	Scattered Sites – Located within the city limits of Victoria’s Low- to Moderate-Income Census Block Groups
	<b>Planned Activities</b>	Demolition and Clearance of 10 substandard structures to address neighborhood sustainability.
<b>4</b>	<b>Project Name</b>	Boys & Girls Club After School and Summer Camp Programs
	<b>Target Area</b>	City of Victoria
	<b>Goals Supported</b>	Public Service Activity for Children and Youth Ser
	<b>Needs Addressed</b>	Children & Youth Services
	<b>Funding</b>	CDBG: \$12,000

	<b>Description</b>	This activity will provide assistance to offset the cost to employ 4 full-time counselors who work directly with those children from low- to moderate-income households who attend Club after school and during their summer camps. Priority will be given to children of low- to moderate-income households that reside in the census blocks that are contiguous to the facility. The programs promote youth development strategies that works with youth from disadvantaged economic, social, and family circumstances. This after school and summer programs will allow more youth to be involved in a healthy structured atmosphere with \$12,000 provided to assist with salaries during the after school and summer camp programs.
	<b>Target Date</b>	9/30/2020
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	40 low- to moderate-income children to be served
	<b>Location Description</b>	202 Hopkins Street, Victoria, Texas 77901
	<b>Planned Activities</b>	This activity will provide assistance to offset the cost to employ 4 full-time counselors who work directly with those children from low- to moderate-income households who attend Club afterschool and during their summer camps. Priority will be given to children of low- to moderate-income households that reside in the census blocks that are contiguous to the facility. The programs promote youth development strategies that works with youth from disadvantaged economic, social, and family circumstances. This afterschool and summer programs will allow more youth to be involved in a healthy structured atmosphere with \$12,000 provided to assist with salaries during the afterschool and summer camp programs.
<b>5</b>	<b>Project Name</b>	CASA: A CASA Volunteer for Every Child in Need
	<b>Target Area</b>	City of Victoria
	<b>Goals Supported</b>	Public Service-Abused and Neglected Children
	<b>Needs Addressed</b>	Abused & Neglected Children
	<b>Funding</b>	CDBG: \$8,000

	<b>Description</b>	Provide available and accessible assistance to offset costs of 4 full-time caseworker supervisors to support services, direct work and to train CASA volunteers that are appointed Guardians Ad Litem that advocate for 43 neglected children who have been removed from abusive homes and are wards of the state.
	<b>Target Date</b>	9/30/2020
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	At least 43 abused and/or neglected children to be served
	<b>Location Description</b>	120 S. Main Street, Ste. 416, Victoria, Texas 77901
	<b>Planned Activities</b>	Provide available and accessible assistance to offset costs of 4 full-time caseworker supervisors to support services, direct work and to train CASA volunteers that are appointed Guardians Ad Litem that advocate for 43 neglected children who have been removed from abusive homes and are wards of the state.
6	<b>Project Name</b>	Community Action Committee - Meal on Wheels
	<b>Target Area</b>	City of Victoria
	<b>Goals Supported</b>	Public Service Activity/Senior &/or Disabled Serv.
	<b>Needs Addressed</b>	Senior and/ or Disabled Services
	<b>Funding</b>	CDBG: \$10,000
	<b>Description</b>	Provide affordable Meals-on-Wheels program, provides 1474 meals at \$6.78 to 14 low-income elderly and/or disabled homebound persons with hot-meal 5-days a week and a daily wellness contact.
	<b>Target Date</b>	9/30/2020
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	14 low-income elderly and/or disabled homebound persons
	<b>Location Description</b>	4007 Halsey Street, Victoria, Texas 77901
	<b>Planned Activities</b>	Provide affordable Meals-on-Wheels program, provides 1474 meals at \$6.78 to 14 low-income elderly and/or disabled homebound persons with hot-meal 5-days a week and a daily wellness contact.

7	<b>Project Name</b>	Community Action Committee - Water Utility Assistance
	<b>Target Area</b>	City of Victoria
	<b>Goals Supported</b>	Public Service Agency/Subsistence Support Service
	<b>Needs Addressed</b>	Subsistence Support Services
	<b>Funding</b>	CDBG: \$10,000
	<b>Description</b>	Provide up to \$125 annually for the water, sewer and garbage utility bill assistance to prevent disconnection and ensure affordable, healthy and sanitary living environments for 80 families/ 200 low-income persons.
	<b>Target Date</b>	9/30/2020
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	At least 80 low- to moderate-income families or 200 low- to moderate-person to be served
	<b>Location Description</b>	4007 Halsey Street, Victoria, Texas 77901
	<b>Planned Activities</b>	Provide up to \$125 annually for the water, sewer and garbage utility bill assistance to prevent disconnection and ensure affordable, healthy and sanitary living environments for 80 families/ 200 low-income persons.
8	<b>Project Name</b>	Food Bank of the Golden Crescent: The Kids' Backpack Meals Program
	<b>Target Area</b>	City of Victoria
	<b>Goals Supported</b>	Homelessness & At-Risk Homelessness Prevention
	<b>Needs Addressed</b>	Homeless & At-Risk Homeless Prevention Services
	<b>Funding</b>	CDBG: \$10,000
	<b>Description</b>	This activity provides 2,000 healthy backpack meals at \$5.00 each, to feed 53 children when free school lunches are not available, such as weekends and school holidays. This helps homeless students overcome obstacles such as hunger and malnutrition that may impede their success in school. The program is a collaboration between the Food Bank of the Golden Crescent and VISD KIDZconnection, a program of the school district. VISD KIDZconnection liaisons perform all the data collection and certify all students served are receiving USDA Free Lunch Program.
	<b>Target Date</b>	9/30/2020

	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	At least 53 homeless children to be served
	<b>Location Description</b>	3809 E. Rio Grande Street, Victoria, Texas 77901
	<b>Planned Activities</b>	This activity provides 2,000 healthy backpack meals at \$5.00 each, to feed 53 children when free school lunches are not available, such as weekends and school holidays. This helps homeless students overcome obstacles such as hunger and malnutrition that may impede their success in school. The program is a collaboration between the Food Bank of the Golden Crescent and VISD KIDZconnection, a program of the school district. VISD KIDZconnection liaisons perform all the data collection and certify all students served are receiving USDA Free Lunch Program.
9	<b>Project Name</b>	Lighthouse for the Youth - Summer Sports Camps
	<b>Target Area</b>	City of Victoria
	<b>Goals Supported</b>	Public Service Activity for Children and Youth Ser
	<b>Needs Addressed</b>	Children & Youth Services
	<b>Funding</b>	CDBG: \$8,000
	<b>Description</b>	This activity provides a \$150 scholarship for approximately 50 at-risk children for various sports camps held throughout the summer. Priority will be given to homeless and children from low- to moderate-income households that reside in the census blocks that are contiguous to the facility. The program promotes a youth development strategy that works with youth from disadvantaged economic, social, and family circumstances. This summer camp programs will allow more youth to be involved in a healthy structured atmosphere. The program will work with VISD KIDZconnection, a program of the school district to ensure outreach is met to those priority children. VISD KIDZconnection liaisons perform all the data collection and certify all students served are receiving USDA Free Lunch Program or certified are Homeless by VISD standards.
	<b>Target Date</b>	

	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	At least 50 homeless or low- to moderate Income Children to be served
	<b>Location Description</b>	1902 E. North Street, Victoria, Texas 77904
	<b>Planned Activities</b>	This activity provides a \$150 scholarship for approximately 50 at-risk children for various sports camps held throughout the summer. Priority will be given to homeless and children from low- to moderate-income households that reside in the census blocks that are contiguous to the facility. The program promotes a youth development strategy that works with youth from disadvantaged economic, social, and family circumstances. This summer camp programs will allow more youth to be involved in a healthy structured atmosphere. The program will work with VISD KIDZconnection, a program of the school district to ensure outreach is met to those priority children. VISD KIDZconnection liaisons perform all the data collection and certify all students served are receiving USDA Free Lunch Program or certified are Homeless by VISD standards.
<b>10</b>	<b>Project Name</b>	Salvation Army - Victoria Learning Center - Life Skills Program
	<b>Target Area</b>	City of Victoria
	<b>Goals Supported</b>	Public Service Activity Employment/ Job Training
	<b>Needs Addressed</b>	Employment/Job Training Services
	<b>Funding</b>	CDBG: \$5,063
	<b>Description</b>	This activity will offer classes 2-3 days a week consisting of Life Skills, Higher Education, Food Handlers, and other self-help, self-improvement courses. It is being taught to homeless men on an at-will and voluntary basis. The program is designed to instill motivation and confidence to those participating. Funding will assist with obtaining the necessary equipment to ensure the activity is successful.
	<b>Target Date</b>	9/30/2020
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	At least 18 homeless men to be served
	<b>Location Description</b>	1302 N. Louis Street, Victoria, Texas 77901

	<b>Planned Activities</b>	This activity will offer classes 2-3 days a week consisting of Life Skills, Higher Education, Food Handlers, and other self-help, self-improvement courses. It is being taught to homeless men on an at-will and voluntary basis. The program is designed to instill motivation and confidence to those participating. Funding will assist with obtaining the necessary equipment to ensure the activity is successful.
<b>11</b>	<b>Project Name</b>	Victoria Senior Center - Meals of Wheels
	<b>Target Area</b>	City of Victoria
	<b>Goals Supported</b>	Public Service Activity/Senior &/or Disabled Serv.
	<b>Needs Addressed</b>	Senior and/ or Disabled Services
	<b>Funding</b>	CDBG: \$10,000
	<b>Description</b>	Provide affordable Meals-on-Wheels program, provides 1250 meals at \$7.76 to 5 low-income elderly and/or disabled homebound persons with hot-meal 5-days a week and a daily wellness contact.
	<b>Target Date</b>	9/30/2020
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	At least 5 disabled and/or elderly persons to be served
	<b>Location Description</b>	603 E. Murraby Street, Victoria, Texas 77901
	<b>Planned Activities</b>	Provide affordable Meals-on-Wheels program, provides 1250 meals at \$7.76 to 5 low-income elderly and/or disabled homebound persons with hot-meal 5-days a week and a daily wellness contact.
<b>12</b>	<b>Project Name</b>	VISD - KIDZConnection
	<b>Target Area</b>	City of Victoria
	<b>Goals Supported</b>	Homelessness & At-Risk Homelessness Prevention
	<b>Needs Addressed</b>	Homeless & At-Risk Homeless Prevention Services
	<b>Funding</b>	CDBG: \$10,000

	<b>Description</b>	This activity assists 65 homeless students through Project Success a program designed to address the needs of the homeless students by removing barriers that impede their ability to be academically successful. One, full-time, Project Success assistant for 578 hours will be assigned to Patti Welder Middle school and shelters. An individualized plan will be prepared to address the student challenges in attendance, academics, discipline, transportation, tutoring, and other basic needs.
	<b>Target Date</b>	9/30/2020
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	At least 65 homeless children to be served
	<b>Location Description</b>	102 Profit Drive, Victoria, Texas 77901
	<b>Planned Activities</b>	This activity assists 65 homeless students through “Project Success” a program designed to address the needs of the homeless students by removing barriers that impede their ability to be academically successful. One, full-time, “Project Success” assistant for 578 hours will be assigned to Patti Welder Middle school and shelters. An individualized plan will be prepared to address the student’s challenges in attendance, academics, discipline, transportation, tutoring, and other basic needs.
<b>13</b>	<b>Project Name</b>	Mid-Coast Family Services - Women's Crisis Center
	<b>Target Area</b>	City of Victoria
	<b>Goals Supported</b>	Public Facility Homeless Facility Shelter
	<b>Needs Addressed</b>	Special Needs Population Facilities
	<b>Funding</b>	CDBG: \$270,000
	<b>Description</b>	Expansion of their Women's Crisis Center to add an additional wing for a Family Support Center. The newly constructed wing will include a classroom/group room, a quiet room for individual counseling, a kitchenette, bathrooms, and offices.
	<b>Target Date</b>	9/30/2020

	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	200 adult battered/abused/homeless women and 200 children on yearly basis.
	<b>Location Description</b>	120 S. Maint Street, Ste. 175, Victoria, Texas 77901
	<b>Planned Activities</b>	Expansion of their Women's Crisis Center to add an additional wing for a Family Support Center. The newly constructed wing will include a classroom/group room, a quiet room for individual counseling, a kitchenette, bathrooms, and offices.
<b>14</b>	<b>Project Name</b>	Perpetual Help Home
	<b>Target Area</b>	City of Victoria
	<b>Goals Supported</b>	Public Facility Homeless Facility Shelter
	<b>Needs Addressed</b>	Special Needs Population Facilities
	<b>Funding</b>	CDBG: \$50,000
	<b>Description</b>	Public Facility activity provides funding for renovations and rehabilitation to two (2) existing structures. On the main s structure, funding will be used to remove the old damaged siding and replace with new siding. Funding will also be used to install a security system in the main structure. On the secondary structure, funding will be used remove the old floors and walls and replace with new walls and flooring.
	<b>Target Date</b>	9/30/2020
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	60 adult battered/abused/homeless women and 25 children on yearly basis.
	<b>Location Description</b>	705 E. Santa Rosa Street, Victoria, Texas 77901
<b>Planned Activities</b>	Public Facility activity provides funding for renovations and rehabilitation to two (2) existing structures. On the main s structure, funding will be used to remove the old damaged siding and replace with new siding. Funding will also be used to install a security system in the main structure. On the secondary structure, funding will be used remove the old floors and walls and replace with new walls and flooring.	

15	<b>Project Name</b>	Increase Affordable Rental Housing
	<b>Target Area</b>	City of Victoria
	<b>Goals Supported</b>	Increase Affordable Rental Housing
	<b>Needs Addressed</b>	Increase Affordable Rental Housing
	<b>Funding</b>	:
	<b>Description</b>	Support of developers using the Low-Income Housing Tax Credit program that satisfy the requirements and the Housing Authority rental housing, this is a support activity and no funding is provided for this activity and goal
	<b>Target Date</b>	9/30/2020
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	Those low to moderate income individuals and families that live within the City limits of Victoria.
	<b>Location Description</b>	City Wide – Victoria, Texas
	<b>Planned Activities</b>	Support of developers using the Low-Income Housing Tax Credit Program that satisfy the requirements and the Housing Authority rental housing, this is strictly a support activity and no funding is provided for this activity and goal.
16	<b>Project Name</b>	COVID-19: CAC - Water Assistance Program
	<b>Target Area</b>	City of Victoria
	<b>Goals Supported</b>	Response, Preparation, and Prevention to COVID-19
	<b>Needs Addressed</b>	COVID-19 Pandemic Needs
	<b>Funding</b>	CDBG-CV: \$20,000
	<b>Description</b>	Will assist families who have been impacted by COVID-19 with water utility bills assistance up to \$300 per household.
	<b>Target Date</b>	6/30/2021
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	Estimated 66 low to moderate income families will be assisted.

	<b>Location Description</b>	City wide
	<b>Planned Activities</b>	To assist low to moderate income families who have been affected by COVID-19 with water utility billing assistance.
<b>17</b>	<b>Project Name</b>	COVID19-CAC: Electric, Gas, and Propane Utility Assistance Program
	<b>Target Area</b>	City of Victoria
	<b>Goals Supported</b>	Response, Preparation, and Prevention to COVID-19
	<b>Needs Addressed</b>	COVID-19 Pandemic Needs
	<b>Funding</b>	CDBG-CV: \$10,000
	<b>Description</b>	This program will assist those low to moderate income families who have been impacted by COVID-19 with utility bill assistance to aid in prevention of the utility services being cut during a national pandemic.
	<b>Target Date</b>	6/30/2021
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	33 low to moderate income families affected by COVID-19
	<b>Location Description</b>	City Wide
	<b>Planned Activities</b>	Up to \$300 billing assistance with electric, gas, and propane bills to families that have been impacted by COVID-19 pandemic.
<b>18</b>	<b>Project Name</b>	COVID-19: Perpetual Help Home: Opportunity Knocks
	<b>Target Area</b>	City of Victoria
	<b>Goals Supported</b>	Response, Preparation, and Prevention to COVID-19
	<b>Needs Addressed</b>	COVID-19 Pandemic Needs
	<b>Funding</b>	CDBG-CV: \$6,500
	<b>Description</b>	This program is to assist women who are living in transitional housing who have lost their jobs to COVID-19 gain essential skills and education needed to obtain a new job to be able to support themselves and their family.
	<b>Target Date</b>	6/30/2021

	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	Approximately 10 very low income women
	<b>Location Description</b>	City Wide
	<b>Planned Activities</b>	This program is to assist homeless and/or very low women who are living in transitional housing who have lost their jobs to COVID-19 gain essential skills and education needed to obtain a new job to be able to support themselves and their family.
<b>19</b>	<b>Project Name</b>	COVID-19: Meals on Wheels Victoria: Meal Delivery Program
	<b>Target Area</b>	City of Victoria
	<b>Goals Supported</b>	Response, Preparation, and Prevention to COVID-19
	<b>Needs Addressed</b>	COVID-19 Pandemic Needs
	<b>Funding</b>	CDBG-CV: \$99,000
	<b>Description</b>	This program is designed to help those who are disabled and/or senior citizens who are vulnerable to COVID-19 with meal deliveries to prevent them from being exposed to COVID-19. It is also designed to assist those who have been exposed to COVID-19 and are forced to quarantine with meal delivery. An additional need was recognized for Senior Citizens needing food as they are a vulnerable population. Food boxes will be made and delivered with weekly meals.
	<b>Target Date</b>	6/30/2021
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	15 low to moderate income individuals
	<b>Location Description</b>	City Wide
	<b>Planned Activities</b>	This program is designed to help those who are disabled and/or senior citizens who are vulnerable to COVID-19 with meal deliveries to prevent them from being exposed to COVID-19. It is also designed to assist those who have been exposed to COVID-19 and are forced to quarantine with meal delivery.
<b>20</b>	<b>Project Name</b>	COVID-19: YMCA Child Care for Essential Employees
	<b>Target Area</b>	City of Victoria

	<b>Goals Supported</b>	Response, Preparation, and Prevention to COVID-19
	<b>Needs Addressed</b>	COVID-19 Pandemic Needs
	<b>Funding</b>	CDBG-CV: \$52,000
	<b>Description</b>	To provide scholarship to those low to moderate income families who are essential workers needed to work during COVID-19 for child care services. the city provide \$10,000 for the 1st round and \$42,000 3rd round.
	<b>Target Date</b>	12/31/2021
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	25 low to moderate income families
	<b>Location Description</b>	City Wide
	<b>Planned Activities</b>	To provide scholarship to those low to moderate income families who are essential workers needed to work during COVID-19 for child care services.
<b>21</b>	<b>Project Name</b>	COVID-19: COV Fire Department: Flu Shots for Vulnerable Population
	<b>Target Area</b>	City of Victoria
	<b>Goals Supported</b>	Response, Preparation, and Prevention to COVID-19
	<b>Needs Addressed</b>	COVID-19 Pandemic Needs
	<b>Funding</b>	CDBG-CV: \$7,850
	<b>Description</b>	To provide Flu shots to some of the City's most vulnerable populations such the homeless and those low to moderate income individuals who cannot afford health insurance. By providing flu shots the City hope to prevent the spread of COVID-19 by keeping its citizen healthy hoping to keep hospitalizations down. the first round is \$4,550 and the program was a success we allocated \$3,300.00
	<b>Target Date</b>	6/30/2021
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	targeted and homeless and low to moderate income individuals
	<b>Location Description</b>	City Wide

	<b>Planned Activities</b>	To provide Flu shots to some of the City's most vulnerable populations such the homeless and those low to moderate income individuals who cannot afford health insurance. By providing flu shots the City hope to prevent the spread of COVID-19 by keeping its citizen healthy hoping to keep hospitalizations down.
<b>22</b>	<b>Project Name</b>	COVID-19: COV Eviction and Foreclosure Prevention
	<b>Target Area</b>	City of Victoria
	<b>Goals Supported</b>	Response, Preparation, and Prevention to COVID-19
	<b>Needs Addressed</b>	COVID-19 Pandemic Needs
	<b>Funding</b>	CDBG-CV: \$184,900
	<b>Description</b>	A program to help families affected by COVID-19 who may be struggling to pay their rent or mortgage. The City will assist those low to moderate income families with financial assistance up to 6 months. The City saw a growing increase in assistant needed and allocated an additional 143392
	<b>Target Date</b>	6/30/2021
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	10 low to moderate income families affected by COVID-19
	<b>Location Description</b>	City Wide
	<b>Planned Activities</b>	A program to help families affected by COVID-19 who may be struggling to pay their rent or mortgage. The City will assist those low to moderate income families with financial assistance up to 6 months.
<b>23</b>	<b>Project Name</b>	COVID-19: Food Bank Expansion Project
	<b>Target Area</b>	City of Victoria
	<b>Goals Supported</b>	Response, Preparation, and Prevention to COVID-19
	<b>Needs Addressed</b>	COVID-19 Pandemic Needs
	<b>Funding</b>	CDBG-CV: \$300,000

	<b>Description</b>	The Project will assist in the renovations, expansion, and retrofitting of 801 S. Laurent in order to build capacity and capabilities to better responds to future disasters such as hurricanes and pandemics. The renovation will allow the Food Bank to double warehouse capacity and triple their refrigeration/freezer capacity. The property is completely paid for and owned by the Food Bank. The City has allocated additional funds to the Food Bank for their expansion \$75,000.00
	<b>Target Date</b>	6/30/2021
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	50 low to moderate income families
	<b>Location Description</b>	801 S. Laurent
	<b>Planned Activities</b>	The Project will assist in the renovations, expansion, and retrofitting of 801 S. Laurent in order to build capacity and capabilities to better responds to future disasters such as hurricanes and pandemics. The renovation will allow the Food Bank to double warehouse capacity and triple their refrigeration/freezer capacity. The property is completely paid for and owned by the Food Bank.
<b>24</b>	<b>Project Name</b>	COVID-19: Boys and Girls Club Facility Project to Prevent COVID-19
	<b>Target Area</b>	Low to Moderate Income Census Block Groups in the City of Victoria
	<b>Goals Supported</b>	Response, Preparation, and Prevention to COVID-19
	<b>Needs Addressed</b>	COVID-19 Pandemic Needs
	<b>Funding</b>	CDBG-CV: \$30,000

	<b>Description</b>	The Project will assist in the renovations and deep cleaning of the Boys and Girls Club of Victoria located at 202 Hopkins Street to assist the Club with the prevention of the spread of COVID-19. The renovations will include removing the carpeting from the classrooms and replacing it with VCT tile to allow the staff to properly clean floors with bleach and other disinfectants. The Project will also cover the installation of 6 UV Lights within the facility's HVAC system. The UV lights are to aid in the prevention of the spread of the COVID-19. The Project will also cover a deep cleaning and a commercial grade disinfectant spray down of the whole the facility. If funding, permits it will cover the cost of touchless automated paper towel and soap dispensers. Additional preventative measures were need to ensure COVID-19 is not spread amongst the children. An additional amount has been allocated. \$10,000.00
	<b>Target Date</b>	6/30/2021
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	50 low to moderate income children
	<b>Location Description</b>	202 Hopkins Street
	<b>Planned Activities</b>	The Project will assist in the renovations and deep cleaning of the Boys and Girls Club of Victoria located at 202 Hopkins Street to assist the Club with the prevention of the spread of COVID-19. The renovations will include removing the carpeting from the classrooms and replacing it with VCT tile to allow the staff to properly clean floors with bleach and other disinfectants. The Project will also cover the installation of 6 UV Lights within the facility's HVAC system. The UV lights are to aid in the prevention of the spread of the COVID-19. The Project will also cover a deep cleaning and a commercial grade disinfectant spray down of the whole the facility. If funding, permits it will cover the cost of touchless automated paper towel and soap dispensers.
25	<b>Project Name</b>	COVID-19: CASA: COVID-19 Response for A Volunteer for Every Child Program
	<b>Target Area</b>	City of Victoria
	<b>Goals Supported</b>	Response, Preparation, and Prevention to COVID-19
	<b>Needs Addressed</b>	COVID-19 Pandemic Needs

	<b>Funding</b>	CDBG-CV: \$4,099
	<b>Description</b>	To assist CASA with funds to aid in their response to COVID-19 while providing aid the children awarded to the State. They will use funds to adapt the communications with children and the courts. Needed added equipment and software to adhere to social distancing guidelines. Cleaning equipment for the offices to prevent the spread of COVID-19.
	<b>Target Date</b>	6/30/2021
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	targeted at abused and neglected children.
	<b>Location Description</b>	City Wide
	<b>Planned Activities</b>	To assist CASA with funds to aid in their response to COVID-19 while providing aid the children awarded to the State. They will use funds to adapt the communications with children and the courts. Needed added equipment to and software to adhere to social distancing guidelines. Cleaning equipment for the offices to prevent the spread of COVID-19.
26	<b>Project Name</b>	COVID-19: Program Administration - Part-time Position
	<b>Target Area</b>	City of Victoria
	<b>Goals Supported</b>	Program Administration Response, Preparation, and Prevention to COVID-19
	<b>Needs Addressed</b>	Administration COVID-19 Pandemic Needs
	<b>Funding</b>	CDBG-CV: \$21,500
	<b>Description</b>	The is a part-time position created by the City of Victoria to assist with the implementation and oversight of the City's CDBG-CV. This a part-time position the will hire a part-time community development specialist to assist with Rental assistance program to handle the intake, also, this person will assist in the tracking of CDBG-CV funds for the City.
	<b>Target Date</b>	12/31/2021

	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	Not applicable
	<b>Location Description</b>	City of Victoria Planning Department 702 Main Street, Suite 129 Victoria, TX 77901
	<b>Planned Activities</b>	Part-time community development specialist will assist the City on a part-time basis no more than 30 hours a week, implementing and overseeing the City's Rental Assistance program and also assist in tracking CDBG-CV goals and accomplishments.
27	<b>Project Name</b>	COVID-19: Boys and Girls Club Public Service - Child Care for Essential Employees
	<b>Target Area</b>	City of Victoria
	<b>Goals Supported</b>	Response, Preparation, and Prevention to COVID-19
	<b>Needs Addressed</b>	COVID-19 Pandemic Needs
	<b>Funding</b>	CDBG-CV: \$15,000
	<b>Description</b>	The City has seen a growing increase of child care needs for low to moderate income parents who are essential employees.
	<b>Target Date</b>	12/31/2021
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	10
	<b>Location Description</b>	202 Hopkins, Victoria, TX 77901
	<b>Planned Activities</b>	Childcare scholarship for essential employees
28	<b>Project Name</b>	COVID-19: CAC - Meals on Wheels
	<b>Target Area</b>	City of Victoria
	<b>Goals Supported</b>	Response, Preparation, and Prevention to COVID-19
	<b>Needs Addressed</b>	Senior and/ or Disabled Services
	<b>Funding</b>	CDBG-CV: \$22,790

	<b>Description</b>	The increasing need to keep senior citizen safe during the COVID-19 pandemic has increased the number of clients meals on wheels is serving. more drivers and delivery vehicles are needed.
	<b>Target Date</b>	6/30/2021
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	20 senior citizens
	<b>Location Description</b>	4007 Halsey St, Victoria, TX 77901
	<b>Planned Activities</b>	Meal delivery of hot meals monday-friday to senior citizens to protect them from COVID-19 and wellness checks
<b>29</b>	<b>Project Name</b>	COVID-19: Meals on Wheels Victoria Public Facility: Dining Room Renovation
	<b>Target Area</b>	City of Victoria
	<b>Goals Supported</b>	Response, Preparation, and Prevention to COVID-19
	<b>Needs Addressed</b>	Senior and/ or Disabled Services
	<b>Funding</b>	CDBG-CV: \$25,000
	<b>Description</b>	As senior citizen come back to the center the dining areas needs an upgrade to install preventative measure to stop the spread of COVID-19. This will include separation glass, sanitary cleaning stations, upgraded touchless sinks.
	<b>Target Date</b>	
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	30 senior citizens
	<b>Location Description</b>	602 Murray Street, Victoria TX 77901
	<b>Planned Activities</b>	Renovation to assist the Meals on Wheels center to keep if safe for senior citizens to return to inperson dining. Preventative spread of COVID-19 measures being added.
<b>30</b>	<b>Project Name</b>	COVID-19: VCAM Public Facility Project: Parking Lot Expansion
	<b>Target Area</b>	City of Victoria

	<b>Goals Supported</b>	Response, Preparation, and Prevention to COVID-19
	<b>Needs Addressed</b>	Homeless & At-Risk Homeless Prevention Services Senior and/ or Disabled Services
	<b>Funding</b>	CDBG-CV: \$18,500
	<b>Description</b>	This project is needed to better prepare and respond to the need of those suffering from the COVID-19 pandemic. Due to the pandemic VCAM has been closed to the public to prevent the spread of COVID-19, however has expanded their services to drive-thru method. However, the parking lot is not in condition to support the increased demand on traffic. these funds will resurface the parking lot and update sidewalk for walk-up traffic through the outside pick up.
	<b>Target Date</b>	6/30/2021
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	1 facility roughly assist 200 low to moderate individuals and/or homeless being effective by the COVID_19 pandemic
	<b>Location Description</b>	108 N. Liberty St, Victoria, TX 77901
	<b>Planned Activities</b>	resurface parking lot, improve a drive-thru service operation and make sidewalk safer for walk-up traffic needing services due to the COVID-19
<b>31</b>	<b>Project Name</b>	COVID-19: MC-VAHC: Public Service: Birth Certificate and IDs
	<b>Target Area</b>	City of Victoria
	<b>Goals Supported</b>	Response, Preparation, and Prevention to COVID-19
	<b>Needs Addressed</b>	COVID-19 Pandemic Needs
	<b>Funding</b>	CDBG-CV: \$15,000
	<b>Description</b>	There is an increase need of assisting individuals to get IDs and Birth Certificates in order for them to apply for services they need during the COVID-19 pandemic.
	<b>Target Date</b>	12/31/2021
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	100 low to moderate income individuals and/or homeless

	<b>Location Description</b>	120 S Main St #175, Victoria, TX 77901
	<b>Planned Activities</b>	assist person with obtaining IDs and Birth Certificates in order to apply for services needed during the COVID-19 pandemic

## AP-50 Geographic Distribution – 91.220(f)

### Description of the geographic areas of the entitlement (including areas of low-income and minority concentration) where assistance will be directed

The City did not award projects based on a targeted geographic area, but all money will be expended within eligible areas within the City of Victoria. All the activity will be within the City of Victoria. The low-to-moderate income (LMI) area-based projects projected in the 2019 – 2020 Annual Action Plan program year are the Demolition program. The final LMI funding is the Demolition program that will assist ten (10) real property owners to remove dilapidated, abandoned or burned structures in the low-income areas. The information above is not included in the table below due to the geographic HUD definition although all are LMI area benefit activities.

### Geographic Distribution

Target Area	Percentage of Funds
City of Victoria	100
Swan Crossing	
Low to Moderate Income Census Block Groups in the City of Victoria	

Table 8 - Geographic Distribution

### Rationale for the priorities for allocating investments geographically

Although the following are specific LMI area benefit targeted areas they do not meet the definition of Target Areas for the geographic distribution percentages. The breakdowns for the activities are as follows: City of Victoria citywide is 53.84% and 46.16% in low-moderate income blocks. For the 2019 – 2020 Annual Action Plan program year, all of the public services funding is to benefit low and moderate-income persons, homeless persons, and those that are severely disabled which is the same geographic percentages shown above. Demolition funding makes up 17.52% of the funding to assist ten (10) structures located in low and moderate-income Census block groups.

### Discussion

The majority of funding in the City of Victoria is designated toward projects that can be utilized by certain persons with eligible income characteristics, rather than those that live in a certain area. Area benefit programs such as the Demolition projects that will receive 17.52% of the 2019 - 2020 funding. Homeless persons, regardless of which census block group they are currently located in are eligible for assistance.

## Affordable Housing

### AP-55 Affordable Housing – 91.220(g)

#### Introduction

The Annual Action Plan must specify goals in table belows, for the number of homeless, non-homeless, and special needs households supported within the program year and the number of households supported through rental assistance, production of new units, rehabilitation of existing units, and acquisition of existing units.

<b>One Year Goals for the Number of Households to be Supported</b>	
Homeless	0
Non-Homeless	4
Special-Needs	0
Total	4

**Table 9 - One Year Goals for Affordable Housing by Support Requirement**

<b>One Year Goals for the Number of Households Supported Through</b>	
Rental Assistance	0
The Production of New Units	0
Rehab of Existing Units	0
Acquisition of Existing Units	4
Total	4

**Table 10 - One Year Goals for Affordable Housing by Support Type**

#### Discussion

The only affordable housing program the City of Victoria has planned is the Mortgage Assistance program. The program will assist four (4) person and/or families with down payment & closing cost assistance.

Although the following are not affordable housing program the City plans to support through homeless services during the 2019 - 2020 Annual Action Plan year, 108 homeless persons with CDBG funding. Through the VISD KIDZconnection is assisting 65 junior high school homeless children, Food Bank of the Golden Crescent is assisting 53 homeless children. CASA will assist 43 neglected and/or abandoned children who are wards of the State.

The Public Facility project will be for chronic homeless women and battered and abused Women and children at Mid-Coast Family Services – Women’s Crisis Center and Perpetual Help Home.

Currently, the Victoria Housing Authority (VHA) owns and operates 321 Public Housing units. The VHA

also provides rental assistance through Tenant Based Rental Assistance (TBRA) voucher program, which allows low-income persons to rent privately owned houses or apartments dispersed throughout the community. The VHA currently has 347 Section 8 Vouchers to issue to tenants within the city limits of Victoria.

In conclusion, the presumed benefits services that will be offered through the City of Victoria are as follows: (19) elderly and/or disabled persons receiving the Meals-on-Wheels program, (43) CASA neglected and/or abandoned children and (118) VISD KIDZconnection and Food Banks' Kid Backpack Program for homeless children. (18) Homeless Men through Salvation Army Life Skills Program. TThe total number presumed benefit support services are 198 persons.

Also through a PSA, Community Action Committee has a LMI housing benefit of which 80 non-homeless households/200 persons will receive utility assistance to prevent home service disconnection. The program is designed to make housing more affordable by ensuring access to utilities necessary for a healthy and sanitary living environment.

## **AP-60 Public Housing – 91.220(h)**

### **Introduction**

This section describes what actions the City of Victoria plans to take in the 2019 - 2020 program year to carry out the public housing goals set in the strategic plan. Below, the City of Victoria has identified the manner in which 2019 - 2020 Annual Action Plan will address these needs.

### **Actions planned during the next year to address the needs to public housing**

The City of Victoria's action plans is to continue to collaborate and assist the Victoria Housing Authority to address public housing needs by supporting the funding of 321 public housing units and support an employment/job training public service program to assist households transition from public housing units to independent living at a quicker pace.

### **Actions to encourage public housing residents to become more involved in management and participate in homeownership**

Currently the City encourages public housing residents who are at-risk homeless to participate in budget management classes through an eviction prevention program. The Victoria Housing Authority has a resident commissioner serving on the board and, since January 2016, residents in the Voucher program are allowed to serve. Currently the Board's resident member participates in the Voucher program and is very active. All Public Housing residents are considered part of the Resident Advisory Board and annually the Housing Authority sends out a letter to residents inviting them to join the Resident Advisory Board. The Housing Authority offers job tasks to those residents that need community service hours to fulfill their lease requirements. This allows these residents to work with the staff in hopes of completing their needed hours as well as possibly learning a skill. This could allow these residents future job opportunities, at the Housing authority or even elsewhere in the City.

### **If the PHA is designated as troubled, describe the manner in which financial assistance will be provided or other assistance**

The City of Victoria's Public Housing Authority is NOT designated as troubled.

### **Discussion**

Although the City of Victoria does not have any plans to increase the number of public housing units during the 2019 – 2020 Annual Action Plan program year, it will continue to support the funding of 347 Section 8 Housing Choice Vouchers along with the 321 public housing units. Through employment / job training public service program, the City of Victoria hopes to help household's transition at a quicker pace from public housing units to independent living.

## **AP-65 Homeless and Other Special Needs Activities – 91.220(i)**

### **Introduction**

This section will discuss the City of Victoria's plan during the 2019 - 2020 Annual Action Plan to reduce homelessness using the goals identified in the strategic plan. This section also addresses the activities related to supporting housing needs of non-homeless populations.

### **Describe the jurisdictions one-year goals and actions for reducing and ending homelessness including**

#### **Reaching out to homeless persons (especially unsheltered persons) and assessing their individual needs**

Consistent with the Five-Year Consolidated Plan's Strategic Plan, the City of Victoria will pursue the goal of reducing homelessness. The City has programmed public service activities that meet the following objectives of the strategic plan:

- Provide services to the homeless that promote self-sufficiency.
- Continue to support programs within the City that offer meals, shelter facilities and/or shelter beds to the homeless.
- Increase the capacity of shelters for the homeless.

Victoria currently tries to address as many individual needs of the homeless as possible. In regards to the unsheltered homeless, their main needs are food and shelter. Many are currently provided warm meals through the local soup kitchen, Christ's Kitchen, six days a week. There are currently 160 beds available to many different groups of homeless individuals, 64 of which are emergency housing beds, 27 transitional housing beds, 6 treatment center beds and 63 permanent supportive housing beds to aid residents in getting back to independent living. For those that are sheltered homeless, many of our shelters also provide education/ job training programs.

The City of Victoria collaborates with Mid-Coast Family Services (CoC agency) on reaching out to the City's homeless population. Mid-Coast is currently reaching out to the homeless by offering a day center twice a week. The Day Center allows the for Mid-Coast to make connection with those homeless individuals that may have gone unnoticed. At the Day Center, homeless individuals are provided with showers, transportation vouchers, laundry vouchers, assisted with gaining services such as food, clothing, and housing. The City of Victoria is also in the process of collaborating with The Salvation Army in purchasing a modular home to be transformed into another Day Center out the City's General Funds. This Day Center will provide those homeless individuals as well as those low to moderate individuals in need of showers, foods, and assistance with filing for additional services needed such as

disability, housing, medical, and/or SNAP.

The City is also part of the Victoria Area Homeless Coalition to improve its outreach with the City's homeless citizens by making connections with other local service agencies and non-profits.

### **Addressing the emergency shelter and transitional housing needs of homeless persons**

The City of Victoria relies on CDBG funds and the resources of the non-profit agencies to address the emergency shelter needs. Presently, the City of Victoria has 64 emergency housing beds, 27 transitional housing beds, and 6 treatment center beds. These beds are organized to meet the needs of various groups of homeless. The City of Victoria will dedicating funds to two homeless shelters to assist with expansion and renovations. One shelter provides emergency shelter beds and transitional shelter beds to women and children, while the other shelter serves a transitional housing shelter for women and children.

### **Helping homeless persons (especially chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth) make the transition to permanent housing and independent living, including shortening the period of time that individuals and families experience homelessness, facilitating access for homeless individuals and families to affordable housing units, and preventing individuals and families who were recently homeless from becoming homeless again**

There are many mainstream social service agencies that provide services and programs to prevent homelessness that will be utilized in the 2019 - 2020 Annual Action Plan, particularly education, job training, counseling, soup kitchen, emergency water bill assistance, and life skills training, among others. Currently the City of Victoria, through the Continuum of Care (CoC) which is received and managed through Mid-Coast Family Services, Inc., has 63 permanent supportive housing beds to aid residents in getting back to independent living. 28 of 63 beds are for supportive transitional housing for the chronically homeless.

In order to shorten the amount of time that a person spends homeless, there are 64 emergency shelter beds, and 27 transitional shelter beds. Many of these beds are available to any homeless and/or abused women in need of shelter. Drug and alcohol rehabilitation is offered through many of the shelters.

During the 2019 – 2020 Action Plan year, the City plans to provide 80 extremely low-income and low-income households with water bill assistance. These programs become very useful to shorten the period of homelessness and to prevent individuals and families who were recently homeless from becoming homeless again.

### **Helping low-income individuals and families avoid becoming homeless, especially extremely low-income individuals and families and those who are: being discharged from publicly**

**funded institutions and systems of care (such as health care facilities, mental health facilities, foster care and other youth facilities, and corrections programs and institutions); or, receiving assistance from public or private agencies that address housing, health, social services, employment, education, or youth needs.**

One of the City of Victoria's strategies for reducing homelessness is by providing funding to programs and services for low-income individuals and families that will *hopefully* prevent them from becoming homeless. The Subsistence Support Services is for extremely low-income and low-income individuals to receive water utility assistance, and food, when possible. The City will continue to working to increase the number of affordable housing units in the City for low-income individuals.

Many non-profit service providers in the city also provide assistance to low-income and very low-income households such as Golden Crescent Habitat for Humanity. Habitat builds affordable housing for individuals and/or families who earn between 35% to 60% Housing Area Median Family Income (HAMFI). Habitat for Humanity is now constructing homes in a subdivision that is not within a CDBG-eligible Census block group and no eligible Habitat location is expected to be available within the remaining years of the current CPS. To continue to address affordable housing-related CPS goals, this action plan will allocate additional funds to the Mortgage Assistance Program.

The Salvation Army provides Stepping Stone, a drug and alcohol rehabilitation program that can be used by individuals to help them become drug free, and prepare them for re-entry into society, which will continue to operate and a new Life Skills Program to get started in the Fall 2019.

Discharge planning and discharge follow up occurs for all individuals leaving a State Hospital/School returning to the local service area. This ensures people have services lined up upon their return, such as doctor services and medication refills. Programs at the Wellness Community ensure doctor appointments are scheduled and all appointments are attended. They also schedule daily fitness classed and teach healthy eating classes and offer smoking cessation classes. This will help the severely disabled to reduce medical visits with a healthier living style and transitional housing for a term of 18-24 months. Transitional housing offers short term living that incorporates living/life skills to include job search and permanent housing. Currently, when a person returns from a mental and physical health institution, the intention would be for them go into a permanent supportive housing unit. However, there are not enough units currently to allow for permanent supportive housing.

## **Discussion**

## **AP-75 Barriers to affordable housing – 91.220(j)**

### **Introduction:**

In the City of Victoria, there is a great need for affordable housing to prevent households from becoming cost burdened by housing costs. HUD requires jurisdictions that receive federal funds to commit to taking actions to affirmatively further fair housing. The City of Victoria has identified six barriers to affordable housing that are outlined in the City's Analysis of Impediments. These impediments are neighborhood deterioration, inadequate supply of low cost homes, inability to obtain safe rental housing, need for housing, and services for the homeless and minimum lot size requirements.

### **Actions it planned to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment**

These barriers are a big issue to the City of Victoria, and correcting them is vital to ensure equal access to housing for persons at like income levels. Currently, the City of Victoria does have strategies in place to address these barriers to affordable housing.

1. Neighborhood Deterioration - Efforts to sustain and revitalize neighborhoods will be carried out through the demolition program. During the 2019 – 2020 Annual Action Plan year the city plans to demolish ten (10) structures that have deteriorated.
2. Inadequate Supply of Low-Cost Homes- The Mortgage Assistance Program will be carried forward by providing down payment and closing cost assistance to four (4) first time homebuyers. Discussion will continue with Habitat for Humanity in a new "Brush Up" rehabilitation program.
3. Inability to Obtain Safe Rental Housing – The City of Victoria tries to support and collaborate, when able to, with local non-profits and Victoria Housing Authority.
4. Need for Home Ownership Education- Currently there is no scheduled programs that homeownership Education will be required.
5. Need for Housing and Services for the Homeless- The City works with the Victoria Area Homeless Coalition to address the needs of the homeless. Through the Public Service Activities, the Water bill assistance is available to aid in the prevention of homelessness through subsidence support. The city has also funded a program to assist homeless students at Victoria Independent School District (VISD). The final activity that provides support services for the homeless is the CASA program for abused and neglected children needing Guardians Ad Litem who advocate for their best interest for the children being removed from their abusive homes.
6. Insufficient Public Minimum Lot Size Requirements- Minimum lot size is a subdivision-platting requirement established by City Code. No CDBG programs address this barrier; however, staff recognizes the potential hardship caused by this requirement. To alleviate this, the City has

created new lot categories to promote infill. The “cottage lot” category only requires minimum size of 4,000 sf. provided certain conditions be met.

7. Sidewalk Installation on New Developed Lots – The installation of sidewalks on a newly developed lot is requirement established by City Code. No CDBG program address this barrier, however, staff recognizes the potential hardship caused by this requirement.

**Discussion:**

The City of Victoria has plans in place during the 2019 – 2020 Annual Action Program Year to address many of the barriers to affordable housing. Although these programs will not eliminate the barriers to affordable housing, they will make more homes affordable, and accessible to low and moderate income families. The programs address neighborhood deterioration. Utility assistance also assists in preventing homelessness and health issues that stem from loss of utilities. The program for homeless students; Project Success helps provides assistance through a Project Success liaison ensuring they receive all support needed to be successful as a student. The Life Skills Program which helps homeless men obtain the skills they need to improve their way of life and obtain sustainable living conditions to get them off the streets.

The City will be working on updating it's Analysis of Impediments to Fair Housing Choice and will be holding public engagement sessions.

The Community Development Planner attend a seminar regarding the Pathways to Affordable Housing out laying the diffenent housing options and services provided by local public services agencies.

## **AP-85 Other Actions – 91.220(k)**

### **Introduction:**

This section of the Annual Action Plan describes the City of Victoria’s planned actions to carry out the following strategies outlined in the Strategic Plan:

- Address obstacles to meet underserved needs
- Foster and maintain affordable housing
- Evaluate and reduce lead-based paint hazards
- Reduce the number of poverty-level families
- Develop institutional structure
- Enhance Coordination

### **Actions planned to address obstacles to meeting underserved needs**

As a small entitlement City, there are extremely limited resources available to meet all the needs. The City will address the priorities that were identified in the 2015-2019 Consolidated Plan and Strategy. The majority of funding has been allocated to projects and activities in high priority categories. The following obstacles to meeting underserved needs were identified in the Consolidated Plan and Strategy:

- Ongoing cutbacks to federal and state resources are further eroding public service agencies capacity to meet the needs for affordable housing and other community development assistance needs.
- Victoria has a 17.2% poverty rate, which is high then the Statewide (14.7%) and Federal (13.9%) poverty rate.
- Educational attainment is a significant contributing factor to poverty rates. The percentage of persons that have a bachelor’s degree or higher is 19.2% in Victoria, Texas, which is significantly lower when compared to the statewide percentage of 26.7%.

The 2017 America FactFinder census numbers shown above the City of Victoria hopes to mitigate many of these issues by providing funding to programs with the goal of helping citizens in poverty with resources and job training. The City of Victoria, currently, does not have any programs to bring people out of poverty; however, there are programs in place to aid families that are in poverty from becoming cost burdened and will alleviate some of the cost burden through the assistance offered through the water utility assistance programs. There are also programs that aid at-risk homeless schoolchildren additional counseling assistance to improve their grades and attendance.

### **Actions planned to foster and maintain affordable housing**

The City plans to help foster affordable housing through down payment and closing cost assistance programs. Mortgage Assistance Program, an affordable housing program, is city-wide for low-to-

moderate-income homebuyers. The City will continue to use demolition funds to help improve the sustainability in CDBG Low to Moderate Income Census Block Groups. Another non-profit housing provider in the City of Victoria provides assistance to low-income and very low-income households is Habitat for Humanity, although the new subdivision they are currently building in is not located in a low-income eligible block group. Habitat does provide affordable housing for individuals and/or families who earn between 35% to 60% of the HAMFI. To accomplish affordability and not be cost-burdened, Habitat provides mortgages to low-moderate income homeowners interest-free; by leveraging additional grant funding.

The City also hopes to collaborate more with the Victoria Housing Authority and other non-profits on projects that will increase the number of affordable housing with the City of Victoria. The City may not attribute CDBG funds to these projects but would be willing to leverage other in-kind services in lieu of monetary support as a smaller entitlement city with limited funds. In the past the City has collaborated with the Housing Authority on a rehab projects of an apartment complex. The City was able to provide development services, waive permit fees, and assist with Site development over all.

### **Actions planned to reduce lead-based paint hazards**

In 2001, HUD implemented regulations that required cities to address lead based paint hazards in their housing programs. From these regulations the cost to rehabilitate one house affected by lead based paint would cost a minimum of 20% or more per unit than one without a lead based paint hazard. The City recognizes a need for reducing the quantity of homes with lead based paint and will continue to support rehabilitation activities.

In line with the HUD regulations, The City of Victoria has implemented a Lead-Based Paint Hazard Policy and Procedures Guide. This guide is to be used in order to reduce the lead-based paint hazards on CDBG eligible activities.

However, the rising costs to address lead paint hazards are not feasible for the City to support in the 2019 -2020 Annual Action Plan program year. Presently, the Texas Childhood Lead Poisoning Prevention Program administered by the Texas Department of State Health Services, annually tests children under the age of six for elevated blood lead levels.

### **Actions planned to reduce the number of poverty-level families**

Currently, there are no policies to reduce the number of households with incomes below the poverty level. The City is currently providing 14.76% of its funding towards Public Service Agencies, and 50.22% of the budget is being directed towards Public Facility projects. With the funding provided towards public services and public facilities the City is aiming to improve the quality of life of those persons

currently living in poverty.

### **Actions planned to develop institutional structure**

The City of Victoria's Development Services Department oversees the development of the Consolidated Plan and is responsible for the oversight of activities funded through the CDBG Program. Development Services assures the eligibility of proposed projects, assists in accountability review, and meets financial and oversight requirements of HUD. The activities undertaken with CDBG funds involve other city offices such as Code Enforcement, Environmental Services, Parks & Recreation and Public Works. The City will continue to use its existing institutional structure during the 2019 – 2020 Annual Action Plan Year to ensure CDBG funds are allocated to the proper organizations.

### **Actions planned to enhance coordination between public and private housing and social service agencies**

The City of Victoria will continue to coordinate with agencies during monthly meetings to address the needs of service agencies. The City promotes all opportunities to facilitate quarterly meetings to streamline information and increase communication and coordination.

### **Discussion:**

The City of Victoria will take many steps during the 2019 – 2020 Annual Action Plan Program Year to enhance services to low and moderate income residents by identifying and reducing obstacles and barriers to addressing the needs cost effectively and efficiently within the Federal regulations. The ease of communication between City staff, and the public and sub-recipients of CDBG funding will allow for funding to go to the appropriate programs.

## Program Specific Requirements

### AP-90 Program Specific Requirements – 91.220(I)(1,2,4)

#### Introduction:

The following section addresses the program-specific requirements for the Annual Action Plan.

#### Community Development Block Grant Program (CDBG)

##### Reference 24 CFR 91.220(I)(1)

Projects planned with all CDBG funds expected to be available during the year are identified in the Projects Table. The following identifies program income that is available for use that is included in projects to be carried out.

1. The total amount of program income that will have been received before the start of the next program year and that has not yet been reprogrammed	0
2. The amount of proceeds from section 108 loan guarantees that will be used during the year to address the priority needs and specific objectives identified in the grantee's strategic plan.	0
3. The amount of surplus funds from urban renewal settlements	0
4. The amount of any grant funds returned to the line of credit for which the planned use has not been included in a prior statement or plan	0
5. The amount of income from float-funded activities	0
<b>Total Program Income:</b>	<b>0</b>

#### Other CDBG Requirements

1. The amount of urgent need activities	0
2. The estimated percentage of CDBG funds that will be used for activities that benefit persons of low and moderate income. Overall Benefit - A consecutive period of one, two or three years may be used to determine that a minimum overall benefit of 70% of CDBG funds is used to benefit persons of low and moderate income. Specify the years covered that include this Annual Action Plan.	100.00%

There is no program income which has been included in the 2019 – 2020 Action Plan for the City of Victoria. All Program income has been receipted in IDIS for past program years and will be programmed as activities are planned. As program income is received the Action Plan will be amended accordingly based on the requirements in the Citizen Participation Plan.

## Attachments

## Citizen Participation Comments

### Summary of Public Comments on CARES Act Amendments

- 1.) No Comments were received on the CARES Act Amendments.



## AGENDA ITEM MEMO

**Meeting Date:** December 01, 2020

**Prepared For:** Jesús A. Garza, City  
Manager, Mayor Rawley McCoy,  
Members of City Council

**Staff Contact:** Julie Fulgham, Director  
of Development Services

**Department:** Development Services

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**Subject: Approve the Community Development Block Grant (CDBG) 2015-2019  
Consolidated Plan and 2019 Annual Action Plan Substantial Amendments for  
CARES Act Funding and the 2020 Annual Action Plan Minor Amendment.**

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**Background Information:**

As a CDBG grantee, the City is required by the U.S. Department of Housing and Urban Development (HUD) regulations to adopt a 5-Year Consolidated Plan and Strategy (CPS); and, a CDBG 1-Year Action Plan for each fiscal year. The CPS assess affordable housing and community development needs in the community and identifies priorities and proposed activities for CDBG funds. The CDBG-CV funds are currently operating under the 2015-2019 CPS; and, the 2019 Annual Action Plan. Activities listed in the 1-Year Action Plan must be consistent with the priorities and funding levels established by the 5-Year CPS. All activities and funding levels must be in the 5-year CPS in order to establish programs and funding in the Annual Action Plan.

The 2015-2019 CPS and the 2019 Annual Action Plan must be amended due to the allocation of additional CARES Act funding to the City. HUD defines amendments to the CPS and Annual Action Plan as changes to the proposed use of more than \$100,000 and/or the addition of "new program activities/projects and goal priorities" and/or the subtraction of activities and goal priorities. These substantial amendments requires a public comment period, a public hearing, and formal City Council approval. The City has submitted and was approved for of waiver to to minimize the public comment period and notice of of public hearing to no less than 5-days. The 5-year CPS and Annual Action Plan amendments must be approved before the City can award funding and/or execute sub-recipient agreements.

This substantial amendment will allow for the City to allocate \$476,482.00 in CDBG-CV funds to sub-recipients for the prevention, preparation, and response to the COVID-19 pandemic. All of the COVID-19 activities must have a direct tie-back to the COVID-19 pandemic and not be duplicated services. With this allocation of CDBG-CV funds, the City will have allocated all of its CDBG-CV funds to new and expanded public facility projects and new and expanded public service activities and administration.

The new public facility; service projects or activities; and administration will be added to the 2015- 2019 CPS and 2019 Annual Action Plan through this substantial amendment.

The new and expanded services activities will be in response to COVID-19 and are as follows:

**2015- 2019 Consolidated Plan Amendment:**

Program	Current CPS Budget	Proposed Change	Proposed Budget
2020 CARES Act Funding - CDBG-CV	\$832,139.00		\$832,139.00
Administration	\$495,634.21	\$21,500.00	\$517,134.21
Youth Service Program	\$44,267.50	\$57,000.00	\$101,267.00
Meals on Wheels	\$80,900.00	\$106,790.00	\$187,690.00
Identification Assistance Program	-----	\$15,000.00	\$15,000.00
Preventative Vaccination Program	\$4,500.00	\$3,300.00	\$7,800.00
Eviction/Foreclosure Program	\$52,898.61	\$184,900.00	\$237,798.61
Youth Centers	\$220,000.00	\$10,000.00	\$230,000.00
Food Bank Facilities	\$225,000.00	\$75,000.00	\$300,000.00
LMI/Senior/Homeless Food Distribution Centers	-----	\$43,500.00	\$43,500.00

**2019 Annual Action Plan Substantial Amendment CARES Act Funding**

Activity Description	Current 2019 Annual Action Budget	Proposed Increase to Budget	New Annual Budget	Proposed Action
COV- Development Services Department-Part-Time CDBG Staff-Income Determination Calculations	\$112,536.20	\$21,500.00	\$134,036.20	

**2019 Annual Action Plan Substantial Amendment CARES Act Funding Public Service Programs**

Activity Description	Current Budget	Proposed Increase	Proposed Budget Decrease	Proposed Budget
Community Action Committee of Victoria: Meals on Wheels delivery program-Delivery vehicle	-----	\$22,790	\$0	\$22,790
Boys and Girls Club of Victoria: Staffing for Afterschool Care for Essential Workers	-----	\$15,000	\$0	\$15,000
City of Victoria Fire Department: Flu Vaccinations for the homeless in preparation	\$4,550	\$3,300	\$0	\$7,850

for COVID-19 to keep hospital capacity for COVID-19 patients				
City of Victoria: Eviction and Foreclosure Prevention Assistance (30%-80% AMI only) for those behind on payments due to COVID-19	\$40,508	\$144,392	\$0	\$184,900
Meals on Wheels Victoria- Meal and food box delivery to homebound individuals	\$15,000	\$84,000	\$0	\$99,000
YMCA of the Golden Crescent-Scholarships for childcare for essential workers	\$10,000	\$42,000	\$0	\$52,000
Mid-Coast Family Services/Victoria Area Homeless Coalition-Birth Certificates and State ID cards	-----	\$15,000	\$0	\$15,000

**2019 Annual Action Plan Substantial Amendment CARES Act Funding Public Facility Projects**

Project Description	Current Budget	Proposed Increase	Proposed Budget
Victoria Christian Assistance Ministry (VCAM)-Parking lot improvements for increased clientele due to COVID-19	-----	\$18,500	\$18,500
Meals on Wheels Victoria- Dining room remodel for the prevention of COVID-19	-----	\$25,000	\$25,000
Golden Crescent Food Bank: Expansion of Facility	\$22,500	\$75,000	\$300,000
Boys and Girls Club of Victoria for prevention and deep cleaning of facility	\$20,000	\$10,000	\$30,000

**2020 Annual Action Plan Minor Amendment City Manager Report**

HUD notified the City on November 7, 2020 of a formula error calculation for the City's CDBG 2020 Annual Action Allocation. The error resulted in reduction in the City's allocation for Plan Year 2020 of \$92.00. To avoid any financial impact to any program recipient, the Administration budget will be reduced by \$92.00.

Activity Description	Current 2020 AAP Budget	Proposed Decrease to Budget	Proposed New AAP Budget
2020 CDBG Entitlement	\$604,585.00	\$92.00	\$604,493.00
Administration	\$120,917.00	\$92.00	\$120,825.00

**Financial Impact:**

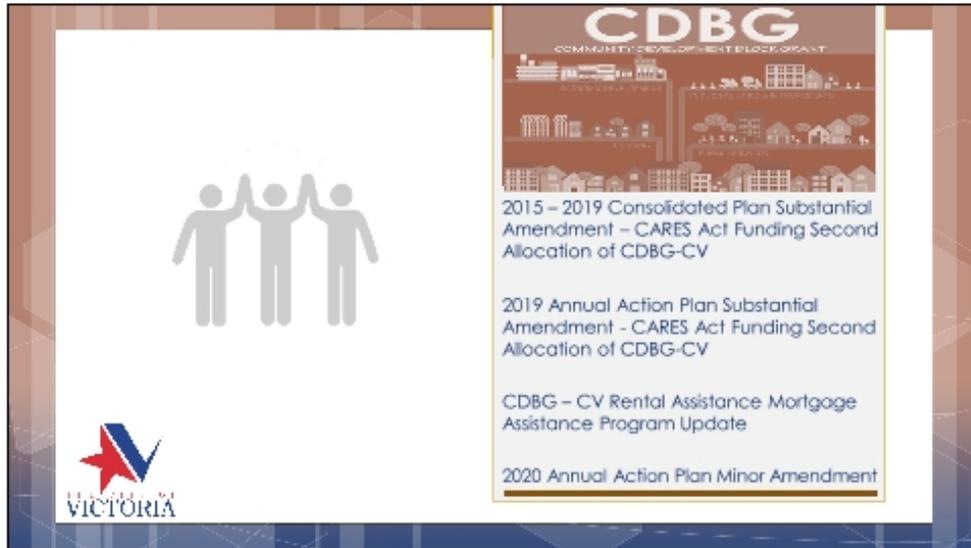
These funds are reimbursable grant funds by the the City's participation in the federal CDBG Entitlement Program administered by HUD.

**Recommendation(s):**

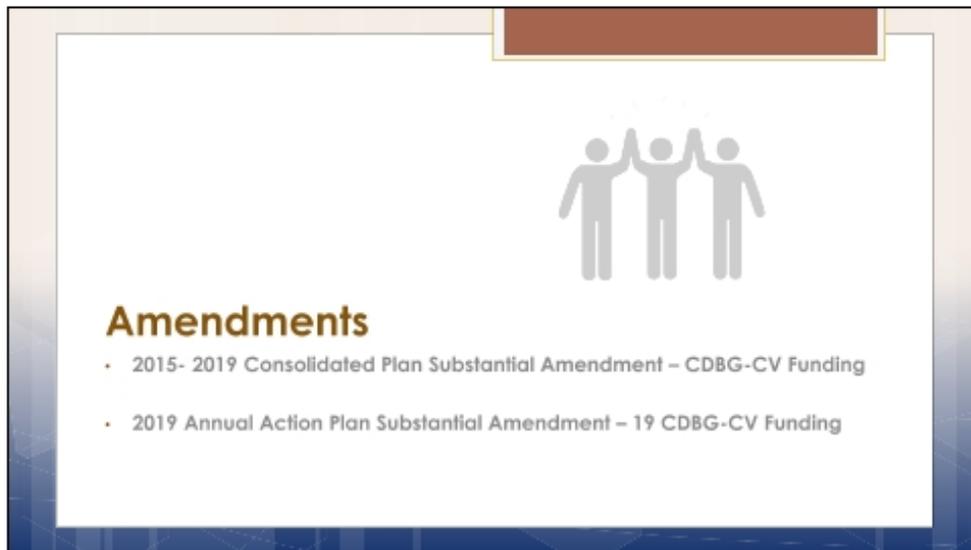
Staff recommends approving the Community Development Block Grant (CDBG) 2015-2019 Consolidated Plan and 2019 Annual Action Plan Substantial Amendments to allocate CARES Act Funding and authorizing the submission of all required documentation for the CDBG Program to the U.S. Department of Housing and Urban Development (HUD); and, authorize the City Manager to execute all sub-recipient contracts in accordance with the recommended funding. Staff also recommends approving the CDBG 2020 Annual Action Plan Minor Amendment and authorizing the submission of all required documentation for the CDBG Program to the U.S. Department of Housing and Urban Development (HUD).

**Attachments:**

[CDBG ConPlan Amendment Presentation December 1, 2020](#)  
[Summary of CDBG-CV Second Allocation Funding Recommendations](#)  
[Resolution No. 2020-247 - Pdf](#)



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### 2015 – 2019 Consolidated Plan Amendments CARES Act Funding

Activity Description	Current Consolidated Budget	Proposed Increase to Consolidated Budget	New Consolidated Budget
<b>Natural Disaster and/or Infectious Disease Funding</b>			
2020 CARES Act Funding – CDBG - CV	\$832,139.00		\$832,139.00
<b>Administration</b>			
Development Service Part-Time, Temporary CDBG Staff	\$495,634.21	\$21,500.00	\$517,134.21
<b>Public Service Programs</b>			
Youth Service Program	\$44,267.50	\$57,000.00	\$101,267.00
Meals on Wheels	\$80,900.00	\$106,790.00	\$187,690.00
Identification Assistance Program for Homeless and LMI Individuals	-----	\$15,000.00	\$15,000.00
Preventive Vaccination Program	\$7,600.00		\$7,600.00
Eviction/Foreclosure Prevention	\$32,898.61	\$184,900.00	\$237,798.61
<b>Public Facility Projects</b>			
Youth Centers	\$230,000.00	\$10,000.00	\$230,000.00
Food Bank Facilities	\$225,000.00	\$75,000.00	\$300,000.00
LMI/Senior/Homeless Food Distribution Centers	-----	\$43,500.00	\$43,500.00

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### 2019 Annual Action Plan Amendments CARES Act Funding -Recommended Programs and Projects for Funding

Activity Description	Current Budget	Proposed Increase	New Annual Action Budget
<b>Administration</b>			
COV – Development Services Department – Part-time, Temporary CDBG Staff	\$112,536.20	\$21,500.00	\$134,036.20
<b>Public Service Programs</b>			
COV – Fire Department: flu Shot Clinic to prevent impact of COVID-19	\$7,850.00	*Previously amended	\$7,850.00
COV – Development Services Department: CDBG-CV Rental & Mortgage Assistance Program (30% - 80%)	\$40,500.00	\$144,392.00	\$184,900.00
Meals on Wheels Victoria – Meal and Food Box Delivery to homebound individuals	\$15,000.00	\$84,000.00	\$99,000.00
Boys & Girls Club of Victoria – Staffing for Afterschool Care for Essential Workers	-----	\$15,000.00	\$15,000.00
YMCA of the Golden Crescent – Scholarships for Childcare for Essential Workers	\$10,000.00	\$42,000.00	\$52,000.00
Community Action Committee Victoria – Meals on Wheels Delivery Program – Delivery Vehicle	-----	\$22,790.00	\$22,790.00
Mid-Coast Family Services/Victoria Area Homeless Coalition – Birth Certificates and State ID Cards	-----	\$15,000.00	\$15,000.00

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### 2019 Annual Action Plan Amendments CARES Act Funding - Recommended Programs and Projects for Funding

Activity Description	Current 2019 Annual Action Budget	Proposed Increase to Budget	New Proposed Annual Action Budget
<b>Public Facility Projects</b>			
Food Bank Facilities for expansion due to additional donations and expanded services for COVID-19	\$225,000.00	\$75,000.00	\$300,000.00
Boys and Girls Club of Victoria for COVID-19 Prevention and deep clean of facility	\$20,000.00	\$10,000.00	\$30,000.00
Victoria Christian Assistance Ministry (VCAM) – Parking lot Improvements for increased clientele due to COVID-19	-----	\$18,500.00	\$18,500.00
Meals on Wheels Victoria – Dining Room Remodel for the Prevention of COVID-19	-----	\$25,000.00	\$25,000.00

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### 2019 Annual Action Plan Amendments CARES Act Funding – Programs and Projects NOT Recommended for Funding

Public Service Program	Population Served	Amount Requested	CDBG-CV Funding - Other Awards
United Way of the Crossroads – Community Resource Center – Staffing for Resource Center – Including 60% of Center Coordinator Salary and 100% of 1 Community Healthcare Worker Salary	Anticipated to serve 1,080 LMI individuals by providing them with access and information to resources offered throughout the community	\$77,592.00	-----
<b>Public Facility</b>			
YMCA of Golden Crescent – Heater and UV Lighting for Pool Facility.	Anticipated to serve 4,306 individuals in the City limits of Victoria	\$17,000.00	\$52,000.00

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**CDBG-CV Rental and Mortgage Assistance Program**  
[www.victoriatx.gov/covidassist](http://www.victoriatx.gov/covidassist)

- Rental and Mortgage assistance provided to qualified LMI Households making 51–80% Average Median Income (AMI)
  - Expand to provide limited assistance to LMI Households making 30–80% of the AMI.
- Pre-Qualification Survey Opened to the public on the City website on October 19, 2020.
  - Approximately 400 pre-qualification surveys have been taken.
- Applications to those who pre-qualified were sent out beginning October 26, 2020.
  - Approximately 200 applications sent.
- As of November 20, the City had received 17 completed applications.
  - Income determination meetings started on November 6, 2020.

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**CDBG-CV Rental and Mortgage Assistance Program**  
[www.victoriatx.gov/covidassist](http://www.victoriatx.gov/covidassist)

- LMI Households can qualify for up to \$4,500 in assistance or up to 6 months of assistance depending on their circumstances.
- Awards granted to 13 LMI Households/49 LMI individuals
- Funds in process for payments total \$40,535.00
- Remaining funds from Original Allocation \$-27.00
- Additional Allocation to Program: \$184,900.00

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## Important Dates

- o **Substantial Consolidated Plan Amendment**
  - o Public Comments Period from November 26, 2020 – December 1, 2020.
  - o Public Hearing and Final Approval of Amendment.
    - o December 1, 2020 – City Council Meeting
  - o Submit Amendment to HUD on or before December 11, 2020.
- o **Substantial 2019 Annual Action Plan Amendment**
  - o Public Comments Period from November 26, 2020 – December 1, 2020.
  - o Public Hearing and Final Approval of Amendment.
    - o December 1, 2020 – City Council Meeting
  - o Submit Amendment to HUD on or before December 11, 2020.



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## Amendment

- 2020 Annual Action Plan Minor Amendment

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### 2020 Annual Action Plan Minor Amendment

Activity Description	Current 2020 Annual Action Budget	Proposed Decrease	Proposed Annual Action Budget
<b>CDBG Yearly Allocation</b>			
2020 CDBG Entitlement	\$604,585.00	\$92.00	\$604,493.00
<b>Administration</b>			
	\$120,917.00	\$92.00	\$120,825.00

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### Important Dates

- o **Minor 2020 Annual Action Plan Amendment**
  - o City Manager Report and Final Approval of Amendment.
    - o December 1, 2020 – City Council Meeting
  - o Submit Amendment to HUD on or before December 11, 2020.



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**2020 CARES Act - CDBG-CV Second Allocation - Recommended Funding**

Program / Public Services Facility	Number Served	Population Served	Grant Amount Requested	Amount of CDBG-CV Awarded To-Date	Recommended Allocations	Notes
<b>CDBG-CV Administration</b>						
COV - Development Service: Part-Time CDBG-CV Staff		LMI Income Individuals Household/ Presumed Clientele/City Administration/Program Administration	\$ 21,500.00	\$ -	\$ 21,500.00	Due to the increased CARES Act funding allocated to the City, the City's CDBG program's workload has grown beyond our current CDBG staff's capacity. With multiple CDBG-CV programs being run by City and subrecipients, a temporary, part-time staff member is needed to assist the full-time CDBG staff with intake, income determination, and paperwork to aid in a faster turnaround for providing services and improving customer services.
<b>CDBG-CV Public Facility Projects</b>						
Victoria Christian Assistance Ministry (VCAM): Parking Lot Improvements and Accessibility	500 LMI Individuals; 200 households; Senior/Disabled Households; Homeless Individuals	Low to Moderate Income Individuals/ Presumed Benefit Clientele (senior citizens/disabled/homeless)	\$ 9,250.00	\$ -	\$ 18,500.00	Applicant is asking for funds to redo their current parking lot to assist with accessibility for their elderly and disabled clientele they serve. The project will improve the parking lot as a whole to repair the deterioration of the parking lot. The improvements will help VCAM serve the increase in clientele being served due to COVID-19. In order to adhere to social distancing and safe practices of keeping clientele and staff safe, VCAM is only serving those by using a drive-up/walk-up operation. The uneven and cracked parking lot causes issues for the disabled and elderly clientele.
Boys and Girls Club of Victoria: Renovation of Club to Respond and Prevent COVID-19; Conversion of Gym Recreation Room to Afterschool Classroom and Club Sanitation	30 LMI Children	Low-Income Clientele (Children)	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00	Applicant is opening a new classroom to provide social distancing and smaller learning pods. The classroom has a door leading to the outside, therefore, B&G Club needs a security camera for added security measures. Along with opening a new room the applicant will be adding in tempered glass to doors for viewing classrooms, and quarterly Biostatic Coating.
Food Bank of the Golden Crescent: Renovation and Expansion New Food Bank Located @ 801 S. Laurent	2000 LMI Individuals	Low to Moderate Income Clientele	\$ 150,000.00	\$ 225,000.00	\$ 75,000.00	Due to the number PSF applications received for this round of CARES and the past grants given for this project there were not enough funds to grant the full amount requested. Still the program was considered necessary and was granted 50%.
Meals on Wheels: Victoria Senior Citizens Center	50 Senior/Disabled individuals	Presumed Benefit Clientele (disabled/ elderly)	\$ 25,000.00	\$ -	\$ 25,000.00	Facility enhancements to allow safe reopening of dining room. The following will help prevent and protect from COVID: touchless faucets, hand sanitizing stations, drink dispensers, Plexiglas shields, food cases and enhancements of HVAC system.

<b>CDBG-CV Public Service Programs</b>						
YMCA of the Golden Crescent: Afterschool Program for LMI Children of Essential Workers	16 LMI kids	Low-income Clientele (children)	\$ 42,000.00	\$ 10,000.00	\$ 42,000.00	This program is considered to be an important and necessary program for LMI children and families of essential workers during COVID-19. Scholarships are being provided to LMI families of essential workers to allow them to continue to work and not worry about childcare expenses as some of their incomes have been affected by COVID-19 as in furloughs, lay offs, decrease in hours.
Meals on Wheels of Victoria: Meal and Food Box Delivery	50 Disabled/Senior/COVID-19 Affected Individuals	Presumed Benefit Clientele (disabled/ elderly)	\$ 84,000.00	\$ 25,000.00	\$ 84,000.00	Due to the increased amount of homebound elderly and disabled due to COVID-19, MOW has a larger need for homebound meals. They have also found the need their clientele was in need of basic grocery needs. Their service will now include the delivery of a monthly food box along with the daily weekday meal delivery.
Community Action Committee of Victoria: Meals on Wheels Program	40 Senior/Disabled Individuals	Limited Clientele (disabled/ elderly)	\$ 22,790.00	\$ 30,000.00	\$ 22,790.00	There is an increased need for this program and their clientele is increasing. An additional vehicle is needed to assist in delivering meals to those senior/disabled individuals who are considered most vulnerable to COVID-19. This program allows them to obtain the meals they need while staying safe and receiving a daily wellness check during this time of COVID-19.
Boys and Girls Club: Afterschool Program for LMI Children of Essential Workers	30 children	Low to Moderate Income Clientele (children)	\$ 15,000.00	\$ 12,000.00	\$ 15,000.00	This program will allow the Club to provide staff for the smaller learning pods, which are necessary due to COVID-19 and the need to maintain social distancing.
Mid-Coast Family Services and Victoria Area Homeless Coalition: Birth Certificates and IDs Assistance	150 LMI Individuals/Homeless Individuals	Low to Moderate Income Clientele and Homeless Individuals	\$ 15,000.00	\$ -	\$ 15,000.00	This program will assist those low to moderate clients and homeless individuals by giving the ability to obtain proper identification to assist them in applying for assistance, services, housing, or jobs as result of COVID-19 effects, such as job loss, homelessness, reduced income, and illness.
COV-Development Services Department: CDBG-CV Rental/Mortgage Assistance	32 households/80 LMI individuals	Low to Moderate Income Households and individuals	\$ 144,392.00	\$ 40,508.00	\$ 144,392.00	There has been an increased need for rental/mortgage assistance related to COVID-19. This program will expand to assist households within the 30%-80% AMI, on a limited basis. Applicants still may receive up to 6 months work of assistance or up to \$4,500 which ever they meet first.
COV-Fire Department: Flu Shot Vaccine Pop-up Clinics	150 people	Low Income and Limited Clientele (homeless)	\$ 3,300.00	\$ 4,550.00	\$ 3,300.00	This program provides flu vaccines for the homeless and LMI to help prevent and prepare for COVID-19. By insuring those without healthcare benefits have the means to stay healthy we are aiding the prevention of more individuals possibly being exposed because of underlying conditions and to lessen the strain on our hospital resources by attempting to help the targeted clientele stay healthy.
<b>TOTAL</b>	<b>3,096 Persons</b>		<b>\$ 542,232.00</b>	<b>\$ 357,058.00</b>	<b>\$ 476,482.00</b>	

**2020 CARES Act - CDBG-CV Round Two Allocation  
Programs and Project NOT Recommended for Funding**

Program / Public Services Facility	Grant Amount Requested	Amount of CDBG-CV Awarded to Date	Notes
<b>United Way of the Crossroads:</b> Two New Staff Positions	\$ 77,592.00	\$ -	Due to the number PSA applications received for this upcoming plan year there were not enough funds to grant all applicants requests. The Agency submitted an application for staff salaries for two new positions being created for a new Community Resource Center they are proposing. The staff would not be hired until March/April 2021 and the Community Resource Center is not yet established and staff has concerns about expending the funds by the required deadline.
<b>YMCA:</b> UV Sanitizing System	\$17,000.00	\$ 52,000.00	Agency asked for funding for a UV system for the outdoor pool. There is not enough tie back to the prevention, response, preparation to COVID-19 to justify a UV system for an outdoor pool that will not be utilized during the winter months.

**CITY OF VICTORIA 2015-2019 CONSOLIDATED PLAN AND STRATEGY – CARES ACT AMENDMENT AND 2019 ANNUAL ACTION PLAN – CARES ACT AMENDMENT - NOTICE OF 5-DAY PUBLIC COMMENT PERIOD COMMENCING ON NOVEMBER 27, 2020 AND NOTICE OF PUBLIC HEARING ON DECEMBER 1, 2020**

The City of Victoria will need to amend the 2015-2019 Consolidated Plan NonPlan. HUD defines an amendment as making changes to allocation priorities or the method of distribution of funds; to carry out an activity not previously listed in the plan; or to change the purpose, scope, location, or beneficiaries of an activity. The City will be performing a substantial amendment to their 2015-2019 Consolidated Plan and 2019 Annual Action Plan, which typically requires a 30-day public comment period, a public hearing, and formal City Council approval. Due to COVID-19, HUD has acknowledged a waiver requested by the City to minimize the comment period and notice for hearing to no less than 5 days before the City wishes to take action on the amendment.

This substantial amendment will allow for the City to allocate \$476,482.00 in CARES-CV funds to sub-recipients for the prevention, preparation, and response to the COVID-19 pandemic. All of the COVID-19 activities must have a direct tie-back to the COVID-19 pandemic and not be duplicated services. With this allocation of CARES-CV funds, the City will have allocated all of its CARES-CV funds to new and expanded public facility projects and new and expanded public service activities and administration. The new public facility service projects or activities and administration will be added to the 2015-2019 CPS and 2019 Annual Action Plan through this substantial amendment. The new and expanded services activities will be in response to COVID-19 and are as follows:

**2015-2019 Consolidated Plan Substantial Amendment:**

Program Current	CPS Budget	Proposed Change	Proposed Budget
2020 CARES Act Funding - CARES-CV	\$839,139.00		\$839,139.00
Administration	\$406,854.21	\$2,500.00	\$517,134.21
Wash Service Program	\$44,287.50	\$57,000.00	\$101,287.50
Mops on Wheels	\$82,000.00	\$106,790.00	\$187,790.00
Identification Assistance Program		\$15,000.00	\$15,000.00
Preventable Infection Programs	\$1,500.00	\$3,300.00	\$7,800.00
Eviction Foreclosure Program	\$52,896.81	\$184,900.00	\$237,796.81
Youth Centers	\$250,000.00	\$10,000.00	\$260,000.00
Food Bank Facilities	\$225,000.00	\$75,000.00	\$300,000.00
Food Distribution Centers		\$13,500.00	\$13,500.00

**2019 Annual Action Plan Substantial Amendment:**

Activity Description	2019 CPS Budget	Proposed Change	New Proposed 2019 Budget
CARES Act Funding - CARES-CV	\$839,139.00	\$476,482.50	\$1,315,621.50
Development Services Department	\$112,556.20	\$21,300.00	\$134,036.20
Part-Time CARES Staff Involvement Demonstrator Calculators			
Community Action Committee of Victoria: Meals on Wheels delivery program-Delivery vehicles		\$22,700.00	\$22,700.00
City of Victoria Fire Department: In vaccinations for the homeless in preparation for COVID-19 to keep hospital capacity for COVID-19 patients	\$4,590.00	\$3,300.00	\$87,880.00
City of Victoria: Eviction and Foreclosure prevention for those behind on payments due to COVID-19	\$40,500.00	\$144,900.00	\$184,900.00
Boys and Girls Club of Victoria: summer camp scholarships for children of essential workers		\$15,000.00	\$15,000.00
Meals on Wheels Victoria: Meal and food box delivery to homebound individuals	\$15,000.00	\$84,000.00	\$99,000.00
NMCA of the Golden Crescent: Scholarships for childcare for essential workers	\$10,000.00	\$42,000.00	\$52,000.00
Vic-Coast Family Services/Victoria Area Homeless Coalition: Birth Certificates and State Documents		\$15,000.00	\$15,000.00
Victoria Christian Assistance Ministry (VCAAM): Parking lot improvements for increased clientele due to COVID-19		\$18,500.00	\$18,500.00
Food Bank Facilities for expansion due to enrollment donations and expanded services for COVID-19	\$225,000.00	\$75,000.00	\$300,000.00
Boys and Girls Club of Victoria for deep cleaning of facility	\$225,000.00	\$10,000.00	\$300,000.00
Mops on Wheels Victoria: Dining room remodel for the meals due to COVID-19		\$25,000.00	\$25,000.00

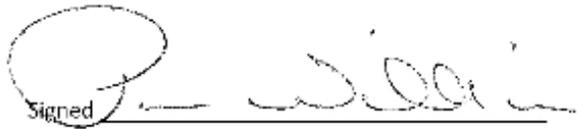
The purpose of the comment period is to obtain the views and comments of all citizens, public/private agencies, organizations and others concerning the city's housing and community development needs over the remaining year. While every effort has been made to develop a readable document, the reader should be aware that HUD prescribes the actual content presentation and the topics to be discussed. HUD also requires that certain titles and forms be used to display specific CPS information. The fully amended document may be viewed from November 27, 2020 through December 1, 2020 online at [www.victoriabg.gov](http://www.victoriabg.gov) or of the Development Services Department, 700 Main Center, Suite 129.

A Public Hearing to hear citizen input on the proposed CPS will be held: December 1, 2020 at 5:00 p.m., over Zoom and in person at 107 W. Juar 1/2nd Street (Council Chambers). Access to the Virtual Public Hearing will be posted at Victoria City Hall and is available online at [www.victoriabg.gov](http://www.victoriabg.gov). Any questions or inquiries about this meeting are welcome, and should be directed to the Development Services Department, 700 Main Center, Suite 129, Victoria, BC V8W 2R2. Formal written comments may be mailed to the Development Services Department, P.O. Box 1758, Victoria, BC V8W 2R2. All comments should be received by 4:00 p.m. on December 1, 2020. The amended CPS will be submitted to HUD on or about December 11, 2020.

STATE OF TEXAS  
COUNTY OF VICTORIA

Before me, a Notary Public in and for said County and State, this day personally appeared PAMELA WILLIAMS, Multi Media Sales Assistant for the VICTORIA ADVOCATE published by the VICTORIA ADVOCATE in VICTORIA County, Texas and distributed in other surrounding Counties (Calhoun, Dewitt, Goliad, Gonzales, Jackson, Karnes, Lavaca, Matagorda, Refugio and Wharton); and who, after being duly sworn, did depose and say that the following clipping of an advertisement was published in the above named paper on the following dates:

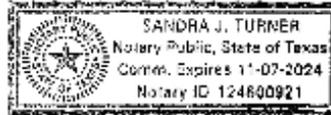
Friday, November 27<sup>th</sup>, 2020

Signed 

Subscribed and sworn to before me, this 4<sup>th</sup> day of December, 2020.

Notary Public   
VICTORIA County, TX

[place notary seal here]



[attach actual copy of  
Newspaper ad clipping]

**PLAN Y ESTRATEGIA CONSOLIDADOS DE LA CIUDAD DE VICTORIA 2015-2018 (COPLAN) HUII de fin de una estrategia como la  
 2019 - ENMIENDA A LA LEY CARES Y PLAN DE ACCION ANUAL 2019  
 - ENMIENDA A LA LEY CARES - AVISO DEL PERIODO DE COMENTARIOS  
 PÚBLICOS DE 5 DÍAS QUE COMIENZA EL 27 DE NOVIEMBRE DE 2020 Y  
 AVISO DE AUDIENCIA PÚBLICA EL 1 DE DICIEMBRE DE 2020**

La Ciudad de Victoria desea emendar el Plan Consolidado 2015-2018 (COPLAN) HUII de fin de una estrategia como la realización de cambios en las prioridades de asignación o el método de distribución de fondos para llevar a cabo una actividad que no figura previamente en el plan o para cambiar el propósito, alcance, ubicación o beneficios de una actividad. La Ciudad realizará una enmienda a su Plan Consolidado 2015-2018 y Plan de Acción Anual 2019, que generalmente requiere un período de comentarios públicos de 30 días, una audiencia pública y la aprobación formal del Consejo Municipal. Debido a COVID-19, HUII ha reconocido una exención de 5 días por la Ciudad para minimizar el período de comentarios y el aviso de audiencia a no menos de 5 días antes de que la Ciudad desea tomar sus acciones enmienda.

Esta enmienda sustancial permitirá que la Ciudad siga \$ 476,482.00 en fondos CDBG-CV a sus beneficiarios para la prevención, preparación y respuesta a la pandemia de COVID-19. Todas las actividades de COVID-19 deben tener un vínculo directo con la pandemia de COVID-19 y no ser servicios duplicados. Con esta asignación de fondos CDBG-CV, la Ciudad habrá asignado todos sus fondos CDBG-CV a proyectos de instalaciones públicas nuevas y expansiones y actividades y administración de servicios públicos nuevos y expansiones. La nueva instalación pública proyectos e actividades de servicios y administración se agregará a los CPS 2015-2019 y al Plan de Acción Anual 2019 a través de esta enmienda sustancial, una asignación de servicios nuevos y ampliados según corresponda a COVID-19 y con los siguientes:

**Modificación sustancial del plan consolidado 2015-2019:**

Program Current	CPS Budget	Proposed Change	Proposed Budget
2020 CARES Act Funding - CDBG-CV	\$832,139.00		\$832,139.00
Administration	\$495,814.21	\$2,500.00	\$517,114.21
Waste Service Program	\$14,287.50	\$97,000.00	\$111,287.50
Meals on Wheels	\$83,800.00	\$105,780.00	\$189,580.00
Identification Assistance Program		\$15,000.00	\$15,000.00
Preventative Vaccination Program \$	4,500.00	\$3,300.00	\$1,200.00
Eviction Foreclosure Program	\$52,893.61	\$184,900.00	\$237,793.61
Youth Centers	\$210,000.00	\$10,000.00	\$220,000.00
Food Bank Facilities	\$125,000.00	\$75,000.00	\$200,000.00
Food Distribution Centers		\$43,500.00	\$43,500.00

**Modificación sustancial del plan de acción anual de 2019**

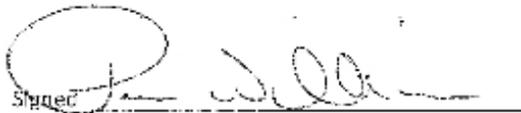
Activity Description	Current Budget	Proposed Budget	New Proposed Budget
CARES Act Funding - CDBG-CV	\$832,139.00	\$476,482.00	\$832,139.00
Administration			
COVID Development Services Department	\$12,533.20	\$21,000.00	\$13,433.20
Part-Time CDBG Staff Income Determination Calculations			
Community Action Committee of Victoria Meals on Wheels delivery program Delivery vehicle		\$22,750.00	\$22,750.00
City of Victoria Fire Department: fire vaccinations for the homeless in preparation for COVID-19 to keep hospital capacity for COVID-19 patients	\$1,550.00	\$1,300.00	\$87,850.00
City of Victoria: Eviction and Foreclosure prevention for those behind on payments due to COVID-19	\$10,500.00	\$144,392.00	\$154,892.00
Boys and Girls Club of Victoria: summer camp scholarships for children of essential workers		\$15,000.00	\$15,000.00
Meals on Wheels Victoria: Meal and food box delivery to homebound individuals	\$15,000.00	\$81,000.00	\$96,000.00
YMCA of the Golden Crescent Scholarships for children of essential workers	\$10,000.00	\$42,000.00	\$52,000.00
WIC-Coast Family Services Victoria Area: Homeless Coalition- Both Communities and State of care		\$15,000.00	\$15,000.00
Victoria Children Assistance Ministry (VCAAM): Parking lot improvements for increased clients due to COVID-19		\$18,500.00	\$18,500.00
Food Bank Facilities for expansion due to additional donations and increased requests for COVID-19	\$225,000.00	\$75,000.00	\$150,000.00
Boys and Girls Club of Victoria: fire department cleaning of facility	\$25,000.00	\$10,000.00	\$15,000.00
Meals on Wheels Victoria: Dining room remodel for the prevention of COVID-19		\$75,000.00	\$25,000.00

El propósito del período de comentarios es obtener las opiniones y comentarios de todas las organizaciones, agencias públicas y privadas, organizaciones y personas sobre las necesidades de Victoria y desarrollo económico de la Ciudad durante el año venidero. Si bien se ha hecho todo lo posible por desarrollar un documento legible, el uso de algunos términos puede ser confuso y los términos que se discuten en HUII también requieren que se consulte con las bases y formularios para obtener información acerca de los CPS. El documento actualizado puede modificarse y puede ser desde el 27 de noviembre de 2020 hasta el 1 de diciembre de 2020 en línea en [www.victoriagov.ca](http://www.victoriagov.ca) o en el Departamento de Servicios al Ciudadano, 700 Main Centre, Suite 120.

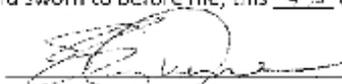
STATE OF TEXAS  
COUNTY OF VICTORIA

Before me, a Notary Public in and for said County and State, this day personally appeared PAMELA WILLIAMS, Multi Media Sales Assistant for the VICTORIA ADVOCATE published by the VICTORIA ADVOCATE in VICTORIA County, Texas and distributed in other surrounding Counties (Calhoun, Dewitt, Goliad, Gonzales, Jackson, Karnes, Lavaca, Matagorda, Refugio and Wharton); and who, after being duly sworn, did depose and say that the following clipping of an advertisement was published in the above named paper on the following dates:

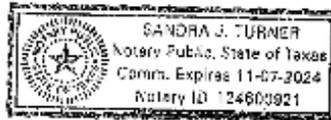
Friday, November 27<sup>th</sup>, 2020

Signer 

Subscribed and sworn to before me, this 4<sup>th</sup> day of December, 2020.

Notary Public   
VICTORIA County, TX

[place notary seal here]



[attach actual copy of  
Newspaper ad clipping]

STATE OF TEXAS  
COUNTY OF VICTORIA

Before me, a Notary Public in and for said County and State, this day personally appeared PAMELA WILLIAMS, Multi Media Sales Assistant for the VICTORIA ADVOCATE published by the VICTORIA ADVOCATE in VICTORIA County, Texas and distributed in other surrounding Counties (Calhoun, Dewitt, Goliad, Gonzales, Jackson, Karnes, Lavaca, Matagorda, Refugio and Wharton); and who, after being duly sworn, did dispose and say that the following clipping of an advertisement was published in the above named paper on the following dates:

Thursday, August 27<sup>th</sup>, 2020

Signed 

Subscribed and sworn to before me, this 8<sup>th</sup> day of September, 2020.

Notary Public   
VICTORIA County, TX

[place notary seal here]



[attach actual copy of  
Newspaper ad clipping]

## **Summary of Public Comments on CARES Act Amendments**

- 1.) No Comments were received on the CARES Act Amendments.

**SKILLED CRAFTS & TRADE**

**INEOS Green Lake plant is hiring a MAINTENANCE PROJECT/SUPPORT SPECIALIST.**  
To apply, please send resume to Workforce Solutions Golden Crescent in Victoria, TX. Reference Job #14168949  
**DEADLINE to apply is SEPTEMBER 02, 2020**  
INEOS is an Affirmative Action, Equal Opportunity Employer

**INEOS Green Lake Plant is hiring a SHIPPING TECHNICIAN**  
To apply, contact Express Employment Professionals.  
go to <https://expresspros.com> (Click on apply now) or email resume to VictoriaTX@expresspros.com or mail resume to:  
Express Employment Professionals, 5319 N. Navarro, Victoria, TX 77904 or call: (361) 200-5151 (Reference: INE051)  
**DEADLINE to apply is SEPTEMBER 02, 2020**  
INEOS is an Affirmative Action, Equal Opportunity Employer

Seeking Experienced outgoing person for **SHOP HAND** position. Duties include: General welding, Small Electrical, Hydraulic repair, service boat installation, Painting and Sandblasting experience helpful.  
Apply at: 5767 Hwy 87 S (Pt. Lavaca Hwy.), Victoria, TX 77905

**MERCHANDISE**

**Old Coins Wanted.** US/Foreign, Cur coins, Silver Dollars, Gold Coining Jewelry. Collectors Prices Paid Cash. 361-485-0464

**FURNITURE**

**Discount Appliances Sales/Services.** Fridges, Washers, Dryers, Freezers, Window A/C Units, electric/Gas Ranges. 578-7232/550-4459

**MEDICAL EQUIPMENT**

**For sale Hospital Bed and a Patient Lift.** Call 361-782-3003.

**MISCELLANEOUS**

**40ft Shipping containers.** Delivered anywhere in Victoria area. Come pick out your containers at Clegg Services, 16304 NW Zac Lentz Pkwy, Victoria, TX or call Tracie @ 361-578-9810. New & Used 20 & 40ft containers avail. at all times.

**AGRICULTURE & PETS**

**FARM/RANCH EQUIPMENT**

**2013 John Deere 504SE Tractor w/553 Front End Loader, 50HP MFWD, 9F/3R SyncShuttle Transmission, 453 Hrs, 2 Rear 9CV's w/Le-Ver Controls, Contractor Tires, Roof Shop kept, Clean, \$23,500, 080-979-543-2532 or 979-332-1567**

**For Sale JD 7700 Combine with JD 644 Cornhead and 24ft platform. JD 8820 Combine with JD 644 Cornhead.** Call 361-263-4295

**LIVESTOCK**

**5x5 1,100 lb. Jiggs, fertilized, not wrapped, free delivery - within 50 mi. of El Campo, 34 bales load, \$65 per bale.** Call 979-453-0511

**BULLS:** Angus, SimAngus, Brangus & Charolais. Gentle, Fertility Tested, Locally Raised, Family Owned/Oper. Also Heifers. 979-263-5629

**J Bar Angus Bulls For Sale:** Fertility Tested \$2000 & up. Breeding age Brangus & Angus Heifers 11 & up. 361-798-6558

**Purebred BeefMaster Heifers** 2 & 3 years old palped/red. Call 361-782-2620 or cell - 210-260-8277

**LIVESTOCK**

**BULLS FOR SALE GENTLE RANCH RAISED RANGE READY • REGISTERED**



**RENTALS**

**APARTMENTS UNFURNISHED**

**130 D SHERWOOD:** 1g, 2/2 upstairs in 4-plex, No pets, no smoking, \$925 rent/\$900 deposit. Call SUMMIT RENTAL 576-6517

**2BR/1BA, central air & heat, refrig., stove, no smoking, pet. \$850 mo., \$300 dep.** Call 361-578-6477 or 979-418-1558.

**BUS/COMM RENTAL**

**Sm. 1 bd comm. bldg.** potential for anything, not necessarily residential. Call 361-571-9290

**CONDO/TOWNHOUSE**

**101 Maplewood #19:** Chateau! 2bdrm/1.5 bath/1car gar. Lawn care provided/community pool. No pets/no smoking \$1300rent/\$1300 deposit. Call SUMMIT RENTAL 576-6517

**DUPLEX/4-PLEX**

**602 B JUAN LINN:** Very lg, 2bdrm/2bath duplex; 2 carport. Sm. dog negotiable. \$1495 rent/\$800 deposit. Call SUMMIT RENTAL 576-6517

**HOUSE UNFURNISHED**

**\$1,275 mo. 1706 Guadalupe,** Beautiful & charming 3BR/2 full BA/ 2 living areas, granite tops, appliances, no dishwasher, lg. backyard, single garage, covered parking. No pets/smoking. \$500 dep. For more information contact JR 361-220-0398.

**1, 2 or 3 BR houses, 1 bath, no pets, no Section 8, have weekly/monthly rates; also have apts.** 361-571-9290

**1723 Benbow Rd. 3BR/2BA, 2 car garage, CAH, kitchen appliances, no pets/smoking. \$1100mo., \$800dep.** 361-433-8139.

**2BR/1BA, laundry room, CAH, fridge & stove.** 361-215-6067

**3/2 great cntrl location.** Avail now. 1229 Pennsylvania, \$1,500 rent \$1,000 dep. Call/text 361-571-7723.

**Port Lavaca, Lg. Rent House, 1510 Burkedale 4BR/2, \$1150 cul-de-sac, w/lg. den, ch/a, patio, deck, fenced. Agent Call 361-920-6313/552-6313 361-853-3674**

**HUNTING LEASES**

**Dove hunting in Karnes County.** 158 acres w/ stock tanks, easy access & cultivated plots. Call 830-254-0667

**Prime Deer & Hog Land!** 5 ac. in Franconia, Wooded, \$50K. 979-245-4815.

**MOBILE HOME**

**3BR/2BA Mobile Home** lg. lot, yard maintained, 5 mi. north, Nursery Elementary School. First \$100 paid on light bill. \$700 monthly, \$300 security dep. NO pets allowed, 378 King Rd. #3. (361)578-6477

**REAL ESTATE**

**HOMES FOR SALE**

**SELLING property?** Do not pay any fees until it is sold. For free information about avoiding time shares and real estate scams, write the Federal Trade Commission at Washington, D.C., 20580 or call the National Fraud Information Center 1-800-878-7060.

**LEGAL NOTICES**

**CITY OF VICTORIA 2019 ANNUAL ACTION PLAN – CARES ACT AMENDMENT NOTICE OF 6-DAY PUBLIC COMMENT PERIOD COMMENCING ON AUGUST 27, 2020 AND NOTICE OF PUBLIC HEARING ON SEPTEMBER 1, 2020**

The City of Victoria's will need to amend the 2019 Annual Action Plan. HUD defines an amendment as making changes in allocation priorities or the method of distribution of funds; to carry out an activity not previously listed in the plan; or to change the purpose, scope, location, or beneficiaries of an activity. The City will be performing a substantial amendment to their 2019 Annual Action Plan, which typically requires a 30-day public comment period, a public hearing, and formal City Council approval. Due to COVID-19, HUD has acknowledged a waiver requested by the City to minimize the comment period and notice for hearing to no less than 5-days before the City wishes to take action on the amendment.

**2019 Annual Action Plan Amendment – CARES Act Amendment Funding**

Activity Description	Current 2019 Annual Action Budget	Proposed Increase To Budget	Proposed Decrease To Budget	New Proposed 2019 Annual Action Budget
CARE Act Funding - CDBG - CV	\$246,500.00	\$109,157.00		\$335,657.00
Public Service Programs				
Community Action Committee of Victoria: COV water assistance for those behind on payments due to COVID-19	\$20,000.00	\$10,000.00		\$30,000.00
City of Victoria Fire Department: flu vaccinations for the homeless in preparation for COVID-19 to keep hospital capacity for COVID-19 patients	-----	\$4,550.00		\$4,550.00
City of Victoria: Eviction and Foreclosure prevention for those behind on payments due to COVID-19	-----	\$40,508.00		\$40,508.00
Boys and Girls Club of Victoria: summer camp scholarships for children of essential workers	\$22,000.00		\$10,000	\$12,000.00
Public Facility Projects				
Golden Crescent CASA for technology update and office sanitation in response to COVID-19	-----	\$4,099.00		\$4,099.00
Food Bank Facilities for expansion due to additional donations and expanded services for COVID-19	\$175,000.00	\$50,000		\$225,000.00
Boys and Girls Club of Victoria for deep cleaning of facility	\$10,000	\$10,000.00		\$20,000.00

The purpose of the comment period is to obtain the views and comments of all citizens, public/private agencies, organizations and others concerning the city's housing and community development needs over the remaining year. While every effort has been made to develop a readable document, the reader should be aware that HUD prescribes the actual order of presentation and the topics to be discussed. HUD also requires that certain tables and forms be used to display specific annual action plan information. The fully amended document may be viewed from August 27, 2020 through September 1, 2020 online at [www.victoriatx.gov](http://www.victoriatx.gov) or at the Development Services Department, 700 Main Center, Suite 129.

A Virtual Public Hearing to hear citizen input on the proposed 2019 Annual Action Plan - CARES Act Amendment will be held September 1, 2020 at 5:00 p.m., on Zoom. Access to the Virtual Public Hearing will be posted at Victoria City Hall and is available online at [www.victoriatx.gov](http://www.victoriatx.gov). Any questions or inquiries about this meeting are welcome, and should be directed to the Development Services Department, 700 Main Center, Suite 129, Victoria, (361) 485-3360. Formal, written comments may be mailed to the Development Services Department, P.O. Box 1758, Victoria, TX 77902. All comments should be received by 12:00 p.m. on September 1, 2020. The amended 2019 Annual Action Plan will be submitted to HUD on or about September 4, 2020.

**PLAN ANUAL DE ACCIÓN 2019 – AVISO DE REFORMA DE LA LEY CARES DE LA CIUDAD DE VICTORIA SOBRE EL PERÍODO DE 6 DÍAS PARA CONSULTA PÚBLICA A PARTIR DEL 27 DE AGOSTO DE 2020 Y AVISO DE AUDIENCIA PÚBLICA EL 1 DE SEPTIEMBRE DE 2020**

La Ciudad de Victoria deberá reformar su Plan Anual de Acción 2019. El Departamento de Vivienda y Desarrollo Urbano (HUD, por sus siglas en inglés) define una reforma como realizar cambios en las prioridades de asignación o en el método de distribución de fondos; efectuar una actividad no prevista anteriormente en el plan; cambiar el propósito, alcance, ubicación o los beneficiarios de una actividad. La Ciudad estará implementando una reforma significativa a su Plan Anual de Acción 2019, lo cual típicamente requiere de un período de consulta pública de 30 días, una audiencia pública, y la aprobación formal del Concejo Municipal. Debido a la pandemia del COVID-19, el Departamento de Vivienda y Desarrollo Urbano (HUD) ha reconocido la solicitud de dispensa emitida por la Ciudad para minimizar el período de consulta y el aviso de audiencia a no más de 5 días antes que la Ciudad tome acción sobre la reforma.

**Reforma del Plan Anual de Acción 2019 – Reforma del financiamiento de la Ley CARES**

Descripción de la actividad	Presupuesto actual de Acción Anual 2019	Propuesta de aumento de presupuesto	Propuesta de reducción de presupuesto	Propuesta de nuevo presupuesto para el Plan Anual de Acción 2019
Financiamiento de ley CARES - CDBG - CV	\$246,500.00	\$109,157.00		\$335,657.00
Programas de servicios públicos				
Comité de Acción Comunitaria de Victoria: asistencia con el servicio de agua en Victoria para aquellos atrasados con sus pagos debido a COVID-19	\$20,000.00	\$10,000.00		\$30,000.00
Departamento de Bomberos de la Ciudad de Victoria: vacunas contra la influenza para los indigentes en preparación al COVID-19 a fin de resguardar la capacidad de los hospitales para pacientes de COVID-19	-----	\$4,550.00		\$4,550.00
Ciudad de Victoria: Prevención de desalojo y evicción binotecaria para aquellos atrasados en	-----	\$40,508.00		\$40,508.00



## AGENDA

### City Council Meeting

5:00 PM - Tuesday, September 1, 2020

107 West Juan Linn Street (Council Chambers)

#### A. CALL TO ORDER

1. Quorum Call.
2. Pledge of Allegiance.
3. Welcome Citizens.

#### B. COMMUNICATION:

##### 1. ANNOUNCEMENTS/REMINDERS:

Live public access is available on TV15.

Remote access to participate in this meeting is available via Zoom webinar.

Please click the link below to join the webinar:

<https://victoriatx.zoom.us/j/444573113>

Or dial Toll Free (888) 475-4499 or (877) 853-5257 and enter Webinar ID: 444 573 113

##### 2. PUBLIC & EMPLOYEE RECOGNITIONS:

##### 3. ITEMS FROM COUNCIL:

*With respect to items not listed on this agenda, City Council Members may request specific factual information, a recitation of existing policy, or placement of items on the City Council agenda for discussion at a following meeting.*

##### 4. CITIZEN COMMUNICATION:

*At this time, the public is invited to address the City Council and speak on any matter not specifically listed for public hearing in the subsection titled: "Public Hearings," below. Please note that City Council may not deliberate on topics not included on this agenda.*

#### C. ITEMS WITH PUBLIC HEARINGS:

*The City Council shall call a public hearing before taking action on each item below in this section. Any person wishing to address the City Council on these items should please come forward when that public hearing is called.*

1. Amend City Code to add a retention schedule for Victoria Fire Department's First Responders' body-worn cameras videos. *April Hilbrich, City Secretary and Robert Fox, Fire Chief*

[Agenda Item Memo - AIM-20-199 - Pdf](#)

2. Approve the Community Development Block Grant (CDBG) 2015-2019 Consolidated Plan and 2019 Annual Action Plan Substantial Amendments for CARES Act Funding. *Julie Fulgham, Director Development Services*  
[Agenda Item Memo - AIM-20-213 - Pdf](#)
3. Amendments to Development Services' Fee Schedule. *Julie Fulgham, Director Development Services*  
[Agenda Item Memo - AIM-20-170 - Pdf](#)
4. Amending Chapter 24 to update and add fees administered by the Victoria Fire Department. *Thomas Legler, Fire Marshal*  
[Agenda Item Memo - AIM-20-194 - Pdf](#)
5. Amendment to City Code 24-13 Police Department Service Fees, adding VTR 68-A Inspection Fee of \$40 per inspection. *Mark Jameson, Deputy Police Chief*  
[Agenda Item Memo - - Pdf](#)
6. Budget Public Hearing. *Gilbert P. Reyna, Jr. CPA, Chief Financial Officer*  
[Agenda Item Memo - AIM-20-215](#)
7. Approving and adopting a budget for the Fiscal Year beginning on October 1, 2020. *Gilbert P. Reyna, Jr. CPA, Chief Financial Officer*  
[Agenda Item Memo - AIM-20-216 - Pdf](#)
8. Resolution Ratifying Property Tax. *Gilbert P. Reyna, Jr. CPA, Chief Financial Officer*  
[Agenda Item Memo - AIM-20-217 - Pdf](#)
9. Setting the Tax Rate for the 2020 tax year at a total rate of \$0.6115 per \$100 of property valuation. *Gilbert P. Reyna, Jr. CPA, Chief Financial Officer*  
[Agenda Item Memo - AIM-20-218 - Pdf](#)

**D. CONSENT AGENDA:**

*All consent agenda items listed are considered to be routine by the City Council and will be enacted by one motion. There will be no separate discussion of these items unless a Council Member so requests, in which event the item will be removed from the consent agenda and considered after the remainder of the consent agenda. Information concerning consent agenda items is available for public review.*

1. Adoption of Minutes  
[City Council - Aug 11 2020](#)  
[City Council - Aug 18 2020](#)
2. Granting variance to Section 21-82(a) for property located at 99 Sanchez Road to allow construction of a carport within a required setback. *Julie Fulgham, Director Development Services*  
[Agenda Item Memo - AIM-20-219 - Pdf](#)
3. Award the Airline Rd. Sanitary Sewer Rehabilitation Project (Greenwood Dr. to Azalea St.) to Cruz Tec, Inc. of Houston, Texas for their low bid of \$255,885.00. *Ken Gill, Director Public Works*

[Agenda Item Memo - AIM-20-210 - Pdf](#)

4. Award the 2019-20 Manhole Rehabilitation Project (US Hwy 59N from Hwy 185 to Hwy 87) to Cruz Tec, Inc. of Houston, Texas for the low bid amount of \$136,731.00.  
*Ken Gill, Director Public Works*  
[Agenda Item Memo - AIM-20-211 - Pdf](#)

**E. ACTION ITEMS FOR COUNCIL DISCUSSION:**

1. Allocating funding to outside agencies from the 2020-2021 Hotel Occupancy Tax Funds.  
*Darrek Ferrell, Assistant City Manager*  
[Agenda Item Memo - AIM-20-212 - Pdf](#)

**F. CITY MANAGER REPORTS:**

1. Update on Workforce Housing. *Mike Etienne, Assistant City Manager.*  
[Agenda Item Memo - AIM-20-222](#)

**G. WORK SESSION:**

**H. EXECUTIVE SESSIONS:**

*All items listed in this section may be considered Action Items and City Council may take action on any item listed in this section without further notice.*

1. Executive Session in accordance with Texas Government Code § 551.072, to deliberate the purchase, exchange, lease, or value of real property interests due to the fact that deliberation in an open meeting would have a detrimental effect on the position of the City in negotiations with a third party. *Jesús A. Garza, City Manager.*
2. Executive Session in accordance with Texas Government Code § 551.087, to discuss or deliberate the offer of a financial or other incentive to a business prospect that the City Council seeks to have, locate, stay, or expand in or near the territory of the City of Victoria and with which the City of Victoria is conducting economic development negotiations. *Jesús A. Garza, City Manager.*

\* Regardless of the agenda heading under which any item is listed, any subject mentioned in any word or phrase of any item listed on this agenda may be deliberated by City Council, and such words or phrases are hereby added as additional subjects to be considered. Resolutions, ordinances, and other actions concerning any word, phrase, or other subject of this meeting include the regulation of animals, construction, signs, unsafe buildings, floodplains, land development, nuisances, mowing, sanitation, food establishments, manufactured house, itinerant vendors, outdoor sales, water conservation practices, and proposed changes to the City Charter. Any descriptions of property or amounts stated herein are descriptive and not restrictive, and property and amounts may be changed in the motions, actions, or documents without further public notice.

\*\* In addition to the items listed under "Public Hearings," every item on this agenda shall be considered a public hearing

\*\*\* Any penal ordinance of the City of Victoria or item which is funded by the current or next proposed City of Victoria budget, including, without limitation, any park, street, water pipe, sewer, drainage structure, department, employee, contract, capital improvement project, or real property interest of the City of Victoria may be discussed and deliberated as a City Manager's Report, and the subject is hereby defined as such without further notice.

\*\*\*\* Any item on this agenda may be discussed in executive session if authorized by Texas law regardless of whether it is listed under "Executive Sessions" of this agenda, regardless of any past or current practice of City Council. Executive sessions herein are closed meetings, may include consideration of any item otherwise listed on the agenda, plus any subject specified in the executive session notice, and may include items under Texas Government Code Sections 551.071, 551.072, 551.073, 551.074, 551.076, 551.084, and/or 551.087. Executive sessions may be held at 105 W. Juan Linn, Victoria, Texas or such other location as determined by the City Council. This agenda has been reviewed and approved by the City Attorney's office, and the presence of any subject in the Executive Session portion of this agenda constitutes a written interpretation of Chapter 551 of the Texas Local Government Code by the attorney for the governmental body indicating that said subject may be legally discussed in a closed meeting

## **Summary of Public Comments on CARES Act Amendments**

- 1.) No Comments were received on the CARES Act Amendments.

STATE OF TEXAS  
COUNTY OF VICTORIA

Before me, a Notary Public in and for said County and State, this day personally appeared PAMELA WILLIAMS, Multi Media Sales Assistant for the VICTORIA ADVOCATE published by the VICTORIA ADVOCATE in VICTORIA County, Texas and distributed in other surrounding Counties (Calhoun, Dewitt, Goliad, Gonzales, Jackson, Karnes, Lavaca, Matagorda, Refugio and Wharton); and who, after being duly sworn, did dispose and say that the following clipping of an advertisement was published in the above named paper on the following dates:

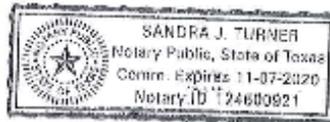
Thursday, May 28<sup>th</sup>, 2020

Signed 

Subscribed and sworn to before me, this 29<sup>th</sup> day of May 2020.

Notary Public   
VICTORIA County, TX

[place notary seal here]



[attach actual copy of  
Newspaper ad clipping]

# Crossroads + Finder Classifieds

Visit us online at [www.crossroadsfinder.com](http://www.crossroadsfinder.com) or call us at 361.574.1234

## STUFF

LEADS ..... \$50      LEGALS ..... \$50

### CITY OF VICTORIA 2019 ANNUAL ACTION PLAN – CARES ACT AMENDMENT NOTICE OF 7-DAY PUBLIC COMMENT PERIOD COMMENCING ON MAY 28, 2020 AND NOTICE OF PUBLIC HEARING ON JUNE 2, 2020

The City of Victoria's will need to amend the 2019 Annual Action Plan. HUD defines an amendment as making changes in allocation priorities or the method of distribution of funds; to carry out an activity not previously listed in the plan; or to change the purpose, scope, location, or beneficiaries of an activity. The City will be performing a substantial amendment to their 2019 Annual Action Plan, which typically requires a 30-day public comment period, a public hearing, and formal City Council approval. Due to COVID-19, HUD has acknowledged a waiver requested by the City to minimize the comment period and notice for hearing to no less than 5-days before the City wishes to take action on the amendment.

This amendment we will be allocating CARES Act funding to our current 2019 Annual Action Plan. We are proposing adding funding to youth service programs to assist those essential workers effected by COVID-19 with child care. The City will also be adding funding to job training programs for those workers who have lost their jobs due to COVID-19 to develop new skills to allow them to find new employment. Funding is also being distributed to meals on wheels, utility assistance for those who have been effected by COVID-19 and may need additional assistance with food and utilities. This amendment will add two new public facilities including the food bank and youth centers by allocating additional funding to these programs the priority goals of those served will increase.

#### 2019 Annual Action Plan Amendment – CARES Act Amendment Funding

Activity Description	Current 2019 Annual Action Budget	Proposed Increase to Budget	New Proposed 2019 Annual Action Budget
2020 CARES Act Funding – CDBG - CV	-----	\$246,500.00	\$246,500.00
<b>Public Service Programs</b>			
Boys and Girls Club of Victoria: summer camp scholarships for children of essential workers	\$12,000.00	\$10,000.00	\$22,000.00
YMCA of the Golden Crescent: child care scholarships for children of essential workers	-----	\$10,000.00	\$10,000.00
Community Action Committee of Victoria: COV water assistance for those behind on payments due to COVID-19	\$10,000.00	\$10,000.00	\$20,000.00
Community Action Committee of Victoria: gas, electricity, and propane assistance for those behind on payments due to COVID-19	-----	\$10,000.00	\$10,000.00
Perpetual Help Home: Opportunity Knocks educational program for those that have lost employment due to COVID-19	-----	\$6,500.00	\$6,500.00
Meals on Wheels Victoria: home delivered meals for individuals homebound due to COVID-19	\$10,000.00	\$15,000.00	\$25,000.00
<b>Public Facility Projects</b>			
Boys and Girls Club of Victoria for deep cleaning of facility	-----	\$10,000.00	\$10,000.00
Food Bank Facilities for expansion due to additional donations and expanded services for COVID-19	-----	\$175,000.00	\$175,000.00

The 2019 Annual Action Plan Amendment will also include the cancellation of the Mortgage Assistance Program. The \$10,000.00 will be reprogrammed into the 2020 Demolition activity. The City is also reprogramming \$5,000.00 from PY 2017 and \$5,000.00 from PY 18 to the 2020 Demolition Activity increasing the overall budget by \$20,000.00.

#### 2019 Annual Action Plan Substantial Amendment – CDBG Entitlement Funding

Activity Description	Current Annual Action Budget	Proposed Annual Action Budget Increase	Proposed Annual Action Plan Budget Increase	Proposed Prior Year Reprogrammed Funds Increase	New Proposed Annual Action Plan Budget
Mortgage Assistance Program	\$10,000.00	(\$10,000.00)	-----	-----	-----
Demolition	\$11,609.87	-----	\$10,000.00	PY 17 - \$5,000.00 PY 18 - \$5,000.00	\$31,609.87

The purpose of the comment period is to obtain the views and comments of all citizens, public/private agencies, organizations and others concerning the city's housing and community development needs over the remaining year. While every effort has been made to develop a readable document, the reader should be aware that HUD prescribes the actual order of presentation and the topics to be discussed. HUD also requires that certain tables and forms be used to display specific annual action plan information. The fully amended document may be viewed from May 28, 2020 through June 2, 2020 online at [www.victoriabx.gov](http://www.victoriabx.gov) or at the Development Services Department, 700 Main Center, Suite 129.

A Public Hearing to hear citizen input on the proposed 2019 Annual Action Plan – CARES Act Amendment will be held June 2, 2020 at City Council Chambers, 105 W.

### Final Notice and Public Explanation of a Proposed Activity in a 100-Year Floodplain

To: All interested Agencies, Groups and Individuals on 5/28/2020: This is to give notice that the City of Victoria has conducted an evaluation as required by Executive Order 11988, in accordance with HUD regulations at 24 CFR 55.20 Subpart C Procedures for Making Determinations on Floodplain Management and Wetlands Protection. The activity is funded under the Community Development Block Grant Program under contract 20-065-055-C165. The City of Victoria proposes a Flood and Drainage Improvements project to replace four (4) existing flood gates and install three (3) new storm water pumping stations with generators. According to preliminary FEMA Firm panels, all three (3) proposed pumping stations are located in a Zone AE 100-Year floodplain. The installation of generators within a flood plain is considered a critical action, as such, the generators located at each pump station will be elevated or floodproofed above the 500-year flood plain. Construction activities for flood gate replacement will take place at the following locations: A lightly wooded area approximately 250-feet NW of the intersection of Victoria Street and Murray Street (Flood Gate 1); A wooded area approximately 45-feet west of the end of Water Street (Flood Gate 2); A wooded area approximately 55-feet NW of the intersection of Glass Street and 2nd Street (Flood Gate 3); A grassy field approximately 400-feet SW of the intersection of Elder Street and Willow Street (Flood Gate 4). Construction activities for pump station installation will take place at the following locations: A lightly wooded area approximately 250-feet NW of the intersection of Victoria Street and Murray Street (Pump Station 1); On the SW corner of 2nd Street and Liberty Street (Pump Station 2); On the NW corner of Elder Street and Bottom Street (Pump Station 3). The project shall include activities within approximately 0.17 acres of the 100-year floodplain (Zone AE). The described project activities are considered a critical action (storage of a highly volatile and/or flammable material in an identified floodplain). The City of Victoria has considered the following alternatives and mitigation measures to be taken to minimize adverse impact and to restore and preserve natural and beneficial values: a reduction in scope, revised projections, alternate locations, and no action. The scope and location of project activities were chosen based on minimum improvements necessary to correct the health and safety risks existing facilities pose to the natural and human environment. Because the proposed project location contains the areas most in need of flood and drainage improvements, the alternatives considered would preclude correction of these risks or environmental compliance violations. However, revising the proposed actions by floodproofing or elevating the proposed generators to or above the 500-year floodplain is a viable alternative. There shall be no significant increase to impervious surface, best management practices shall be employed during construction, and the activity shall comply with state and local floodplain management procedures. The City of Victoria has reevaluated the alternatives to building in the floodplain and has determined that it has no practicable alternative. Environmental files that document compliance with steps 3 through 6 of Executive Order 11988 are available for public inspection, review, and copying upon request during regular business hours at City Hall. There are three primary purposes for this notice: (1) People who may be affected by activities in floodplains and those who have an interest in the protection of the natural environment should be given an opportunity to express their concerns and provide information about these areas; (2) An adequate public notice program can be an important public educational tool. The dissemination of information and request for public comment about floodplains can facilitate and enhance Federal efforts to reduce the risks and impacts associated with the occupancy and modification of these special areas; and (3) As a matter of fairness, when the Federal government determines it will participate in actions taking place in floodplains, it must inform those who may be put at greater or continued risk. Written comments must be received on or before 6/4/2020 by the City of Victoria at 105 W. Juan Linn St or PO Box 1758, Victoria, TX 77902-1758, (361) 485-3000. Attention: Rawley McCoy, Mayor, during regular business hours. A full description of the project may also be reviewed during regular business hours at 105 W. Juan Linn St, Victoria, TX 77902-1758. Comments may also be submitted via email to [justin@grantworks.net](mailto:justin@grantworks.net).

### Aviso Final y Explicación Pública de una Actividad Propuesta en una Llanura Inundable de 100 Años

A: Todas las Agencias, Grupos e Individuos interesados el 5/28/2020: Se notificará que la Ciudad de Victoria ha realizado una evaluación según lo requerido por la Orden Ejecutiva 11988, de acuerdo con las regulaciones de HUD en 24 CFR 55.20 Subparte C Procedimientos para la Determinación de Manejo de Plantillas y Protección de Humedales. La actividad se financia en virtud del Community Development Block Grant Program en virtud del contrato 20-065-055-C165. La Ciudad de Victoria propone un proyecto de Mejoras de inundación y drenaje para reemplazar cuatro (4) compuertas de inundación existentes e instalar tres (3) nuevas estaciones de bombeo de aguas pluviales con generadores. Según los paneles preliminares de la Firma FEMA, las tres (3) estaciones de bombeo propuestas se ubicarán en una llanura aluvial de 100 años de la Zona AE. La instalación de generadores dentro de una llanura de inundación se considera una acción crítica, por lo tanto, los generadores ubicados en cada estación de bombeo se elevarán o a prueba de inundaciones por encima de una llanura de inundación de 500 años. Las actividades de construcción para el reemplazo de la compuerta de inundación se llevarán a cabo en los siguientes lugares: un área ligeramente arbolada de aproximadamente 250 pies al NO de la intersección de Victoria Street y Murray Street (Estación de bombeo 1); Un área boscosa aproximadamente 45 pies al oeste del final de Water Street (Estación de bombeo 2); Un área boscosa de aproximadamente 55 pies al NO de la intersección de Glass Street y 2nd Street (Estación de bombeo 3); Un campo de hierba aproximadamente a 400 pies SW de la intersección de Elder Street y Willow Street (Estación de bombeo 4). Las actividades de construcción para la instalación de la estación de bombeo se llevarán a cabo en los siguientes lugares: un área ligeramente arbolada de aproximadamente 250 pies al NO de la intersección de Victoria Street y Murray Street (Estación de bombeo 1); En la esquina suroeste de 2nd Street y Liberty Street (Pump Station 2); En la esquina NO de Elder Street y Bottom Street (Pump Station 3). El proyecto incluirá actividades dentro de aproximadamente 0.17 acres de la planicie aluvial de 100 años (Zona AE). Las actividades del proyecto descritas se consideran una acción crítica (almacenamiento de un material altamente volátil y / o inflamable en una llanura de inundación identificada). La Ciudad de Victoria ha considerado las siguientes alternativas y medidas de mitigación que se definirán para minimizar los impactos adversos y restaurar y preservar los valores naturales y beneficiosos: una reducción en el alcance, acciones revisadas del proyecto, ubicaciones alternativas y ninguna acción. El alcance y la ubicación de las actividades del proyecto se eligen en función de las mejoras mínimas necesarias para corregir los riesgos de salud y seguridad que las instalaciones existentes representan para el medio ambiente natural y humano. Debido a que la ubicación del proyecto propuesto contiene las áreas que más necesitan mejoras de inundación y drenaje, las alternativas consideradas impedirían





## AGENDA City Council Meeting

5:00 PM - Tuesday, June 2, 2020  
107 West Juan Linn Street (Council Chambers)

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### A. CALL TO ORDER

1. Quorum Call.
2. Pledge of Allegiance.
3. Welcome Citizens.

### B. COMMUNICATION:

#### 1. ANNOUNCEMENTS/REMINDERS:

#### 2. PUBLIC & EMPLOYEE RECOGNITIONS:

- a. **Jeff Craig** - Chief of Police.

#### 3. ITEMS FROM COUNCIL:

*With respect to items not listed on this agenda, City Council Members may request specific factual information, a recitation of existing policy, or placement of items on the City Council agenda for discussion at a following meeting.*

#### 4. CITIZEN COMMUNICATION:

*At this time, the public is invited to address the City Council and speak on any matter not specifically listed for public hearing in the subsection titled: "Public Hearings," below. Please note that City Council may not deliberate on topics not included on this agenda.*

### C. ITEMS WITH PUBLIC HEARINGS:

*The City Council shall call a public hearing before taking action on each item below in this section. Any person wishing to address the City Council on these items should please come forward when that public hearing is called.*

1. Approve the Community Development Block Grant (CDBG) 2019 Annual Action Plan Substantial Amendment - CARES Act Funding and CDBG 2020 Annual Action Plan Proposed Budget and Funding Recommendations. *Julie Fulgham, Director of Development Services.*  
[Agenda Item Memo - AIM-20-128 - Pdf](#)
2. Annex 0.193 acres of land owned by DGMP, Inc. *Julie Fulgham, Director of Development Services.*  
[Agenda Item Memo - AIM-20-132 - Pdf](#)
3. Annex 10 acres of land owned by Texan Properties, LLC. *Julie Fulgham, Director of Development Services.*

[Agenda Item Memo - AIM-20-131](#)

**D. CONSENT AGENDA:**

*All consent agenda items listed are considered to be routine by the City Council and will be enacted by one motion. There will be no separate discussion of these items unless a Council Member so requests, in which event the item will be removed from the consent agenda and considered after the remainder of the consent agenda. Information concerning consent agenda items is available for public review.*

1. Adopt the minutes of the special Council meeting held on May 12, 2020, and the minutes of the regular Council meeting held on May 19, 2020. *April Hilbrich, City Secretary.*  
[Draft of SPECIAL MEETING City Council - May 12 2020 - Minutes](#)  
[Draft of City Council - May 19 2020 - Minutes](#)
2. Award a contract for the replacement of chillers at City Hall, the Victoria Police Department, and Municipal Court to Schroeder Refrigeration Company, Inc. in the amount of \$150,000.00. *Roger Welder, Director of Building and Equipment Services.*  
[Agenda Item Memo - AIM-20-124 - Pdf](#)
3. Approve the final renewal of the debris monitoring contract with Tetra Tech. *Darryl Lesak, Director of Environmental Services.*  
[Agenda Item Memo - AIM-20-108 - Pdf](#)
4. Award a contract for post-disaster debris removal services to AshBritt, Inc. *Darryl Lesak, Director of Environmental Services.*  
[Agenda Item Memo - AIM-20-119 - Pdf](#)
5. Approve the purchase of consoles and workstations from Xybix Systems, Inc. in the amount of \$71,177.00. *Jeff Craig, Chief of Police.*  
[Agenda Item Memo - AIM-20-109 - Pdf](#)
6. Designate the City Manager as authorized official to approve the Fiscal Year 2021 for the Motor Vehicle Crime Prevention Authority (MVCPA) grant program. *Jeff Craig, Chief of Police.*  
[Agenda Item Memo - AIM-20-126 - Pdf](#)

**E. ACTION ITEMS FOR COUNCIL DISCUSSION:**

1. Reappoint members to the Victoria County Public Health Department Board of Health. *April Hilbrich, City Secretary.*  
[Agenda Item Memo - AIM-20-127 - Pdf](#)
2. Apply for a reimbursable grant program for up to \$3,702,930.00 from the Coronavirus Relief Fund through the Texas Department of Emergency Management. *Wesley Janecek, Assistant Director of Finance.*  
[Agenda Item Memo - AIM-20-125 - Pdf](#)
3. Approve a professional services agreement with Gary Middleton for representation and consultation services related to municipal water supply in the amount of \$24,000. *Ken Gill, Director of Public Works.*  
[Agenda Item Memo - AIM-20-130 - Pdf](#)

4. Award a contract for the 2020-21 Street Sweeping Project to Sweeping Corporation of America, Inc. in the amount of \$251,784.30. *Ken Gill, Director of Public Works.*  
[Agenda Item Memo - AIM-20-129 - Pdf](#)

**F. CITY MANAGER REPORTS:**

**G. WORK SESSION:**

**H. EXECUTIVE SESSIONS:**

*All items listed in this section may be considered Action Items and City Council may take action on any item listed in this section without further notice.*

1. Executive Session in accordance with Texas Government Code § 551.072, to deliberate the purchase, exchange, lease, or value of real property interests due to the fact that deliberation in an open meeting would have a detrimental effect on the position of the City in negotiations with a third party. *Jesús A. Garza, City Manager.*
2. Executive Session in accordance with Texas Government Code § 551.087, to discuss or deliberate the offer of a financial or other incentive to a business prospect that the City Council seeks to have, locate, stay, or expand in or near the territory of the City of Victoria and with which the City of Victoria is conducting economic development negotiations. *Jesús A. Garza, City Manager.*

\* Regardless of the agenda heading under which any item is listed, any subject mentioned in any word or phrase of any item listed on this agenda may be deliberated by City Council, and such words or phrases are hereby added as additional subjects to be considered. Resolutions, ordinances, and other actions concerning any word, phrase, or other subject of this meeting include the regulation of animals, construction, signs, unsafe buildings, floodplains, land development, nuisances, mowing, sanitation, food establishments, manufactured house, itinerant vendors, outdoor sales, water conservation practices, and proposed changes to the City Charter. Any descriptions of property or amounts stated herein are descriptive and not restrictive, and property and amounts may be changed in the motions, actions, or documents without further public notice.

\*\* In addition to the items listed under "Public Hearings," every item on this agenda shall be considered a public hearing

\*\*\* Any penal ordinance of the City of Victoria or item which is funded by the current or next proposed City of Victoria budget, including, without limitation, any park, street, water pipe, sewer, drainage structure, department, employee, contract, capital improvement project, or real property interest of the City of Victoria may be discussed and deliberated as a City Manager's Report, and the subject is hereby defined as such without further notice.

\*\*\*\*Any item on this agenda may be discussed in executive session if authorized by Texas law regardless of whether it is listed under "Executive Sessions" of this agenda, regardless of any past or current practice of City Council. Executive sessions herein are closed meetings, may include consideration of any item otherwise listed on the agenda, plus any subject specified in the executive session notice, and may include items under Texas Government Code Sections 551.071, 551.072, 551.073, 551.074, 551.076, 551.084, and/or 551.087. Executive sessions may be held at 105 W. Juan Linn, Victoria, Texas or such other location as determined by the City Council. This agenda has been reviewed and approved by the City Attorney's office, and the presence of any subject in the Executive Session portion of this agenda constitutes a written interpretation of Chapter 551 of the Texas Local Government Code by the attorney for the governmental body indicating that said subject may be legally discussed in a closed meeting

## Summary of Citizen Participation

- 1) No Comments were made during the 30- Public Comment Period.
- 2) No Comments were made during Public Hearing held August 6, 2019.



CITIZEN PARTICIPATION PLAN  
COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM  
CITY OF VICTORIA, TEXAS

A Citizen Participation Plan is a required part of the consolidated planning process. (24 CFR 91.105) Although the regulations do not require a formal structure for citizen participation, they do state that citizens shall be involved in the prioritizing and planning of Community Development Block Grant (CDBG) activities.

In an effort to permit public examination and to enhance public accountability, the City of Victoria will make the following information available to citizens, public agencies and other interested parties upon request: (1) the amount of funds expected to be available for proposed Community Development activities, (2) the range of eligible activities that may be undertaken with such funds, including the estimated amount that will benefit persons of low and moderate income, and (3) the geographic areas which meet Community Development eligibility criteria.

The City of Victoria will conduct all of its Community Development activities to minimize the displacement of persons. In the unlikely event that any person is displaced by Community Development activities, the City of Victoria will provide reasonable relocation assistance as allowed by law.

To encourage ample citizen participation in the CDBG program:

1. The City Council will hold at least one public hearing during the development of the consolidated plan and for any substantial amendments to the plan to obtain citizen views.
2. Advance notice for all public hearings will be published two weeks in advance of the hearing. Hearings will be held at times and locations convenient to potential and actual beneficiaries and with accommodations for persons with disabilities. In the case of public hearings where a significant number of non-English speaking residents can be reasonably expected to participate, materials to be handed out will be translated into Spanish, citizen comments written in Spanish will be translated, and, where possible, Spanish translators will be present.
3. The proposed consolidated plan and any substantial amendments to the plan will be published in summary form in the Victoria Advocate, a local newspaper of general circulation. The summary will describe the contents and purpose of the consolidated plan or substantial amendments, and will include a list of the locations where copies of the entire proposed plan or amendments may be examined. Copies will be available at the Victoria Public Library, government offices and other public places. In addition, the City will provide a reasonable number of free copies to citizens and groups that request it.
4. A citizens' comment period will last for at least 30 days after the publication of the consolidated plan or substantial amendments to the plan.
5. Comments and views expressed by citizens on the proposed plan or substantial amendments will be considered by the City and enclosed in summary form to the plan. Any comments or views not followed will be accompanied by the reasons why they were not accepted.

6. The City will provide a timely, substantive written response to every written citizen complaint, within an established period of time (within 15 working days, where practicable).
7. While the citizens of the City of Victoria will provide input and direction for the development of the CDBG program, City Council will have the ultimate responsibility to determine how and where the Community Development funds will be spent.

#### AMENDMENT PROCESS

The amendment process shall follow the above stated citizen participation plan and shall only be for those amendments that are considered to be "substantial". A substantial amendment shall include:

1. Any change in the use of CDBG funds over the amount of \$100,000 from one eligible activity to another; and
2. Any change in the priorities of the 5-Yr. Consolidated Plan.

#### ANNUAL PERFORMANCE REPORT

Public notice shall be published in the Victoria Advocate and will describe the contents and purpose of the performance report, and include a list of the locations where copies of the entire report may be examined. A citizen's comment period will last for at least 15 days after publication of the public notice. Comments and views expressed by citizens will be attached to the performance report.

A public hearing must be held once a year to review program performance and to obtain citizen comments and input for the direction of the CDBG program.

Administrative in the Open House on 8/3/2019 consistent with the policies and funding levels established by the 5-Year CPS.

To meet HUD requirements, the City of Victoria will need to amend the 2015-2019 CPS. HUD defines a CPS amendment as any change in the use of CDBG funds over or more the amount of \$100,000 as a "substantial amendment." HUD requires a 30-day public comment period, a public hearing, and final City Council approval. This CPS amendment must be approved before the 1-Year Action Plan for next fiscal year can be prepared. A process flow is attached.

This amendment involves amending two CDBG activities, which will not be undertaken in the remaining portion of the 2015-2019 CPS. The amendment will also add three new CDBG activities, which have been identified as high-priority, and to the community. The amendment will also increase funding to six CDBG activities due to lack of participation by the agencies and multiple projects to undertake. The final part of the amendment will increase funding to 21 CDBG activities due to increased participation and increased funding.

The City of Victoria's Community Development Block Grant (CDBG) Amendment 2015-2019 Consolidated Plan Draft will be available for public review/consultation beginning Tuesday, July 9 through Wednesday, August 7, 2019. Copies of the Consolidated Plan will be available at the Victoria Public Library located at 302 N. Main St., and at the City's Development Services office located at 750 Main Center, Suite 129. For information, please call CDBG Members at 361-485-2377.

A copy of the draft will also be placed on the City's website at <https://www.victoriacity.org> department website: <https://www.victoriacity.org/departments/development-services/development-services/development-services/cdbg>.

Comments must be made in writing and should include the commenter's full name and physical address.

Comments may be sent electronically to [communitydevelopment@victoriacity.org](mailto:communitydevelopment@victoriacity.org) or by mail to: City of Victoria's Development Services Department, Attention: CDBG, 750 Main Center, P.O. Box 1758, Victoria, TX 77901-3758. All comments will be included in the final Amended 2015-2019 Consolidated Plan. After the public comment period has expired the amended 2015-2019 Consolidated Plan will be submitted to U.S. Department of Housing and Urban Development on or before August 5, 2019.

The City of Victoria does not discriminate on the basis of race, color, national origin, sex, religion, disability/handicapped, family status, and/or other protected class. (362)

Make all requests at City's website: [www.victoriacity.org](http://www.victoriacity.org) 2019 Puckey St. Allen, Texas 75002 361-576-2300 361-576-2305

1577 45th Street, 1st floor VICTORIA, TEXAS 77901-4582 City of Victoria 07/09/19 (4:44:31)

Failure to file comments by the date of submission is the date of submission to the public will be considered as the date of the public hearing.



**ROULETTE PUBLIC HEARINGS**

Victoria College will accept written comments on the 2019-2023 Consolidated Plan Draft for the Draft Building Regulations. Specific information is available at [www.victoriacity.org](http://www.victoriacity.org) or by calling 361-485-2377. Comments should be submitted to the Building Regulations Office at 750 Main Center, Suite 129, Victoria, TX 77901-3758.

The public hearing will be held by email at 750 Main Center, Suite 129, Victoria, TX 77901-3758.

The City of Victoria does not discriminate on the basis of race, color, national origin, sex, religion, disability/handicapped, family status, and/or other protected class. (362)

The Commissioners' Court shall have the right to reject any and all proposals, or to waive any information in a proposal or proposals as may be deemed in the best interest of Victoria County.

Michelle Sanford  
Victoria County Auditor  
(362)

**NOTICE  
CDBG 2019-2020 ANNUAL ACTION PLAN  
30-DAY PUBLIC COMMENT PERIOD  
COMMENCING July 9, 2019**

The City of Victoria's Community Development Block Grant (CDBG) 2019 Action Plan Draft will be available for public review/consultation beginning Tuesday, July 9 through Wednesday, August 7, 2019. Copies of the Action Plan will be available at the Victoria Public Library located at 302 N. Main St., and at the City's Development Services office located at 750 Main Center, Suite 129. For information, please call CDBG Members at 361-485-2377.

A copy of the draft will also be placed on the City's website at <https://www.victoriacity.org/departments/development-services/development-services/development-services/cdbg>.

The Action Plan describes the programs and activities that will be undertaken using the City's 2015 CDBG millage rate allocation of \$162,681 plus \$34,525 of FY 2019 unexpended funds to address the priority needs and specific objectives identified in the 2015-2019 Consolidated Plan. This is the first and final year of the Consolidated Plan. The City's intention is to allocate its 2019-2020 CDBG funding in the following manner:

- Affordable Housing Programs:** Mortgage Assistance (\$10,000)
- Neighborhood Programs:** Beautification (\$11,600.87)
- Public Services:** VSD KID2toAction; Homework Services \$20,000; Community Action Committee of Victoria; Water Assistance (\$24,000); Cannon's Action Committee of Victoria; Meals on Wheels (\$10,000); Victoria Senior Center; Meals on Wheels (\$10,000); Boys and Girls Club of Victoria; AfterSchool and Summer Camp Programs (\$12,000); Subsidies for the Youth Center; Grants (\$10,000); Youth (\$5,000); Four Rivers of Victoria; Present; Backpack Meals Program (\$10,000); Swimming with Life Skills Program (\$5,000)
- Public Facilities:** Mid-Care Family Services; Women's Crisis Center (\$20,000); Perinatal Help Home (\$50,000)
- Program Administration:** Administrative and Planning (\$12,800.20)

**TOTAL: \$637,289.07**

Comments must be made in writing and should include the commenter's full name and physical address.

Comments may be sent electronically to [communitydevelopment@victoriacity.org](mailto:communitydevelopment@victoriacity.org) or by mail to: City of Victoria's Development Services Department, Attention: CDBG, 750 Main Center, P.O. Box 1758, Victoria, TX 77901-3758. All comments will be included in the final Action Plan. After the public comment period has expired the final Action Plan 2019-2020 will be submitted to U.S. Department of Housing and Urban Development on or before August 15, 2019.

The City of Victoria does not discriminate on the basis of race, color, national origin, sex, religion, disability/handicapped, family status, and/or other protected class. (362)



no complaint of discrimination call 1-800-877-8772

**HOME SWEET HOME**

**CrossCountryRenter**

**APARTMENTS FOR RENT**

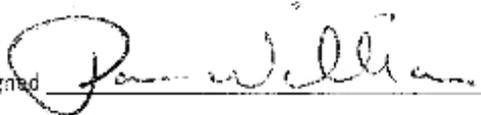
115 W. Park St. Dept 211  
361-485-2377  
361-485-2377

1000 W. 10th St. Dept 1000  
361-485-2377  
361-485-2377

STATE OF TEXAS  
COUNTY OF VICTORIA

Before me, a Notary Public in and for said County and State, this day personally appeared PAMELA WILLIAMS, Multi Media Sales Assistant for the VICTORIA ADVOCATE published by the VICTORIA ADVOCATE in VICTORIA County, Texas and distributed in other surrounding Counties (Calhoun, Dewitt, Goliad, Gonzales, Jackson, Karnes, Lavaca, Matagorda, Refugio and Wharton); and who, after being duly sworn, did depose and say that the following clipping of an advertisement was published in the above named paper on the following dates:

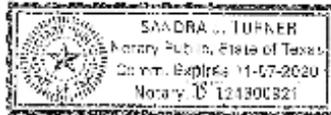
*Tuesday, July 9<sup>th</sup>, 2019*

Signed 

Subscribed and sworn to before me, this 12<sup>th</sup> day of July 2019.

Notary Public   
VICTORIA County, TX

[place notary seal here]



[attach actual copy of  
Newspaper ad clipping]

# Crossroads + Finder Classifieds

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## EMPLOYMENT

### HEALTH CARE - MEDICAL DENTAL ..... 185

Recruitment setting at Dr. John Bradley's dental office in Youkon. We are looking for someone experienced with administrative use of Endpoints software. Send resume to [drjohn@endpoints.com](mailto:drjohn@endpoints.com) or drop off at 1104 West Grand, Youkon, Ia.

Youkon Community Hospital now hiring

- LVN or Certified Surgical Technician
- RN, Charge Med/Surg Unit
- RN, LVN Med/Surg Unit

Check out our ad in the Victoria Advocate Jobs section.

### CONVALESCENT CARE ..... 195

CARETAKER for couple in Hallettsville, 7 days or 7 days off. Non-smokers only. \$1400 per day. Background check req. & ref. & exp. req'd. Call 682-721-9154.

### GENERAL HELP WANTED ..... 200

**OFFICE ASSISTANT** help needed. Duties include sales, technical and clerical work. MUST have Microsoft Office and Outlook exp. Must pass criminal background check. Apply at Rosart Look & Key, Inc. 801 E Rio Grande. No phone calls please. 5am-2pm.

### IMMEDIATE OPENING!!!

Immediate openings for CDL Drivers. Health Insurance, retirement, and competitive pay offered. Apply in person at Falcon Company 3627 Salem Road.

### FULL-ON-PEP FEEDS

is seeking some energetic, well organized folks to work in our Careo Plant in Hawthorne. Production, and Operator positions. Competitive base pay with production bonuses. Health insurance, 401k, short term disability, long term disability and vacation pay. Apply in person at 288 Hutcheson, Orem, Texas.

### ATTENDANTS & DETAILERS

Apply in person at Country Car Wash, 7102 N. Navarro, Victoria, Texas 77904

### Goodwin Personnel

is ALWAYS hiring. What goodwinpersonnel.com to view current job postings. Call 361-578-3636 to schedule an interview (required to apply)

### Seeking Experienced outside person for SHOP HAND

position. Duties include: General wedding, Small Electrical, Hydraulic repair, service body installation, PAINTING and Sandblasting experience helpful. Apply at: 5787 Hwy 87 S (Rt. Llanos Hwy.) Victoria, TX 77905

### TRADES - CRAFTS & SKILLED LABOR ..... 240

**Weld WORKER** for Sanding & Finishing hardwood floors. Must be reliable, a good strong worker, and have own transportation. Call 361-575-1973.

### REXCO, INC

•METAL BUILDING  
•ERECTOR & FOREMAN  
•IRON WORKER HELPERS  
•WELDER HELPERS  
•INTERIOR CARPENTERS & HELPERS

Must be 21 years old or older and have a valid Drivers License. Must apply in person at 1104 Midland Drive, Ft. Llanos, TX, EEOC employer

### VICTORIA CENTRAL APPRAISAL DISTRICT

The Victoria Central Appraisal District is accepting applications for the position of **FIELD APPRAISER**. Responsibilities include office and field work associated with the appraisal of all types of real and personal property. Must be a high school graduate. Some college preferred. Computer skills required and good communications skills are a must. Prior experience in Real Estate, Insurance and/or appraiser or appraiser's office. This certification program is not required. This position requires reliable transportation, a valid Texas driver's license, and proof of insurance. Salary is contingent upon

### HOSPITALITY - RESTAURANT/CLUBS 210

Needed Experienced, Dependable Breakfast Cook, Waitstaff, Evening Short Order Cook & Baker Apply Now - 411-2309-5030m BARBERS RESTAURANT 1402 N. Navarro

Parade Key Developer Bar & Grill Now Hiring WAITSTAFF, BARTENDERS, ALL KITCHEN POSITIONS, & MANAGERS. SUMMER & PERMANENT POSITIONS Call 361-578-6802 or email to [jim@josephpart1.com](mailto:jim@josephpart1.com)

### DRIVERS & TRANSPORTATION. 225

**Driver Openings** Growing Company seeking **Motivated Drivers**. **Qualifications** We Hire A, CDL, Exp Dump Experience, We Hire A, 1 Years Experience, Meet DOT Requirements, Be At Least 23 Years Old. **Benefits** include: Weekly Safety Bonus, Year Round Work, Health Insurance-401k, Paid Vacation Monthly Mileage Reimbursement, Home Every Night, Must Have Clean Driving Record, Contact Edie for Application. 979-657-2813 ext 300 Social Media: [vjb8@aol.com](http://vjb8@aol.com) Equal Opportunity Employer

### IMMEDIATE OPENING!!!

Immediate openings for Experienced Backhoe Operators, Health Insurance, retirement and competitive pay offered. Experience digging around underground utilities helpful. Apply in person at Falcon Company 3627 Salem Road.

### TRADES - CRAFTS & SKILLED LABOR ..... 240

**CONSTRUCTION LABORERS** Must be local to Victoria, TX. Now Hiring CDL, Dependable transportation. \$17.00/hr. pay is \$15-DOE. Must pass drug screen. Contact Project Supervisor Robert Self (409) 781-3042

### MANSFIELD INDUSTRIAL

Painters and Helpers for long term employment for maintenance project in Fort Hancock, Texas. Must have background checks, rat, follicle and alcohol testing, and be able to pass computer based Safety Council requirements in English only. No per diem. Pay rates based on experience. 979-239-1071 / 361-291-2591

### We are looking for a dependable and experienced CRANE MECHANIC.

Must know electrical/hydraulics. Must have a resume. Please contact Pat Jansky at 361-552-2540, email [pat.jansky@manco.com](mailto:pat.jansky@manco.com) or come by the office at 1828 W Main St. in Port Lavaca.

### Train Carpenters/Helpers/Cabinet Makers & Cabinet installers

needed for long term employment. 4 day work week, own vehicle & hand tools, Victoria area. \$15-215 per hour on DOE. Call 713-205-3522

### Immediate openings for LABOR positions, Health Insurance, retirement and competitive pay offered.

Apply in person at Falcon Company 3627 Salem Road.

### Weld WORKER

for Sanding & Finishing hardwood floors. Must be reliable, a good strong worker, and have own transportation. Call 361-575-1973.

### SCREEN PRINTER

needed at West Front Shop Salary depends on Experience \$8- \$12 per hour Apply in person 1012 N. Navarro St. Mon.-Thurs. 9-5 Fri. 8:30am -3:00pm

### DISCOUNT APPLIANCES, Fridges, Washers/Dryers, Electric/Gas Ranges & Freezers, Bar & Sell Appliances Repair. 378-7252-950-4659

### Furniture for Sale

Call 361-495-9314

### GARAGE SALES ..... 350

**2003 MUSTANG** Sun, & Moon, GAIN-? Garage Sale - New born clothes, Size 6 Girl clothes, dishes, purses, costume jewelry, women clothes & shoes, house hold items, picture frames, wood table & chairs & much more!

### SELL YOUR STUFF

Crossroads + FINDER.com

### TRAILERS, UTILITY & GOOSENECK ..... 405

2011 Performance Goose-neck 24ft. Car Hauler #4190, \$3000. 361-652-9110

### CAMPERS, MOTOR HOMES ..... 410

NORTHSHORE Boat & RV Storage Protect your investment 375-4040

### ★ STARTING @ \$39,900 !!!

More 50 Ft. Sheds Covered/ Uncovered Storage Avail. 361-746-0000

### CAMPERS, MOTOR HOMES ..... 410

2012 Sunbrouk Harmony 37 FPM Wheel by Wheeling, 3 slide outs, 2 AC, power awning, stereo, \$21,000. Call Tim 361-212-3762

### PORTABLE BUADINGS ..... 415

Chaparral Portable Buildings. Several styles & colors to choose from or can custom built to suit your needs. Discounts on lot. 361-595-6419.

### LIVESTOCK & SUPPLIES ..... 450

Monday July 29, 12noon E-Hut Livestock Auction. Hand Selt out Selling 125 yd old Charolais Bulls & 60 Black/Black Body cows of Various Ages. Approx. 20-40 will be placed & the rest to be re-auctioned. For more info call 361-762-7666

### CHAROLAIS BULLS, Heifers, Medium-Large Fries, 10-14 months, Low birth weight, High mortality, Very good bloodlines, very easy to vaccinate, well bred phenotypes.

Blk. Angus, Simmental, Brangas, Blk Limousin, Angus, Fertilly tested. Locally Bred, Family Owned/Opr. Est. 1975, Del. avail. 379-263-9829.

### Browsing open AUGUST 15th, \$20,000 - \$25,000

1 Bar Angus, 100% Pure 5500. 1 Bar Angus, 100% Pure 6500.

### 13 yr old Gelding Florida Gray, all around horse, is rapping/heeling horse. Saddle & bridle for sale. Also, 5 yr old Grey Gelding same breed. \$3500. 361-542-8328

### High Quality Heavy Fortified Jigs & Tiffin 85 Fly For Sale, 2nd & 3rd Cutting, Over 3000 Bales Available. 979-585-8235

### 139 Choice Santa Gertrudis Cows 2 yr old calves with 20 calves, balance bred to calving, 1 breed & 1 raising, 33 Choice Brangus Cows bred & calving daily. 361-389-9065; 361-442-4132

### COMMUNITY GARAGE SALES ... 353

YFBI GARAGE SALE Aug. 16 & 17, 2019 Set up Tables Aug. 15, 2:00-7:00PM. For info, or reserve a table Call Fred Gardner at 361-212-1242. Tables rent at \$20 per day.

### COINS, STAMPS, CARDS ..... 371

Old Coins, Wanted, US/Foreign, Currency, Silver Dollars, Gold Coins, Jewelry, Collectors Prices Paid Cash. 361-485-0444

### FURNITURE & APPLIANCES ..... 380

NEED CASH? WILL PAY TOP DOLLAR for clean working household appliances & furniture. 572-3008

### KENMORE REFRIG. FREEZER IN GOOD CONDITION \$275

CALL FROM 8AM-5PM 361-220-9964

### DISCOUNT APPLIANCES, Fridges, Washers/Dryers, Electric/Gas Ranges & Freezers, Bar & Sell Appliances Repair. 378-7252-950-4659

### Furniture for Sale

Call 361-495-9314

### BOATS, TRAILERS, MOTORS ..... 400

NORTHSHORE Boat & RV Storage Protect your investment 375-4040

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### Furniture for Sale

Call 361-495-9314

### SPORTING EQUIPMENT ..... 390

Call 361-495-9314

### MISCELLANEOUS FOR SALE ..... 500

ONSA - ALREADY PICKED 604 LB. CALL 590-1143

Kawasaki 3010 Male-4wd 1400hrs. Excellent condition. \$4500. 14ft Lowboy with ramps \$1000. 4th Box slide \$175. 361-664-4930

### MISC. FREE ..... 520

FREE WOODS HOME SINGLE WIDE, NO TITLE, 10 BR. 40X165, 70'S MODEL, LOCATED IN VICTORIA COUNTY. 936-225-0890

### ★ New Today ★

FREE WOODS HOME SINGLE WIDE, NO TITLE, 10 BR. 40X165, 70'S MODEL, LOCATED IN VICTORIA COUNTY. 936-225-0890

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### LEGALS ..... 550

Notice is hereby given that a public hearing will be held on the City of Victoria's 2019-2020 One-Year Action Plan. This is a required public hearing as per 24 CFR 91.105(a). Among the matters to be discussed is the City of Victoria's adoption of the One-Year Action Plan.

### NOTICE OF PUBLIC HEARING

The public hearing will be held at 5:00 p.m., Tuesday, August 6, 2019, in the City Council Chambers, 105 W. Joan Van Street, Victoria, Texas. All interested parties are encouraged to attend. For additional information please contact the City of Victoria Development Services at 485-1360, 700 Main Center, Suite 129, (408)

### NOTICE OF PUBLIC HEARING

Notice is hereby given that a public hearing will be held on the City of Victoria's Amended 2019 - 2019 Consolidated Plan and Strategy (CPS). This is a required public hearing as per 24 CFR 91.105(a). Among the matters to be discussed is the City of Victoria's adoption of the One-Year Action Plan.

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### ★ New Today ★

2/1 L. master & den, formal living & dining areas, gas stove, dishwasher/appl, separate washer/dryer, fenced yard. No pets. \$99500. 464-382-3708

### 220 Sunset 4/2, \$1800-\$1800

716 Overwood Trail 3/2, \$1375-\$1375

### 100 Gwalton Green 3/2, \$2050-\$2050

88C Property Management 361-581-5220

### 2000 Mover 380/152A Central air, fenced backyard. Apply now at [www.basementrealty.com](http://www.basementrealty.com) 361-335-3270

### 907 Taylor 3BR/1BA Central air, fenced backyard. Apply now at [www.basementrealty.com](http://www.basementrealty.com) 361-335-3270

### 315 Orla, 3 BR, 2 BA, steel, D/W, washer/dryer conn. No Pets No Smokers.

Rent \$1495.00 Deposit \$1250.00 Call Wooten Real Estate Co., Inc. 361-578-3623.

### HOG HUNTING SPECIAL \$325

Hunt 3,000 acres of river bottom & brush in Victoria County for \$125 per day. Bow and/or Rifle. Ranch has feeders going year round. Lodging included. 2 Day/4 Person Minimum

### ROOMS FOR RENT ..... 605

Furnished Bedrooms, kitchen privileges, utilities ad, Ref's req'd. No smokers. 493-1361. 7am-10pm & after open & weekends.

### ★ New Today ★

Ls. Room for Rent \$50/mo. Bill included. Access to W/D. 361-564-7258

### APARTMENTS FOR RENT ..... 610

★ 1006 LINDAVALLE 2BR/1.5BA, Stainless, updated, W/D conn. Appl., C/H, water ad. \$775-950. Call SUNMIT RENTAL 361-541-2631

Great Retirement Community for 55 and over at Bierfield West Apartments. We are located at 1700 Bayshore Ln in Victoria. New offering 1 and 2 bedroom apartments with stove and refrigerator all bills paid. Other amenities include covered parking for one vehicle, courtyard, pool & laundry facilities on site. Applications can be filled out at Airline Storage office at 1789 Bonaville # F-3.

### 482 W. POWER # 5 L. 2 bdrm/1.5 bath townhome. No refrigerator and no pets. \$1400 rent/ \$500 deposit. Call SUNMIT RENTAL 578-6517

### 210 Depot St. Apt B. 2BR/1BA, W/D conn, Stove & fridge, Central Air, No pets/smokers. \$850 mo/ \$300 dep. 1st yr. lease. 979-410-1930

### 1004 ROSEMARY TOWNHOUSE 1BR/1.5BA, paint, W/D conn. Appl., C/H, water ad. \$550-550. No pets/smokers. 361-541-2631

### HOUSES FOR RENT ..... 620

2BR Houses w/ different areas. Also have Apartments w/ different areas. Weekly & Monthly Rates. No Section. No Pets. 361-571-8296

### www.auntjagreenhomes.com

For the best selection in newer 3 BR, 2 BA Victoria home rentals call Victoria Property Management. 570-9994. Short or long term rentals, vacans, fenced yards, maintenance staff and responsive management.

### 405 Goddard 3 bdrm/2 bath in Castle Hill. Two bdrm/1 bdrm areas. No pets, no smokers, no refrigerator. \$1495 rent/ \$400 deposit. Call SUNMIT RENTAL 578-6517

### 116 Acorn 6 bdrm 3/2 garage, ref, stove, covered patio. No pets/ smokers. \$1400 rent/ \$400 dep. 361-573-1337

### 4102 Astor 4/2-2L, \$1375-\$1375

No pets/ No smokers. One year leases. All Star Properties 361-570-4662

### 996A SHERWOOD 2 BR/2BA, Some pets ok, no smoking, fenced backyard. \$1280/mo, \$1000 dep. Churn/Water ad. 361-578-4510

### ★ New Today ★

2/1 L. master & den, formal living & dining areas, gas stove, dishwasher/appl, separate washer/dryer, fenced yard. No pets. \$99500. 464-382-3708

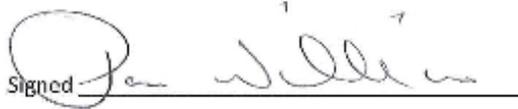
### 220 Sunset 4/2, \$1800-\$1800

716 Overwood Trail 3/2, \$1375-\$1375

STATE OF TEXAS  
COUNTY OF VICTORIA

Before me, a Notary Public in and for said County and State, this day personally appeared PAMELA WILLIAMS, Multi Media Sales Assistant for the VICTORIA ADVOCATE published by the VICTORIA ADVOCATE in VICTORIA County, Texas and distributed in other surrounding Counties (Calhoun, Dewitt, Goliad, Gonzales, Jackson, Karnes, Lavaca, Matagorda, Refugio and Wharton); and who, after being duly sworn, did dispose and say that the following clipping of an advertisement was published in the above named paper on the following dates:

*Monday, July 29<sup>th</sup>, 2019*

Signed 

Subscribed and sworn to before me, this 13<sup>th</sup> day of August 2019.

Notary Public   
VICTORIA County, TX

[place notary seal here]



[attach actual copy of  
Newspaper ad clipping]



**MAYOR**  
**Rawley McCoy**

**COUNCILMEMBERS**

District 1  
**Rafael De La Garza III**

District 4  
**Jan Scott**

District 6  
**Mark Loffgren**

**MAYOR PRO-TEM**  
**Josephine E. Soliz**  
District 2

District 3  
**Jeff Bauknight**

District 5  
**Dr. Andrew Young**

City Manager  
**Jesús A. Garza**

Notice is given in accordance with the Texas Open Meetings Act of the following Regular Meeting of a City Governmental Body:

**City Council  
Of the  
City of Victoria**

107 West Juan Linn Street  
(Council Chambers)

Tuesday, August 6, 2019

5:00 p.m.

The subjects listed on the attached agenda will be considered at the meeting:

April Hilbrich, City Secretary

The City of Victoria does not discriminate on the basis of disability in the admission or access to its programs or activities. April Hilbrich, City Secretary, P.O. Box 1758, Victoria, Texas 77902, has been designated to coordinate compliance with the non-discrimination requirements contained in the Department of Justice regulations implementing Title II of the Americans with Disabilities Act ("ADA"), including Section 35.107. Information concerning the provisions of the Americans with Disabilities Act and the rights provided thereunder are available from the above-named person. This facility is wheelchair accessible and accessible parking spaces are available. Requests for accommodations or interpretive services must be made 48 hours prior to this meeting. Please contact the City Secretary's office at (361) 485-3040 or FAX (361) 485-3045 for further information.



**MAYOR**  
Rawley McCoy

**COUNCILMEMBERS**

District 1  
Rafael De La Garza III

District 4  
Jan Scott

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District 5  
Dr. Andrew Young

City Manager  
Jesús A. Garza

The City Council of the City of Victoria, Texas will meet, consider, deliberate, and may take action on the following items:<sup>1</sup>

Date: August 6, 2019

**A. Call to Order:**

1. Pledge of Allegiance
2. Quorum Call
3. Welcome Citizens

**B. Communication:**

1. **Items from Council:** With respect to items not listed on this agenda, City Council Members may request specific factual information, a recitation of existing policy, or placement of items on the City Council agenda for discussion at a following meeting.

2. **Citizen Communication:** At this time, the public is invited to address the City Council and speak on any matter not specifically listed for public hearing in the subsection titled: "Public Hearings," below. Please note that City Council may not deliberate on topics not included on this agenda.

**C. Items with Public Hearings:<sup>2</sup>**

**Public Hearings:** The City Council shall call a public hearing before taking action on each item below in this section. Any person wishing to address the City Council on these items should please come forward when that public hearing is called.

1. An ordinance amending Chapter 15 of the City Code to prohibit camping in public places, repealing all conflicting ordinances, providing for enforcement, publication, codification and savings, and declaring an effective date. First Reading. Thomas Gwosdz.

2. A resolution approving the Community Development Block Grant 2019-2020 One-Year Action Plan and authorizing the City Manager to submit all required documentation for the Fiscal Year 2019-2020 CDBG Program and amendments thereto, to the U.S. Department of Housing and Urban Development, and declaring an effective date. Julie Fulgham.

3. A resolution approving an amendment to the Fiscal Year 2015-2019 Community Development Block Grant (CDBG) 5-Year Consolidated Plan and Strategy (CPS), authorizing the City Manager to submit all required documentation to the U.S. Department of Housing and Urban Development (HUD), and declaring an effective date. Julie Fulgham.

<sup>1</sup> Regardless of the agenda heading under which any item is listed, any subject mentioned in any word or phrase of any item listed on this agenda may be deliberated by City Council, and such words or phrases are hereby added as additional subjects to be considered. Resolutions, ordinances, and other actions concerning any word, phrase, or other subject of this meeting include the regulation of animals, construction, signs, unsafe buildings, floodplains, land development, nuisances, mowing, sanitation, food establishments, manufactured house, itinerant vendors, outdoor sales, water conservation practices, and proposed changes to the City Charter. Any descriptions of property or amounts stated herein are descriptive and not restrictive, and property and amounts may be changed in the motions, actions, or documents without further public notice.

<sup>2</sup> In addition to the items listed under "Public Hearings," every item on this agenda shall be considered a public hearing.

4. A resolution approving an amendment to the Community Development Block Grant 2018-2019 One-Year Action Plan and authorizing the City Manager to submit all required documentation for the Fiscal Year 2018-2019 CDBG Program and amendments thereto, to the U.S. Department of Housing and Urban Development, and declaring an effective date. Julie Fulgham.

5. An ordinance authorizing the issuance, sale, and delivery of City of Victoria, Texas General Obligation Refunding Bonds, Series 2019; approving and authorizing an official statement and distribution thereof, a purchase contract, an escrow agreement, and a paying agent/registrars agreement; approving and authorizing all other instruments and procedures related thereto; delegating authority to the City Manager to select outstanding bonds to be refunded and approve all final terms of the bonds; and providing for an immediate effective date. Approved Upon Single Reading. Gilbert P. Reyna, Jr, CPA.

D. Consent Agenda: All consent agenda items listed are considered to be routine by the City Council and will be enacted by one motion. There will be no separate discussion of these items unless a Council Member so requests, in which event the item will be removed from the consent agenda and considered after the remainder of the consent agenda. Information concerning consent agenda items is available for public review.

1. Approval of the minutes of the regular meeting on July 16, 2019. April Hilbrich.

2. An ordinance providing for the extension of certain boundary limits of the City of Victoria, Texas and the annexation of certain territory consisting of approximately 3.19 acres of land, at the request of D.G.M.P., Inc, adopting a service plan for the territory to be annexed, repealing all conflicting ordinances, providing for publication and savings, and declaring an effective date. Second and Third Reading. Julie Fulgham.

3. An ordinance amending Chapter 1 of the City Code to authorize non-substantive corrections to code provisions or non-codified ordinances, resolutions or other records, repealing all conflicting ordinance, providing for codification and savings, and declaring an effective date. Second and Third Reading. Thomas Gwosdz.

4. A resolution approving the purchase of emergency medical supplies from Bound Tree Medical, LLC via government purchasing contract an estimated amount of \$145,000.00, and declaring an effective date. Robert T. Fox.

5. A resolution awarding the North Heights Utility Replacement Project Phase VI (E. San Antonio Street) to Falcon Lease Operating Company for their low bid of \$1,169,475.00, authorizing the City Manager to execute all documents necessary to complete the project, and declaring an effective date. Donald Reese.

6. A resolution approving payment for annual software maintenance to Central Square Technologies for support and maintenance of the Police Department's Record Management and Computer-Aided Dispatch systems in the amount of \$151,900.51, and declaring an effective date. JJ Craig.

E. Action Items for Council Discussion:

1. A resolution granting variances to Section 21-92 and Section 21-94 of Victoria City Code which requires that when property is converted from one land use to another land use, that off-street parking facilities shall be provided in accordance with current regulations for property located at 408 W. Forrest Street owned by Eveline Gnasasik Bethune, and declaring an effective date. Julie Fulgham.

2. A resolution granting variances to Section 20-82 and 21-63 of Victoria City Code prohibiting double frontage lots and limiting residential driveways to local streets to allow the approval of preliminary plats for phases II and III of The Ranches at Terra Vista, and declaring an effective date. Julie Fulgham.

3. A resolution calling for Public Hearings on the 2019-2020 City of Victoria Budget on August 22, 2019, August 27, 2019, September 3, 2019, and September 10, 2019 at 5:00 p.m. at the Council Chamber, 107 West Juan Linn Street, and declaring an effective date. Gilbert P. Reyna, Jr, CPA.

4. A resolution proposing a tax rate of \$0.5960 per \$100 valuation, placing a proposal to adopt the rate on the agenda of a future meeting as an action item, and call for public hearings for this proposed tax rate, and declaring an effective date. Gilbert P. Reyna, Jr, CPA.

5. A resolution authorizing the publication of the "Notice of 2019 Tax Year Proposed Property Tax Rate" in accordance with Section 140.010 of the Local Government Code and Rules of the Texas Comptroller as the calculated effective tax rate data has been delivered to the City by the Tax Assessor, and declaring an effective date. Gilbert P. Reyna, Jr., CPA.

6. A resolution appointing Gilbert P. Reyna, Jr., CPA as the representative to perform the effective tax rate and rollback calculations according to Section 26.04(c) of the Texas Tax Code, and declaring an effective date. Gilbert P. Reyna, Jr, CPA.

7. A resolution directing the publication of notice of intention to issue Certificates of Obligation of the City of Victoria, in the maximum principal amount of \$2,000,000.00 (includes amount of bonds plus anticipated costs of issuance), for the purpose of paying all or a portion of the City's contractual obligations incurred to construct, improve, and repair City streets and sidewalks, together with landscape, drainage, utility line replacement, traffic and street signalization, and lighting improvements, and pay all of the City's contractual obligations for professional services rendered by engineers, attorneys, and financial advisors in connection with the above projects (collectively, the "Project") and certificates of obligation, and declaring an effective date. Gilbert P. Reyna, Jr, CPA.

F. City Manager Reports:<sup>3</sup>

1. Delivery of Fiscal Year 2019-2020 City of Victoria Proposed Annual Budget to Mayor and City Council. Gilbert P. Reyna, Jr, CPA.
2. Delivery of Certified Tax Roll to Mayor and City Council. Gilbert P. Reyna, Jr, CPA.
3. Acknowledgement of Gulf Bend's donation of vehicle to the Victoria Police Department's Mental Health Officer program. JJ Craig.
4. Report on Appointments to the Planning Commission. April Hilbrich.
5. Report on Appointments to the Board of Adjustments & Appeals. April Hilbrich.
6. Report on Appointment to the Library Board. April Hilbrich.

G. Work Session:

H. Executive Sessions:<sup>4</sup> All items listed in this section may be considered Action Items and City Council may take action on any item listed in this section without further notice.

1. Executive Session in accordance with Texas Government Code § 551.071, consultation with attorney on matter involving pending or contemplated litigation or other matter in which the duty of

<sup>3</sup> Any penal ordinance of the City of Victoria or item which is funded by the current or next proposed City of Victoria budget, including, without limitation, any park, street, water pipe, sewer, drainage structure, department, employee, contract, capital improvement project, or real property interest of the City of Victoria may be discussed and deliberated as a City Manager's Report, and the subject is hereby defined as such without further notice.

<sup>4</sup> Any item on this agenda may be discussed in executive session if authorized by Texas law regardless of whether it is listed under "Executive Sessions" of this agenda, regardless of any past or current practice of City Council. Executive sessions herein are closed meetings, may include consideration of any item otherwise listed on the agenda, plus any subject specified in the executive session notice, and may include items under Texas Government Code Sections 551.071, 551.072, 551.073, 551.074, 551.076, 551.084, and/or 551.087. Executive sessions may be held at 105 W. Juan Linn, Victoria, Texas or such other location as determined by the City Council. This agenda has been reviewed and approved by the City Attorney's office, and the presence of any subject in the Executive Session portion of this agenda constitutes a written interpretation of Chapter 551 of the Texas Local Government Code by the attorney for the governmental body indicating that said subject may be legally discussed in a closed meeting.

the attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with the Texas Open Meetings Act. Thomas Gwosdz.

2. Executive Session in accordance with Texas Government Code § 551.087, to discuss or deliberate the offer to a financial or other incentive to a business prospect that the City Council seeks to have, locate, stay, or expand in or near the territory of the City of Victoria and with which the City of Victoria is conducting economic development negotiations. Jesús A. Garza.

Staff to be Present:	Thomas Gwosdz	April Hilbrich	Julie Fulgham
	JJ Craig	Donald Reese	
	Robert T. Fox	Gilbert P. Reyna, Jr. CPA	



Resolution No.  
2020-247

**A resolution approving the Community Development Block Grant (CDBG) 2015-2019 Consolidated Plan and 2019 Annual Action Plan Substantial Amendments for CARES Act Funding and the 2020 Annual Action Plan Minor Amendment.**

**Whereas** as a CDBG grantee, the City is required by the U.S. Department of Housing and Urban Development (HUD) regulations to adopt a 5-Year Consolidated Plan and Strategy (CPS); and, a CDBG 1-Year Action Plan for each fiscal year;

**Whereas** the CDBG-CV funds are currently operating under the 2015-2019 CPS; and, the 2019 Annual Action Plan. Activities listed in the 1-Year Action Plan must be consistent with the priorities and funding levels established by the 5-Year CPS;

**Whereas** the 2015-2019 CPS and the 2019 Annual Action Plan must be amended due to the allocation of additional CARES Act funding to the City;

**Whereas** these substantial amendments require a public comment period, a public hearing, and formal City Council approval, however the City has submitted and was approved for of waiver to to minimize the public comment period and notice of of public hearing to no less than 5-days;

**Whereas** this substantial amendment will allow for the City to allocate \$476,482.00 in CDBG-CV funds to sub-recipients for the prevention, preparation, and response to the COVID-19 pandemic;

**Whereas** with this allocation of CDBG-CV funds, the City will have allocated all of its CDBG-CV funds to new and expanded public facility projects and new and expanded public service activities and administration; and

**Whereas** the new public facility; service projects or activities; and administration will be added to the 2015- 2019 CPS and 2019 Annual Action Plan through this substantial amendment;

**Now therefore, be it resolved by the City Council of the City of Victoria:**

1. The City Council approves and adopts Community Development Block Grant (CDBG) 2015-2019 Consolidated Plan and 2019 Annual Action Plan Substantial Amendments for CARES Act Funding and the 2020 Annual Action Plan Minor Amendment, and authorizing the submission of all required documentation for the CDBG Program to the U.S. Department of Housing and Urban Development (HUD); and, authorize the City Manager to execute all sub-recipient contracts in accordance with the recommended funding.

#Resolution No. 2020-247

2. This resolution shall become effective immediately upon adoption.

Passed, this the 1st day of December, 2020

Ayes: 7

Nays: 0

Abstentions: 0

Approved and adopted, this the 1st day of December, 2020



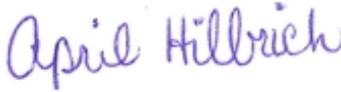
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Rawley McCoy,  
Mayor of the City of Victoria



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Thomas A. Gwosdz,  
City Attorney



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April Hilbrich,  
City Secretary



#Resolution No. 2020-247



## AGENDA

### City Council Meeting

5:00 PM - Tuesday, December 1, 2020

107 West Juan Linn Street (Council Chambers)

#### A. CALL TO ORDER

1. Quorum Call.
2. Pledge of Allegiance.
3. Welcome Citizens.

#### B. COMMUNICATION:

##### 1. ANNOUNCEMENTS/REMINDERS:

- a. Live public access is available on TV15.

Remote access to participate in this meeting is available via Zoom webinar.

Please click the link below to join the webinar:

<https://victoriatx.zoom.us/j/444573113>

Or dial Toll Free (888) 475-4499 or (877) 853-5257 and enter Webinar ID:  
444 573 113

##### 2. PUBLIC & EMPLOYEE RECOGNITIONS:

##### 3. ITEMS FROM COUNCIL:

*With respect to items not listed on this agenda, City Council Members may request specific factual information, a recitation of existing policy, or placement of items on the City Council agenda for discussion at a following meeting.*

##### 4. CITIZEN COMMUNICATION:

*At this time, the public is invited to address the City Council and speak on any matter not specifically listed for public hearing in the subsection titled: "Public Hearings," below. Please note that City Council may not deliberate on topics not included on this agenda.*

#### C. ITEMS WITH PUBLIC HEARINGS:

*The City Council shall call a public hearing before taking action on each item below in this section. Any person wishing to address the City Council on these items should please come forward when that public hearing is called.*

1. Approve the Community Development Block Grant (CDBG) 2015-2019 Consolidated Plan and 2019 Annual Action Plan Substantial Amendments for CARES Act Funding and the 2020 Annual Action Plan Minor Amendment. *Julie Fulgham, Development Services Director*

[Agenda Item Memo - AIM-20-337 - Pdf](#)

**D. CONSENT AGENDA:**

*All consent agenda items listed are considered to be routine by the City Council and will be enacted by one motion. There will be no separate discussion of these items unless a Council Member so requests, in which event the item will be removed from the consent agenda and considered after the remainder of the consent agenda. Information concerning consent agenda items is available for public review.*

1. Adoption of Minutes. *April Hilbrich, City Secretary*  
[City Council - Nov 17 2020 - Minutes](#)
2. Ordinance amending the 2020-2021 Budget of the City of Victoria, and carrying forward encumbrances outstanding at September 30, 2020. *Gilbert P. Reyna, Jr. CPA, Chief Financial Officer*  
[Agenda Item Memo - AIM-20-339 - Pdf](#)
3. Approve the annual purchase of 25 Sets of structural firefighting coat/pants PPE for the Victoria Fire Department from MES-Municipal Emergency Services in the amount of \$73,550.00. *Robert Fox, Fire Chief*  
[Agenda Item Memo - AIM-20-306 - Pdf](#)

**E. ACTION ITEMS FOR COUNCIL DISCUSSION:**

1. Appeal of Building and Standards Commission Demolition Order for 2106 Dudley. *Julie Fulgham, Development Services Director*  
[Agenda Item Memo - AIM-20-329 - Pdf](#)
2. Approve various contracts for the mowing of city-owned properties, in the cumulative amount of \$283,285.00. *Darryl Lesak*  
[Agenda Item Memo - AIM-20-341 - Pdf](#)
3. Ratify minor construction contract with J & R Contracting Services, Inc. for Country Club Drive emergency sanitary sewer line replacement, in an amount of \$115,430.00. *Ken Gill, Public Works Director*  
[Agenda Item Memo - AIM-20-333 - Pdf](#)

**F. CITY MANAGER REPORTS:**

1. Update on the Victoria Broadband Commission. *Darrek Ferrell, Assistant City Manager*

**G. WORK SESSION:**

**H. EXECUTIVE SESSIONS:**

*All items listed in this section may be considered Action Items and City Council may take action on any item listed in this section without further notice.*

\* Regardless of the agenda heading under which any item is listed, any subject mentioned in any word or phrase of any item listed on this agenda may be deliberated by City Council, and such words or phrases are hereby added as additional subjects to be considered. Resolutions, ordinances, and other actions concerning any word, phrase, or other subject of this meeting include the regulation of animals, construction, signs, unsafe buildings, floodplains, land development, nuisances, mowing, sanitation, food establishments, manufactured house, itinerant vendors, outdoor sales, water conservation practices, and proposed changes to the City Charter. Any descriptions of property or amounts stated herein are descriptive and not restrictive, and property and amounts may be changed in the motions, actions, or documents without further public notice.

\*\* In addition to the items listed under "Public Hearings," every item on this agenda shall be considered a public hearing

\*\*\* Any penal ordinance of the City of Victoria or item which is funded by the current or next proposed City of Victoria budget, including, without limitation, any park, street, water pipe, sewer, drainage structure, department, employee, contract, capital improvement project, or real property interest of the City of Victoria may be discussed and deliberated as a City Manager's Report, and the subject is hereby defined as such without further notice.

\*\*\*\*Any item on this agenda may be discussed in executive session if authorized by Texas law regardless of whether it is listed under "Executive Sessions" of this agenda, regardless of any past or current practice of City Council. Executive sessions herein are closed meetings, may include consideration of any item otherwise listed on the agenda, plus any subject specified in the executive session notice, and may include items under Texas Government Code Sections 551.071, 551.072, 551.073, 551.074, 551.076, 551.084, and/or 551.087. Executive sessions may be held at 105 W. Juan Limn, Victoria, Texas or such other location as determined by the City Council. This agenda has been reviewed and approved by the City Attorney's office, and the presence of any subject in the Executive Session portion of this agenda constitutes a written interpretation of Chapter 551 of the Texas Local Government Code by the attorney for the governmental body indicating that said subject may be legally discussed in a closed meeting



## AGENDA ITEM MEMO

**Meeting Date:** December 01, 2020

**Prepared For:** Jesús A. Garza, City  
Manager, Mayor Rawley McCoy,  
Members of City Council

**Staff Contact:** Julie Fulgham, Director  
of Development Services

**Department:** Development Services

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**Subject: Approve the Community Development Block Grant (CDBG) 2015-2019  
Consolidated Plan and 2019 Annual Action Plan Substantial Amendments for  
CARES Act Funding and the 2020 Annual Action Plan Minor Amendment.**

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**Background Information:**

As a CDBG grantee, the City is required by the U.S. Department of Housing and Urban Development (HUD) regulations to adopt a 5-Year Consolidated Plan and Strategy (CPS); and, a CDBG 1-Year Action Plan for each fiscal year. The CPS assess affordable housing and community development needs in the community and identifies priorities and proposed activities for CDBG funds. The CDBG-CV funds are currently operating under the 2015-2019 CPS; and, the 2019 Annual Action Plan. Activities listed in the 1-Year Action Plan must be consistent with the priorities and funding levels established by the 5-Year CPS. All activities and funding levels must be in the 5-year CPS in order to establish programs and funding in the Annual Action Plan.

The 2015-2019 CPS and the 2019 Annual Action Plan must be amended due to the allocation of additional CARES Act funding to the City. HUD defines amendments to the CPS and Annual Action Plan as changes to the proposed use of more than \$100,000 and/or the addition of "new program activities/projects and goal priorities" and/or the subtraction of activities and goal priorities. These substantial amendments requires a public comment period, a public hearing, and formal City Council approval. The City has submitted and was approved for of waiver to to minimize the public comment period and notice of of public hearing to no less than 5-days. The 5-year CPS and Annual Action Plan amendments must be approved before the City can award funding and/or execute sub-recipient agreements.

This substantial amendment will allow for the City to allocate \$476,482.00 in CDBG-CV funds to sub-recipients for the prevention, preparation, and response to the COVID-19 pandemic. All of the COVID-19 activities must have a direct tie-back to the COVID-19 pandemic and not be duplicated services. With this allocation of CDBG-CV funds, the City will have allocated all of its CDBG-CV funds to new and expanded public facility projects and new and expanded public service activities and administration.

The new public facility; service projects or activities; and administration will be added to the 2015- 2019 CPS and 2019 Annual Action Plan through this substantial amendment.

The new and expanded services activities will be in response to COVID-19 and are as follows:

**2015- 2019 Consolidated Plan Amendment:**

Program	Current CPS Budget	Proposed Change	Proposed Budget
2020 CARES Act Funding - CDBG-CV	\$832,139.00		\$832,139.00
Administration	\$495,634.21	\$21,500.00	\$517,134.21
Youth Service Program	\$44,267.50	\$57,000.00	\$101,267.00
Meals on Wheels	\$80,900.00	\$106,790.00	\$187,690.00
Identification Assistance Program	-----	\$15,000.00	\$15,000.00
Preventative Vaccination Program	\$4,500.00	\$3,300.00	\$7,800.00
Eviction/Foreclosure Program	\$52,898.61	\$184,900.00	\$237,798.61
Youth Centers	\$220,000.00	\$10,000.00	\$230,000.00
Food Bank Facilities	\$225,000.00	\$75,000.00	\$300,000.00
LMI/Senior/Homeless Food Distribution Centers	-----	\$43,500.00	\$43,500.00

**2019 Annual Action Plan Substantial Amendment CARES Act Funding**

Activity Description	Current 2019 Annual Action Budget	Proposed Increase to Budget	New Annual Budget	Proposed Action
COV- Development Services Department-Part-Time CDBG Staff-Income Determination Calculations	\$112,536.20	\$21,500.00	\$134,036.20	

**2019 Annual Action Plan Substantial Amendment CARES Act Funding Public Service Programs**

Activity Description	Current Budget	Proposed Increase	Proposed Budget Decrease	Proposed Budget
Community Action Committee of Victoria: Meals on Wheels delivery program-Delivery vehicle	-----	\$22,790	\$0	\$22,790
Boys and Girls Club of Victoria: Staffing for Afterschool Care for Essential Workers	-----	\$15,000	\$0	\$15,000
City of Victoria Fire Department: Flu Vaccinations for the homeless in preparation	\$4,550	\$3,300	\$0	\$7,850

for COVID-19 to keep hospital capacity for COVID-19 patients				
City of Victoria: Eviction and Foreclosure Prevention Assistance (30%-80% AMI only) for those behind on payments due to COVID-19	\$40,508	\$144,392	\$0	\$184,900
Meals on Wheels Victoria- Meal and food box delivery to homebound individuals	\$15,000	\$84,000	\$0	\$99,000
YMCA of the Golden Crescent-Scholarships for childcare for essential workers	\$10,000	\$42,000	\$0	\$52,000
Mid-Coast Family Services/Victoria Area Homeless Coalition-Birth Certificates and State ID cards	-----	\$15,000	\$0	\$15,000

**2019 Annual Action Plan Substantial Amendment CARES Act Funding Public Facility Projects**

Project Description	Current Budget	Proposed Increase	Proposed Budget
Victoria Christian Assistance Ministry (VCAM)-Parking lot improvements for increased clientele due to COVID-19	-----	\$18,500	\$18,500
Meals on Wheels Victoria- Dining room remodel for the prevention of COVID-19	-----	\$25,000	\$25,000
Golden Crescent Food Bank: Expansion of Facility	\$22,500	\$75,000	\$300,000
Boys and Girls Club of Victoria for prevention and deep cleaning of facility	\$20,000	\$10,000	\$30,000

**2020 Annual Action Plan Minor Amendment City Manager Report**

HUD notified the City on November 7, 2020 of a formula error calculation for the City's CDBG 2020 Annual Action Allocation. The error resulted in reduction in the City's allocation for Plan Year 2020 of \$92.00. To avoid any financial impact to any program recipient, the Administration budget will be reduced by \$92.00.

Activity Description	Current 2020 AAP Budget	Proposed Decrease to Budget	Proposed New AAP Budget
2020 CDBG Entitlement	\$604,585.00	\$92.00	\$604,493.00
Administration	\$120,917.00	\$92.00	\$120,825.00

**Financial Impact:**

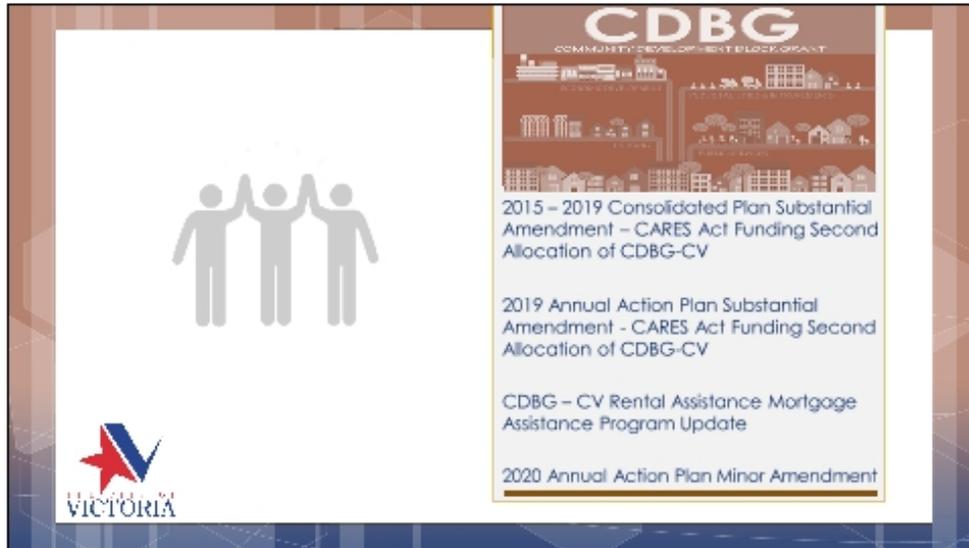
These funds are reimbursable grant funds by the the City's participation in the federal CDBG Entitlement Program administered by HUD.

**Recommendation(s):**

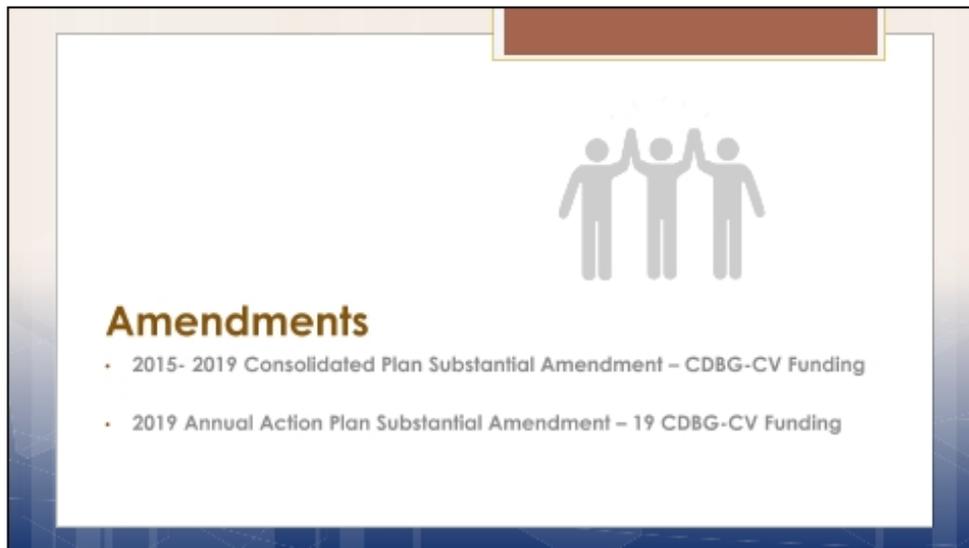
Staff recommends approving the Community Development Block Grant (CDBG) 2015-2019 Consolidated Plan and 2019 Annual Action Plan Substantial Amendments to allocate CARES Act Funding and authorizing the submission of all required documentation for the CDBG Program to the U.S. Department of Housing and Urban Development (HUD); and, authorize the City Manager to execute all sub-recipient contracts in accordance with the recommended funding. Staff also recommends approving the CDBG 2020 Annual Action Plan Minor Amendment and authorizing the submission of all required documentation for the CDBG Program to the U.S. Department of Housing and Urban Development (HUD).

**Attachments:**

[CDBG ConPlan Amendment Presentation December 1, 2020](#)  
[Summary of CDBG-CV Second Allocation Funding Recommendations](#)  
[Resolution No. 2020-247 - Pdf](#)



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### 2015 – 2019 Consolidated Plan Amendments CARES Act Funding

Activity Description	Current Consolidated Budget	Proposed Increase to Consolidated Budget	New Consolidated Budget
<b>Natural Disaster and/or Infectious Disease Funding</b>			
2020 CARES Act Funding – CDBG - CV	\$832,139.00		\$832,139.00
<b>Administration</b>			
Development Service Part-Time, Temporary CDBG Staff	\$495,634.21	\$21,500.00	\$517,134.21
<b>Public Service Programs</b>			
Youth Service Program	\$44,267.50	\$57,000.00	\$101,267.00
Meals on Wheels	\$80,900.00	\$106,790.00	\$187,690.00
Identification Assistance Program for Homeless and LMI Individuals	-----	\$15,000.00	\$15,000.00
Preventive Vaccination Program	\$7,600.00		\$7,600.00
Eviction/Foreclosure Prevention	\$32,898.61	\$184,900.00	\$237,798.61
<b>Public Facility Projects</b>			
Youth Centers	\$230,000.00	\$10,000.00	\$230,000.00
Food Bank Facilities	\$225,000.00	\$75,000.00	\$300,000.00
LMI/Senior/Homeless Food Distribution Centers	-----	\$43,500.00	\$43,500.00

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### 2019 Annual Action Plan Amendments CARES Act Funding -Recommended Programs and Projects for Funding

Activity Description	Current Budget	Proposed Increase	New Annual Action Budget
<b>Administration</b>			
COV – Development Services Department – Part-time, Temporary CDBG Staff	\$112,536.20	\$21,500.00	\$134,036.20
<b>Public Service Programs</b>			
COV – Fire Department: flu Shot Clinic to prevent impact of COVID-19	\$7,850.00	*Previously amended	\$7,850.00
COV – Development Services Department: CDBG-CV Rental & Mortgage Assistance Program (30% - 80%)	\$40,500.00	\$144,392.00	\$184,900.00
Meals on Wheels Victoria – Meal and Food Box Delivery to homebound individuals	\$15,000.00	\$84,000.00	\$99,000.00
Boys & Girls Club of Victoria – Staffing for Afterschool Care for Essential Workers	-----	\$15,000.00	\$15,000.00
YMCA of the Golden Crescent – Scholarships for Childcare for Essential Workers	\$10,000.00	\$42,000.00	\$52,000.00
Community Action Committee Victoria – Meals on Wheels Delivery Program – Delivery Vehicle	-----	\$22,790.00	\$22,790.00
Mid-Coast Family Services/Victoria Area Homeless Coalition – Birth Certificates and State ID Cards	-----	\$15,000.00	\$15,000.00

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### 2019 Annual Action Plan Amendments CARES Act Funding - Recommended Programs and Projects for Funding

Activity Description	Current 2019 Annual Action Budget	Proposed Increase to Budget	New Proposed Annual Action Budget
<b>Public Facility Projects</b>			
Food Bank Facilities for expansion due to additional donations and expanded services for COVID-19	\$225,000.00	\$75,000.00	\$300,000.00
Boys and Girls Club of Victoria for COVID-19 Prevention and deep clean of facility	\$20,000.00	\$10,000.00	\$30,000.00
Victoria Christian Assistance Ministry (VCAM) – Parking lot Improvements for increased clientele due to COVID-19	-----	\$18,500.00	\$18,500.00
Meals on Wheels Victoria – Dining Room Remodel for the Prevention of COVID-19	-----	\$25,000.00	\$25,000.00

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### 2019 Annual Action Plan Amendments CARES Act Funding – Programs and Projects NOT Recommended for Funding

Public Service Program	Population Served	Amount Requested	CDBG-CV Funding - Other Awards
United Way of the Crossroads – Community Resource Center – Staffing for Resource Center – Including 60% of Center Coordinator Salary and 100% of 1 Community Healthcare Worker Salary	Anticipated to serve 1,080 LMI individuals by providing them with access and information to resources offered throughout the community	\$77,592.00	-----
<b>Public Facility</b>			
YMCA of Golden Crescent – Heater and UV Lighting for Pool Facility.	Anticipated to serve 4,306 individuals in the City limits of Victoria	\$17,000.00	\$52,000.00

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**CDBG-CV Rental and Mortgage Assistance Program**  
[www.victoriatx.gov/covidassist](http://www.victoriatx.gov/covidassist)

- Rental and Mortgage assistance provided to qualified LMI Households making 51–80% Average Median Income (AMI)
  - Expand to provide limited assistance to LMI Households making 30–80% of the AMI.
- Pre-Qualification Survey Opened to the public on the City website on October 19, 2020.
  - Approximately 400 pre-qualification surveys have been taken.
- Applications to those who pre-qualified were sent out beginning October 26, 2020.
  - Approximately 200 applications sent.
- As of November 20, the City had received 17 completed applications.
  - Income determination meetings started on November 6, 2020.

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**CDBG-CV Rental and Mortgage Assistance Program**  
[www.victoriatx.gov/covidassist](http://www.victoriatx.gov/covidassist)

- LMI Households can qualify for up to \$4,500 in assistance or up to 6 months of assistance depending on their circumstances.
- Awards granted to 13 LMI Households/49 LMI individuals
- Funds in process for payments total \$40,535.00
- Remaining funds from Original Allocation \$-27.00
- Additional Allocation to Program: \$184,900.00

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## Important Dates

- o **Substantial Consolidated Plan Amendment**
  - o Public Comments Period from November 26, 2020 – December 1, 2020.
  - o Public Hearing and Final Approval of Amendment.
    - o December 1, 2020 – City Council Meeting
  - o Submit Amendment to HUD on or before December 11, 2020.
- o **Substantial 2019 Annual Action Plan Amendment**
  - o Public Comments Period from November 26, 2020 – December 1, 2020.
  - o Public Hearing and Final Approval of Amendment.
    - o December 1, 2020 – City Council Meeting
  - o Submit Amendment to HUD on or before December 11, 2020.



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## Amendment

- 2020 Annual Action Plan Minor Amendment

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### 2020 Annual Action Plan Minor Amendment

Activity Description	Current 2020 Annual Action Budget	Proposed Decrease	Proposed Annual Action Budget
<b>CDBG Yearly Allocation</b>			
2020 CDBG Entitlement	\$604,585.00	\$92.00	\$604,493.00
<b>Administration</b>			
	\$120,917.00	\$92.00	\$120,825.00

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### Important Dates

- o **Minor 2020 Annual Action Plan Amendment**
  - o City Manager Report and Final Approval of Amendment.
    - o December 1, 2020 – City Council Meeting
  - o Submit Amendment to HUD on or before December 11, 2020.



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**2020 CARES Act - CDBG-CV Second Allocation - Recommended Funding**

Program / Public Services Facility	Number Served	Population Served	Grant Amount Requested	Amount of CDBG-CV Awarded To-Date	Recommended Allocations	Notes
<b>CDBG-CV Administration</b>						
COV - Development Service: Part-Time CDBG-CV Staff		LMI Income Individuals Household/ Presumed Clientele/City Administration/Program Administration	\$ 21,500.00	\$ -	\$ 21,500.00	Due to the increased CARES Act funding allocated to the City, the City's CDBG program's workload has grown beyond our current CDBG staff's capacity. With multiple CDBG-CV programs being run by City and subrecipients, a temporary, part-time staff member is needed to assist the full-time CDBG staff with intake, income determination, and paperwork to aid in a faster turnaround for providing services and improving customer services.
<b>CDBG-CV Public Facility Projects</b>						
Victoria Christian Assistance Ministry (VCAM): Parking Lot Improvements and Accessibility	500 LMI Individuals; 200 households; Senior/Disabled Households; Homeless Individuals	Low to Moderate Income Individuals/ Presumed Benefit Clientele (senior citizens/disabled/homeless)	\$ 9,250.00	\$ -	\$ 18,500.00	Applicant is asking for funds to redo their current parking lot to assist with accessibility for their elderly and disabled clientele they serve. The project will improve the parking lot as a whole to repair the deterioration of the parking lot. The improvements will help VCAM serve the increase in clientele being served due to COVID-19. In order to adhere to social distancing and safe practices of keeping clientele and staff safe, VCAM is only serving those by using a drive-up/walk-up operation. The uneven and cracked parking lot causes issues for the disabled and elderly clientele.
Boys and Girls Club of Victoria: Renovation of Club to Respond and Prevent COVID-19; Conversion of Gym Recreation Room to Afterschool Classroom and Club Sanitation	30 LMI Children	Low-Income Clientele (Children)	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00	Applicant is opening a new classroom to provide social distancing and smaller learning pods. The classroom has a door leading to the outside, therefore, B&G Club needs a security camera for added security measures. Along with opening a new room the applicant will be adding in tempered glass to doors for viewing classrooms, and quarterly Biostatic Coating.
Food Bank of the Golden Crescent: Renovation and Expansion New Food Bank Located @ 801 S. Laurent	2000 LMI Individuals	Low to Moderate Income Clientele	\$ 150,000.00	\$ 225,000.00	\$ 75,000.00	Due to the number PSF applications received for this round of CARES and the past grants given for this project there were not enough funds to grant the full amount requested. Still the program was considered necessary and was granted 50%.
Meals on Wheels: Victoria Senior Citizens Center	50 Senior/Disabled individuals	Presumed Benefit Clientele (disabled/ elderly)	\$ 25,000.00	\$ -	\$ 25,000.00	Facility enhancements to allow safe reopening of dining room. The following will help prevent and protect from COVID: touchless faucets, hand sanitizing stations, drink dispensers, Plexiglas shields, food cases and enhancements of HVAC system.

<b>CDBG-CV Public Service Programs</b>						
YMCA of the Golden Crescent: Afterschool Program for LMI Children of Essential Workers	16 LMI kids	Low-income Clientele (children)	\$ 42,000.00	\$ 10,000.00	\$ 42,000.00	This program is considered to be an important and necessary program for LMI children and families of essential workers during COVID-19. Scholarships are being provided to LMI families of essential workers to allow them to continue to work and not worry about childcare expenses as some of their incomes have been affected by COVID-19 as in furloughs, lay offs, decrease in hours.
Meals on Wheels of Victoria: Meal and Food Box Delivery	50 Disabled/Senior/COVID-19 Affected Individuals	Presumed Benefit Clientele (disabled/ elderly)	\$ 84,000.00	\$ 25,000.00	\$ 84,000.00	Due to the increased amount of homebound elderly and disabled due to COVID-19, MOW has a larger need for homebound meals. They have also found the need their clientele was in need of basic grocery needs. Their service will now include the delivery of a monthly food box along with the daily weekday meal delivery.
Community Action Committee of Victoria: Meals on Wheels Program	40 Senior/Disabled Individuals	Limited Clientele (disabled/ elderly)	\$ 22,790.00	\$ 30,000.00	\$ 22,790.00	There is an increased need for this program and their clientele is increasing. An additional vehicle is needed to assist in delivering meals to those senior/disabled individuals who are considered most vulnerable to COVID-19. This program allows them to obtain the meals they need while staying safe and receiving a daily wellness check during this time of COVID-19.
Boys and Girls Club: Afterschool Program for LMI Children of Essential Workers	30 children	Low to Moderate Income Clientele (children)	\$ 15,000.00	\$ 12,000.00	\$ 15,000.00	This program will allow the Club to provide staff for the smaller learning pods, which are necessary due to COVID-19 and the need to maintain social distancing.
Mid-Coast Family Services and Victoria Area Homeless Coalition: Birth Certificates and IDs Assistance	150 LMI Individuals/Homeless Individuals	Low to Moderate Income Clientele and Homeless Individuals	\$ 15,000.00	\$ -	\$ 15,000.00	This program will assist those low to moderate clients and homeless individuals by giving the ability to obtain proper identification to assist them in applying for assistance, services, housing, or jobs as result of COVID-19 effects, such as job loss, homelessness, reduced income, and illness.
COV-Development Services Department: CDBG-CV Rental/Mortgage Assistance	32 households/80 LMI individuals	Low to Moderate Income Households and individuals	\$ 144,392.00	\$ 40,508.00	\$ 144,392.00	There has been an increased need for rental/mortgage assistance related to COVID-19. This program will expand to assist households within the 30%-80% AMI, on a limited basis. Applicants still may receive up to 6 months work of assistance or up to \$4,500 which ever they meet first.
COV-Fire Department: Flu Shot Vaccine Pop-up Clinics	150 people	Low Income and Limited Clientele (homeless)	\$ 3,300.00	\$ 4,550.00	\$ 3,300.00	This program provides flu vaccines for the homeless and LMI to help prevent and prepare for COVID-19. By insuring those without healthcare benefits have the means to stay healthy we are aiding the prevention of more individuals possibly being exposed because of underlying conditions and to lessen the strain on our hospital resources by attempting to help the targeted clientele stay healthy.
<b>TOTAL</b>	<b>3,096 Persons</b>		<b>\$ 542,232.00</b>	<b>\$ 357,058.00</b>	<b>\$ 476,482.00</b>	

**2020 CARES Act - CDBG-CV Round Two Allocation  
Programs and Project NOT Recommended for Funding**

Program / Public Services Facility	Grant Amount Requested	Amount of CDBG-CV Awarded to Date	Notes
<b>United Way of the Crossroads:</b> Two New Staff Positions	\$ 77,592.00	\$ -	Due to the number PSA applications received for this upcoming plan year there were not enough funds to grant all applicants requests. The Agency submitted an application for staff salaries for two new positions being created for a new Community Resource Center they are proposing. The staff would not be hired until March/April 2021 and the Community Resource Center is not yet established and staff has concerns about expending the funds by the required deadline.
<b>YMCA: UV Sanitizing System</b>	\$17,000.00	\$ 52,000.00	Agency asked for funding for a UV system for the outdoor pool. There is not enough tie back to the prevention, response, preparation to COVID-19 to justify a UV system for an outdoor pool that will not be utilized during the winter months.



Resolution No.  
2020-153

**A resolution approving the 2015-2019 Community Development Block Grant (CDBG) Consolidated Plan and Strategy and 2019 Annual Action Plan Substantial Amendments for CARES Act Funding, authorizing the City Manager to submit all required documentation to the U.S. Department of Housing and Urban Development (HUD), and declaring an effective date.**

**Whereas** 24 CFR § 91.1, et. seq., requires that local governments that apply for funds from HUD, including the CDBG program, submit a 5-Year Consolidated Plan and Strategy (CPS) and a CDBG 1-Year Action Plan for each fiscal year;

**Whereas** the 2015-2019 CPS and the 2019 Annual Action Plan must be amended in order to allocate the remaining monies from the CARES Act;

**Whereas** this substantial amendment will allow for the City to allocate \$109,157.00 in CDBG-CV funds to sub-recipients for the prevention, preparation, and response to the COVID-19 pandemic;

**Whereas** a public hearing on the proposed amendment was held on September 1, 2020, and the 5-day period for citizen review and comment required prior to submittal of the 2012-2019 Community Development Block Grant 5-Year Consolidated Plan and 2019 Annual Action Plan to HUD will conclude September 1, 2020; and

**Whereas** this resolution will approve the City's 2015-2019 Community Development Block Grant (CDBG) 5-Year Consolidated Plan and Strategy and 2019 Annual Action Plan Substantial Amendments;

**Now therefore, be it resolved by the City Council of the City of Victoria, Texas:**

1. The City Council approves and adopts the 2015-2019 Community Development Block Grant 5-Year Consolidated Plan and Strategy and 2019 Annual Action Plan Substantial Amendments, substantially in the form attached hereto and incorporated herein.
2. The City Manager is authorized to submit all appropriate documentation for the 2015-2019 Community Development Block Grant 5-Year Consolidated Plan and Strategy and 2019 Annual Action Plan Substantial Amendments to the U.S. Department of Housing and Urban Development.
3. This resolution shall become effective immediately upon adoption.

Passed, this the 1st day of September, 2020  
Ayes: 7  
Nays: 0

#Resolution No. 2020-153

Abstentions: 0  
Approved and adopted, this the 1st day of September, 2020



---

Rawley McCoy,  
Mayor of the City of Victoria



---

Thomas A. Gwosdz,  
City Attorney



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April Hilbrich,  
City Secretary



#Resolution No. 2020-153



## AGENDA ITEM MEMO

**Meeting Date:** September 01, 2020

**Prepared For:** Jesús A. Garza, City Manager, Mayor Rawley McCoy, Members of City Council

**Staff Contact:** Julie Fulgham, Director of Development Services

**Department:** Development Services

---

**Subject:** Approve the Community Development Block Grant (CDBG) 2015-2019 Consolidated Plan and 2019 Annual Action Plan Substantial Amendments for CARES Act Funding.

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**Background Information:**

As a CDBG grantee, the City is required by the U.S. Department of Housing and Urban Development (HUD) regulations to adopt a 5-Year Consolidated Plan and Strategy (CPS); and, a CDBG 1-Year Action Plan for each fiscal year. The CPS assess affordable housing and community development needs in the community and identifies priorities and proposed activities for CDBG funds. We are currently operating under the 2015-2019 CPS; and, the 2019 Annual Action Plan. Activities listed in the 1-Year Action Plan must be consistent with the priorities and funding levels established by the 5-Year CPS. All activities and funding levels must be in the 5-year CPS in order to establish programs and funding in the Annual Action Plan.

The 2015-2019 CPS and the 2019 Annual Action Plan must be amended due to allocating the remaining monies from the CARES Act. HUD defines amendments to the CPS and Annual Action Plan as changes to the proposed use of more than \$100,000 and/or the addition of "new program activities/projects and goal priorities" and/or the subtraction of activities and goal priorities. These substantial amendments requires a public comment period, a public hearing, and formal City Council approval. The 5-year CPS and Annual Action Plan amendments must be approved before the City can award funding and/or execute sub-recipient agreements.

This substantial amendment will allow for the City to allocate \$109,157.00 in CDBG-CV funds to sub-recipients for the prevention, preparation, and response to the COVID-19 pandemic. All of the COVID-19 activities must have a direct tie-back to the COVID-19 pandemic and not be duplicated services. With this allocation of CDBG-CV funds, the City will have allocated the remainder of its CDBG-CV funds to new and expanded public facility projects and new and expanded public service activities. The new public facility and service projects or activities will be added to the 2015- 2019 CPS and 2019 Annual Action Plan through this substantial amendment.

The new and expanded services activities will be in response to COVID-19 and are as follows:

**2015- 2019 Consolidated Plan Amendment:**

Program	Current CPS Budget	Proposed Change	Proposed Budget
COVID Eviction and Foreclosure Prevention	\$0.00	\$40,508.00	\$40,508.00
Youth Service Programs	\$54,246.50	(\$10,000.00)	\$44,267.50
Utility Assistance-Public Service	\$72,190.26	\$10,000.00	\$82,190.26
Vaccination for Homeless-Public Service	\$0.00	\$4,550.00	\$4,550.00
Food Bank- Public Facilities	\$175,000.00	\$50,000.00	\$225,000.00
Youth Centers- Public Facilities	\$210,000.00	\$10,000.00	\$220,000.00
CASA- Public Facilities	\$0.00	\$4,099.00	\$4,099.00

**COVID-19 New and Expanded Public Service Programs**

Activity Description	Current Budget	Proposed Increase	Proposed Budget Decrease	Proposed Budget
Community Action Committee of Victoria: COV Water Assistance for those behind on payments due to COVID-19	\$20,000	\$10,000	\$0	\$30,000
Boys and Girls Club of Victoria: Summer Camp scholarships for children of essential workers	\$22,000	\$0	\$10,000	\$12,000
City of Victoria Fire Department: Flu Vaccinations for the homeless in preparation for COVID-19 to keep hospital capacity for COVID-19 patients	\$0	\$4,550	\$0	\$4,550
City of Victoria: Eviction and Foreclosure Prevention Assistance (50%-80% AMI only) for those behind on payments due to COVID-19	\$0	\$40,508	\$0	\$40,508

**COVID- 19 New and Expanded Public Facility Projects**

Project Description	Current Budget	Proposed Increase	Proposed Budget
Golden Crescent Casa: Technology	\$0	\$4,099	\$4,099

Enhancements and Facility Cleaning			
Golden Crescent Food Bank: Expansion of Facility	\$175,000	\$50,000	\$225,000
Boys and Girls Club of Victoria for deep cleaning of facility	\$10,000	\$10,000	\$20,000

The public facility improvements will assist in the prevention and response to COVID-19 by paying for necessary technology and disinfection of Golden Crescent CASA's office; providing more funds to assist the expansion of the Food Bank to help with the storing of food; and the deep cleaning of the Boys and Girls Club of Victoria facility.

**Financial Impact:**

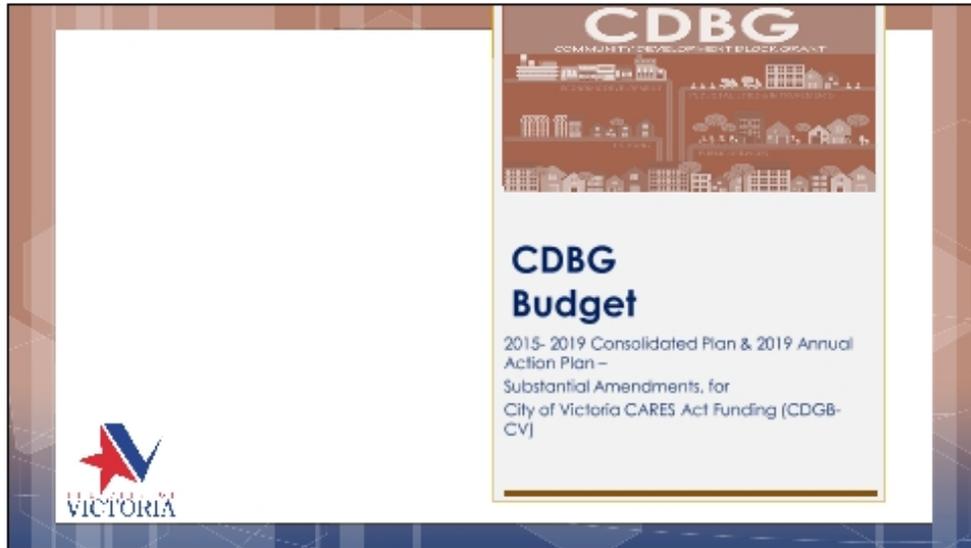
These funds are reimbursable grant funds by the the City's participation in the federal CDBG Entitlement Program administered by HUD.

**Recommendation(s):**

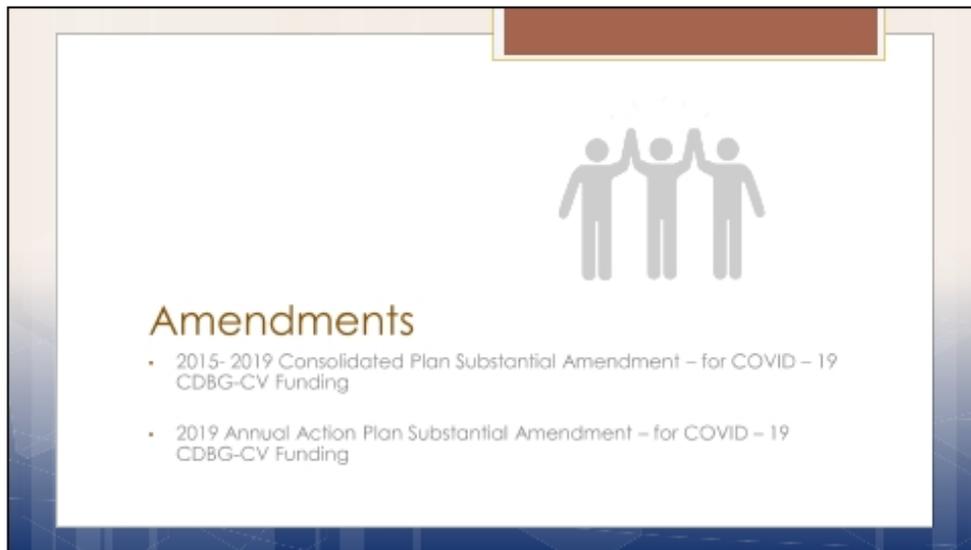
Staff recommends approving the Community Development Block Grant (CDBG) 2015-2019 Consolidated Plan and 2019 Annual Action Plan Substantial Amendments to allocate CARES Act Funding and authorizing the submission of all required documentation for the CDBG Program to the U.S. Department of Housing and Urban Development (HUD); and, authorize the City Manager to execute all sub-recipient contracts in accordance with the recommended funding.

**Attachments:**

[CDBG 2019 Amendment and CARES Act Funding Presentation to Council Resolution No. 2020-153 - Pdf](#)



1



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1

### CARES Act Funding – Previous Amendments

Activity Description	Current 2019 Annual Action Budget	Proposed Increase to Budget	New Proposed Annual Action Budget
2020 CARES Act Funding – CD8G - CV	-----	\$246,500.00	\$246,500.00
<b>Public Service Programs</b>			
Boys and Girls Club of Victoria: summer camp scholarships for children of essential workers	\$12,000.00	\$10,000.00	\$22,000.00
YMCA of the Golden Crescent: childcare scholarships for children of essential workers	-----	\$10,000.00	\$10,000.00
Community Action Committee of Victoria: COVID water assistance for those behind on payments due to COVID-19	\$10,000.00	\$10,000.00	\$20,000.00
Community Action Committee of Victoria: gas, electricity, and propane assistance for those behind on payments due to COVID-19	-----	\$10,000.00	\$10,000.00
Perpetual Help Home: Opportunity Knocks educational program for those that have lost employment due to COVID-19	-----	\$6,500.00	\$6,500.00
Meals on Wheels Victoria: home delivered meals for individuals homebound due to COVID-19	\$10,000.00	\$15,000.00	\$25,000.00
<b>Public Facility Projects</b>			
Boys and Girls Club of Victoria for deep cleaning of facility	-----	\$10,000.00	\$10,000.00
Food Bank Facilities for expansion due to additional donations and expanded services for COVID-19	-----	\$175,000.00	\$175,000.00

\*CARES Act funding Remaining Balance: \$107,157

3

### 2019 Annual Action Plan Substantial Amendment CARES Act Funding – Current Amendments

Activity Description	Current 2019 Annual Action Budget	Proposed Increase to Budget	Proposed Decrease to Budget	New Proposed Annual Action Budget
2020 CARES Act Funding – CD8G - CV	\$246,500.00	\$109,157.00		\$355,657.00
<b>Public Service Programs</b>				
Boys and Girls Club of Victoria: summer camp scholarships for children of essential workers	\$22,000.00		\$10,000.00	\$12,000.00
Community Action Committee of Victoria: COVID water assistance for those behind on payments due to COVID-19	\$20,000.00	\$10,000.00		\$30,000.00
Court Appointed Special Advocates: Technology expenses related to the response to COVID-19*	-----	\$4,099.00		\$4,099.00
COVID – Fire Department: Ru Shot Clinic to prevent impact of COVID-19*	-----	\$4,550.00		\$4,550.00
COVID – Development Services Department: Eviction/Foreclosure Prevention (90-805 AWI)*	-----	\$40,508.00		\$40,508.00
<b>Public Facility Projects</b>				
Food Bank Facilities for expansion due to additional donations and expanded services for COVID-19	\$175,000.00	\$50,000.00		\$225,000.00
Boys and Girls Club of Victoria for deep clean of facility	\$10,000	\$10,000.00		\$20,000.00

\*New activities, adding to both 5-yr CPS and Annual Action Plan

CARES Act funding Remaining Balance: \$0

4

2

**Important Dates**

- **2015- 2019 Consolidated Plan & 2019 Annual Action Plan Amendments**
  - Public Comment Period from August 26, 2020- September 1, 2020
  - Public Hearing and Approval of 2014-2019 Consolidated Plan and Annual Action Plan COVID-19 Amendment
    - September 1, 2020 – City Council Meeting
    - Submit Amendments to HUD on or about September 4, 2020.



5

3



**Resolution No.  
2020-088**

**A resolution approving a substantial amendment to the Community Development Block Grant (CDBG) 2019 Annual Action Plan, approving the proposed budget and funding recommendations for the CDBG 2020 Annual Action Plan, and declaring an effective date.**

**Whereas** 24 CFR § 91.1, et. seq., requires that local governments that apply for funds from HUD, including the CDBG program, submit an Annual Action Plan;

**Whereas** a public hearing on the proposed amendment was held on June 2, 2020 at 107 W. Juan Linn Street, Council Chambers, and the 30-day period for citizen review and comment required prior to submittal of the amended CDBG 2019 Annual Action Plan will conclude on June 2, 2020; and

**Whereas** this resolution will approve a substantial amendment to the City's CDBG 2019 Annual Action Plan which must be amended prior to receiving additional funding through the Coronavirus Aid, Relief, and Economic Security (CARES) Act and aligns the plan's activities with the amendments made to the City's CDBG Five-Year Action Plan;

**Whereas** this resolution will also approve the proposed budget and funding recommendations for the City's CDBG 2020 Annual Action Plan;

**Now therefore, be it resolved by the City Council of the City of Victoria, Texas:**

1. The City Council approves and adopts the CDBG 2019 Annual Action Plan and authorizes the City Manager to submit all appropriate documentation for the CDBG 2019 Annual Action Plan and amendments made thereto to the U.S. Department of Housing and Urban Development.
2. The City Council approves the proposed budget and funding recommendations for the CDBG 2020 Annual Action Plan, authorizes the City Manager to sign and execute all subrecipients agreements in accordance with the recommended funding for the CDBG 2020 Annual Action Plan, and submit all appropriate documentation to the U.S. Department of Housing and Urban Development.
3. This resolution shall become effective immediately upon adoption.

Passed, this the 2nd day of June, 2020

Ayes: 7

Nays: 0

Abstentions: 0

Approved and adopted, this the 2nd day of June, 2020

#Resolution No. 2020-088



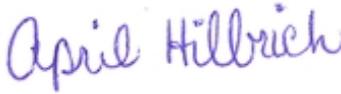
---

Rawley McCoy,  
Mayor of the City of Victoria



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Thomas A. Gwosdz,  
City Attorney



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April Hilbrich,  
City Secretary



#Resolution No. 2020-088



## AGENDA ITEM MEMO

**Meeting Date:** June 02, 2020

**Prepared For:** Jesús A. Garza, City Manager, Mayor Rawley McCoy, Members of City Council

**Staff Contact:** Julie Fulgham, Director of Development Services

**Department:** Development Services

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**Subject:** Approve the Community Development Block Grant (CDBG) 2019 Annual Action Plan Substantial Amendment - CARES Act Funding and CDBG 2020 Annual Action Plan Proposed Budget and Funding Recommendations.

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**Background Information:**

**2019 Annual Action Plan Substantial Amendment - including CARES Act Funding**

As a CDBG grantee, the City is required by the U.S. Department of Housing and Urban Development (HUD) regulations to adopt a CDBG 1-Year Action Plan for each fiscal year. We are currently operating under our 2019 Annual Action Plan. Activities listed in the 1-Year Action Plan must be consistent with the priorities and funding levels established by the 5-Year CPS. The 2015-2019 Consolidated Plan has been amended and is being submitted to HUD for approval, once the Consolidated Plan has been approved the amended Annual Action Plan will be submitted to HUD for approval.

The 2019 Annual Action Plan must be amended due to receiving additional money through the CARES Act. HUD defines a Annual Action Plan amendment that changes the proposed use of more than \$100,000 and/or the addition of "new program activities/projects and goal priorities" and/or the subtraction of activities and goal priorities as a "substantial amendment," which requires a public comment period, a public hearing, and formal City Council approval. This Annual Action Plan amendment must be approved before the City can award funding and/or execute sub-recipient agreements.

This substantial amendment will allow for the City to allocate \$246,500.00 in CDBG-CV funds to sub-recipients for the prevention, preparation, and response to COVID-19 pandemic. All of the COVID-19 activities must have a direct tie back to the COVID-19 pandemic and not be duplicated services. The City will have a balance of \$109,157.00 left to allocate toward further prevention, preparation, and response to the COVID-19 pandemic.

With the allocation of the CDBG-CV funds, new and expanded public service activities and new facility projects will be added to the existing plan. The new and expanded services activities will be in response to COVID-19. This public facility improvements will assist in the the prevention and response to COVID-19 by paying for disinfecting the Boys and Girls Club and the expansion of the Food Bank to help with the storing of food.

**COVID-19 New and Expanded Public Service Programs**

<b>Activity Description</b>	<b>Current Budget</b>	<b>Proposed Increase</b>	<b>Proposed Budget</b>
Boys & Girls Club: Summer Camp Scholarships	\$12,000.00	\$10,000.00	\$22,000.00
YMCA: Child Care Scholarships	-----	\$10,000.00	\$10,000.00
Community Action Committee: COV Water Assistance	\$10,000.00	\$10,000.00	\$20,000.00
Community Action Committee: Electric, Gas, and Propane Utility Assistance	-----	\$10,000.00	\$10,000.00
Perpetual Help Home: Opportunity Knocks	-----	\$6,500.00	\$6,500.00
Meals on Wheels Victoria: Home delivered meals	\$10,000.00	\$15,000.00	\$25,000.00

**COVID-19 New Public Facility Projects**

<b>Project Description</b>	<b>Current Budget</b>	<b>Proposed Increase</b>	<b>Proposed Budget</b>
Boys and Girls Club: Deep Cleaning of Facility	-----	\$10,000.00	\$10,000.00
Golden Crescent Food Bank: Expansion to Facility	-----	\$175,000.00	\$175,000.00

Lastly, this amendment will cancel the City's Mortgage Assistance Program and allow for the funds to be reprogrammed into the City's Demolition program. The City will also be adding reprogrammed mortgage assistance funds from PY 17 and PY 18 to the Demolition program. With the increased budget, the City will change their priority goals in demolition from 10 to 12 to allow for 2 additional structures to be demolished as a result in the additional funding. After speaking with local bankers, lenders, and mortgage companies, the need for this program has lessened as private lenders are now offering similar programs to our Mortgage Assistance Program with higher benefits and, therefore, our program funds are no longer needed to cover the gap.

<b>Activity Description</b>	<b>Current Annual Action Plan</b>	<b>Proposed Annual Action Plan Budget Decrease</b>	<b>Proposed Annual Action Plan Budget Increase</b>	<b>Proposed Prior Year Reprogrammed Fund Increase</b>	<b>New Proposed Annual Action Plan Budget</b>
Mortgage Assistance Program	\$10,000.00	(\$10,000.00)	-----	-----	-----
Demolition	\$111,609.87	-----	\$10,000.00	PY 17 -	\$131,609.87

\$5,000.00  
PY 18 -  
\$5,000.00

The City's CDBG Public Participation Plan requires the publication of a 30-day citizen comment period and at least one public hearing during the Annual Action Plan Amendment process. The 30-day publication and citizen comment period has been waived to be at least 5 days prior the public hearing by HUD due to the COVID-19 Pandemic.

The publication and citizen comment period will begin on May 27, 2020 and concludes at 12:00 pm on June 2, 2020. A public hearing will be conducted at the June 2, 2020, City Council meeting. City Council approval is required prior to submission of the amended 2019 Annual Action Plan Substantial Amendment - CARES Act Funding to HUD.

### **2020 Annual Action Plan Proposed Budget and Funding Recommendations**

The City of Victoria's 2020 One-Year Action Plan is currently being drafted, as required by the U.S. Department of Housing and Urban Development (HUD). This Action Plan will represent the first year in the 2020-2024 Consolidated Plan. The 2020 Annual Action Plan identifies the specific actions that the City would like to undertake in order to address community development and housing needs. The plan year will run from October 1, 2020 to September 30, 2021. The 2020 Annual Action Plan funding recommendations are as follows:

**2020 Entitlement Funding from HUD:**  
**CDBG Entitlement \$604,585.00**  
**Funds**

**2020 Proposed Budget:**

Administration	\$120,917.00
Affordable Housing	\$50,000.00
Neighborhood Program	\$100,000.00
Public Infrastructure	\$68,668.00
Public Improvements	\$75,000.00
Public Facilities	\$100,000.00
Public Services	\$90,000.00
<b>Total Budget</b>	<b>\$604,585.00</b>

Staff will publish the Draft 2020 Annual Action Plan on July 15, 2020 for Public Comment. The Draft 2020 Annual Action plan will be presented at the August 18, 2020 regularly scheduled City Council Meeting for final approval. Staff is asking for Councils and Citizens to provide feedback on the current funding recommendations.

**Recommendation(s):**

Staff recommends approving the Community Development Block Grant (CDBG) 2019 Annual Action Plan Substantial Amendment - CARES Act Funding and authorizing the submission of all required documentation for the CDBG Program to the U.S. Department of Housing and Urban Development (HUD) and authorize the City Manager to sign and execute all subrecipients agreements in accordance with the recommended funding. Staff further request feedback on the 2020 Annual Action Plan funding recommendations.

**Attachments:**

[CDBG 2019 Amendment and 2020 Budget Presentation to Council Resolution No. 2020-088 - Pdf](#)



**CDBG**  
COMMUNITY DEVELOPMENT BLOCK GRANT

**CDBG  
Budget**

2019 Annual Action Plan –  
Substantial Amendment, including  
City of Victoria CARES Act Funding (CDGB-CV)

2020 Annual Action Plan Proposed Budget and  
Funding Recommendations




**Amendment**

2019 Annual Action Plan Substantial Amendment – including COVID –  
19 CDBG-CV Funding

## 2019 Annual Action Plan Substantial Amendment CDBG Funding

Activity Description	Current Annual Action Budget	Proposed Budget Decrease	Proposed Annual Action Plan Budget Increase	Proposed Prior Year Reprogrammed Funds Increase	New Proposed Annual Action Plan Budget
Mortgage Assistance Program	\$10,000.00	(\$10,000.00)	-----	-----	-----
Demolition	\$111,609.87	-----	\$10,000.00	PY 17 - \$5,000.00 PY 18 - \$5,000.00	\$131,609.87



## 2019 Annual Action Plan Substantial Amendment CARES Act Funding

Activity Description	Current 2019 Annual Action Budget	Proposed Increase to Budget	New Proposed Annual Action Budget
2020 CARES Act Funding – CDBG - CV	-----	\$246,500.00	\$246,500.00
<b>Public Service Programs</b>			
Boys and Girls Club of Victoria: summer camp scholarships for children of essential workers	\$12,000.00	\$10,000.00	\$22,000.00
YMCA of the Golden Crescent: child care scholarships for children of essential workers	-----	\$10,000.00	\$10,000.00
Community Action Committee of Victoria: COV water assistance for those behind on payments due to COVID-19	\$10,000.00	\$10,000.00	\$20,000.00
Community Action Committee of Victoria: gas, electricity, and propane assistance for those behind on payments due to COVID-19	-----	\$10,000.00	\$10,000.00
Perpetual Help Home: Opportunity Knocks educational program for those that have lost employment due to COVID-19	-----	\$6,500.00	\$6,500.00
Meals on Wheels Victoria: home delivered meals for individuals homebound due to COVID-19	\$10,000.00	\$15,000.00	\$25,000.00
<b>Public Facility Projects</b>			
Boys and Girls Club of Victoria for deep cleaning of facility	-----	\$10,000.00	\$10,000.00
Food Bank Facilities for expansion due to additional donations and expanded services for COVID-19	-----	\$175,000.00	\$175,000.00

\*CARES Act funding Remaining Balance: \$109,157

Resolution No. 2019- 100 R

A resolution approving the Community Development Block Grant 2019-2020 One-Year Action Plan and authorizing the City Manager to submit all required documentation for the Fiscal Year 2019-2020 CDBG Program and amendments thereto, to the U.S. Department of Housing and Urban Development, and declaring an effective date.

Whereas 24 CFR § 91.1, et. seq., requires that local governments that apply for funds from HUD, including the CDBG program, submit an Annual Action Plan;

Whereas the 30 day period for citizen review and comment required prior to submittal of the CDBG One-Year Action Plan to HUD concluded August 6, 2019; and

Whereas this year's public hearing on the proposed action plan was held on August 6, 2019 at 107 W. Juan Linn Street, Council Chambers.

Therefore, it is resolved by the City Council of the City of Victoria, Texas:

1. The City Council approves and adopts the CDBG One-Year Action Plan for FY 2019-2020, substantially in the form of the draft attached hereto as Exhibit "A" and incorporated herein.
2. The City Manager is authorized to submit all appropriate documentation for the FY 2019-2020 CDBG Program and amendments made thereto to the U.S. Department of Housing and Urban Development.
3. This resolution shall become effective immediately upon adoption.

Passed, this the 6<sup>th</sup> day of August, 2019

Ayes: 5

Nays: 0

Abstentions: 0

Approved and adopted, this the 6<sup>th</sup> day of August, 2019



Rawley McCoy, Mayor of the  
City of Victoria, Texas

Attest:

  
April Hilbrich, City Secretary

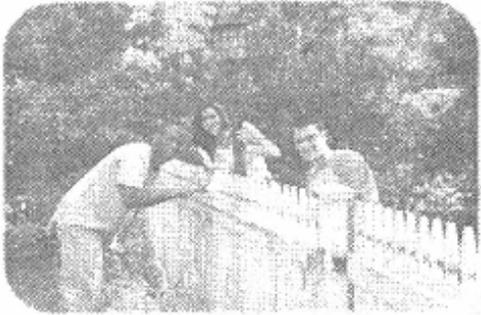
Approved as to legal form:

  
Thomas A. Gwosdz, City Attorney

Distribution: Legal Department  
Development Services Department  
Finance Department

Copies Sent: August 7, 2019

# Exhibit "A"



THE CITY OF  
**VICTORIA**

**2019 - 2020**

**One-Year  
Action Plan**

**August 16, 2019**

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## *Acknowledgements*

### **CITY COUNCIL**

Rawley McCoy, Mayor  
Rafael De La Garza III, District 1  
Josephine Soliz, District 2, Mayor Pro Tem  
Jeff Banknight, District 3  
Jan Scott, District 4  
Dr. Andrew Young, Super District 5  
Mark Loffgren, Super District 6

### **CITY ADMINISTRATION**

Jesús A. Garza, City Manager  
John Kaminski, Assistant City Manager

### **DEPARTMENT OF DEVELOPMENT SERVICES**

Julie Fulgham, Director of Development Services  
Alina Phillips, Planning Manager  
Celeste M. Menclaca, Community Development Planner



DEPARTMENT OF DEVELOPMENT SERVICES  
700 Main Center • Suite 129  
P.O. Box 1758  
Victoria, Texas 77902 - 1758  
Phone: 361.485.3360  
Fax: 361.485.3364  
[www.victoriatx.org](http://www.victoriatx.org)

# City of Victoria – Community Development Block Grant 2019 – 2020 One-Year Action Plan

## EXECUTIVE PROGRAM SUMMARY

AP-05 – 24 CFR 91.200(c), 91.220(b)



### **I. Introduction**

The City of Victoria receives Community Development Block Grant (CDBG) program funds as an "entitlement" community from the U.S. Department of Housing and Urban Development (HUD). In Program year 2019, which begins October 1, 2019 and ends September 30, 2020, the City of will receive \$562,681.00 in entitlement funds.

The program objectives of the CDBG program are achieved by providing: (a) decent housing; (b) a suitable living environment; and (c) expanded economic opportunities. Each funded project/program must meet one of the National Objectives:

- 1) Benefit low- to moderate income persons;
- 2) Aid in the prevention or elimination of slums or blight; or
- 3) Meet a need having a particular urgency (referred to as urgent need).

HUD establishes the income limits for Victoria each year based on the Area Median Income (AMI) for a family of four in the Victoria County Area. The limits are adjusted based on family size so that the more people who are in the family the more income is allowed. A person or family is considered to be "low/moderate" if their annual gross income does not exceed 80% of the AMI, adjusted for family size. The 2019 Income Limits are included in the appendix area of this document.

As an entitlement community, the City of Victoria received an annual allocation of CDBG funds provided the City continues to meet all eligibility and program requirements. One of the requirements is the production of a 5-year planning document known as a "consolidated plan." In Program Year 2015 the City adopted its original 2015 - 2019 CDBG Consolidated Plan, which included the Annual Action Plan for Program Year 2015. It has amended its 2015 - 2019 CDBG Consolidated Plan, most recently amended for a third time in 2019.

The City of Victoria's Community Development Block Grant (CDBG) 2019 - 2020 program activities correlate directly with the priorities outlined in the City's 2015 - 2019 Third Amended Consolidated Plan and Strategy. During the 2019 Program, the City of Victoria will utilize the 2019 CDBG entitlement funds totaling \$562,681.00 and \$74,528.07 of unprogrammed funds from Plan Year 2016, for a total of \$637,209.07, to provide decent housing and suitable living environments for low- and moderate-income individuals in our community.

This Annual Action Plan covers the fifth and final year of the five-year plan. The Program Year begins October 1, 2019 and will end September 30, 2020.

**2. Summarize the objectives and outcomes identified in the Plan**

This plan sets out to meet the National and Primary CDBG objectives for creating viable communities to the greatest extent possible. Additionally, every activity that uses CDBG funds must either benefit low- and moderate-income persons, aid in the prevention or elimination of slums or blight, or meet a need having a particular urgency (referred to as urgent need). CDBG funds will be used to support the following activities:

**AFFORDABLE HOUSING PROGRAMS** **\$10,000.00**

***Mortgage Assistance Program***

Description: This activity will provide grants of up to \$2,500 for first-time homebuyers to cover closing costs and a portion of the down payment for the purchase of a home. Low- and moderate-income households are eligible for assistance through this program, and homes can be purchased Citywide.

CDBG Funding/  
Objective: \$10,000 / approximately 4 low-to moderate income families

**NEIGHBORHOOD PROGRAMS** **\$111,609.87**

***Demolition***

Description: This activity meets the primary objective of providing a suitable living environment through the clearance of debris and removal of dilapidated, abandoned, or burned structures to increase the sustainability in targeted low- to moderate-income neighborhoods.

CDBG Funding/  
Objective: \$111,609.87 / approximately 10 structures in low- to moderate areas

**PUBLIC SERVICES** **\$83,063.00**

***Boys and Girls Club of Victoria: Afterschool Program and Summer Camp Program***

Description: This activity will provide assistance to offset the cost to employ 4 full-time counselors who work directly with those children from low- to moderate-income households who attend Club afterschool and during their summer camps. Priority will be given to children of low- to moderate-income households that reside in the census blocks that are contiguous to the facility. The programs promote youth development strategies that works with youth from disadvantaged economic, social, and family circumstances. This afterschool and summer programs will allow more youth to be involved in a healthy structured atmosphere with \$12,000 provided to assist with salaries during the afterschool and summer camp programs.

CDBG Funding/

Objective: \$12,000.00/ 40 low- to moderate income children

***Golden Crescent Court Appointed Special Advocates (CASA): A Volunteer for Every Child***

Description: This activity will provide assistance to offset the cost to employ 4 full-time case worker supervisors to support services and direct the work of trained CASA volunteers. The CASA volunteers are appointed Guardians Ad Litem (free of charge) to the children; as they advocate for the best interests of severely abused and neglected children in the City of Victoria. All of the children have been removed from their abusive homes and placed into the foster care system.

CDBG Funding/  
Objective: \$8,000.00/ 4 case worker supervisors / 43 presumed benefited clientele

***Community Action Committee of Victoria: Water Assistance***

Description: This activity provides water bill assistance to low- and moderate-income individuals. This program provides up to \$125 per client to assist with the payment of water, sewer and garbage utility bills in order to prevent service disconnection. The program is designed to make housing more affordable by ensuring access to utilities necessary for a healthy and sanitary living environment.

CDBG Funding/  
Objective: \$10,000.00/ 200 low- to moderate income persons or 80 families

***Community Action Committee of Victoria: Meals on Wheels***

Description: This activity provides 1,474 healthy hot meals, at \$6.78 each, weekly, Monday through Friday, to elderly and disabled homebound individuals. The program is directed at improving and sustaining the living environment of the participants by ensuring access to healthy and affordable meals and also provides a daily wellness contact. The funding provides approximately 28% of the meal program for \$35,295.00.

CDBG Funding/  
Objective: \$10,000.00/21 low- to moderate income elderly and/or disabled person

***Food Bank of the Golden Crescent: The Kids' Backpack Meals Program***

Description: This activity provides 2,000 healthy backpack meals at \$5.00 each, to feed 53 children when free school lunches are not available, such as weekends and school holidays. This helps homeless students overcome obstacles such as hunger and malnutrition that may impede their success in school. The program is a collaboration between the Food Bank of the Golden Crescent and VISD KIDZconnection, a program of the school district. VISD KIDZconnection liaisons perform all the data collection and certify all students served are receiving USDA Free Lunch Program.

CDBG Funding/  
Objective: \$10,000.00/ 53 homeless children/ presumed benefit

***Lighthouse for the Youth: Summer Camp Program***

Description: This activity provides a \$150 scholarship for approximately 50 at-risk children for various sports camps held throughout the summer. Priority will be given to homeless and children from low- to moderate-income households that reside in the census blocks that are contiguous to the facility. The program promotes a youth development strategy that works with youth from disadvantaged economic, social, and family circumstances. This summer camp programs will allow more youth to be involved in a healthy structured atmosphere. The program will work with VISD KIDZconnection, a program of the school district to ensure outreach is met to those priority children. VISD KIDZconnection liaisons perform all the data collection and certify all students served are receiving USDA Free Lunch Program or certified are Homeless by VISD standards.

CDBG Funding/  
Objective: \$8,000.00/ 50 homeless children and/or low- to moderate income children

***Salvation Army – Victoria Learning Center: Life Skills Program***

Description: This activity will offer classes 2-3 days a week consisting of Life Skills, Higher Education, Food Handlers, and other self-help, self-improvement courses. It is being taught to homeless men on an at-will and voluntary basis. The program is designed to instill motivation and confidence to those participating. Funding will assist with obtaining the necessary equipment to ensure the activity is successful.

CDBG Funding/  
Objective: \$5,063.00/ 18 homeless men/ presumed benefit

***Victoria Senior Center – Meals on Wheels***

Description: This activity provides 1,250 healthy hot meals, at \$7.76 each, during the week, Monday through Friday, to elderly and disabled homebound individuals. The program is directed at improving and sustaining the living environment of the participants by ensuring access to healthy and affordable meals and provides a daily wellness contact. The funding provides approximately 100% of the meal program for \$10,000.

CDBG Funding/  
Objective: \$10,000.00/5 low- to moderate income elderly and/or disabled person

***VISD KIDZconnection: Project Success Homeless Services***

Description: This activity assists 65 homeless students through "Project Success" a program designed to address the needs of the homeless students by

removing barriers that impede their ability to be academically successful. One, full-time, Project Success Liaison for 670 hours will be assigned to Patti Welder Middle school and shelters. An individualized plan will be prepared to address the student's challenges in attendance, academics, discipline, transportation, tutoring, and other basic needs.

CDBG Funding/  
Objective: \$10,000.00/ 65 homeless students/presumed benefit

**PUBLIC FACILITIES**

**\$320,000.00**

***Mid-Coast Family Services – Women's Crisis Center***

Description: This activity provides funding to expand the existing Women's Crisis Center to add an additional wing for a Family Support Center. The newly constructed wing will include a classroom/group room, a quiet room for individual counseling, a kitchenette, bathrooms, and offices.

CDBG Funding/  
Objective: \$270,000.00/ Average 400 homeless persons/presumed benefit (200 women/200 children)

***Perpetual Help Home:***

Description: This activity provides funding for renovations and rehabilitation to two existing structures. On the main structure, funding will be used to remove the old damaged siding and replace with new siding. Funding will also be used to install a security system in the main structure. On the secondary structure, funding will be used to remove the old floors and walls and replace with new walls and flooring.

CDBG Funding/  
Objective: \$50,000.00/ Average 85 homeless persons/ presumed benefit (60 women/25 children)

**PROGRAM ADMINISTRATION**

**\$112,536.20**

This activity involves the oversight and administration of CDBG funds and activities, ensuring compliance with applicable regulations and the effective use of program funds. This activity includes working along with low- and moderate-income neighborhoods and building capacity among citizens and organizations in those neighborhoods. Administration also includes submitting future grant proposals and applications for other housing and community development activities.

CDBG Funding: \$112,536.20

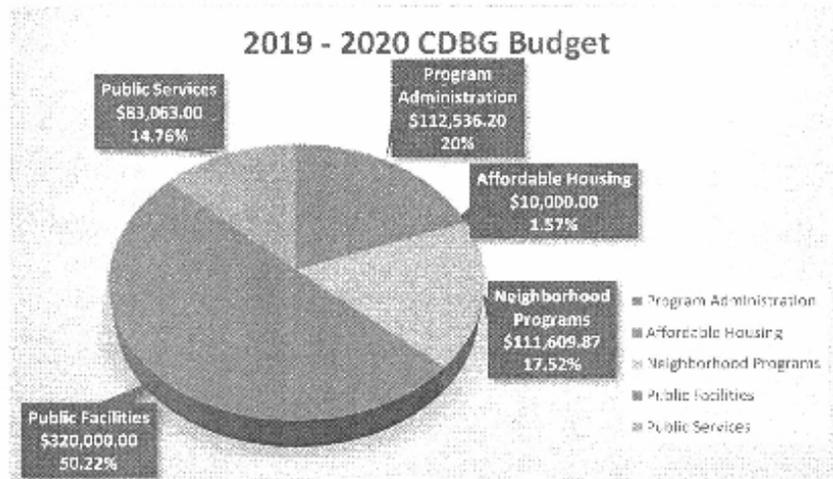
**Total Funds Available as of October 1, 2019: \$637,209.07**

**Funding Distribution**

<b>Funds Available</b>	
2019 CDBG Grant	\$562,681.00
PY 2016 Unprogrammed Funds to be Reprogrammed	\$74,528.07
<b>Total Budget</b>	<b>\$637,209.07</b>

<b>Program Area</b>	<b>Funding Amount</b>
Program Administration	\$112,536.20
Affordable Housing	\$10,000.00
Neighborhood Programs	\$111,609.87
Public Facilities	\$320,000.00
Public Services	\$83,063.00
<b>Total Program Funding</b>	<b>\$637,209.07</b>

The following chart displays the breakdown of funding among five program areas: Program Administration, Affordable Housing, Neighborhood Programs, Public Facilities, and Public Services. CDBG program regulations require the Program Administration budget, which includes salaries and supplies as well as planning and capacity building activities, to be less than 20% of the CDBG entitlement grant. The Program Administration budget is \$112,536.20, which is approximately 20% of the 2019 - 2020 entitlement grant funds of \$562,681.00. CDBG program regulations also require the Public Service Agencies budget to be less than or equal to 15% of the entitlement grant, and it may utilize up to 15% of the current year program income received. The Public Services budget is \$83,063.00, which is 14.76% of the entitlement grant.



### **3. Evaluation of Past Performance Activities**

This is an evaluation of past performance that helped lead the grantee to choose its goals and/or projects.

All projects included in this Action Plan and projects funded during the past five years have met a High Priority Need. The City has complied with its adopted Citizen's Participation Plan during the Action Plan process and last year's end-of-the-year report, the CAPER. There were two substantial amendments during the previous year. One substantial amendment to the 2015-2019 Consolidated Plan and one substantial amendments to the 2018 Annual Action Plan and one minor amendment to the 2017 Annual Action Plan.

The City expended CDBG funds in a timely manner in accordance with HUD regulations. On an annual basis, HUD reviews the performance of all entitlement recipients to determine whether each recipient is carrying out its CDBG assisted activities in a timely manner. If sixty days prior to the end of the grantee's current program year, the amount of grant funds available to the recipient under grant agreements but distributed by the U.S. Treasury is more than 1.5 times the entitlement grant amount for its current program year the grantee is considered to be noncompliant with HUD requirements. The City has met and is currently below the statutory timeliness expenditure ratio of 1.5 – ahead of the July 29, 2019 test date.

This Annual Action Plan continues to move toward projects and programs that will improve the quality of life for a larger portion of our community, instead of a direct housing focus. After a review of community needs for the 2015-2019 Consolidated Plan and HUD's definition of prioritization, the City of Victoria has determined that, while housing rehabilitation is a need in the community and an eligible expense of CDBG funds, it has become a lower priority in Victoria. The City of Victoria will focus its CDBG funds for community development and public services due to reduced budgets and costs associated with rehabilitation as well as there being other grant opportunities for housing rehabilitation.

The 2019-2020 Action Plan is the fifth one-year annual action plan under the 2015-2019 Consolidated Plan and continues to reflect the change in focus. The proposed activities address several community needs and issues that may not have been adequately addressed in previous years. Activities for the 2019 Program Year have been developed to address the goals and objectives from the 2015-2019 Consolidated Plan.

The City has never exceeded the program limits for public service funding (15%) or for program administration spending (20%). All financial reports have been submitted as required.

### **4. Summary of Citizen Participation and consultation process**

To encourage the continuing involvement of citizens in the HUD-sponsored programs administered by the City of Victoria, the City will continue to communicate openly about CDBG and other HUD programs with its partners and with the public as outlined in the Citizen Participation Plan. Throughout the one-year period covered by this plan, the City will sponsor public meetings and consultations to encourage citizen participation in the development of the

annual Action Plan, proposed programs and to evaluate the City's performance during the previous program year. These meetings represent opportunities for the public to be involved in housing and community development activities in the City of Victoria.

The City Manager's Reports, PSA workshop, one-on-one consultations, public meetings and public hearings are tools to obtain citizen participation for the needs, objectives and goals to determine the 5th year Action Plan and the 2015-2019 Consolidated Plan & Strategy amendment. Those priorities of the goals are translated into the goals for the 2019-2020 Annual Action Plan. In preparation for the 2019-2020 Action Plan and Con Plan amendment, the City involved residents and stakeholders to the greatest extent possible through various meetings listed in the AP-10.

The City will conduct all of its Community Development activities to encourage ample citizen participation in the CDBG program.

#### **5. Summary of public comments**

Through an extensive participation process, the public comments will be summarized in the AP-12 and all public comments were accepted and recorded. The Public Participation Plan is summarized as follows:

A Citizen Participation Plan is a required part of the consolidated planning process (24 CFR 91.105). Although the regulations do not require a formal structure for citizen participation, they do state that citizens shall be involved in the prioritizing and planning of Community Development Block Grant (CDBG) activities. In an effort to permit public examination and to enhance public accountability, the City of Victoria will make the following information available to citizens, public agencies and other interested parties upon request.

Comments to be summarized at the conclusion of the comment period, were received during the 30-day Action Plan Draft review period, July 7 – August 6, 2019.

#### **6. Summary of comments or views not accepted and the reasons for not accepting them**

All comments were considered and accepted.

#### **7. Summary**

During the 2019-2020 program year the City of Victoria will utilize 2019 CDBG entitlement funds totaling \$562,681 and \$74,528.07 of unprogrammed funds from PY 2016, for a total of \$637,209.07. Based on the total 2019-2020 funding budget, 14.76% will go to public services, 50.22% to public facilities, 1.57% to affordable housing, 17.52% to neighborhood services and 20% to administration. The 2015-2019 Consolidated Plan continues the focus of the previous Consolidated Plan submitted by the City of Victoria. This plan continues to move toward projects and programs that will improve the quality of life for a larger portion of our community instead of a direct housing focus. The City of Victoria actively looks for Citizen Participation opportunities when developing the action plan. This year the City of Victoria provided a Public Service Provider

and Public Facility Workshop and 14 stakeholders/17 persons attended. All comments made were accepted for review on the action plan.

Detailed maps are begin on 66 to show the low- to moderate- Housing and Area Benefit projects and the percentage of minority concentration for all projects within the 2019-2020 CDBG Action Plan.

**PR-05 Lead & Responsible Agencies – 91.200(b)**

**1. Agency/entity responsible for preparing/administering the Consolidated Plan**

Describe the agency/entity responsible for preparing the Consolidated Plan and those responsible for administration of each grant program and funding source.

Agency Role	Name	Department/Agency
CDBG Administrator	City of Victoria, Texas	Development Services

Table 1 – Responsible Agencies

**Narrative (optional)**

The Victoria City Council is the governing body for the City of Victoria, with the City Manager or his designee to act on behalf of the Council in matters pertaining to the CDBG Grant.

The City of Victoria's Development Services Department - Planning Division prepares the Annual Action Plan and provides the oversight and administration of the CDBG program. The staff of this Division provide leadership and technical assistance to the City's other departments and non-profit organizations that are selected to receive CDBG funding (subrecipients). The City's Finance Department is responsible for processing the IDIS draws, preparing financial reports, and ensuring grant funds are balanced between the City's system and the IDIS system.

For City projects, such as park or sidewalk improvements, a project manager is designated from the department in the overseeing of the project. The Project Manager provides oversight of the construction work, monitors progress, and reviews and approves all payment requests before they are submitted to the CDBG staff for processing and approval. Other Departments that have supporting roles in the CDBG program include the City Manager's Office, Planning, Development Center, GIS, the City Attorney's Office, and Purchasing Departments.

**Consolidated Plan Public Contact Information**

City of Victoria, Texas  
 Celeste M. Menchaca, Community Development Planner  
 700 Main Center, Suite 129  
 P.O. BOX 1758  
 Victoria, Texas 77902-1758  
 Phone: (361)485-3360  
 E-Mail: [cmenchaca@victoriatx.org](mailto:cmenchaca@victoriatx.org)

Please visit the City of Victoria's website: [www.victoriabx.org](http://www.victoriabx.org), for additional information.

## ACTION PLAN

### AP-10 Consultation – 91.100, 91.200(b), 91.215(I)

#### 1. Introduction

The City of Victoria's 2019-2020 Action Plan is developed in response to the requirements of the U.S. Department of Housing and Urban Development (HUD). The one-year Action Plan serves as the strategic plan and application for funding under the Community Development Block Grant (CDBG) for the 2019-2020 Program Year. The plan describes community needs, resources, priorities, and proposed activities to be undertaken with CDBG funds. Community representatives, sub-recipients, public service agencies, private sector partners, Victoria Area Homeless Coalition members and City Council, provide input into the department's plans for HUD funding in on-going consultations and collaborations.

For the Action Plan, the City hosted a Public Services and Public Facilities Application Workshop, with non-profits and facility representatives. One-on-one consultations were held to acquire more comprehensive information about priority needs, goals, objectives, and funding issues throughout the year. The required 30-day public review comment period will be held from July 7, 2019 to August 6, 2019. Additionally, efforts were made to integrate existing community plans such as the Continuum of Care (CoC), which addresses homeless issues, and the City of Victoria Comprehensive Plan, which is a master plan dealing with all aspects of city government. The Citizen Participation is located in the Appendix.

In order to encourage the continued involvement of citizens in the HUD-sponsored programs administered by the City of Victoria, the city will continue to communicate openly about CDBG and other HUD programs with its partners and with the public as outlined in the Citizen Participation Plan. Throughout the one-year period covered by this plan, the city will sponsor public meetings and consultations to encourage citizen participation in the development of the Annual Action Plan, proposed programs and to evaluate the city's performance during the previous program year. These meetings represent opportunities for the public to be involved in housing and community development activities in the City of Victoria.

**Provide a concise summary of the jurisdiction's activities to enhance coordination between public and assisted housing providers and private and governmental health, mental health and service agencies (91.215(I)).**

The Action Plan was developed with a strong emphasis on community input. The Development Services Department consultations consist of public outreach with a number of housing and community development professionals. Institutional coordination of the Action Plan establishes a unified vision for community development. The City uses a collaborative process to work closely with its sub-recipients and other service providers to shape various programs into effective, coordinated strategies. The City will execute this Action Plan in harmony with public, private and non-profit agencies to design programs that address identified needs.

The City of Victoria involved public and private housing, health, mental health and service agencies in a number of ways such as the involvement in the Victoria Area Homeless Coalition (VAHC), which includes not only homeless service providers but health, mental health, substance abuse treatment, and housing providers as well as local businesses. The VAHC public meeting was held on April 25, 2019 and the Workshop for Public Service Agencies and Public Facilities were held on April 30, 2019. The meetings were held to discuss the needs in the community, how the needs were being met, and how the groups could enhance coordination and collaboration.

The Development Services Department has a working relationship with the Victoria Housing Authority (VHA). The City of Victoria is the responsible entity for the Housing Authority. The City of Victoria Code Enforcement works directly with the U.S. Department of Health and Human Services (HHS), a governmental health agency for cases needing additional intervention. The HMIS is a proven resource to provide essential human services for elderly and disabled residents that are living in substandard housing or situations that are not suitable for human habitation.

Gulf Bend Wellness Center provides a mental health facility that serves the disabled persons in the City of Victoria. The 32-bed housing facility center provides transitional housing and the residents with counseling, life skills, comprehensive personalized support, medical and medication stability and housing for up to 24 months. The workshop and one-on-one meetings allow and enhance the communication and cooperation among non-profit, private and public facility organizations working to improve and provide the essential services in Victoria.

**Describe coordination with the Continuum of Care and efforts to address the needs of homeless persons (particularly chronically homeless individuals and families, families with children, veterans, and unaccompanied youth) and persons at risk of homelessness.**

The City of Victoria and Victoria County do not work directly under a Continuum of Care. However, the City does work closely with the local non-profit organizations that provide shelter to specific targeted homeless populations and provide specific assistance in various forms to the homeless.

**Describe consultation with the Continuum(s) of Care that serves the jurisdiction's area in determining how to allocate ESG funds, develop performance standards and evaluate outcomes, and develop funding, policies and procedures for the administration of HMIS**

The City of Victoria does not receive ESG funds directly.

Mid-Coast Family Services (MCFS), the lead agency through one-on-one collaborations and consultations, administer CoC funding. The City works closely with the agency and other agencies serving homeless persons, and the needs of individuals and families experiencing homelessness.

Emergency Shelter Grant (ESG) funded programs have played a significant role in reducing the number of individuals/families who become homeless, by funding preventative programs in the CoC. Texas Homeless Network serves as the lead, HMIS administrator and the collaborative applicant for the HUD (CoC) Balance of State. Texas Homeless Network in collaboration with MCFS has established a very close inter-agency collaboration to ensure that homeless persons are linked to services best suited for their needs. In grant collaboration, MCTS has collaborated with

Community Action Committee of Victoria to apply for the maximum additional ESG funding available to the CoC. The ESG funds are for homeless prevention utilized through stabilization, domestic violence and rapid re-housing of homeless persons.

The allocation of the ESG funds will provide 50% to homeless prevention, 30% shelter, 10% to street outreach and 10% for Housing Management Information System (HMIS) support and recently Community Action Committee was approved to begin using the HMIS system. The performance standards, that are in place for the ESG funding are the Federal Best Practices with the evaluation of outcome completed through the follow-up with clients quarterly and semi-annually and assess the service satisfaction. The Policy and Procedure guidelines will be the Board of Directors guidance bringing their expertise from all fields and one Board position, which is held by a formerly homeless person.

**2. Describe Agencies, groups, organizations and others who participated in the process and describe the jurisdictions consultations with housing, social service agencies and other entities.**

**Table 2 – Agencies, groups, organizations who participated**

1	<b>Agency/Group/Organization</b>	MID-COAST FAMILY SERVICES, INC.
	<b>Agency/Group/Organization Type</b>	Housing Services - Housing Services-Victims of Domestic Violence Services-homeless Services - Victims
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Homeless Needs - Chronically homeless Homelessness Strategy
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Mid-Coast Family Services (MCFS) is a past sub-recipient of Public Facility funding and PSA funding. The agency provides the Women Crisis Center for battered women and services for the homeless. The City has worked closely with Mid-Coast by consulting with and facilitating the coordination of the shelter and office and therapy rooms for both the shelter and offices. MCFS will continue to coordinate with for the additional beds for the homeless and battered victims. Mid-Coast Family Services is the recipient of the Continuum of Care (CoC) that provides the much-needed transitional shelter for the chronic homeless men and women. The agency helps to determine the level of continued need and goals to meet the need as an agency and a sub-recipient. They are continuing the collaboration with Community

		Action Committee of Victoria, for additional Emergency Solutions Grant (ESG). A new partnership that has arisen is with the Gulf Bend Wellness Community by providing 1-bedroom apartments for the chronic homeless. A continued need is for an improved coordination between the agencies to meet outside of the Homeless Coalition meetings, increase communication, and streamline the information necessary from one agency to the other.
2	<b>Agency/Group/Organization</b>	Perpetual Help Home
	<b>Agency/Group/Organization Type</b>	Housing Services - Housing Services-Victims of Domestic Violence Services-homeless Services-Employment
	<b>What section of the Plan was addressed by Consultation?</b>	Homeless Needs - Families with children Homelessness Strategy
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Perpetual Help Home, a past sub-recipient of Public Service Agency CDBG funding, was unable to attend the workshop but has met individually for consultation. The Center for Peace created the Opportunity Knocks and the Acceleration Program with the instructors for the program demonstrating leadership and empowerment they have experienced and hope to pass on to others. Job skills are taught through modules, some direct instruction and some individual paced self-instruction. Areas for improvement in coordination provide periodic meetings with the CoC to increase networking for the homeless and at-risk homeless persons.
3	<b>Agency/Group/Organization</b>	KIDZconnection - Victoria Independent School District
	<b>Agency/Group/Organization Type</b>	Services-Children Services-Homeless Services-Education
	<b>What section of the Plan was addressed by Consultation?</b>	Homeless Needs - Families with children Homelessness Needs - Unaccompanied youth
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated</b>	The Victoria Independent School District KIDZconnection, a past sub-recipient for Public Service Agency CDBG funding, has attended the workshop and had many one-on-one

	<p>outcomes of the consultation or areas for improved coordination?</p> <p>consultations. The agency provides the basic needs for the homeless and at-risk-homeless families. Project Success assists in case management directly for the student to remove the barriers that impede their academic success. A continued need is for improved coordination between the agencies to meet outside of the Homeless Coalition meetings, increase communication, and streamline the information necessary from one agency to the other.</p>
<p>4</p> <p><b>Agency/Group/Organization</b></p> <p><b>Agency/Group/Organization Type</b></p>	<p>Housing Authority of the City of Victoria</p> <p>PIIA Services - Housing Services-Elderly Persons Services-Persons with Disabilities</p>
<p><b>What section of the Plan was addressed by Consultation?</b></p>	<p>Public Housing Needs Non-Homeless Special Needs</p>
<p><b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b></p>	<p>The Housing Authority for the City of Victoria (PHA) discussed within a consultation that the most difficult areas is resident involvement. The PHA will continue to keep trying to solicit the residents to participate. During 2018 the City of Victoria and the Housing Authority has had many meeting to discuss opportunities in additional decent rental housing. This issue has come forward due to a loss of apartments that were damaged during Hurricane Harvey and have remained in a condition of disrepair. This problem has reduced the number of available of affordable and decent rental housing.</p>
<p>5</p> <p><b>Agency/Group/Organization</b></p> <p><b>Agency/Group/Organization Type</b></p>	<p>Community Action Committee of Victoria</p> <p>Services - Housing Services-Elderly Persons Services-Persons with Disabilities Other-Partnering with CoC</p>
<p><b>What section of the Plan was addressed by Consultation?</b></p>	<p>Non-Homeless Special Needs</p>
<p><b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated</b></p>	<p>Community Action Committee of Victoria is a past sub-recipient of CDBG funding and attended the workshop. They receive funding from TDHCA for weatherization and utility assistance. Through CDBG, a 5-days a week for the Meals-On-Wheels program and utility</p>

	<b>outcomes of the consultation or areas for improved coordination?</b>	assistance to at least 80 families is provided. They are continuing the collaboration with Mid-Coast Family Services, for additional Emergency Solutions Grant (ESG). An additional collaboration is with the Golden Crescent Aging & Disability Resource Regional Planning Commission to provide a coordinated system of information and access information on services, support, and provide handicap accessibility for elderly or disabled persons. The improved coordination is continually accessing programs and agencies to provide assistance.
6	<b>Agency/Group/Organization</b>	Golden Crescent Court Appointed Special Advocates
	<b>Agency/Group/Organization Type</b>	Services - Housing Services-Children Services - Victims Child Welfare Agency
	<b>What section of the Plan was addressed by Consultation?</b>	Presumed Benefit Clientele
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	CASA is a past sub-recipient for Public Service Agency CDBG funding, attended the PSA workshop, and have had a one-on-one consultation. The agency provides the basic needs for the neglected and abused children that became wards of the State. Closely works with the agency to ensure any issues of confidentiality are met. CASA are trained volunteers that are court appointed special advocates for the children's best interests of children placed in the foster care system.
7	<b>Agency/Group/Organization</b>	Habitat for Humanity of Victoria
	<b>Agency/Group/Organization Type</b>	Housing Services - Housing
	<b>What section of the Plan was addressed by Consultation?</b>	Non-Homeless Special Needs
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Golden Crescent Habitat of Humanity, a past sub-recipient of CDBG funding, has met for a one-on-one consultation. Habitat is the community's only participating, new housing construction agency. They have constructed 104 homes in the City of Victoria with 3 homes currently under construction. in the Koinonia

		Subdivision, for low-income homebuyers. Habitat for Humanity is now constructing homes in a subdivision that is not within a CDBG-eligible Census block group and no eligible Habitat location is expected to be available within the remaining years of the current CPS.
8	<b>Agency/Group/Organization</b>	The Salvation Army
	<b>Agency/Group/Organization Type</b>	Housing Services - Housing Services-homeless
	<b>What section of the Plan was addressed by Consultation?</b>	Homeless Needs - Families with children
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	The Salvation Army is a past sub-recipient of both Public Facility funding and PSA funding. Salvation Army is the only men's shelter in Victoria. Currently, the shelter just reopened in 2019 due to significant damage from Hurricane Harvey in August 2017. As funding is received the shelter has slowly been renovated. Now that the shelter is open once again, they hope to begin a new life skills program to assist these chronically homeless men to gain the skills they need to have a sustainable life.
9	<b>Agency/Group/Organization</b>	Food Bank of the Golden Crescent
	<b>Agency/Group/Organization Type</b>	Services-Children Sustenance - Food Bank
	<b>What section of the Plan was addressed by Consultation?</b>	Homeless Needs - Families with children
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	The Food Bank of the Golden Crescent is a past sub-recipient of CDBG. They have a backpack program for the elementary school students that are homeless in the City. They are doing street outreach in the form of a mobile pantry and nutrition.
10	<b>Agency/Group/Organization</b>	Boys & Girls Club of Victoria
	<b>Agency/Group/Organization Type</b>	Services-Children
	<b>What section of the Plan was addressed by Consultation?</b>	Non-Homeless Special Needs
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated</b>	The Boys & Girls Club is a past sub-recipient of CDBG Public Facility and PSA. The Boys & Girls Club is currently in the process of

	<b>outcomes of the consultation or areas for improved coordination?</b>	renovating the back section of the facility using 2017-2018 CDBG Public Facility funds. Through this upgrade, the Boys and Girls Club will bring in 13-18 year-olds, and involve them in programs that will keep the children engaged in positive activities and a structured atmosphere.
11	<b>Agency/Group/Organization</b>	GULF BEND MIMR CENTER
	<b>Agency/Group/Organization Type</b>	Services-Persons with Disabilities Services-Health Services-Education Health Agency
	<b>What section of the Plan was addressed by Consultation?</b>	Non-Homeless Special Needs Presumed benefit clientele
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Gulf Bend is a past sub-recipient of CDBG Public Facility funding who have met in a one-on-one consultation and attended the PSA workshop. Gulf Bend is the provider of services for a very special segment of the population of those persons experiencing severe mental illness, specifically the mentally ill. The Center also addresses the needs of persons with intellectual functioning and developmental disabilities and related conditions. They continue to see a need for affordable housing for persons with special needs. A new partnership that has arisen is with the Gulf Bend Wellness Community is through providing 1-bedroom apartments for the Mid-Coast Family Services chronic homeless men's program.

**Identify any Agency Types not consulted and provide rationale for not consulting**

All agency types required were consulted so there is no rationale for not consulting.

**Other local/regional/state/federal planning efforts considered when preparing the Plan**

Name of Plan	Lead Organization	How do the goals of your Strategic Plan overlap with the goals of each plan?
Continuum of Care	Mid-Coast Family Services	The goals of the Strategic Plan and the Continuum of Care (COC) must be coordinated to ensure all funding requirements are met as the Responsible Entity for the COC grant funding, reviews & the release of the funding.

Table 3 – Other local / regional / federal planning efforts

**Narrative (optional):**

As an entitlement City, Victoria receives CDHG dollars to invest in the community. The City of Victoria involved public and private housing, health, mental health and service agencies in a number of ways. During the workshop the stakeholders collaborated, discussed needs, and set priority needs. Additional information was gathered during one-on-one consultations.

## **AP-12 Citizen Participation- 91.105, 91.200(c)**

### **1. Summary of citizen participation process/Efforts made to broaden citizen participation. Summarize citizen participation process and how it impacted goal-setting**

The summarization of all citizen participation processes are exhibited described in the following. The City of Victoria has membership in the Victoria Area Homeless Coalition (VAHC). A description of the Consolidated Plan is to identify the needs, describe the priorities and strategies and to report specific demographics for the City of Victoria. The Public Service Agency and Public Facility workshop was held on April 30, 2019. The information presented gave the needed exposure to agencies that are not current recipients of CDBG funding. The at-risk homeless and homeless supportive services and facilities were identified in the Consolidated Plan as a high need and continue to be identified as a goal for the City of Victoria.

Consultations were held with providers throughout the program year and individually during the first quarter of the year. Information was provided to the Victoria Area Homeless Coalition (VAHC) during the July 25th meeting to discuss the amended CPS, amended 2018 Annual Action Plan and announce the recommended CDBG 2019-2020 funding.

Mark Hinojosa

On August 6, 2019, the final Public Hearing and resolution to adopt the CDBG Action Plan was held for the formal adoption of the funding allocations. During the 30-day comment period, the draft plan was available for review at the Planning Department, Library and posted on the City of Victoria's website for viewing and comments. All City Council meetings are televised and aired on the cable access channel. Requests for accommodations or interpretive services must be made to the City Secretary's office 48-hours prior to the City Council meeting. The City of Victoria also has two (2) municipal Television channels located at VT15 and VT115 that show all Planning Commission, City Council and the Parks Commission meetings. Also available is two (2) YouTube on demand video channels that show all Public meetings and the second shows all City Council meetings. The Communication Department has looked into closed caption video programming but due to high cost of \$40,000, a year for that service is not feasible for the City to undertake that option and additionally, the Federal Section 508 does not mandate state and local agencies be required to provide closed captioning.

All of the City Manager's Reports, workshop, one-on-one consultations, public meetings and the public hearing are tools to obtain citizen participation for the needs, objectives and goals to determine the 5<sup>th</sup> year Action Plan. Those priorities, then translated into the goals for the 2019-2020 Annual Action Plan.

**Citizen Participation Outreach**

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URI (if applicable)
1	One-on-One consultations	Non-Profit Service providers and public facility agencies	January through June 2019, one-on-one consultations were held with service providers and public facility to discuss the future activities.	One-on-one consultations held and specific discussions and comments are contained in the AP-10 Consultation. The 15% PSA cap on funding and the 2019-2020 budget was discussed to ensure the priorities within the 2015-2019 Consolidated Plan were undertaken.	All comments were accepted into the plan so there is no reason for further comment.	
2	PSA & Public Facility Workshop	Non-Profit Service providers and public facility agencies	April 30, 2019 a workshop was held to discuss application for PSA's and Public Facility activities and needs.	14 agencies attended the pre-application workshop. All agencies were requested to have the persons responsible for the CDBG program to attend with the Executive Directors. This makes certain all information is made available to all necessary persons undertaking the activities.	All comments were accepted into the plan so there is no reason for further comment.	
3	Public Meeting	Homeless and At-Risk Homeless Service Providers	Information was provided on April 25, 2019 at the University of Houston - Victoria to discuss the amended Action Plan and all responses were included.	A flyer was handed-out concerning CDBG Public Service Agency grants purpose, guidelines, objectives and eligible programs. The summary of comments received are as follows: <ul style="list-style-type: none"> <li>• When was the application available and when was it due.</li> <li>• Approximately how much funding was available.</li> </ul>	All comments were accepted into the plan so there is no reason for further comment.	

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	TRI, if applicable
a	City Manager's Report/Public Meeting	Non-targeted/broad community	On June 18, 2019, during the Regular City Council meeting, a City Council Manager's Report was given to propose funding recommendations for the 5 <sup>th</sup> Year Annual Action Plan and proposed a minor amendment to PY 2017, a major amendment to PY 2018, and a major amendment to the 2015-2019 Consolidated Plan.	<p>Julie Fulgham, Director Development Services, presented to City Council the recommended PY 2019 Plan Budget and proposed amendments to PY 2017, PY 2018, and 2015-2019 Consolidated Plan. The comments received were recorded here as follows:</p> <p>No comments were received. City Council was well informed on the changes necessary to allow for the program goals and priorities to properly allow the flow of information through each Action Plan of the 2015-2019 Consolidated Action Plan and be summarized correctly in the end of the year CAPER reports.</p> <p>The Action Plan and Major Amendment public hearings will be held during the City Council meeting on August 6, 2019 and then will be presented to Council for final approval. The CDBG funds will be available for expenditure for the period from October 1, 2019 to September 30, 2020.</p>		

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL if applicable
6	Public Hearing	Non-targeted/ broad community	On August 6, 2019, the City Council held a final public hearing to approve a resolution to adopt the 5th Year Action Plan. Notifications will be given to the Public Service Agencies and the Public Facilities, concerning the Public Hearing.	The public comment period was held from July 9, 2019 through August 7, 2019. There were no comments received during the 30-day comment period or during the public hearing.  The public hearing and a resolution approving the CDBG Grant 2019-2020 Annual Action Plan was brought to City Council on August 6, 2019, authorizing the City Manager to submit all required documentation and amendments to HUD and declaring an effective date. During the City Council meeting, the Public hearing was called no comments were discussed and the public hearing will be closed. The resolution was approved on August 6, 2019 to submit the 5th Year CDBG Action Plan by City Council. The CDBG funds will be available for expenditure for the period from October 1, 2019 to September 30, 2020.	All comments were accepted into the plan so there is no reason for further comment	

Table 4 – Citizen Participation Outreach

## **AP-15 Expected Resources – 91.220(c)(1,2)**

### **Introduction**

The Five Year Consolidated Plan must identify the federal, state, local and private resources expected to be available to the City to address priority needs and specific objectives identified in the Strategic Plan. These resources are summarized in SP-35 of the 2015-2019 CDBG Consolidated Plan and Strategy.

The City of Victoria is anticipating \$562,681.00 of CDBG entitlement grant funds, \$74,528.07 of PY 2016 unprogrammed funds that have been received in IDIS. With these funds, the City of Victoria can then choose how to use it over the course of the 2019 - 2020 program year and subsequent program years. Currently, there is no expected Program Income funding for this program year. The available funds will be used for CDBG eligible activities consistent with the current goals and objectives identified in the Five -Year Consolidated Plan. CDBG funds will be used in housing and community development activities including, but not limited to, neighborhood programs, public services, affordable housing, public facilities, public improvements and program administration of the City's CDBG program.

Anticipated Resources

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 2			Expected Amount Available Remainder of Consolidated Plan \$	Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$		
CDBG	Public Federal	Acquisition, Program Administration and Planning, Economic Development, Housing, Public Improvements, Public Services	\$562,681.00	\$	PY 2016 \$74,528.07	\$562,681.00	Funds will be used according to the noted priorities to include Program Administration, Neighborhood Programs, Public Services, Affordable Housing, Public Facilities, and Public Improvements

Table 5 - Expected Resources - Priority Table

**Explain how federal funds will leverage those additional resources (private, state and local funds), including a description of how matching requirements will be satisfied**

Within the City of Victoria, there is not currently a matching requirement to receive CDBG dollars. The non-profit partners in the City of Victoria are able to leverage funds with other private, state, and local funds in order to provide additional services and support for residents receiving assistance through the program.

**If appropriate, describe publicly owned land or property located within the jurisdiction that may be used to address the needs identified in the plan**

Not Applicable.

**Discussion**

The anticipated CDBG funding for the City of Victoria will address many city-wide goals, including improving neighborhood programs, public services, affordable housing, public facilities, public improvements and program administration. There is no program income projected during the 2019 - 2020 program year. The total funding available for funding will be \$637,209.07.

AP - 20 Annual Goals and Objectives - 91.420, 91.220(c)(3)&(e)

Goal Descriptions  
Goals Summary Information

Sort Order	Goal Name/Activity	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
1	Increase Affordable Rental Housing	2019	2020	Affordable Housing	City-Wide	Continue to support developers who wish to utilize the Low-Income Housing Tax Credit Program that satisfy the standard requirements.	CDBG: 50	Continue to support the developers that satisfy the standard requirements of the Low Income Housing Tax Credit Program to provide affordable housing as the Goal Outcome Indicator of Other.
2	Mortgage Assistance Program - Direct Home Ownership Assistance	2019	2020	Affordable Housing	City-Wide	Provides an increased availability of decent affordable homes to low-income homebuyers	CDBG: \$10,000,000	Provides down payment and closing cost assistance grants of up to \$2,500 for first-time homebuyers for low-income families.
3	Clearance & Demolition	2019	2020	Non-Housing Community Development	Low and Moderate Income	Provides sustainable and suitable living	CDBG: \$111,609,877	Clearance and demolition of 10 substandard

City of Victoria Action Plan

4	Boys and Girls Club of Victoria – Afterschool Program and Summer Camp Program – Public Service – Low-to-Moderate-Income Children	2019	2020	Public Service	City Wide	Census Block Groups	environment through the clearance of debris and removal of dilapidated structures from vacant or substandard property in targeted low and moderate-income block group neighborhoods. Provides assistance to offset the cost of 4 full-time staff who ran the afterschool program and summer camp programs.	CDBG: \$12,000.00	This activity will provide assistance in offset the cost to employ 4 full-time counselors who work directly with those children from low-to moderate-income households who attend Club afterschool and during their summer camps. Priority will be given to children	properties to address neighborhood sustainability.
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																						<p>of low- to moderate-income households that reside in the census blocks that are contiguous to the facility. The programs promote youth development strategies that works with youth from disadvantaged economic, social, and family circumstances. This afterschool and summer programs will allow more youth to be involved in a healthy structured atmosphere with \$17,000 provided to assist with salaries during the afterschool and summer camp programs.</p>
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5	CASA Golden Crescent Court Appointed Special Advocates- Public Service- Abused & Neglected Children	2019	2020	Public Services	City Wide	Provide assistance to offset the cost to train volunteers to be advocates for severely abused and neglected children that have been put into foster care who are presumed benefit clientele.	CDRC: \$8,000.00	Provide available and accessible assistance in offset costs of 2 full-time caseworker supervisors to support services, direct work and to train CASA volunteers that are appointed Guardians Ad Litem that advocate for 45 neglected children who have been removed from abusive homes and are wards of the state.
6	Community Action Committee of Victoria-Public Service Activity / Senior and/or Disabled Persons	2019	2020	Public Services	City Wide	Provide assistance through meals to the Seniors and Disabled citizens	CDRC: \$10,000.00	Provide affordable Meals-in-Wheels program, provides 2,292 meals at \$6.50 to 22 low-income elderly and/or disabled homebound persons with hot-

City of Victoria Action Plan

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7	Community Action Committee of Victoria- Public Service Activity/ Subsistence Support Service	2019	2020	Public Services	City Wide	Provide payment assistance through Utility/Water bills to Low-Moderate Income individuals or families	CIDHC: \$10,000.00	meal 5-days a week and a daily wellness contact. The funding provides a portion of this approximately \$47,000 activity. Provide up to \$125 annually for the water, sewer and garbage utility bill assistance to prevent disconnection and ensure affordable, healthy and sanitary living environments for 119 families' 298 low-income persons.
8	Food Bank of the Golden Crescent Public Service Activity for Homeless Children and Youth	2019	2020	Public Service	City Wide	Provide meals for Homeless children on Weekends and Holidays when they are unable to receive meals at school.	CIDHC: \$10,000.00	This activity provides 2,000 healthy backpack meals at \$5.00 each. to feed 53 children when free school lunches are not available, such as

9	Lighthouse for the Youth – Public Service	2019	2020	Public Service	City Wide	Provide summer camp for homeless	CDBG: \$8,000.00	weekends and school holidays. This helps homeless students overcome obstacles such as hunger and malnutrition that may impede their success in school. The program is a collaboration between the Food Bank of the Golden Crescent and VSD KIDZconnection, a program of the school district. VSD KIDZconnection liaisons perform all the data collection and certify all students served are receiving L.SDA Free Lunch Program. This activity provides a \$150 scholarship for
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City of Victoria Action Plan

for Homeless; Low to Moderate- Income Children and Youth			and Low- to Moderate- Income Children	<p>approximately 50 at-risk children for various sports camps held throughout the summer. Priority will be given to homeless and children from low- to moderate-income households that reside in the census blocks that are contiguous to the facility. The program promotes a youth development strategy that works with youth from disadvantaged economic, social, and family circumstances. This summer camp programs will allow more youth to be involved in a healthy</p>
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10	Salvation Army – Victoria Learning Center – Public Service for Homeless Men	2019	2020	Public Services	City Wide	Provide Life skills needed to homeless men.	CDBG: \$5,063.00	structured atmosphere. The program will work with VISD KIDZconnection, a program of the school district to ensure outreach is met to those priority children. VISD KIDZconnection liaisons perform all the data collection and certify all students served are receiving USDA Free Lunch Program or certified are Homeless by VISD standards. This activity will offer classes 2-3 days a week consisting of Life Skills, Higher Education, Food Handlers, and other self-help, self-improvement
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City of Victoria Action Plan

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<p>enurses. It is being taught to homeless men on an at-will and voluntary basis. The program is designed to instill motivation and confidence to those participating. Funding will assist with obtaining the necessary equipment to ensure the activity is successful.</p>				<p>Public Services</p>	<p>2020</p>	<p>2019</p>	<p>11 Victoria Senior Center - Public Service Activity / Senior and/or Disabled Persons</p>	<p>CDBG: \$10,000.00</p>	<p>Provide assistance through meals to the Seniors and Disabled citizens</p>	<p>City Wide</p>	<p>This activity provides 1,250 healthy hot meals, at \$7.76 each, during the week. Money through Friday, to elderly and disabled homebound individuals. The program is directed at improving and</p>
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12	VISD / KIDZconnection- Public Service Activity for Homeless Children & Youth Services	2019	2020	Public Services	City Wide	Provide additional services to homeless school children	\$10,000.00	sustaining the living environment of the participants by ensuring access to healthy and affordable meals and provides a daily wellness contact. The funding provides approximately 100% of the meal program for \$10,000. KIDZ-connection PSA activity assists 65 homeless students through "Project Success", a program designed to address the needs of the homeless students by removing barriers that impede their ability to be academically
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13	Mid-Crest Family Services Public Facility / Women's Crisis Center	2019	2020	Public Facility	City-Wide	Women's Crisis Center	\$270,000.00	successful. One full-time Project Success liaison for 1,280 hours assigned to Patti Welder Middle School students and shelters. An individualized plan will be prepared to address the student's challenges in attendance, academics, discipline, transportation, tutoring and other basic needs. Public Facility activity provides funding to expand the existing Women's Crisis Center to add an additional wing for a Family Support Center. The newly constructed wing
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14	Perpetual Help Home – Public Facility Women’s Shelter	2019	2020	Public Facility	City-Wide	Women’s Shelter	\$50,000.00	Public Facility activity provides funding for renovations and rehabilitation to two (2) existing structures. On the main structure, funding will be used to remove the old damaged siding and replace with new siding. Funding will also be used to install a security system in the main structure. On the secondary structure, funding will be used to remove the old floors and
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15	Administration	2019	2020	Administration	City Wide	Ensure all goals & needs within the community are met	\$112,536,20	walls and replace with new walls and flooring. Manage and oversee 5-year Consolidated Plan & to ensure Strategic Plan goals are met. The total indicator is Other.
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**Table 6 – Goal Summary**

	<b>Activity</b>	<b>Goal Description</b>
1	Increase Affordable Rental Housing	Support developers who wish to utilize the Low-Income Housing Tax Credit Program that satisfies the requirements.
2	Mortgage Assistance	This program will be used to provide an increased availability of decent affordable housing.
3	Demolition	Provide a sustainable and suitable living environment through the clearance of debris and removal of dilapidated structures from vacant or substandard property in targeted neighborhoods.
4	Park Improvements	Create a suitable living environment by improving safer providing available and accessible parks.
5	Public Improvement, Sidewalk Project	Providing a suitable living environment by providing the availability and accessibility of safer driving and pedestrian routes with street lighting improvements
6	Public Improvement, Transit Shelters	To provide accessibility and availability of transit services.
7	Mental Health and Wellness Services	To increase availability of accessible and affordable care for residents with mental health issues.
8	Homeless Children & Youth Services	Provide accessible and affordable assistance for homeless school children.
9	Senior and/ or Disabled Services	To accommodate seniors and disabled through accessible services to assist them.
10	Subsistence Support Services	Provide accessible and affordable assistance on water/ utility bills to low income families.
11	Abused & Neglected Children Services	Provide accessible and suitable living environments for abused and neglected children in the City of Victoria.
12	Homeless Prevention Services	To provide decent and accessible services to individuals to prevent homelessness through eviction prevention assistance.
13	Homeless Shelter	To provide available, accessible and suitable living environment for homeless men.
14	Administration	To provide services needed to administer CDBG funds.

**Estimate the number of extremely low-income, low-income, and moderate-income families to whom the jurisdiction will provide affordable housing as defined by HOME 91.215(b):**

The construction in the Swan Crossing Subdivision was completed and provided low-income housing to 38 of the 55 homes. The additional 17 homes were made available to homeowners of moderate income through a waiver the City previously received. Additionally, the City will look to benefit for eight (8) low-income families through the Mortgage Assistance Program, which is a citywide program. The Mortgage Assistance Program provides down payment and closing cost assistance for low-income homebuyers. Finally, the City of Victoria continues to support developers that satisfy the standard requirements of the Low Income Housing Tax Credit Program to provide affordable rental housing.

The City of Victoria's CDBG programs will assist 526 low-mod income persons through the Public Service activities. The programs will also assist an average of 31 homeless men quarterly/124 men annually, through a Public Facility activity. There will be 650 total low-mod persons within the extremely low, very low and moderate-income persons assisted.

## AP-35 Projects – 91.220(d)

### Introduction

The City of Victoria has planned actions for the 2019 - 2020 Annual Action Plan intends to support affordable housing, non-housing community developments, public services, public facilities, and administration costs. The City will continue to provide funding for projects within these categories that meet the needs of the community.

As in past years, the City will continue to coordinate with public or social service providers to reduce or prevent homelessness and encourage access to public services for special needs populations generally presumed to be low- and moderate-income. During the 2019 – 2020 program year, the City will fund activities that address the needs of low-income persons, elderly, at-risk persons of becoming homeless, special needs populations such as homeless children and adults, abused & neglected children, battered women and the severely disabled adults.

As well, there will be affordable housing assistance programs, neighborhood improvement programs including demolition, public facility upgrades to a homeless shelter/facility. The Public Facility projects will be for Battered Women and children shelters. All projects using CDBG funds during the 2019 – 2020 Annual Action Plan program year are necessary to be complete by September 30, 2020 is as follows:

1. Affordable Housing - Mortgage Assistance - (City-wide)
2. Increase Affordable Rental Housing – Support of developers using the Low-Income Housing Tax Credit program that satisfy the requirements and the Housing Authority’s rental housing. this is a support activity and no funding is provided for this activity and goal - (City-wide)
3. Neighborhood Programs – Demolition - (low-moel areas within the City)
4. Public Services- Boys and Girls Club of Victoria – Afterschool/Summer Camp - (City-wide)
5. Public Services- Golden Crescent Court Appointed Special Advocates (CASA) - (City-wide)
6. Public Services - Lighthouse for the Youth – Summer Camp Program – (City-wide)
7. Public Services – Salvation Army Learning Center – Life Skills Program – (City-wide)
8. Public Services- Community Action Committee (Meals-on-Wheels) - (City-wide)
9. Public Services- Community Action Committee (Utilities) - (City-wide)
10. Public Services – Victoria Senior Center – Meals on Wheels – (City-wide)
11. Public Services- KIDZconnection Project Success - (City-wide)
12. Public Services- Food Bank of Golden Crescent – The Kid’s Backpack Meals - (City-wide)
13. Public Facility-Perpetual Help Home - (City-wide)
14. Public Facility-Mid-Coast Family Services – Women’s Crisis Center (City-wide)
15. Administration (City of Victoria)

**Describe the reasons for allocation priorities and any obstacles to addressing underserved needs:**

The allocation priorities are based on the five goals of the Strategic Plan: affordable housing, non-housing community development, public services, public facilities and administration. CDBG funding allocations toward public services maximum is 15% of current year allocation, and administration cannot exceed 20% of the current grant funds.

Goal	Percentage of Funding	Amount (% of Total CDBG)
AFFORDABLE HOUSING	1.57%	\$ 10,000.00
NEIGHBORHOOD PROGRAMS	17.52%	\$ 111,609.87
PUBLIC SERVICES	14.76%	\$ 83,063.00
PUBLIC FACILITIES	50.22%	\$ 320,000.00
PROGRAM ADMINISTRATION	20.00%	\$ 112,536.20
<b>TOTAL</b>	<b>100.00%</b>	<b>\$ 637,209.07</b>

The primary obstacle the city faces in addressing underserved needs is funding. Reduced funding has hindered the City's ability to meet all the needs of low-income residents. The City seeks to provide funding for as many suitable programs as possible; however, with only the current grant funding it is becoming more difficult.

AP – 38 Projects – 91.220(J)

1	Project Name	Program Administration
	Target Area	City of Victoria
	Goals Supported	Program Administration
	Needs Addressed	Program Administration
	Funding	CDBG: \$112,536.20
	Description	Administrative activities include preparation of all environmental reviews, publication of required notices, monitoring program subrecipients, monitoring for Davis Bacon and Related Acts compliance; monitoring for lead hazard compliance, providing Subrecipient training workshop and ongoing technical assistance as needed, further fair housing, and other activities that ensure compliance with all program requirements.
	Target Date	09/30/2020
	Estimate the number and type of families that will benefit from the proposed activities	N/A
	Location Description	700 Main Center, Suite 129, Victoria, Texas
	Planned Activities	Administrative activities include preparation of all environmental reviews, publication of required notices, monitoring program subrecipients, monitoring for Davis Bacon and Related Acts compliance; monitoring for lead hazard compliance, providing Subrecipient training workshop and ongoing technical assistance as needed, further fair housing, and other activities that ensure compliance with all program requirements.
2	Project Name	Mortgage Assistance Program
	Target Area	City of Victoria
	Goals Supported	Direct Homeownership Assistance
	Needs Addressed	Homeownership Assistance
	Funding	CDBG: \$10,000.00
	Description	Provide down payment and/or closing cost assistance grants of up to \$2,500.00 for first-time low- to moderate-income homebuyers within the city limits of Victoria, Texas.
	Target Date	09/30/2020
	Estimate the number and type of families that will benefit from the proposed activities	4 low- to moderate-income families
	Location Description	Within the City Limits of Victoria, Texas – Scattered Sites
	Planned Activities	Provide down payment and/or closing cost assistance grants of up to \$2,500.00 for first-time low- to moderate-income homebuyers within the city limits of Victoria, Texas.

3	Project Name	Demolition
	Target Area	Low- to Moderate-Income Census Block Groups with the City of Victoria, Texas
	Goals Supported	Demolition and Clearance
	Needs Addressed	Demolition
	Funding	CDBG: \$111,609.87
	Description	Demolition and Clearance of 10 substandard structures to address neighborhood sustainability.
	Target Date	09/30/2020
	Estimate the number and type of families that will benefit from the proposed activities	N/A - Area Benefit
	Location Description	Scattered Sites – Located within the city limits of Victoria's Low- to Moderate-Income Census Block Groups
	Planned Activities	Demolition and Clearance of 10 substandard structures to address neighborhood sustainability.
4	Project Name	Boys and Girls Club of Victoria – Afterschool Program and Summer Camp Program
	Target Area	City of Victoria
	Goals Supported	Public Service Activity for Children and Youth Services
	Needs Addressed	Children and Youth Services
	Funding	CDBG: \$12,000.00
	Description	This activity will provide assistance to offset the cost to employ 4 full-time counselors who work directly with these children from low- to moderate-income households who attend Club afterschool and during their summer camps. Priority will be given to children of low- to moderate-income households that reside in the census blocks that are contiguous to the facility. The programs promote youth development strategies that works with youth from disadvantaged economic, social, and family circumstances. This afterschool and summer programs will allow more youth to be involved in a healthy structured atmosphere with \$12,000 provided to assist with salaries during the afterschool and summer camp programs.
	Target Date	09/30/2020
	Estimate the number and type of families that will benefit from the proposed activities	At least 40 low- to moderate-income children to be served
Location Description		
Planned Activities	This activity will provide assistance to offset the cost to employ 4 full-time counselors who work directly with these children from low- to moderate-income households who attend Club afterschool	

		and during their summer camps. Priority will be given to children of low- to moderate-income households that reside in the census blocks that are contiguous to the facility. The programs promote youth development strategies that works with youth from disadvantaged economic, social, and family circumstances. This afterschool and summer programs will allow more youth to be involved in a healthy structured atmosphere with \$12,000 provided to assist with salaries during the afterschool and summer camp programs.
5	Project Name	CASA: A CASA Volunteer for Every Child in Need
	Target Area	City of Victoria
	Goals Supported	Public Service – Abused and Neglected Children
	Needs Addressed	Abused and Neglected Children
	Funding	CDBG: \$8,000.00
	Description	Provide available and accessible assistance to offset costs of 4 full-time caseworker supervisors to support services, direct work and to train CASA volunteers that are appointed Guardians Ad Litem that advocate for 43 neglected children who have been removed from abusive homes and are wards of the state.
	Target Date	09/30/2020
	Estimate the number and type of families that will benefit from the proposed activities	At least 43 abused and/or neglected children to be served
	Location Description	
	Planned Activities	Provide available and accessible assistance to offset costs of 4 full-time caseworker supervisors to support services, direct work and to train CASA volunteers that are appointed Guardians Ad Litem that advocate for 43 neglected children who have been removed from abusive homes and are wards of the state.
6	Project Name	Community Action Committee – Meals on Wheels
	Target Area	City of Victoria
	Goals Supported	Public Service Activity/Senior and /or Disabled Service
	Needs Addressed	Senior and/or Disabled Services
	Funding	CDBG: \$10,000.00
	Description	Provide affordable Meals-on-Wheels program, provides 1474 meals at \$6.78 to 21 low-income elderly and/or disabled homebound persons with hot-meal 5-days a week and a daily wellness contact.
	Target Date	09/30/2020
	Estimate the number and type of families that will benefit from the proposed activities	At least 21 disabled and/or elderly person to be served

	Location Description	
	Planned Activities	Provide affordable Meals-on-Wheels program, provides 1474 meals at \$6.78 to 21 low-income elderly and/or disabled homebound persons with hot-meal 5-days a week and a daily wellness contact.
	Project Name	Community Action Committee – Utility Assistance
	Target Area	City of Victoria
	Goals Supported	Public Service Agency/ Subsistence Support Service
	Needs Addressed	Subsistence
	Funding	CDBG: \$10,000.00
	Description	Provide up to \$125 annually for the water, sewer and garbage utility bill assistance to prevent disconnection and ensure affordable, healthy and sanitary living environments for 80 families/ 200 low-income persons.
7	Target Date	09/30/2020
	Estimate the number and type of families that will benefit from the proposed activities	At least 80 low- to moderate-income families or 200 low- to moderate-person to be served
	Location Description	
	Planned Activities	Provide up to \$125 annually for the water, sewer and garbage utility bill assistance to prevent disconnection and ensure affordable, healthy and sanitary living environments for 80 families/ 200 low-income persons.
	Project Name	Food Bank of the Golden Crescent: The Kids' Backpack Meals Program
	Target Area	City of Victoria
	Goals Supported	Homelessness & At-Risk Homelessness Prevention
	Needs Addressed	Children & Youth Services
	Funding	CDBG: \$10,000.00
8	Description	This activity provides 2,000 healthy backpack meals at \$5.00 each, to feed 53 children when free school lunches are not available, such as weekends and school holidays. This helps homeless students overcome obstacles such as hunger and malnutrition that may impede their success in school. The program is a collaboration between the Food Bank of the Golden Crescent and VISD KIDZconnection, a program of the school district. VISD KIDZconnection liaisons perform all the data collection and certify all students served are receiving USDA Free Lunch Program.
	Target Date	09/30/2020
	Estimate the number and type of families that will benefit	At least 53 homeless children to be served

	from the proposed activities	
	Location Description	
	Planned Activities	This activity provides 2,000 healthy backpack meals at \$5.00 each, to feed 53 children when free school lunches are not available, such as weekends and school holidays. This helps homeless students overcome obstacles such as hunger and malnutrition that may impede their success in school. The program is a collaboration between the Food Bank of the Golden Crescent and VISD KIDZconnection, a program of the school district. VISD KIDZconnection liaisons perform all the data collection and certify all students served are receiving USDA Free Lunch Program.
9	Project Name	Lighthouse for the Youth – Summer Sports Camps
	Target Area	City of Victoria
	Goals Supported	Public Service Activity for Children and Youth Services
	Needs Addressed	Children and Youth Services
	Funding	\$8,000.00
	Description	This activity provides a \$150 scholarship for approximately 50 at-risk children for various sports camps held throughout the summer. Priority will be given to homeless and children from low- to moderate-income households that reside in the census blocks that are contiguous to the facility. The program promotes a youth development strategy that works with youth from disadvantaged economic, social, and family circumstances. This summer camp programs will allow more youth to be involved in a healthy structured atmosphere. The program will work with VISD KIDZconnection, a program of the school district to ensure outreach is met to those priority children. VISD KIDZconnection liaisons perform all the data collection and certify all students served are receiving USDA Free Lunch Program or certified are Homeless by VISD standards.
	Target Date	09/30/2020
	Estimate the number and type of families that will benefit from the proposed activities	At least 50 homeless or low- to moderate income Children to be served
	Location Description	
Planned Activities	This activity provides a \$150 scholarship for approximately 50 at-risk children for various sports camps held throughout the summer. Priority will be given to homeless and children from low- to moderate-income households that reside in the census blocks that are contiguous to the facility. The program promotes a youth development strategy that works with youth from disadvantaged economic, social, and family circumstances. This	

		summer camp programs will allow more youth to be involved in a healthy structured atmosphere. The program will work with VISD KIDZconnection, a program of the school district to ensure outreach is met to those priority children. VISD KIDZconnection liaisons perform all the data collection and certify all students served are receiving USDA Free Lunch Program or certified are Homeless by VISD standards.
10	Project Name	Salvation Army - Victoria Learning Center – Life Skills Program
	Target Area	City of Victoria
	Goals Supported	Public Services - Homeless & At-Risk Homeless Prevention
	Needs Addressed	Homeless Services
	Funding	CDBG: \$5,063.00
	Description	This activity will offer classes 2-3 days a week consisting of Life Skills, Higher Education, Food Handlers, and other self-help, self-improvement courses. It is being taught to homeless men on an at-will and voluntary basis. The program is designed to instill motivation and confidence to those participating. Funding will assist with obtaining the necessary equipment to ensure the activity is successful.
	Target Date	09/30/2020
Estimate the number and type of families that will benefit from the proposed activities	At least 18 homeless men to be served	
Location Description		
Planned Activities	This activity will offer classes 2-3 days a week consisting of Life Skills, Higher Education, Food Handlers, and other self-help, self-improvement courses. It is being taught to homeless men on an at-will and voluntary basis. The program is designed to instill motivation and confidence to those participating. Funding will assist with obtaining the necessary equipment to ensure the activity is successful.	
11	Project Name	Victoria Senior Center – Meals on Wheels
	Target Area	City of Victoria
	Goals Supported	Public Service Activity/Senior and /or Disabled Service
	Needs Addressed	Senior and/or Disabled Services
	Funding	\$10,000.00
	Description	Provide affordable Meals-on-Wheels program. provides 1250 meals at \$7.76 to 5 low-income elderly and/or disabled homebound persons with hot-meal 5-days a week and a daily wellness contact.
	Target Date	09/30/2020
Estimate the number and type of families	At least 5 disabled and/or elderly persons to be served	

	that will benefit from the proposed activities	
	Location Description	
	Planned Activities	Provide affordable Meals-on-Wheels program, provides 1250 meals at \$7.76 to 5 low-income elderly and/or disabled homebound persons with hot-meal 5-days a week and a daily wellness contact.
	Project Name	VISD – KIDZConnection
	Target Area	City of Victoria
	Goals Supported	Public Services - Homeless & At-Risk Homeless Prevention
	Needs Addressed	Children & Youth Services
	Funding	CDBG: \$10,000.00
	Description	This activity assists 65 homeless students through "Project Success" a program designed to address the needs of the homeless students by removing barriers that impede their ability to be academically successful. One, full-time, "Project Success" assistant for 578 hours will be assigned to Patti Welder Middle school and shelters. An individualized plan will be prepared to address the student's challenges in attendance, academics, discipline, transportation, tutoring, and other basic needs.
12	Target Date	09/30/2020
	Estimate the number and type of families that will benefit from the proposed activities	At least 65 homeless children to be served
	Location Description	
	Planned Activities	This activity assists 65 homeless students through "Project Success" a program designed to address the needs of the homeless students by removing barriers that impede their ability to be academically successful. One, full-time, "Project Success" assistant for 578 hours will be assigned to Patti Welder Middle school and shelters. An individualized plan will be prepared to address the student's challenges in attendance, academics, discipline, transportation, tutoring, and other basic needs.
	Project Name	Mid-Coast Family Services – Women's Crisis Center
	Target Area	
	Goals Supported	Public Facilities – Women's Crisis Center
	Needs Addressed	Public Facilities – Women's Crisis Center
	Funding	CDBG: \$270,000.00
13	Description	Expansion of their Women's Crisis Center to add an additional wing for a Family Support Center. The newly constructed wing will include a classroom/group room, a quiet room for individual counseling, a kitchenette, bathrooms, and offices.
	Target Date	09/30/2020

	Estimate the number and type of families that will benefit from the proposed activities	200 adult battered/abused/homeless women and 200 children on yearly basis.
	Location Description	Not Published Due to Being a Battered Women's Shelter – Address to remain confidential program files. With the City Limits of Victoria, Texas
	Planned Activities	Expansion of their Women's Crisis Center to add an additional wing for a Family Support Center. The newly constructed wing will include a classroom/group room, a quiet room for individual counseling, a kitchenette, bathrooms, and offices.
14	Project Name	Perpetual Help Home
	Target Area	
	Goals Supported	Public Facilities - Women's Shelter
	Needs Addressed	Public Facilities - Women's Shelter
	Funding	CDBG: \$50,000.00
	Description	Public Facility activity provides funding for renovations and rehabilitation to two (2) existing structures. On the main structure, funding will be used to remove the old damaged siding and replace with new siding. Funding will also be used to install a security system in the main structure. On the secondary structure, funding will be used remove the old floors and walls and replace with new walls and flooring.
	Target Date	09/30/2020
	Estimate the number and type of families that will benefit from the proposed activities	60 adult battered/abused/homeless women and 25 children on yearly basis.
	Location Description	Not Published Due to Being a Battered Women's Shelter – Address to remain confidential program files. With the City Limits of Victoria, Texas
	Planned Activities	Public Facility activity provides funding for renovations and rehabilitation to two (2) existing structures. On the main structure, funding will be used to remove the old damaged siding and replace with new siding. Funding will also be used to install a security system in the main structure. On the secondary structure, funding will be used remove the old floors and walls and replace with new walls and flooring.
15	Project Name	Increase Affordable Rental Housing
	Target Area	City Wide – Victoria, Texas
	Goals Supported	Increase Affordable Rental Housing
	Needs Addressed	Increase Affordable Rental Housing
	Funding	CDBG: \$0.00

Description	Support of developers using the Low-Income Housing Tax Credit Program that satisfy the requirements and the Housing Authority rental housing, this is strictly a support activity and no funding is provided for this activity and goal.
Target Date	09/30/2020
Estimate the number and type of families that will benefit from the proposed activities	
Location Description	City Wide – Victoria, Texas
Planned Activities	Support of developers using the Low-Income Housing Tax Credit Program that satisfy the requirements and the Housing Authority rental housing, this is strictly a support activity and no funding is provided for this activity and goal.

**AP-50 Geographic Distribution – 91.220(f)**

**Description of the geographic areas of the entitlement (including areas of low-income and minority concentration) where assistance will be directed**

The City did not award projects based on a targeted geographic area, but all money will be expended within eligible areas within the City of Victoria. All the activity will be within the City of Victoria. The low-to-moderate income (LMI) area-based projects projected in the 2019 - 2020 Annual Action Plan program year are the Demolition program. The final LMI funding is the Demolition program that will assist ten (10) real property owners to remove dilapidated, abandoned or burned structures in the low-income areas. The information above is not included in the table below due the geographic HUD definition although all are LMI area benefit activities.

**Geographic Distribution**

Target Area	Percentage of funds
City of Victoria	0%
Swan Crossing	0%
Low and Moderate Income Census Block Groups	0%

**Table 4 - Geographic Distribution**

**Rationale for the priorities for allocating investments geographically**

Although the following are specific LMI area benefit targeted areas they do not meet the definition of Target Areas for the geographic distribution percentages. The breakdowns for the activities are as follows: City of Victoria citywide is 53.84% and 46.16% in low-moderate income blocks. For the 2019 – 2020 Annual Action Plan program year, all of the public services funding is to benefit low and moderate-income persons, homeless persons, and those that are severely disabled which is the same geographic percentages shown above. Demolition funding makes up 17.52% of the funding to assist ten (10) structures located in low and moderate-income Census block groups.

**Discussion**

The majority of funding in the City of Victoria is designated toward projects that can be utilized by certain persons with eligible income characteristics, rather than those that live in a certain area. Area benefit programs such as the Demolition projects that will receive 17.52% of the 2019 - 2020 funding. Homeless persons, regardless of which census block group they are currently located in are eligible for assistance.

## AP-55 Affordable Housing – 91.220(g)

### Introduction

The Annual Action Plan must specify goals in Table 5, for the number of homeless, non-homeless, and special needs households supported within the program year. Table 6 shows the number of households supported through rental assistance, production of new units, rehabilitation of existing units, and acquisition of existing units.

One Year Goals for the Number of Households to be Supported	
Homeless	0
Non-Homeless (Mortgage Assistance)	4
Special Needs (elderly, severely disabled and abused neglected children)	0
Total	4

Table 5 - One Year Goals for Affordable Housing by Support Requirement

One Year Goals for the Number of Households Supported Through	
Rental Assistance	0
The Production of New Units	0
Rehab of Existing Units	0
Acquisition of Existing Units	0
Total	0

Table 6 - One Year Goals for Affordable Housing by Support Type

### Discussion

The only affordable housing program the City of Victoria has planned is the Mortgage Assistance program. The program will assist four (4) person and/or families with down payment & closing cost assistance.

Although the following are not affordable housing program the City plans to support through homeless services during the 2019 - 2020 Annual Action Plan year, 108 homeless persons with CDBG funding. Through the VISD KIDZ/connection is assisting 65 junior high school homeless children, Food Bank of the Golden Crescent is assisting 53 homeless children. CASA will assist 43 neglected and/or abandoned children who are wards of the State.

The Public Facility project will be for chronic homeless women and battered and abused Women and children at Mid-Coast Family Services – Women's Crisis Center and Perpetual Help Home.

Currently, the Victoria Housing Authority (VHA) owns and operates 321 Public Housing units. The VHA also provides rental assistance through Tenant Based Rental Assistance (TBRA) voucher program, which allows low-income persons to rent privately owned houses or apartments dispersed throughout the community. The VHA currently has 347 Section 8 Vouchers to issue to tenants within the city limits of Victoria.

In conclusion, the presumed benefits services that will be offered through the City of Victoria are as follows: (26) elderly and/or disabled persons receiving the Meals-on-Wheels program, (43) CASA neglected and/or abandoned children and (118) VSD KIDZconnection and Food Banks' Kid Backpack Program for homeless children. (18) Homeless Men through Salvation Army Life Skills Program. The final presumed activity is the Salvation Army that will assist is 124 chronic homeless men. The total number presumed benefit support services are 259 persons.

Also through a PSA, Community Action Committee has a LMI housing benefit of which 80 non-homeless households/200 persons will receive utility assistance to prevent home service disconnection. The program is designed to make housing more affordable by ensuring access to utilities necessary for a healthy and sanitary living environment.

## **AP-60 Public Housing – 91.220(h)**

### **Introduction**

This section describes what actions the City of Victoria plans to take in the 2019 - 2020 program year to carry out the public housing goals set in the strategic plan. Below, the City of Victoria has identified the manner in which 2019 - 2020 Annual Action Plan will address these needs.

### **Actions planned during the next year to address the needs to public housing**

The City of Victoria's action plans is to continue to address public housing needs by supporting the funding of 321 public housing units and support an employment/job training public service program to assist households transition from public housing units to independent living at a quicker pace.

### **Actions to encourage public housing residents to become more involved in management and participate in homeownership**

Currently the City encourages public housing residents who are at-risk homeless to participate in budget management classes through an eviction prevention program. The Victoria Housing Authority has a resident commissioner serving on the board and, since January 2016, residents in the Voucher program are allowed to serve. Currently the Board's resident member participates in the Voucher program and is very active. All Public Housing residents are considered part of the Resident Advisory Board and annually the Housing Authority sends out a letter to residents inviting them to join the Resident Advisory Board. The Housing Authority offers job tasks to those residents that need community service hours to fulfill their lease requirements. This allows these residents to work with the staff in hopes of completing their needed hours as well as possibly learning a skill. This could allow these residents future job opportunities, at the Housing authority or even elsewhere in the City.

### **If the PHA is designated as troubled, describe the manner in which financial assistance will be provided or other assistance**

Not Applicable

### **Discussion**

*Although the City of Victoria does not have any plans to increase the number of public housing units during the 2019 – 2020 Annual Action Plan program year, it will continue to support the funding of 347 Section 8 Housing Choice Vouchers along with the 321 public housing units. Through employment / job training public service program, the City of Victoria hopes to help household's transition at a quicker pace from public housing units to independent living.*

## **AP-65 Homeless and Other Special Needs Activities – 91.220(i)**

### **Introduction**

This section will discuss the City of Victoria's plan during the 2019 - 2020 Annual Action Plan to reduce homelessness using the goals identified in the strategic plan. This section also addresses the activities related to supporting housing needs of non-homeless populations.

### **Describe the jurisdictions one-year goals and actions for reducing and ending homelessness including: Reaching out to homeless persons (especially unsheltered persons) and assessing their individual needs.**

Consistent with the Five-Year Consolidated Plan's Strategic Plan, the City of Victoria will pursue the goal of reducing homelessness. The City has programmed public service activities that meet the following objectives of the strategic plan:

- Provide services to the homeless that promote self-sufficiency.
- Continue to support programs within the City that offer meals, shelter facilities and/or shelter beds to the homeless.
- Increase the capacity of shelters for the homeless.

Victoria currently tries to address as many individual needs of the homeless as possible. In regards to the unsheltered homeless, their main needs are food and shelter. Many are currently provided warm meals through the local soup kitchen, Christ's Kitchen, six days a week. There are currently 150 beds available to many different groups of homeless individuals, 70 of which are emergency housing beds, 38 transitional housing beds, 6 treatment center beds and 36 permanent supportive housing beds to aid residents in getting back to independent living. For those that are sheltered homeless, many of our shelters also provide education/ job training programs.

### **Addressing the emergency shelter and transitional housing needs of homeless persons**

The City of Victoria relies on CDBG funds and the resources of the non-profit agencies to address the emergency shelter needs. Presently, the city of Victoria has 68 emergency housing beds, 38 transitional housing beds, and 6 treatment center beds. These beds are organized to meet the needs of various groups of homeless. There are 60 beds available for women, and eight (8) individual/ family emergency shelter beds. All of the 38 transitional housing beds are currently only available to women and children to provide safe and accessible housing to homeless persons in the city of Victoria.

### **Helping homeless persons (especially chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth) make the transition to permanent housing and independent living, including shortening the period of time that individuals and families experience homelessness, facilitating access for homeless individuals and families to affordable housing units, and preventing individuals and families who were recently homeless from becoming homeless again**

There are many mainstream social service agencies that provide services and programs to prevent homelessness that will be utilized in the 2019 - 2020 Annual Action Plan, particularly education, job training, counseling, soup

kitchen, emergency water bill assistance, and life skills training, among others. Currently the City of Victoria, through the Continuum of Care (CoC), has 36 permanent supportive housing beds to aid residents in getting back to independent living. 18 of these permanent housing beds are designated to chronically homeless men, nine (9) to women and children, and nine (9) to families with disabilities.

In order to shorten the amount of time that a person spends homeless, there are 68 emergency shelter beds, and 38 transitional shelter beds. Many of these beds are available to any person in need of shelter. All 38 transitional beds are for women and children only. Drug and alcohol rehabilitation is offered through many of the shelters.

During the 2019 – 2020 Action Plan year, the City plans to provide 80 extremely low-income and low-income households with water bill assistance. These programs become very useful to shorten the period of homelessness and to prevent individuals and families who were recently homeless from becoming homeless again.

**Helping low-income individuals and families avoid becoming homeless, especially extremely low-income individuals and families and those who are: being discharged from publicly funded institutions and systems of care (such as health care facilities, mental health facilities, foster care and other youth facilities, and corrections programs and institutions); or, receiving assistance from public or private agencies that address housing, health, social services, employment, education, or youth needs**

One of the City of Victoria's strategies for reducing homelessness is by providing programs and services for low-income individuals and families that will hopefully prevent them from becoming homeless. The Subsistence Support Services is for extremely low-income and low-income individuals to receive water utility assistance, food, and eviction prevention assistance, when possible. The City will continue to working to increase the number of affordable housing units in the City for low-income individuals.

Many non-profit service providers in the city also provide assistance to low-income and very low-income households such as Golden Crescent Habitat for Humanity. Habitat builds affordable housing for individuals and/or families who earn between 35% to 60% Housing Area Median Family Income (HAMFI). Habitat for Humanity is now constructing homes in a subdivision that is not within a CDBG-eligible Census block group and no eligible Habitat location is expected to be available within the remaining years of the current CPS. To continue to address affordable housing-related CPS goals, this action plan will allocate additional funds to the Mortgage Assistance Program.

The Salvation Army provides Stepping Stone, a drug and alcohol rehabilitation program that can be used by individuals to help them become drug free, and prepare them for re-entry into society, which will continue to operate and a new Life Skills Program to get started in the Fall 2019.

Discharge planning and discharge follow up occurs for all individuals leaving a State Hospital/School returning to the local service area. This ensures people have services lined up upon their return, such as doctor services and medication refills. Programs at the Wellness Community ensure doctor appointments are scheduled and all appointments are attended. They also schedule daily fitness classes and teach healthy eating classes and offer smoking cessation classes. This will help the severely disabled to reduce medical visits with a healthier living style and transitional housing for a term of 18-24 months. Transitional housing offers short term living that

incorporates living/life skills to include job search and permanent housing. Currently, when a person returns from a mental and physical health institution, the intention would be for them go into a permanent supportive housing unit. However, there are not enough units currently to allow for permanent supportive housing.

**One year goals for the number of households to be provided housing through Housing Opportunities for Persons With AIDS (HOPWA)**

The City of Victoria does not receive Housing Opportunities for Persons with AIDS (HOPWA) funding. This goal is met through the County of Victoria Special Services, the local provider who has reported there are 103 individuals living with HIV/AIDS in Victoria accordingly to the 2015 report published by the Texas Department of State Health Services.

## **AP-75 Barriers to affordable housing – 91.220(j)**

### **Introduction:**

In the City of Victoria, there is a great need for affordable housing to prevent households from becoming cost burdened by housing costs. HUD requires jurisdictions that receive federal funds to commit to taking actions to affirmatively further fair housing. The City of Victoria has identified six barriers to affordable housing that are outlined in the City's Analysis of Impediments. These impediments are neighborhood deterioration, inadequate supply of low cost homes, inability to obtain safe rental housing, need for housing and services for the homeless and minimum lot size requirements.

**Actions it planned to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment.**

These barriers are a big issue to the City of Victoria, and correcting them is vital to ensure equal access to housing for persons at like income levels. Currently, the City of Victoria does have strategies in place to address these barriers to affordable housing.

1. Neighborhood Deterioration - Efforts to sustain and revitalize neighborhoods will be carried out through the demolition program. During the 2019 – 2020 Annual Action Plan year the city plans to demolish ten (10) structures that have deteriorated.
2. Inadequate Supply of Low-Cost Homes- The Mortgage Assistance Program will be carried forward by providing down payment and closing cost assistance to four (4) first time homebuyers. Discussion will continue with Habitat for Humanity in a new "Brush Up" rehabilitation program.
3. Inability to Obtain Safe Rental Housing – The City of Victoria tries to support and collaborate, when able to, with local non-profits and Victoria Housing Authority.
4. Need for Home Ownership Education- Currently there is no scheduled programs that Homeownership Education will be required.
5. Need for Housing and Services for the Homeless- The City works with the Victoria Area Homeless Coalition to address the needs of the homeless. Through the Public Service Activities, the Water bill assistance is available to aid in the prevention of homelessness through subsidence support. The city has also funded a program to assist homeless students at Victoria Independent School District (VISD). The final activity that provides support services for the homeless is the CASA program for abused and neglected children needing Guardians Ad Litem who advocate for their best interest for the children being removed from their abusive homes.
6. Insufficient Public Minimum Lot Size Requirements- Minimum lot size is a subdivision-platting requirement established by City Code. No CDBG programs address this barrier; however, staff recognizes the potential hardship caused by this requirement. To alleviate this, the City has created new lot categories to promote infill. The "cottage lot" category only requires minimum size of 4,000 sf. provided certain conditions be met.

7. Sidewalk Installation on New Developed Lots – The installation of sidewalks on a newly developed lot is requirement established by City Code. No CDBG program address this barrier, however, staff recognizes the potential hardship caused by this requirement.

**Discussion:**

The City of Victoria has plans in place during the 2019 – 2020 Annual Action Program Year to address many of the barriers to affordable housing. Although these programs will not eliminate the barriers to affordable housing, they will make more homes affordable, and accessible to low and moderate income families. The programs address neighborhood deterioration and provide eviction assistance to low-income persons that prevent a family from going into homelessness. Utility assistance also assists in preventing homelessness and health issues that stem from loss of utilities. The program for homeless students; Project Success helps provides assistance through a Project Success liaison ensuring they receive all support needed to be successful as a student.

## **AP-85 Other Actions – 91.220(k)**

### **Introduction:**

This section of the Annual Action Plan describes the City of Victoria's planned actions to carry out the following strategies outlined in the Strategic Plan:

- Address obstacles to meet underserved needs
- Foster and maintain affordable housing
- Evaluate and reduce lead-based paint hazards
- Reduce the number of poverty-level families
- Develop institutional structure
- Enhance Coordination

### **Actions planned to address obstacles to meeting underserved needs**

As a small entitlement City, there are extremely limited resources available to meet all the needs. The City will address the priorities that were identified in the 2015-2019 Consolidated Plan and Strategy. The majority of funding has been allocated to projects and activities in high priority categories. The following obstacles to meeting underserved needs were identified in the Consolidated Plan and Strategy:

- Ongoing cutbacks to federal and state resources are further eroding public service agencies capacity to meet the needs for affordable housing and other community development assistance needs.
- Victoria is less than 1 percentage point above the statewide percentage of households living in poverty than the State. Approximately 14.3% of households/families in the City are living below the federal poverty line, compared with 13.4% statewide.
- Educational attainment is a significant contributing factor to poverty rates. The percentage of persons that have a bachelor's degree or higher is 19.2% in Victoria, Texas, which is significantly lower when compared to the statewide percentage of 26.7%.

The 2015 America Factfinder census numbers shown above the City of Victoria hopes to mitigate many of these issues by providing funding to programs with the goal of helping citizens in poverty with job training. The City of Victoria currently does not have any programs to bring people out of poverty; however, there are programs in place to aid families that are in poverty from becoming cost burdened and will alleviate some of the cost burden through the assistance offered through the eviction prevention and water utility assistance programs. There are also programs that aid at-risk homeless schoolchildren additional counseling assistance to improve their grades and attendance.

#### **Actions planned to foster and maintain affordable housing**

The City plans to help foster affordable housing through down payment and closing cost assistance programs. Mortgage Assistance Program, an affordable housing program, is citywide for low-income homebuyers. The city will continue to use demolition funds to help improve the sustainability in targeted neighborhoods. Another non-profit housing provider in the City of Victoria provides assistance to low-income and very low-income households is Habitat for Humanity, although the new subdivision they are currently building in is not located in a low-income eligible block group. Habitat does provide affordable housing for individuals and/or families who earn between 35% to 60% of the HAMFI. To accomplish affordability and not be cost-burdened, Habitat provides mortgages to low-moderate income homeowners interest-free; by leveraging additional grant funding. Habitat for Humanity's current neighborhood is not an eligible census block group and Habitat will not be completing the new homes outside of its Koininea Subdivision until after the 2020.

#### **Actions planned to reduce lead-based paint hazards**

In 2001, HUD implemented regulations that required cities to address lead based paint hazards in their housing programs. From these regulations the cost to rehabilitate one house affected by lead based paint would cost a minimum of 20% or more per unit than one without a lead based paint hazard. The City recognizes a need for reducing the quantity of homes with lead based paint and will continue to support rehabilitation activities.

However, the rising costs to address lead paint hazards are not feasible for the City to support in the 2019 -2020 Annual Action Plan program year. Presently, the Texas Childhood Lead Poisoning Prevention Program administered by the Texas Department of State Health Services, annually tests children under the age of six for elevated blood lead levels.

#### **Actions planned to reduce the number of poverty-level families**

Currently there are no policies to reduce the number of households with incomes below the poverty level. The City is currently providing 14.76% of its funding towards Public Service Agencies, and 50.22% of the budget is being directed towards Public Facility projects. With the funding provided towards public services and public facilities the City is aiming to improve the quality of life of those persons currently living in poverty.

#### **Actions planned to develop institutional structure**

The City of Victoria Development Services Department oversees the development of the Consolidated Plan and is responsible for the oversight of activities funded through the CDBG Program. Development Services assures the eligibility of proposed projects, assists in accountability review, and meets financial and oversight requirements of HUD. The activities undertaken with CDBG funds involve other city offices such as Code Enforcement, Environmental Services, Parks & Recreation and Public Works. The City will continue to use its existing institutional structure during the 2019 – 2020 Annual Action Plan Year to ensure CDBG funds are allocated to the proper organizations.

**Actions planned to enhance coordination between public and private housing and social service agencies**

The City of Victoria will continue to coordinate with agencies during monthly meetings to address the needs of service agencies. The City promotes all opportunities to facilitate quarterly meetings to streamline information and increase communication and coordination.

**Discussion**

The City of Victoria will take many steps during the 2019 – 2020 Annual Action Plan Program Year to enhance services to low and moderate income residents by identifying and reducing obstacles and barriers to addressing the needs cost effectively and efficiently within the Federal regulations. The ease of communication between City staff, and the public and sub-recipients of CDBG funding will allow for funding to go to the appropriate programs.

## AP-90 Program Specific Requirements – 91.220(l)(1,2,4)

### Introduction:

The following section addresses the program-specific requirements for the Annual Action Plan

### Community Development Block Grant Program (CDBG)

#### Reference 24 CFR 91.220(l)(1)

Projects planned with all CDBG funds expected to be available during the year are identified in the Projects Table. The following identifies program income that is available for use that is included in projects to be carried out.

1. The total amount of program income that will have been received before the start of the next program year and that has not yet been reprogrammed	\$0.00
2. The amount of proceeds from section 108 loan guarantees that will be used during the year to address the priority needs and specific objectives identified in the grantee's strategic plan.	\$0.00
3. The amount of surplus funds from urban renewal settlements:	\$0.00
4. The amount of any grant funds returned to the line of credit for which the planned use has not been included in a prior statement or plan.	\$0.00
5. The amount of income from float-funded activities	\$0.00
Total Program Income	\$0.00

### Other CDBG Requirements

1. The amount of urgent need activities	0
2. The estimated percentage of CDBG funds that will be used for activities that benefit persons of low and moderate income	100%

### Discussion

There is no program income which has been included in the 2019 – 2020 Action Plan for the City of Victoria. All Program income has been received in IDIS for past program years and will be programmed as activities are planned. As program income is received the Action Plan will be amended accordingly based on the requirements in the Citizen Participation Plan.

# Appendix

# Maps



# **City Council Meeting Comments from Public Hearing August 6, 2019**

# Citizens Comment Forms

# Notices

# Citizen Participation Plan



CITIZEN PARTICIPATION PLAN  
COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM  
CITY OF VICTORIA, TEXAS

A Citizen Participation Plan is a required part of the consolidated planning process. (24 CFR 91.105) Although the regulations do not require a formal structure for citizen participation, they do state that citizens shall be involved in the prioritizing and planning of Community Development Block Grant (CDBG) activities.

In an effort to permit public examination and to enhance public accountability, the City of Victoria will make the following information available to citizens, public agencies and other interested parties upon request: (1) the amount of funds expected to be available for proposed Community Development activities, (2) the range of eligible activities that may be undertaken with such funds, including the estimated amount that will benefit persons of low and moderate income, and (3) the geographic areas which meet Community Development eligibility criteria.

The City of Victoria will conduct all of its Community Development activities to minimize the displacement of persons. In the unlikely event that any person is displaced by Community Development activities, the City of Victoria will provide reasonable relocation assistance as allowed by law.

To encourage ample citizen participation in the CDBG program:

1. The City Council will hold at least one public hearing during the development of the consolidated plan and for any substantial amendments to the plan to obtain citizen views.
2. Advance notice for all public hearings will be published two weeks in advance of the hearing. Hearings will be held at times and locations convenient to potential and actual beneficiaries and with accommodations for persons with disabilities. In the case of public hearings where a significant number of non-English speaking residents can be reasonably expected to participate, materials to be handed out will be translated into Spanish, citizen comments written in Spanish will be translated, and, where possible, Spanish translators will be present.
3. The proposed consolidated plan and any substantial amendments to the plan will be published in summary form in the Victoria Advocate, a local newspaper of general circulation. The summary will describe the contents and purpose of the consolidated plan or substantial amendments, and will include a list of the locations where copies of the entire proposed plan or amendments may be examined. Copies will be available at the Victoria Public Library, government offices and other public places. In addition, the City will provide a reasonable number of free copies to citizens and groups that request it.
4. A citizens' comment period will last for at least 30 days after the publication of the consolidated plan or substantial amendments to the plan.

5. Comments and views expressed by citizens on the proposed plan or substantial amendments will be considered by the City and enclosed in summary form to the plan. Any comments or views not followed will be accompanied by the reasons why they were not accepted.
6. The City will provide a timely, substantive written response to every written citizen complaint, within an established period of time (within 15 working days, where practicable).
7. While the citizens of the City of Victoria will provide input and direction for the development of the CDBG program, City Council will have the ultimate responsibility to determine how and where the Community Development funds will be spent.

#### AMENDMENT PROCESS

The amendment process shall follow the above stated citizen participation plan and shall only be for those amendments that are considered to be "substantial". A substantial amendment shall include:

1. Any change in the use of CDBG funds over the amount of \$100,000 from one eligible activity to another; and
2. Any change in the priorities of the 5-Yr. Consolidated Plan.

#### ANNUAL PERFORMANCE REPORT

Public notice shall be published in the Victoria Advocate and will describe the contents and purpose of the performance report, and include a list of the locations where copies of the entire report may be examined. A citizen's comment period will last for at least 15 days after publication of the public notice. Comments and views expressed by citizens will be attached to the performance report.

A public hearing must be held once a year to review program performance and to obtain citizen comments and input for the direction of the CDBG program.

# City of Victoria Income Limits

### 2019 Income Limits

Victoria, TX MSA

FY 2019 Median Family Income (MFI)

	Persons In Family							
	1	2	3	4	5	6	7	8
30% MFI	\$14,350	\$16,400	\$18,450	\$20,450	\$22,100	\$23,750	\$25,400	\$27,000
50% MFI	\$23,850	\$27,250	\$30,650	\$34,050	\$36,800	\$39,500	\$42,250	\$44,950
60% MFI	\$28,620	\$32,700	\$36,780	\$40,860	\$44,160	\$47,400	\$50,700	\$53,940
80% MFI	\$38,150	\$43,600	\$49,000	\$54,500	\$58,900	\$63,250	\$67,600	\$71,950

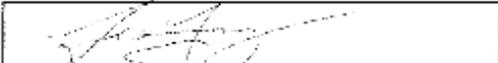
# SF 424 Certification

Grantee SF-424's and Certification(s)

OMB Number: 4940-0004  
Expiration Date: 12/31/2022

Application for Federal Assistance SF-424		
* 1. Type of Submission: <input type="checkbox"/> Preapplication <input checked="" type="checkbox"/> Application <input type="checkbox"/> Changed/Corrected Application	* 2. Type of Application: <input checked="" type="checkbox"/> New <input type="checkbox"/> Continuation <input type="checkbox"/> Revision	* If Revision, select appropriate letter(s): <input type="text"/> * Other (Specify): <input type="text"/>
* 3. Date Received: <input type="text"/>	4. Applicant Identifier: <input type="text"/>	
6a. Federal Entity Identifier: <input type="text"/>	5b. Federal Award Identifier: <input type="text"/>	
State Use Only:		
5. Date Received by State: <input type="text"/>	7. State Application Identifier: <input type="text"/>	
8. APPLICANT INFORMATION:		
* a. Legal Name: <input type="text"/>		
* b. Employer/Taxpayer Identification Number (EIN/TIN): <input type="text"/>	* c. UFI: <input type="text"/>	
d. Address:		
* Street1: <input type="text"/>	* Street2: <input type="text"/>	
* City: <input type="text"/>	* County/Parish: <input type="text"/>	
* State: <input type="text"/>	* Province: <input type="text"/>	
* Country: <input type="text"/>	* Zip/Postal Code: <input type="text"/>	
e. Organizational Unit:		
Department Name: <input type="text"/>	Division Name: <input type="text"/>	
f. Name and contact information of person to be contacted on matters involving this application:		
Prefix: <input type="text"/>	* First Name: <input type="text"/>	* Last Name: <input type="text"/>
Middle Name: <input type="text"/>	* Title: <input type="text"/>	
* Office: <input type="text"/>	Organizational Affiliation: <input type="text"/>	
* Telephone Number: <input type="text"/>	* Fax Number: <input type="text"/>	
* Email: <input type="text"/>		

<b>Application for Federal Assistance SF-424</b>			
<b>* 8. Type of Applicant 1: Select Applicant Type:</b>			
C: City or Township Government			
<b>Type of Applicant 2: Select Applicant Type:</b>			
<b>Type of Applicant 3: Select Applicant Type:</b>			
<b>* Other (specify):</b>			
<b>* 10. Name of Federal Agency:</b>			
U.S. Department of Housing and Urban Development			
<b>11. Catalog of Federal Domestic Assistance Number:</b>			
12 224 0			
<b>CFDA Title:</b>			
Community Development Block Grant/601 Urban Grant			
<b>* 12. Funding Opportunity Number:</b>			
Notice: CDF-19-01-CARES Act Funding			
<b>* Title:</b>			
Guidance on Submitting Consolidated Plans/Coronavirus Aid, Relief, and Economic Security Act (CARES Act), Public Law 116-135			
<b>13. Competition Identification Number:</b>			
<b>Title:</b>			
<b>14. Areas Affected by Project (Cities, Counties, States, etc.):</b>			
	<a href="#">Add Attachment</a>	<a href="#">Delete Attachment</a>	<a href="#">View Attachment</a>
<b>* 16. Descriptive Title of Applicant's Project:</b>			
City of Victoria, Texas - Community Development Block Grant Program - 2019 Annual Action Plan - CARES Act Amendment #2			
<b>Attach supporting documents as specified in agency instructions</b>			
<a href="#">Add Attachment</a>	<a href="#">Delete Attachment</a>	<a href="#">View Attachment</a>	

Application for Federal Assistance SF-424	
16. Congressional Districts Of:	
* a. Applicant: <input type="text" value="TX-027"/>	* b. Program/Project: <input type="text" value="TX-027"/>
Attach an additional list of Program/Project Congressional Districts if needed.	
<input type="text"/>	<input type="button" value="Add Attachment"/> <input type="button" value="Delete Attachment"/> <input type="button" value="View Attachment"/>
17. Proposed Project:	
* a. Start Date: <input type="text" value="01/02/2020"/>	* b. End Date: <input type="text" value="12/31/2022"/>
18. Estimated Funding (\$):	
* a. Federal:	<input type="text" value="832,134.00"/>
* b. Applicant:	<input type="text" value="0.00"/>
* c. State:	<input type="text" value="0.00"/>
* d. Local:	<input type="text" value="0.00"/>
* e. Other:	<input type="text" value="0.00"/>
* f. Program Income:	<input type="text" value="0.00"/>
* g. TOTAL:	<input type="text" value="832,134.00"/>
* 19. Is Application Subject to Review By State Under Executive Order 12872 Process?	
<input type="checkbox"/> a. This application was made available to the State under the Executive Order 12872 Process for review on <input type="text"/>	
<input type="checkbox"/> b. Program is subject to E.O. 12872 but has not been selected by the State for review	
<input checked="" type="checkbox"/> c. Program is not covered by E.O. 12872.	
* 20. Is the Applicant Delinquent On Any Federal Debt? (If "Yes," provide explanation in attachment.)	
<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	
If "Yes", provide explanation and attach	
<input type="text"/>	<input type="button" value="Add Attachment"/> <input type="button" value="Delete Attachment"/> <input type="button" value="View Attachment"/>
21. "By signing this application, I certify (1) to the statements contained in the list of certifications" and (2) that the statements herein are true, complete and accurate to the best of my knowledge. I also provide the required assurances" and agree to comply with any resulting terms if I accept an award. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties. (U.S. Code, Title 28, Section 1001)	
<input checked="" type="checkbox"/> ** I AGREE	
** The list of certifications and assurances, or an internet site where you may obtain this list, is contained in the announcement or agency specific instructions.	
Authorized Representative:	
Prefix: <input type="text" value="Mr."/>	* First Name: <input type="text" value="Jesus"/>
Middle Name: <input type="text" value=""/>	
* Last Name: <input type="text" value="Garcia"/>	
Suffix: <input type="text" value=""/>	
* Title: <input type="text" value="City Manager"/>	
* Telephone Number: <input type="text" value="561-485-2000"/>	Fax Number: <input type="text" value="561-485-2000"/>
* Email: <input type="text" value="jgarcia@vicarilab.us.gov"/>	
* Signature of Authorized Representative: 	* Date Signed: <input type="text" value="12/04/2020"/>

ASSURANCES - CONSTRUCTION PROGRAMS

OMB Number: 4040-0009  
Expiration Date: 02/28/2022

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**PLEASE DO NOT RETURN YOUR COMPLETED FORM TO THE OFFICE OF MANAGEMENT AND BUDGET. SEND IT TO THE ADDRESS PROVIDED BY THE SPONSORING AGENCY.**

**NOTE:** Certain of these assurances may not be applicable to your project or program. If you have questions, please contact the Awarding Agency. Further, certain Federal assistance awarding agencies may require applicants to certify to additional assurances. If such is the case, you will be notified.

As the duly authorized representative of the applicant, I certify that the applicant:

1. Has the legal authority to apply for Federal assistance, and the institutional, managerial and financial capability (including funds sufficient to pay the non-Federal share of project costs) to ensure proper planning, management and completion of project described in this application.
2. Will give the awarding agency, the Comptroller General of the United States and, if appropriate, the State, the right to examine all records, books, papers, or documents related to the assistance; and will establish a proper accounting system in accordance with generally accepted accounting standards or agency directives.
3. Will not dispose of, modify the use of, or change the terms of the real property title or other interest in the site and facilities without permission and instructions from the awarding agency. Will record the Federal awarding agency directives and will include a covenant in the title of real property acquired in whole or in part with Federal assistance funds to assure non-discrimination during the useful life of the project.
4. Will comply with the requirements of the assistance awarding agency with regard to the drafting, review and approval of construction plans and specifications.
5. Will provide and maintain competent and adequate engineering supervision at the construction site to ensure that the complete work conforms with the approved plans and specifications and will furnish progressive reports and such other information as may be required by the assistance awarding agency or State.
6. Will initiate and complete the work within the applicable time frame after receipt of approval of the awarding agency.
7. Will establish safeguards to prohibit employees from using their positions for a purpose that constitutes or presents the appearance of personal or organizational conflict of interest, or personal gain.
8. Will comply with the Intergovernmental Personnel Act of 1970 (42 U.S.C. §§4728-4763) relating to prescribed standards of merit systems for programs funded under one of the 19 statutes or regulations specified in Appendix A of OPM's Standards for a Merit System of Personnel Administration (5 C.F.R. 900, Subpart F).
9. Will comply with the Lead-Based Paint Poisoning Prevention Act (42 U.S.C. §§4801 et seq.) which prohibits the use of lead-based paint in construction or rehabilitation of residence structures.
10. Will comply with all Federal statutes relating to non-discrimination. These include but are not limited to: (a) Title VI of the Civil Rights Act of 1964 (P.L. 88-352) which prohibits discrimination on the basis of race, color or national origin; (b) Title IX of the Education Amendments of 1972, as amended (20 U.S.C. §§1681-1683, and 1685-1686), which prohibits discrimination on the basis of sex; (c) Section 504 of the Rehabilitation Act of 1973, as amended (29 U.S.C. §794), which prohibits discrimination on the basis of handicaps; (d) the Age Discrimination Act of 1975, as amended (42 U.S.C. §§6101-6107), which prohibits discrimination on the basis of age; (e) the Drug Abuse Office and Treatment Act of 1972 (P.L. 92-256), as amended relating to nondiscrimination on the basis of drug abuse; (f) the Comprehensive Alcohol Abuse and Alcoholism Prevention, Treatment and Rehabilitation Act of 1970 (P.L. 91-616), as amended, relating to nondiscrimination on the basis of alcohol abuse or alcoholism; (g) §§523 and 527 of the Public Health Service Act of 1912 (42 U.S.C. §§290 dd-3 and 290 ee 3), as amended, relating to confidentiality of alcohol and drug abuse patient records; (h) Title VIII of the Civil Rights Act of 1968 (42 U.S.C. §§3601 et seq.), as amended, relating to nondiscrimination in the sale, rental or financing of housing; (i) any other nondiscrimination provisions in the specific statute(s) under which application for Federal assistance is being made; and (j) the requirements of any other nondiscrimination statute(s) which may apply to the application.

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Standard Form 424D (Rev. 7-97)  
Prescribed by OMB Circular A-102

11. Will comply, or has already complied, with the requirements of Titles II and III of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 (P.L. 91-646) which provide for fair and equitable treatment of persons displaced or whose property is acquired as a result of Federal and federally-assisted programs. These requirements apply to all interests in real property acquired for project purposes regardless of Federal participation in purchases.
12. Will comply with the provisions of the Hatch Act (5 U.S.C. §§1501-1508 and 7324-7326) which limit the political activities of employees whose principal employment activities are funded in whole or in part with Federal funds.
13. Will comply, as applicable, with the provisions of the Davis-Bacon Act (40 U.S.C. §§276a to 276a-7), the Copeland Act (40 U.S.C. §276c and 18 U.S.C. §874), and the Contract Work Hours and Safety Standards Act (40 U.S.C. §§327-333) regarding labor standards for federally-assisted construction subagreements.
14. Will comply with flood insurance purchase requirements of Section 102(a) of the Flood Disaster Protection Act of 1973 (P.L. 93-234) which requires recipients in a special flood hazard area to participate in the program and to purchase flood insurance if the total cost of insurable construction and acquisition is \$10,000 or more.
15. Will comply with environmental standards which may be prescribed pursuant to the following: (a) institution of environmental quality control measures under the National Environmental Policy Act of 1969 (P.L. 91-190) and Executive Order (EO) 11514; (b) notification of violating facilities pursuant to EO 11738; (c) protection of wetlands pursuant to EO 11990; (d) evaluation of flood hazards in floodplains in accordance with EO 11988; (e) assurance of project consistency with the approved State management program developed under the Coastal Zone Management Act of 1972 (16 U.S.C. §§1451 et seq.); (f) conformity of Federal actions to State (Clean Air) Implementation Plans under Section 176(c) of the Clean Air Act of 1955, as amended (42 U.S.C. §§7401 et seq.); (g) protection of underground sources of drinking water under the Safe Drinking Water Act of 1974, as amended (P.L. 93-523); and, (h) protection of endangered species under the Endangered Species Act of 1973, as amended (P.L. 93-205).
16. Will comply with the Wild and Scenic Rivers Act of 1968 (16 U.S.C. §§1271 et seq.) related to protecting components or potential components of the national wild and scenic rivers system.
17. Will assist the awarding agency in assuring compliance with Section 106 of the National Historic Preservation Act of 1966, as amended (16 U.S.C. §470), EO 11593 (identification and protection of historic properties), and the Archaeological and Historic Preservation Act of 1974 (16 U.S.C. §§466a-1 et seq.).
18. Will cause to be performed the required financial and compliance audits in accordance with the Single Audit Act Amendments of 1996 and OMB Circular No. A-133, "Audits of States, Local Governments, and Non-Profit Organizations."
19. Will comply with all applicable requirements of all other Federal laws, executive orders, regulations, and policies governing this program.
20. Will comply with the requirements of Section 106(g) of the Trafficking Victims Protection Act (TVPA) of 2000, as amended (22 U.S.C. 7104) which prohibits grant award recipients or a sub-recipient from (1) Engaging in severe forms of trafficking in persons during the period of time that the award is in effect (2) Procuring a commercial sex act during the period of time that the award is in effect or (3) Using forced labor in the performance of the award or subawards under the award.

SIGNATURE OF AUTHORIZED CERTIFYING OFFICIAL	TITLE
	City Manager
APPLICANT ORGANIZATION	DATE SUBMITTED
City of Victoria, Texas	12/04/2020

SF-4240 (Rev. 7-97) Back

**ASSURANCES - NON-CONSTRUCTION PROGRAMS**

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As the duly authorized representative of the applicant, I certify that the applicant:

1. Has the legal authority to apply for Federal assistance and the institutional, managerial and financial capability (including funds sufficient to pay the non-Federal share of project cost) to ensure proper planning, management and completion of the project described in this application.
2. Will give the awarding agency, the Comptroller General of the United States and, if appropriate, the State, through any authorized representative, access to and the right to examine all records, books, papers, or documents related to the award; and will establish a proper accounting system in accordance with generally accepted accounting standards or agency directives.
3. Will establish safeguards to prohibit employees from using their positions for a purpose that constitutes or presents the appearance of personal or organizational conflict of interest, or personal gain.
4. Will initiate and complete the work within the applicable time frame after receipt of approval of the awarding agency.
5. Will comply with the Intergovernmental Personnel Act of 1970 (42 U.S.C. §§4728-4783) relating to prescribed standards for merit systems for programs funded under one of the 19 statutes or regulations specified in Appendix A of OPM's Standards for a Merit System of Personnel Administration (5 C.F.R. 900, Subpart F).
6. Will comply with all Federal statutes relating to nondiscrimination. These include but are not limited to: (a) Title VI of the Civil Rights Act of 1964 (P.L. 88-352) which prohibits discrimination on the basis of race, color or national origin; (b) Title IX of the Education Amendments of 1972, as amended (20 U.S.C. §§1681-1683, and 1685-1686), which prohibits discrimination on the basis of sex; (c) Section 504 of the Rehabilitation Act of 1973, as amended (29 U.S.C. §794), which prohibits discrimination on the basis of handicap; (d) the Age Discrimination Act of 1975, as amended (42 U.S.C. §§6101-6107), which prohibits discrimination on the basis of age; (e) the Drug Abuse Office and Treatment Act of 1972 (P.L. 92-255), as amended, relating to nondiscrimination on the basis of drug abuse; (f) the Comprehensive Alcohol Abuse and Alcoholism Prevention, Treatment and Rehabilitation Act of 1970 (P.L. 91-615), as amended, relating to nondiscrimination on the basis of alcohol abuse or alcoholism; (g) §§523 and 527 of the Public Health Service Act of 1912 (42 U.S.C. §§290 od-3 and 290 ee-3), as amended, relating to confidentiality of alcohol and drug abuse patient records; (h) Title VIII of the Civil Rights Act of 1968 (42 U.S.C. §§3601 et seq.), as amended, relating to nondiscrimination in the sale, rental or financing of housing; (i) any other nondiscrimination provisions in the specific statute(s) under which application for Federal assistance is being made; and, (j) the requirements of any other nondiscrimination statute(s) which may apply to the application.
7. Will comply, or has already complied, with the requirements of Titles II and III of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 (P.L. 91-646) which provide for fair and equitable treatment of persons displaced or whose property is acquired as a result of Federal or federally-assisted programs. These requirements apply to all interests in real property acquired for project purposes regardless of Federal participation in purchases.
8. Will comply, as applicable, with provisions of the Hatch Act (5 U.S.C. §§1501-1508 and 7324-7328) which limit the political activities of employees whose principal employment activities are funded in whole or in part with Federal funds.

9. Will comply, as applicable, with the provisions of the Davis-Bacon Act (40 U.S.C. §§276a to 276a-7), the Copeland Act (40 U.S.C. §276c and 18 U.S.C. §874), and the Contract Work Hours and Safety Standards Act (40 U.S.C. §§327-333), regarding labor standards for federally-assisted construction subagreements.
10. Will comply, if applicable, with flood insurance purchase requirements of Section 102(a) of the Flood Disaster Protection Act of 1973 (P.L. 93-234) which requires recipients in a special flood hazard area to participate in the program and to purchase flood insurance if the total cost of insurable construction and acquisition is \$10,000 or more.
11. Will comply with environmental standards which may be prescribed pursuant to the following: (a) institution of environmental quality control measures under the National Environmental Policy Act of 1969 (P.L. 91-190) and Executive Order (EO) 11514; (b) notification of violating facilities pursuant to EO 11738; (c) protection of wetlands pursuant to EO 11990; (d) evaluation of flood hazards in floodplains in accordance with EO 11988; (e) assurance of project consistency with the approved State management program developed under the Coastal Zone Management Act of 1972 (16 U.S.C. §§1451 et seq.); (f) conformity of Federal actions to State (Clean Air) Implementation Plans under Section 176(c) of the Clean Air Act of 1955, as amended (42 U.S.C. §§7401 et seq.); (g) protection of underground sources of drinking water under the Safe Drinking Water Act of 1974, as amended (P.L. 93-523); and, (h) protection of endangered species under the Endangered Species Act of 1973, as amended (P.L. 93-205).
12. Will comply with the Wild and Scenic Rivers Act of 1968 (16 U.S.C. §§1271 et seq.) related to protecting components or potential components of the national wild and scenic rivers system.
13. Will assist the awarding agency in assuring compliance with Section 106 of the National Historic Preservation Act of 1966, as amended (16 U.S.C. §470), EO 11593 (identification and protection of historic properties), and the Archaeological and Historic Preservation Act of 1974 (16 U.S.C. §§469a-1 et seq.).
14. Will comply with P.L. 93-348 regarding the protection of human subjects involved in research, development, and related activities supported by this award of assistance.
15. Will comply with the Laboratory Animal Welfare Act of 1966 (P.L. 89-544, as amended, 7 U.S.C. §§2131 et seq.) pertaining to the care, handling, and treatment of warm blooded animals held for research, teaching, or other activities supported by this award of assistance.
16. Will comply with the Lead-Based Paint Poisoning Prevention Act (42 U.S.C. §§4801 et seq.) which prohibits the use of lead-based paint in construction or rehabilitation of residence structures.
17. Will cause to be performed the required financial and compliance audits in accordance with the Single Audit Act Amendments of 1996 and OMB Circular No. A-133, "Audits of States, Local Governments, and Non-Profit Organizations."
18. Will comply with all applicable requirements of all other Federal laws, executive orders, regulations, and policies governing this program.
19. Will comply with the requirements of Section 106(g) of the Trafficking Victims Protection Act (TVPA) of 2000, as amended (22 U.S.C. 7104) which prohibits grant award recipients or a sub-recipient from (1) Engaging in severe forms of trafficking in persons during the period of time that the award is in effect (2) Procuring a commercial sex act during the period of time that the award is in effect or (3) Using forced labor in the performance of the award or subawards under the award.

SIGNATURE OF AUTHORIZED CERTIFYING OFFICIAL 	TITLE City Manager
APPLICANT ORGANIZATION City of Victoria, Texas	DATE SUBMITTED 12/04/2020

Standard Form 424B (Rev. 7-97) Back

**CERTIFICATIONS**

In accordance with the applicable statutes and the regulations governing the consolidated plan regulations, the jurisdiction certifies that:

**Affirmatively Further Fair Housing** --The jurisdiction will affirmatively further fair housing.

**Uniform Relocation Act and Anti-displacement and Relocation Plan** -- It will comply with the acquisition and relocation requirements of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, as amended, (42 U.S.C. 4601-4655) and implementing regulations at 49 CFR Part 24. It has in effect and is following a residential anti-displacement and relocation assistance plan required under 24 CFR Part 42 in connection with any activity assisted with funding under the Community Development Block Grant or HOME programs.

**Anti-Lobbying** --To the best of the jurisdiction's knowledge and belief:

1. No Federal appropriated funds have been paid or will be paid, by or on behalf of it, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement;

2. If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, it will complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions; and

3. It will require that the language of paragraph 1 and 2 of this anti-lobbying certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

**Authority of Jurisdiction** --The consolidated plan is authorized under State and local law (as applicable) and the jurisdiction possesses the legal authority to carry out the programs for which it is seeking funding, in accordance with applicable HUD regulations.

**Consistency with plan** --The housing activities to be undertaken with Community Development Block Grant, HOME, Emergency Solutions Grant, and Housing Opportunities for Persons With AIDS funds are consistent with the strategic plan in the jurisdiction's consolidated plan.

**Section 3** -- It will comply with section 3 of the Housing and Urban Development Act of 1968 (12 U.S.C. 1701u) and implementing regulations at 24 CFR Part 135.

  
\_\_\_\_\_  
Signature of Authorized Official

12/04/2020  
Date

City Manager  
\_\_\_\_\_  
Title

### Specific Community Development Block Grant Certifications

The Entitlement Community certifies that:

**Citizen Participation** -- It is in full compliance and following a detailed citizen participation plan that satisfies the requirements of 24 CFR 91.105.

**Community Development Plan** -- Its consolidated plan identifies community development and housing needs and specifies both short-term and long-term community development objectives that have been developed in accordance with the primary objective of the CDBG program (i.e., the development of viable urban communities, by providing decent housing and expanding economic opportunities, primarily for persons of low and moderate income) and requirements of 24 CFR Parts 91 and 570.

**Following a Plan** -- It is following a current consolidated plan that has been approved by HUD.

**Use of Funds** -- It has complied with the following criteria:

1. Maximum Feasible Priority. With respect to activities expected to be assisted with CDBG funds, it has developed its Action Plan so as to give maximum feasible priority to activities which benefit low- and moderate-income families or aid in the prevention or elimination of slums or blight. The Action Plan may also include CDBG-assisted activities which the grantee certifies are designed to meet other community development needs having particular urgency because existing conditions pose a serious and immediate threat to the health or welfare of the community, and other financial resources are not available (see Optional CDBG Certification).

2. Overall Benefit. The aggregate use of CDBG funds, including Section 108 guaranteed loans, during program year(s) 2020 [a period specified by the grantee of one, two, or three specific consecutive program years], shall principally benefit persons of low and moderate income in a manner that ensures that at least 70 percent of the amount is expended for activities that benefit such persons during the designated period.

3. Special Assessments. It will not attempt to recover any capital costs of public improvements assisted with CDBG funds, including Section 108 loan guaranteed funds, by assessing any amount against properties owned and occupied by persons of low and moderate income, including any fee charged or assessment made as a condition of obtaining access to such public improvements.

However, if CDBG funds are used to pay the proportion of a fee or assessment that relates to the capital costs of public improvements (assisted in part with CDBG funds) financed from other revenue sources, an assessment or charge may be made against the property with respect to the public improvements financed by a source other than CDBG funds.

In addition, in the case of properties owned and occupied by moderate income (not low-income) families, an assessment or charge may be made against the property for public improvements financed by a source other than CDBG funds if the jurisdiction certifies that it lacks CDBG funds to cover the assessment.

**Excessive Force** -- It has adopted and is enforcing:

1. A policy prohibiting the use of excessive force by law enforcement agencies within its jurisdiction against any individuals engaged in non-violent civil rights demonstrations; and
2. A policy of enforcing applicable State and local laws against physically barring entrance to or exit from a facility or location which is the subject of such non-violent civil rights demonstrations within its jurisdiction.

**Compliance with Anti-discrimination laws** -- The grant will be conducted and administered in conformity with title VI of the Civil Rights Act of 1964 (42 U.S.C. 2000d) and the Fair Housing Act (42 U.S.C. 3601-3619) and implementing regulations.

**Lead-Based Paint** -- Its activities concerning lead-based paint will comply with the requirements of 24 CFR Part 35, Subparts A, B, J, K and R.

**Compliance with Laws** -- It will comply with applicable laws.

  
\_\_\_\_\_  
Signature of Authorized Official

12/04/2020  
\_\_\_\_\_  
Date

City Manager  
\_\_\_\_\_  
Title

**OPTIONAL Community Development Block Grant Certification**

Submit the following certification only when one or more of the activities in the action plan are designed to meet other community development needs having particular urgency as specified in 24 CFR 570.208(e):

The grantee hereby certifies that the Annual Plan includes one or more specifically identified CDBG-assisted activities which are designed to meet other community development needs having particular urgency because existing conditions pose a serious and immediate threat to the health or welfare of the community and other financial resources are not available to meet such needs.

  
\_\_\_\_\_  
Signature of Authorized Official

12/04/2020  
Date

City Manager  
Title

**APPENDIX TO CERTIFICATIONS**

**INSTRUCTIONS CONCERNING LOBBYING CERTIFICATION:**

**Lobbying Certification**

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

  
\_\_\_\_\_  
Signature of Authorized Official

12/04/2020  
\_\_\_\_\_  
Date

\_\_\_\_\_  
City Manager  
\_\_\_\_\_  
Title

Application for Federal Assistance SF-424		
* 1. Type of Submission: <input type="checkbox"/> Preapplication <input checked="" type="checkbox"/> Application <input type="checkbox"/> Changed/Corrected Application	* 2. Type of Application: <input checked="" type="checkbox"/> New <input type="checkbox"/> Continuation <input type="checkbox"/> Revision	* If Revision, select appropriate letter(s): <input type="text"/> * Other (Specify): <input type="text"/>
* 3. Date Received: <input type="text"/>	4. Applicant Identifier: <input type="text" value="B-20-MIR-48-0510"/>	
5a. Federal Entity Identifier: <input type="text" value="485580"/>	5b. Federal Award Identifier: <input type="text"/>	
State Use Only:		
6. Date Received by State: <input type="text"/>	7. State Application Identifier: <input type="text"/>	
B. APPLICANT INFORMATION:		
* a. Legal Name: <input type="text" value="City of Victoria, Texas"/>		
* b. Employer/Taxpayer Identification Number (EIN/TIN): <input type="text" value="74-6002441"/>	* c. Organizational DUNS: <input type="text" value="1919484060000"/>	
d. Address:		
* Street1: <input type="text" value="P.O. BOX 1758"/>	Street2: <input type="text"/>	
* City: <input type="text" value="Victoria"/>	County/Parish: <input type="text"/>	
* State: <input type="text" value="TX: Texas"/>	Province: <input type="text"/>	
* Country: <input type="text" value="USA: UNITED STATES"/>	* Zip / Postal Code: <input type="text" value="77902-1758"/>	
e. Organizational Unit:		
Department Name: <input type="text" value="Development Services"/>	Division Name: <input type="text" value="Planning - CDBG"/>	
f. Name and contact information of person to be contacted on matters involving this application:		
Prefix: <input type="text" value="Ms."/>	* First Name: <input type="text" value="Maggie"/>	
Middle Name: <input type="text"/>	* Last Name: <input type="text" value="Bergeron"/>	
Suffix: <input type="text"/>	Title: <input type="text" value="Planning Administrator"/>	
Organizational Affiliation: <input type="text" value="City of Victoria - Development Services Department"/>		
* Telephone Number: <input type="text" value="3614853360"/>	Fax Number: <input type="text" value="3614853364"/>	
* Email: <input type="text" value="mbergeron@victoriatx.gov"/>		

Application for Federal Assistance SF-424	
<b>* 9. Type of Applicant 1: Select Applicant Type:</b> <input type="text" value="C: City or Township Government"/>	
<b>Type of Applicant 2: Select Applicant Type:</b> <input type="text"/>	
<b>Type of Applicant 3: Select Applicant Type:</b> <input type="text"/>	
<b>* Other (specify):</b> <input type="text"/>	
<b>* 10. Name of Federal Agency:</b> <input type="text" value="U.S. Department of Housing and Urban Development"/>	
<b>11. Catalog of Federal Domestic Assistance Number:</b> <input type="text" value="14 238 0"/>	
<b>CFDA Title:</b> <input type="text" value="Community Development Block Grant/Entitlement Grants"/>	
<b>* 12. Funding Opportunity Number:</b> <input type="text" value="NOTICE: CDB-19-01-CARES Act Funding"/>	
<b>* Title:</b> <input type="text" value="Guidance on submitting Consolidated Plans/ Coronavirus Aid, Relief, and Economic Security Act (CARES Act), Public Law 116-136"/>	
<b>13. Competition Identification Number:</b> <input type="text"/>	
<b>Title:</b> <input type="text"/>	
<b>14. Areas Affected by Project (Cities, Counties, States, etc.):</b> <input type="text"/> <input type="button" value="Add Attachment"/> <input type="button" value="Delete Attachment"/> <input type="button" value="View Attachment"/>	
<b>* 15. Descriptive Title of Applicant's Project:</b> <input type="text" value="City of Victoria, Texas Community Development Block Grant Program-2019 Annual Action Plan- CARES Act Amendment."/>	
Attach supporting documents as specified in agency instructions. <input type="button" value="Add Attachments"/> <input type="button" value="Delete Attachments"/> <input type="button" value="View Attachments"/>	

Application for Federal Assistance SF-424	
16. Congressional Districts Of:	
* a. Applicant: TX-027	* b. Program/Project: TX-027
Attach an additional list of Program/Project Congressional Districts if needed.	
<input type="text"/> <input type="button" value="Add Attachment"/> <input type="button" value="Delete Attachment"/> <input type="button" value="View Attachment"/>	
17. Proposed Project:	
* a. Start Date: 04/02/2020	* b. End Date: 12/31/2021
18. Estimated Funding (\$):	
* a. Federal	350,657.00
* b. Applicant	
* c. State	
* d. Local	
* e. Other	
* f. Program Income	
* g. TOTAL	350,657.00
19. Is Application Subject to Review By State Under Executive Order 12372 Process?	
<input type="checkbox"/> a. This application was made available to the State under the Executive Order 12372 Process for review on <input type="text"/> .	
<input type="checkbox"/> b. Program is subject to E.O. 12372 but has not been selected by the State for review.	
<input checked="" type="checkbox"/> c. Program is not covered by E.O. 12372.	
20. Is the Applicant Delinquent On Any Federal Debt? (If "Yes," provide explanation in attachment.)	
<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	
If "Yes", provide explanation and attach	
<input type="text"/> <input type="button" value="Add Attachment"/> <input type="button" value="Delete Attachment"/> <input type="button" value="View Attachment"/>	
21. *By signing this application, I certify (1) to the statements contained in the list of certifications** and (2) that the statements herein are true, complete and accurate to the best of my knowledge. I also provide the required assurances** and agree to comply with any resulting terms if I accept an award. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties. (U.S. Code, Title 218, Section 1001)	
<input checked="" type="checkbox"/> ** I AGREE	
** The list of certifications and assurances, or an internet site where you may obtain this list, is contained in the announcement or agency specific instructions.	
Authorized Representative:	
Prefix: Mr.	* First Name: Jesús
Middle Name: A.	
* Last Name: GAZZA	
Suffix:	
* Title: City Manager	
* Telephone Number: 3514853030	Fax Number: 3514853534
* Email: jesus@victoriastx.gov	
* Signature of Authorized Representative:	* Date Signed: 9/4/20

ASSURANCES - CONSTRUCTION PROGRAMS

OMB Number: 4040-0009  
Expiration Date: 02/28/2022

Public reporting burden for this collection of information is estimated to average 15 minutes per response, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding the burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to the Office of Management and Budget, Paperwork Reduction Project (0348-0042), Washington, DC 20503.

**PLEASE DO NOT RETURN YOUR COMPLETED FORM TO THE OFFICE OF MANAGEMENT AND BUDGET. SEND IT TO THE ADDRESS PROVIDED BY THE SPONSORING AGENCY.**

**NOTE:** Certain of these assurances may not be applicable to your project or program. If you have questions, please contact the Awarding Agency. Further, certain Federal assistance awarding agencies may require applicants to certify to additional assurances. If such is the case, you will be notified.

As the duly authorized representative of the applicant, I certify that the applicant:

1. Has the legal authority to apply for Federal assistance, and the institutional, managerial and financial capability (including funds sufficient to pay the non-Federal share of project costs) to ensure proper planning, management and completion of project described in this application.
2. Will give the awarding agency, the Comptroller General of the United States and, if appropriate, the State, the right to examine all records, books, papers, or documents related to the assistance; and will establish a proper accounting system in accordance with generally accepted accounting standards or agency directives.
3. Will not dispose of, modify the use of, or change the terms of the real property title or other interest in the site and facilities without permission and instructions from the awarding agency. Will record the Federal awarding agency directives and will include a covenant in the title of real property acquired in whole or in part with Federal assistance funds to assure non-discrimination during the useful life of the project.
4. Will comply with the requirements of the assistance awarding agency with regard to the drafting, review and approval of construction plans and specifications.
5. Will provide and maintain competent and adequate engineering supervision at the construction site to ensure that the complete work conforms with the approved plans and specifications and will furnish progressive reports and such other information as may be required by the assistance awarding agency or State.
6. Will initiate and complete the work within the applicable time frame after receipt of approval of the awarding agency.
7. Will establish safeguards to prohibit employees from using their positions for a purpose that constitutes or presents the appearance of personal or organizational conflict of interest, or personal gain.
8. Will comply with the Intergovernmental Personnel Act of 1970 (42 U.S.C. §§4726-4763) relating to prescribed standards of merit systems for programs funded under one of the 19 statutes or regulations specified in Appendix A of OPM's Standards for a Merit System of Personnel Administration (5 C.F.R. 900, Subpart F).
9. Will comply with the Lead-Based Paint Poisoning Prevention Act (42 U.S.C. §§4801 et seq.) which prohibits the use of lead-based paint in construction or rehabilitation of residence structures.
10. Will comply with all Federal statutes relating to non-discrimination. These include but are not limited to: (a) Title VI of the Civil Rights Act of 1964 (P.L. 88-352) which prohibits discrimination on the basis of race, color or national origin; (b) Title IX of the Education Amendments of 1972, as amended (20 U.S.C. §§1681-1683, and 1685-1686), which prohibits discrimination on the basis of sex; (c) Section 504 of the Rehabilitation Act of 1973, as amended (29 U.S.C. §794), which prohibits discrimination on the basis of handicaps; (d) the Age Discrimination Act of 1975, as amended (42 U.S.C. §§6101-6107), which prohibits discrimination on the basis of age; (e) the Drug Abuse Office and Treatment Act of 1972 (P.L. 92-255), as amended relating to nondiscrimination on the basis of drug abuse; (f) the Comprehensive Alcohol Abuse and Alcoholism Prevention, Treatment and Rehabilitation Act of 1970 (P.L. 91-618), as amended, relating to nondiscrimination on the basis of alcohol abuse or alcoholism; (g) §§523 and 527 of the Public Health Service Act of 1912 (42 U.S.C. §§290 dd-3 and 290 c-3), as amended, relating to confidentiality of alcohol and drug abuse patient records; (h) Title VIII of the Civil Rights Act of 1968 (42 U.S.C. §§3601 et seq.), as amended, relating to nondiscrimination in the sale, rental or financing of housing; (i) any other nondiscrimination provisions in the specific statute(s) under which application for Federal assistance is being made; and (j) the requirements of any other nondiscrimination statute(s) which may apply to the application.

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Standard Form 424D (Rev. 7-97)  
Prescribed by GMR Circular A-102

11. Will comply, or has already complied, with the requirements of Titles II and III of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 (P.L. 91-646) which provide for fair and equitable treatment of persons displaced or whose property is acquired as a result of Federal and federally-assisted programs. These requirements apply to all interests in real property acquired for project purposes regardless of Federal participation in purchases.
12. Will comply with the provisions of the Hatch Act (5 U.S.C. §§1501-1508 and 7324-7328) which limit the political activities of employees whose principal employment activities are funded in whole or in part with Federal funds.
13. Will comply, as applicable, with the provisions of the Davis-Bacon Act (40 U.S.C. §§276a to 276a-7), the Copeland Act (40 U.S.C. §276c and 18 U.S.C. §874), and the Contract Work Hours and Safety Standards Act (40 U.S.C. §§327-333) regarding labor standards for federally-assisted construction subagreements.
14. Will comply with flood insurance purchase requirements of Section 102(a) of the Flood Disaster Protection Act of 1973 (P.L. 93-234) which requires recipients in a special flood hazard area to participate in the program and to purchase flood insurance if the total cost of insurable construction and acquisition is \$10,000 or more.
15. Will comply with environmental standards which may be prescribed pursuant to the following: (a) institution of environmental quality control measures under the National Environmental Policy Act of 1969 (P.L. 91-190) and Executive Order (EO) 11514; (b) notification of violating facilities pursuant to EO 11738; (c) protection of wetlands pursuant to EO 11990; (d) evaluation of flood hazards in floodplains in accordance with EO 11988; (e) assurance of project consistency with the approved State management program developed under the Coastal Zone Management Act of 1972 (16 U.S.C. §§1451 et seq.); (f) conformity of Federal actions to State (Clean Air) implementation Plans under Section 176(c) of the Clean Air Act of 1955, as amended (42 U.S.C. §§7401 et seq.); (g) protection of underground sources of drinking water under the Safe Drinking Water Act of 1974, as amended (P.L. 93-523); and, (h) protection of endangered species under the Endangered Species Act of 1973, as amended (P.L. 93-205).
16. Will comply with the Wild and Scenic Rivers Act of 1968 (16 U.S.C. §§1271 et seq.) related to protecting components or potential components of the national wild and scenic rivers system.
17. Will assist the awarding agency in assuring compliance with Section 106 of the National Historic Preservation Act of 1966, as amended (16 U.S.C. §470), EO 11563 (identification and protection of historic properties), and the Archaeological and Historic Preservation Act of 1974 (16 U.S.C. §§466a-1 et seq.).
18. Will cause to be performed the required financial and compliance audits in accordance with the Single Audit Act Amendments of 1995 and OMB Circular No. A-133, "Audits of States, Local Governments, and Non-Profit Organizations."
19. Will comply with all applicable requirements of all other Federal laws, executive orders, regulations, and policies governing this program.
20. Will comply with the requirements of Section 108(g) of the Trafficking Victims Protection Act (TVPA) of 2000, as amended (22 U.S.C. 7104) which prohibits grant award recipients or a sub-recipient from (1) Engaging in severe forms of trafficking in persons during the period of time that the award is in effect (2) Procuring a commercial sex act during the period of time that the award is in effect or (3) Using forced labor in the performance of the award or subawards under the award.

SIGNATURE OF AUTHORIZED CERTIFYING OFFICIAL	TITLE
	City Manager
APPLICANT ORGANIZATION	DATE SUBMITTED
City of Victoria, Texas	9/4/2020

SF-4240 (Rev. 7/97) Back

**ASSURANCES - NON-CONSTRUCTION PROGRAMS**

Public reporting burden for this collection of information is estimated to average 15 minutes per response, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding the burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to the Office of Management and Budget, Paperwork Reduction Project (0348-0040), Washington, DC 20503.

**PLEASE DO NOT RETURN YOUR COMPLETED FORM TO THE OFFICE OF MANAGEMENT AND BUDGET. SEND IT TO THE ADDRESS PROVIDED BY THE SPONSORING AGENCY.**

**NOTE:** Certain of these assurances may not be applicable to your project or program. If you have questions, please contact the awarding agency. Further, certain Federal awarding agencies may require applicants to certify to additional assurances. If such is the case, you will be notified.

As the duly authorized representative of the applicant, I certify that the applicant:

1. Has the legal authority to apply for Federal assistance and the institutional, managerial and financial capability (including funds sufficient to pay the non-Federal share of project cost) to ensure proper planning, management and completion of the project described in this application.
2. Will give the awarding agency, the Comptroller General of the United States and, if appropriate, the State, through any authorized representative, access to and the right to examine all records, books, papers, or documents related to the award; and will establish a proper accounting system in accordance with generally accepted accounting standards or agency directives.
3. Will establish safeguards to prohibit employees from using their positions for a purpose that constitutes or presents the appearance of personal or organizational conflict of interest, or personal gain.
4. Will initiate and complete the work within the applicable time frame after receipt of approval of the awarding agency.
5. Will comply with the Intergovernmental Personnel Act of 1970 (42 U.S.C. §§4728-4763) relating to prescribed standards for merit systems for programs funded under one of the 19 statutes or regulations specified in Appendix A of OPM's Standards for a Merit System of Personnel Administration (5 C.F.R. 900, Subpart F).
6. Will comply with all Federal statutes relating to nondiscrimination. These include but are not limited to: (a) Title VI of the Civil Rights Act of 1964 (P.L. 88-352) which prohibits discrimination on the basis of race, color or national origin; (b) Title IX of the Education Amendments of 1972, as amended (20 U.S.C. §§1681-1683, and 1685-1686), which prohibits discrimination on the basis of sex; (c) Section 504 of the Rehabilitation Act of 1973, as amended (29 U.S.C. §794), which prohibits discrimination on the basis of handicap; (d) the Age Discrimination Act of 1975, as amended (42 U.S.C. §§6101-6107), which prohibits discrimination on the basis of age; (e) the Drug Abuse Office and Treatment Act of 1972 (P.L. 92-265), as amended, relating to nondiscrimination on the basis of drug abuse; (f) the Comprehensive Alcohol Abuse and Alcoholism Prevention, Treatment and Rehabilitation Act of 1970 (P.L. 91-616), as amended, relating to nondiscrimination on the basis of alcohol abuse or alcoholism; (g) §§523 and 527 of the Public Health Service Act of 1972 (42 U.S.C. §§290 dd-3 and 290 ee-3), as amended, relating to confidentiality of alcohol and drug abuse patient records; (h) Title VIII of the Civil Rights Act of 1968 (42 U.S.C. §§3601 et seq.), as amended, relating to nondiscrimination in the sale, rental or financing of housing; (i) any other nondiscrimination provisions in the specific statute(s) under which application for Federal assistance is being made; and, (j) the requirements of any other nondiscrimination statute(s) which may apply to the application.
7. Will comply, or has already complied, with the requirements of Titles II and III of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 (P.L. 91-646) which provide for fair and equitable treatment of persons displaced or whose property is acquired as a result of Federal or federally-assisted programs. These requirements apply to all interests in real property acquired for project purposes regardless of Federal participation in purchases.
8. Will comply, as applicable, with provisions of the Hatch Act (5 U.S.C. §§1501-1508 and 7324-7328) which limit the political activities of employees whose principal employment activities are funded in whole or in part with Federal funds.

9. Will comply, as applicable, with the provisions of the Davis-Bacon Act (40 U.S.C. §§276a to 276a-7), the Copeland Act (40 U.S.C. §276c and 18 U.S.C. §874), and the Contract Work Hours and Safety Standards Act (40 U.S.C. §§327-333), regarding labor standards for federally-assisted construction subagreements.
10. Will comply, if applicable, with flood insurance purchase requirements of Section 102(a) of the Flood Disaster Protection Act of 1973 (P.L. 93-234) which requires recipients in a special flood hazard area to participate in the program and to purchase flood insurance if the total cost of insurable construction and acquisition is \$10,000 or more.
11. Will comply with environmental standards which may be prescribed pursuant to the following: (a) institution of environmental quality control measures under the National Environmental Policy Act of 1969 (P.L. 91-190) and Executive Order (EO) 11514; (b) notification of violating facilities pursuant to EO 11738; (c) protection of wetlands pursuant to EO 11990; (d) evaluation of flood hazards in floodplains in accordance with EO 11988; (e) assurance of project consistency with the approved State management program developed under the Coastal Zone Management Act of 1972 (16 U.S.C. §§1451 et seq.); (f) conformity of Federal actions to State (Clean Air) Implementation Plans under Section 176(c) of the Clean Air Act of 1966, as amended (42 U.S.C. §§7401 et seq.); (g) protection of underground sources of drinking water under the Safe Drinking Water Act of 1974, as amended (P.L. 93-523); and, (h) protection of endangered species under the Endangered Species Act of 1973, as amended (P.L. 93-205).
12. Will comply with the Wild and Scenic Rivers Act of 1968 (16 U.S.C. §§1271 et seq.) related to protecting components or potential components of the national wild and scenic rivers system.
13. Will assist the awarding agency in assuring compliance with Section 106 of the National Historic Preservation Act of 1966, as amended (16 U.S.C. §470), EO 11593 (identification and protection of historic properties), and the Archaeological and Historic Preservation Act of 1974 (16 U.S.C. §§469a-1 et seq.).
14. Will comply with P.L. 90-348 regarding the protection of human subjects involved in research, development, and related activities supported by this award of assistance.
15. Will comply with the Laboratory Animal Welfare Act of 1966 (P.L. 89-544, as amended, 7 U.S.C. §§2131 et seq.) pertaining to the care, handling, and treatment of warm blooded animals held for research, teaching, or other activities supported by this award of assistance.
16. Will comply with the Lead-Based Paint Poisoning Prevention Act (42 U.S.C. §§4801 et seq.) which prohibits the use of lead-based paint in construction or rehabilitation of residence structures.
17. Will cause to be performed the required financial and compliance audits in accordance with the Single Audit Act Amendments of 1995 and OMB Circular No. A-133, "Audits of States, Local Governments, and Non-Profit Organizations."
18. Will comply with all applicable requirements of all other Federal laws, executive orders, regulations, and policies governing this program.
19. Will comply with the requirements of Section 106(g) of the Trafficking Victims Protection Act (TVPA) of 2000, as amended (22 U.S.C. 7104) which prohibits grant award recipients or a sub-recipient from (1) Engaging in severe forms of trafficking in persons during the period of time that the award is in effect (2) Procuring a commercial sex act during the period of time that the award is in effect or (3) Using forced labor in the performance of the award or subawards under the award.

SIGNATURE OF AUTHORIZED CERTIFYING OFFICIAL 	TITLE City Manager
APPLICANT ORGANIZATION City of Victoria, Texas	DATE SUBMITTED 9/4/2020

Standard Form 424B (Rev. 7-97) Back

**CERTIFICATIONS**

In accordance with the applicable statutes and the regulations governing the consolidated plan regulations, the jurisdiction certifies that:

**Affirmatively Further Fair Housing** --The jurisdiction will affirmatively further fair housing.

**Uniform Relocation Act and Anti-displacement and Relocation Plan** -- It will comply with the acquisition and relocation requirements of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, as amended, (42 U.S.C. 4601-4655) and implementing regulations at 49 CFR Part 24. It has in effect and is following a residential anti-displacement and relocation assistance plan required under 24 CFR Part 42 in connection with any activity assisted with funding under the Community Development Block Grant or HOME programs.

**Anti-Lobbying** --To the best of the jurisdiction's knowledge and belief:

1. No Federal appropriated funds have been paid or will be paid, by or on behalf of it, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement;

2. If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, it will complete and submit Standard Form-L.L.L., "Disclosure Form to Report Lobbying," in accordance with its instructions; and

3. It will require that the language of paragraph 1 and 2 of this anti-lobbying certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

**Authority of Jurisdiction** --The consolidated plan is authorized under State and local law (as applicable) and the jurisdiction possesses the legal authority to carry out the programs for which it is seeking funding, in accordance with applicable HUD regulations.

**Consistency with plan** --The housing activities to be undertaken with Community Development Block Grant, HOME, Emergency Solutions Grant, and Housing Opportunities for Persons With AIDS funds are consistent with the strategic plan in the jurisdiction's consolidated plan.

**Section 3** -- It will comply with section 3 of the Housing and Urban Development Act of 1968 (12 U.S.C. 1701a) and implementing regulations at 24 CFR Part 135.

  
Signature of Authorized Official

9/4/20  
Date

City Manager  
Title

### Specific Community Development Block Grant Certifications

The Entitlement Community certifies that:

**Citizen Participation** -- It is in full compliance and following a detailed citizen participation plan that satisfies the requirements of 24 CFR 91.105.

**Community Development Plan** -- Its consolidated plan identifies community development and housing needs and specifies both short-term and long-term community development objectives that have been developed in accordance with the primary objective of the CDBG program (i.e., the development of viable urban communities, by providing decent housing and expanding economic opportunities, primarily for persons of low and moderate income) and requirements of 24 CFR Parts 91 and 570.

**Following a Plan** -- It is following a current consolidated plan that has been approved by HUD.

**Use of Funds** -- It has complied with the following criteria:

1. Maximum Feasible Priority. With respect to activities expected to be assisted with CDBG funds, it has developed its Action Plan so as to give maximum feasible priority to activities which benefit low- and moderate-income families or aid in the prevention or elimination of slums or blight. The Action Plan may also include CDBG-assisted activities which the grantee certifies are designed to meet other community development needs having particular urgency because existing conditions pose a serious and immediate threat to the health or welfare of the community, and other financial resources are not available (see Optional CDBG Certification).

2. Overall Benefit. The aggregate use of CDBG funds, including Section 108 guaranteed loans, during program year(s) 2020 [a period specified by the grantee of one, two, or three specific consecutive program years], shall principally benefit persons of low and moderate income in a manner that ensures that at least 70 percent of the amount is expended for activities that benefit such persons during the designated period.

3. Special Assessments. It will not attempt to recover any capital costs of public improvements assisted with CDBG funds, including Section 108 loan guaranteed funds, by assessing any amount against properties owned and occupied by persons of low and moderate income, including any fee charged or assessment made as a condition of obtaining access to such public improvements.

However, if CDBG funds are used to pay the proportion of a fee or assessment that relates to the capital costs of public improvements (assisted in part with CDBG funds) financed from other revenue sources, an assessment or charge may be made against the property with respect to the public improvements financed by a source other than CDBG funds.

In addition, in the case of properties owned and occupied by moderate income (not low-income) families, an assessment or charge may be made against the property for public improvements financed by a source other than CDBG funds if the jurisdiction certifies that it lacks CDBG funds to cover the assessment.

**Excessive Force** -- It has adopted and is enforcing:

1. A policy prohibiting the use of excessive force by law enforcement agencies within its jurisdiction against any individuals engaged in non-violent civil rights demonstrations; and
2. A policy of enforcing applicable State and local laws against physically barring entrance to or exit from a facility or location which is the subject of such non-violent civil rights demonstrations within its jurisdiction.

**Compliance with Anti-discrimination laws** -- The grant will be conducted and administered in conformity with title VI of the Civil Rights Act of 1964 (42 U.S.C. 2000d) and the Fair Housing Act (42 U.S.C. 3601-3619) and implementing regulations.

**Lead-Based Paint** -- Its activities concerning lead-based paint will comply with the requirements of 24 CFR Part 35, Subparts A, B, J, K and R.

**Compliance with Laws** -- It will comply with applicable laws.

  
\_\_\_\_\_  
Signature of Authorized Official

9/4/20  
Date

City Manager  
\_\_\_\_\_  
Title

**OPTIONAL. Community Development Block Grant Certification**

Submit the following certification only when one or more of the activities in the action plan are designed to meet other community development needs having particular urgency as specified in 24 CFR 570.208(c):

The grantee hereby certifies that the Annual Plan includes one or more specifically identified CDBG-assisted activities which are designed to meet other community development needs having particular urgency because existing conditions pose a serious and immediate threat to the health or welfare of the community and other financial resources are not available to meet such needs.

  
\_\_\_\_\_  
Signature of Authorized Official

9/4/20  
\_\_\_\_\_  
Date

\_\_\_\_\_  
City Manager  
Title

**APPENDIX TO CERTIFICATIONS**

**INSTRUCTIONS CONCERNING LOBBYING CERTIFICATION:**

**Lobbying Certification**

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

  
\_\_\_\_\_  
Signature of Authorized Official

9/4/20  
\_\_\_\_\_  
Date

\_\_\_\_\_  
City Manager  
Title

Application for Federal Assistance SF-424		
* 1. Type of Submission: <input type="checkbox"/> Preapplication <input checked="" type="checkbox"/> Application <input type="checkbox"/> Changed/Corrected Application	* 2. Type of Application: <input checked="" type="checkbox"/> New <input type="checkbox"/> Continuation <input type="checkbox"/> Revision	* If Revision, select appropriate letter(s): <input type="text"/> * Other (Specify): <input type="text"/>
* 3. Date Received: <input type="text"/>	* Applicant Identifier: <input type="text"/>	
5a. Federal Entity Identifier: <input type="text"/>	5b. Federal Award Identifier: <input type="text"/>	
State Use Only:		
6. Date Received by State: <input type="text"/>	7. State Application Identifier: <input type="text"/>	
8. APPLICANT INFORMATION:		
* a. Legal Name: <input type="text"/> City of Victoria, Texas		
* b. Employer/employer Identification Number (EIN/TIN): <input type="text"/> 74-0032041	* c. Organizational OMB: <input type="text"/> 1519484056006	
d. Address:		
* Street1: <input type="text"/> P.O. BOX 1750	Street2: <input type="text"/>	
* City: <input type="text"/> Victoria	County/Parish: <input type="text"/>	
* State: <input type="text"/> TX: Texas	Province: <input type="text"/>	
* Country: <input type="text"/> USA: UNITED STATES	* Zip / Postal Code: <input type="text"/> 77902-1750	
e. Organizational Unit:		
Department Name: <input type="text"/> Development Services Department	Division Name: <input type="text"/> Planning Services Division	
f. Name and contact information of person to be contacted on matters involving this application:		
Prefix: <input type="text"/> Miss	* First Name: <input type="text"/> Colette	
Middle Name: <input type="text"/> M.	* Last Name: <input type="text"/> Kenchace	
Suffix: <input type="text"/>	Title: <input type="text"/> Development Coordinator	
Organizational Affiliation: <input type="text"/> Development Services Department		
* Telephone Number: <input type="text"/> (361) 485-3350	Fax Number: <input type="text"/> (361) 485-3354	
* Email: <input type="text"/> kmkchace@victoriatax.gov		

Application for Federal Assistance SF-424	
<b>* 9. Type of Applicant 1: Select Applicant Type:</b> <input type="text" value="City or Township Government"/>	
<b>Type of Applicant 2: Select Applicant Type:</b> <input type="text"/>	
<b>Type of Applicant 3: Select Applicant Type:</b> <input type="text"/>	
<b>* Other (specify):</b> <input type="text"/>	
<b>* 10. Name of Federal Agency:</b> <input type="text" value="U.S. Department of Housing and Urban Development"/>	
<b>11. Catalog of Federal Domestic Assistance Number:</b> <input type="text" value="14 222 3"/>	
<b>CFDA Title:</b> <input type="text" value="Community Development Block Grants/Entitlement Grants"/>	
<b>* 12. Funding Opportunity Number:</b> <input type="text" value="Notice: CE-19-01"/>	
<b>* Title:</b> <input type="text" value="Guidance on Submitting Consolidated Plans and Annual Action Plans for Fiscal Year (FY) 2019"/>	
<b>13. Competition Identification Number:</b> <input type="text"/>	
<b>Title:</b> <input type="text"/>	
<b>14. Area Affected by Project (Cities, Counties, States, etc.):</b> <input type="text"/> <input type="button" value="Add Attachment"/> <input type="button" value="Delete Attachment"/> <input type="button" value="View Attachment"/>	
<b>* 15. Descriptive Title of Applicant's Project:</b> <input type="text" value="2019 City of Victoria, Texas - Community Development Block Grant Program - Annual Action Plan - CARB's Act Amendment for CDBG-CV Allocations."/>	
Attach supporting documents as specified in agency instructions. <input type="button" value="Add Attachment"/> <input type="button" value="Delete Attachment"/> <input type="button" value="View Attachment"/>	

Application for Federal Assistance SF-424	
<b>16. Congressional Districts Of:</b>	
* a. Applicant: <input type="text" value="TX-027"/>	* b. Program/Project: <input type="text" value="7X-027"/>
Attach an additional list of Program/Project Congressional Districts if needed.	
<input type="text"/>	<input type="button" value="Add Attachment"/> <input type="button" value="Delete Attachment"/> <input type="button" value="View Attachment"/>
<b>17. Proposed Project:</b>	
* a. Start Date: <input type="text" value="04/02/2020"/>	* b. End Date: <input type="text" value="09/30/2021"/>
<b>18. Estimated Funding (\$):</b>	
* a. Federal	<input type="text" value="246,500.00"/>
* b. Applicant	<input type="text" value="0.00"/>
* c. State	<input type="text" value="0.00"/>
* d. Local	<input type="text" value="0.00"/>
* e. Other	<input type="text" value="0.00"/>
* f. Program Income	<input type="text" value="0.00"/>
* g. TOTAL	<input type="text" value="246,500.00"/>
* 19. Is Application Subject to Review By State Under Executive Order 12372 Process?	
<input type="checkbox"/> a. This application was made available to the State under the Executive Order 12372 Process for review on <input type="text"/>	
<input type="checkbox"/> b. Program is subject to E.O. 12372 but has not been selected by the State for review.	
<input checked="" type="checkbox"/> c. Program is not covered by E.O. 12372.	
* 20. Is the Applicant Delinquent On Any Federal Debt? (If "Yes," provide explanation in attachment.)	
<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	
If "Yes", provide explanation and attach	
<input type="text"/>	<input type="button" value="Add Attachment"/> <input type="button" value="Delete Attachment"/> <input type="button" value="View Attachment"/>
21. "By signing this application, I certify (1) to the statements contained in the list of certifications** and (2) that the statements herein are true, complete and accurate to the best of my knowledge. I also provide the required assurances** and agree to comply with any resulting terms if I accept an award. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties. (U.S. Code, Title 28, Section 1001)	
<input checked="" type="checkbox"/> ** I AGREE	
<small>** The list of certifications and assurances, or an internet site where you may obtain this list, is contained in the announcement or agency specific instructions.</small>	
<b>Authorized Representative:</b>	
Prefix: <input type="text" value="Mr."/>	* First Name: <input type="text" value="Darius"/>
Middle Name: <input type="text" value="A."/>	
* Last Name: <input type="text" value="Gonzalez"/>	
Suffix: <input type="text"/>	
* Title: <input type="text" value="City Manager"/>	
* Telephone Number: <input type="text" value="(361) 485 - 3030"/>	Fax Number: <input type="text" value="(361) 485 - 3034"/>
* Email: <input type="text" value="dgonzalez@victoriatx.gov"/>	
* Signature of Authorized Representative: 	* Date Signed: <input type="text" value="6-4-20"/>

ASSURANCES - CONSTRUCTION PROGRAMS

OMB Number: 4840-0029  
Expiration Date: 02/28/2022

Public reporting burden for this collection of information is estimated to average 15 minutes per response, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding this burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to the Office of Management and Budget, Paperwork Reduction Project (0345-0042), Washington, DC 20503.

**PLEASE DO NOT RETURN YOUR COMPLETED FORM TO THE OFFICE OF MANAGEMENT AND BUDGET. SEND IT TO THE ADDRESS PROVIDED BY THE SPONSORING AGENCY.**

**NOTE:** Certain of these assurances may not be applicable to your project or program. If you have questions, please contact the Awarding Agency. Further, certain Federal assistance awarding agencies may require applicants to certify to additional assurances. If such is the case, you will be notified.

As the duly authorized representative of the applicant, I certify that the applicant:

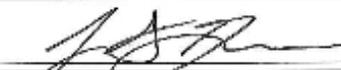
1. Has the legal authority to apply for Federal assistance, and the institutional, managerial and financial capability (including funds sufficient to pay the non-Federal share of project costs) to ensure proper planning, management and completion of project described in this application.
2. Will give the awarding agency, the Comptroller General of the United States and, if appropriate, the State, the right to examine all records, books, papers, or documents related to the assistance; and will establish a proper accounting system in accordance with generally accepted accounting standards or agency directives.
3. Will not dispose of, modify the use of, or change the terms of the real property title or other interest in the site and facilities without permission and instructions from the awarding agency. Will record the Federal awarding agency directives and will include a covenant in the title of real property acquired in whole or in part with Federal assistance funds to assure non-discrimination during the useful life of the project.
4. Will comply with the requirements of the assistance awarding agency with regard to the drafting, review and approval of construction plans and specifications.
5. Will provide and maintain competent and adequate engineering supervision at the construction site to ensure that the complete work conforms with the approved plans and specifications and will furnish progressive reports and such other information as may be required by the assistance awarding agency or State.
6. Will initiate and complete the work within the applicable time frame after receipt of approval of the awarding agency.
7. Will establish safeguards to prohibit employees from using their positions for a purpose that constitutes or presents the appearance of personal or organizational conflict of interest, or personal gain.
8. Will comply with the Intergovernmental Personnel Act of 1970 (42 U.S.C. §§4728-4763) relating to prescribed standards of merit systems for programs funded under one of the 19 statutes or regulations specified in Appendix A of OPM's Standards for a Merit System of Personnel Administration (5 C.F.R. 900, Subpart F).
9. Will comply with the Lead-Based Paint Poisoning Prevention Act (42 U.S.C. §§4801 et seq.) which prohibits the use of lead-based paint in construction or rehabilitation of residential structures.
10. Will comply with all Federal statutes relating to non-discrimination. These include but are not limited to: (a) Title VI of the Civil Rights Act of 1964 (P.L. 88-352) which prohibits discrimination on the basis of race, color or national origin; (b) Title IX of the Education Amendments of 1972, as amended (20 U.S.C. §§1681-1683, and 1685-1696), which prohibits discrimination on the basis of sex; (c) Section 504 of the Rehabilitation Act of 1973, as amended (29 U.S.C. §794), which prohibits discrimination on the basis of handicaps; (d) the Age Discrimination Act of 1975, as amended (42 U.S.C. §§6101-6107), which prohibits discrimination on the basis of age; (e) the Drug Abuse Office and Treatment Act of 1972 (P.L. 92-255), as amended relating to nondiscrimination on the basis of drug abuse; (f) the Comprehensive Alcohol Abuse and Alcoholism Prevention, Treatment and Rehabilitation Act of 1970 (P.L. 91-616), as amended, relating to nondiscrimination on the basis of alcohol abuse or alcoholism; (g) §§523 and 527 of the Public Health Service Act of 1912 (42 U.S.C. §§290 dd-3 and 290 ee 3), as amended, relating to confidentiality of alcohol and drug abuse patient records; (h) Title VIII of the Civil Rights Act of 1968 (42 U.S.C. §§801 et seq.), as amended, relating to nondiscrimination in the sale, rental or financing of housing; (i) any other nondiscrimination provisions in the specific statute(s) under which application for Federal assistance is being made; and (j) the requirements of any other nondiscrimination statute(s) which may apply to the application.

Previous Edition Usable

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Prescribed by GMB Circular A-102

- 11. Will comply, or has already complied, with the requirements of Titles II and III of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 (P.L. 91-646) which provide for fair and equitable treatment of persons displaced or whose property is acquired as a result of Federal and federally-assisted programs. These requirements apply to all interests in real property acquired for project purposes regardless of Federal participation in purchases.
- 12. Will comply with the provisions of the Hatch Act (5 U.S.C. §§1501-1508 and 7324-7326) which limit the political activities of employees whose principal employment activities are funded in whole or in part with Federal funds.
- 13. Will comply, as applicable, with the provisions of the Davis-Bacon Act (40 U.S.C. §§276a to 276a-7), the Copeland Act (40 U.S.C. §276c and 18 U.S.C. §874), and the Contract Work Hours and Safety Standards Act (40 U.S.C. §§327-333) regarding labor standards for federally-assisted construction subagreements.
- 14. Will comply with flood insurance purchase requirements of Section 102(a) of the Flood Disaster Protection Act of 1973 (P.L. 93-254) which requires recipients in a special flood hazard area to participate in the program and to purchase flood insurance if the total cost of insurable construction and acquisition is \$10,000 or more.
- 15. Will comply with environmental standards which may be prescribed pursuant to the following: (a) institution of environmental quality control measures under the National Environmental Policy Act of 1969 (P.L. 91-190) and Executive Order (EO) 11514; (b) notification of violating facilities pursuant to EO 11758; (c) protection of wetlands pursuant to EO 11990; (d) evaluation of flood hazards in floodplains in accordance with EO 11988; (e) assurance of project consistency with the approved State management program developed under the Coastal Zone Management Act of 1972 (16 U.S.C. §§1451 et seq.); (f) conformity of Federal actions to State (Clean Air) implementation Plans under Section 176(c) of the Clean Air Act of 1955, as amended (42 U.S.C. §§7401 et seq.); (g) protection of underground sources of drinking water under the Safe Drinking Water Act of 1974, as amended (P.L. 93-523); and, (h) protection of endangered species under the Endangered Species Act of 1973, as amended (P.L. 93-205).
- 16. Will comply with the Wild and Scenic Rivers Act of 1968 (16 U.S.C. §§1271 et seq.) related to protecting components or potential components of the national wild and scenic rivers system.
- 17. Will assist the awarding agency in assuring compliance with Section 106 of the National Historic Preservation Act of 1966, as amended (16 U.S.C. §470), EO 11593 (identification and protection of historic properties), and the Archaeological and Historic Preservation Act of 1974 (16 U.S.C. §§469a-1 et seq.).
- 18. Will cause to be performed the required financial and compliance audits in accordance with the Single Audit Act Amendments of 1995 and OMB Circular No. A-133, "Audits of States, Local Governments, and Non-Profit Organizations."
- 19. Will comply with all applicable requirements of all other Federal laws, executive orders, regulations, and policies governing this program.
- 20. Will comply with the requirements of Section 108(g) of the Trafficking Victims Protection Act (TVPA) of 2000, as amended (22 U.S.C. 7104) which prohibits grant award recipients or a sub-recipient from (1) Engaging in severe forms of trafficking in persons during the period of time that the award is in effect (2) Procuring a commercial sex act during the period of time that the award is in effect or (3) Using forced labor in the performance of the award or subawards under the award.

SIGNATURE OF AUTHORIZED CERTIFYING OFFICIAL	TITLE
	City Manager
APPLICANT ORGANIZATION	DATE SUBMITTED
City of Victoria, Texas	6-4-20

SF-4240 (Rev. 7-07) Back

### ASSURANCES - NON-CONSTRUCTION PROGRAMS

Public reporting burden for this collection of information is estimated to average 15 minutes per response, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding this burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to the Office of Management and Budget, Paperwork Reduction Project (0348-0040), Washington, DC 20503.

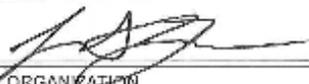
**PLEASE DO NOT RETURN YOUR COMPLETED FORM TO THE OFFICE OF MANAGEMENT AND BUDGET. SEND IT TO THE ADDRESS PROVIDED BY THE SPONSORING AGENCY.**

**NOTE:** Certain of these assurances may not be applicable to your project or program. If you have questions, please contact the awarding agency. Further, certain Federal awarding agencies may require applicants to certify to additional assurances. If such is the case, you will be notified.

As the duly authorized representative of the applicant, I certify that the applicant:

1. Has the legal authority to apply for Federal assistance and the institutional, managerial and financial capability (including funds sufficient to pay the non-Federal share of project cost) to ensure proper planning, management and completion of the project described in this application.
2. Will give the awarding agency, the Comptroller General of the United States and, if appropriate, the State (through any authorized representative) access to and the right to examine all records, books, papers, or documents related to the award; and will establish a proper accounting system in accordance with generally accepted accounting standards or agency directives.
3. Will establish safeguards to prohibit employees from using their positions for a purpose that constitutes or presents the appearance of personal or organizational conflict of interest, or personal gain.
4. Will initiate and complete the work within the applicable time frame after receipt of approval of the awarding agency.
5. Will comply with the Intergovernmental Personnel Act of 1970 (42 U.S.C. §§4720-4753) relating to prescribed standards for merit systems for programs funded under one of the 19 statutes or regulations specified in Appendix A of OPM's Standards for a Merit System of Personnel Administration (5 C.F.R. 900, Subpart F).
6. Will comply with all Federal statutes relating to nondiscrimination. These include but are not limited to: (a) Title VI of the Civil Rights Act of 1964 (P.L. 88-352) which prohibits discrimination on the basis of race, color or national origin; (b) Title IX of the Education Amendments of 1972, as amended (20 U.S.C. §§1681-1683, and 1863-1868), which prohibits discrimination on the basis of sex; (c) Section 504 of the Rehabilitation Act of 1973, as amended (29 U.S.C. §794), which prohibits discrimination on the basis of handicaps; (d) the Age Discrimination Act of 1975, as amended (42 U.S.C. §§6101-6107), which prohibits discrimination on the basis of age; (e) the Drug Abuse Office and Treatment Act of 1972 (P.L. 92-255), as amended, relating to nondiscrimination on the basis of drug abuse; (f) the Comprehensive Alcohol Abuse and Alcoholism Prevention, Treatment and Rehabilitation Act of 1970 (P.L. 91-615) as amended, relating to nondiscrimination on the basis of alcohol abuse or alcoholism; (g) §§523 and 527 of the Public Health Service Act of 1912 (42 U.S.C. §§290 et seq. and 290 ee-3), as amended, relating to confidentiality of alcohol and drug abuse patient records; (h) Title VIII of the Civil Rights Act of 1968 (42 U.S.C. §§8801 et seq.), as amended, relating to nondiscrimination in the sale, rental or financing of housing; (i) any other nondiscrimination provisions in the specific statute(s) under which application for Federal assistance is being made; and, (j) the requirements of any other nondiscrimination statute(s) which may apply to the application.
7. Will comply, or has already complied, with the requirements of Titles I and III of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 (P.L. 91-646) which provide for fair and equitable treatment of persons displaced or whose property is acquired as a result of Federal or federally-assisted programs. These requirements apply to all interests in real property acquired for project purposes regardless of Federal participation in purchases.
9. Will comply, as applicable, with provisions of the Hatch Act (5 U.S.C. §§1501-1508 and 7324-7328) which limit the political activities of employees whose principal employment activities are funded in whole or in part with Federal funds.

9. Will comply, as applicable, with the provisions of the Davis-Bacon Act (40 U.S.C. §§276a to 276a-7), the Copeland Act (40 U.S.C. §276c and 18 U.S.C. §874), and the Contract Work Hours and Safety Standards Act (40 U.S.C. §§327-333), regarding labor standards for federally-assisted construction subagreements.
10. Will comply, if applicable, with flood insurance purchase requirements of Section 102(a) of the Flood Disaster Protection Act of 1973 (P.L. 93-234) which requires recipients in a special flood hazard area to participate in the program and to purchase flood insurance if the total cost of insurable construction and acquisition is \$10,000 or more.
11. Will comply with environmental standards which may be prescribed pursuant to the following: (a) institution of environmental quality control measures under the National Environmental Policy Act of 1969 (P.L. 91-190) and Executive Order (EO) 11514; (b) notification of violating facilities pursuant to EO 11738; (c) protection of wetlands pursuant to EO 11980; (d) evaluation of flood hazards in floodplains in accordance with EO 11988; (e) assurance of project consistency with the approved State management program developed under the Coastal Zone Management Act of 1972 (16 U.S.C. §§1451 et seq.); (f) conformity of Federal actions to State (Clean Air) Implementation Plans under Section 176(c) of the Clean Air Act of 1955, as amended (42 U.S.C. §§7401 et seq.); (g) protection of underground sources of drinking water under the Safe Drinking Water Act of 1974, as amended (P.L. 93-523); and, (h) protection of endangered species under the Endangered Species Act of 1973, as amended (P.L. 93-205).
12. Will comply with the Wild and Scenic Rivers Act of 1968 (16 U.S.C. §§1271 et seq.) related to protecting components or potential components of the national wild and scenic rivers system.
13. Will assist the awarding agency in assuring compliance with Section 106 of the National Historic Preservation Act of 1996, as amended (16 U.S.C. §470), EO 11593 (identification and protection of historic properties), and the Archaeological and Historic Preservation Act of 1974 (16 U.S.C. §§469e-1 et seq.)
14. Will comply with P.L. 93-348 regarding the protection of human subjects involved in research, development, and related activities supported by this award of assistance.
15. Will comply with the Laboratory Animal Welfare Act of 1966 (P.L. 89-544, as amended, 7 U.S.C. §§2131 et seq.) pertaining to the care, handling, and treatment of warm blooded animals held for research, teaching, or other activities supported by this award of assistance.
16. Will comply with the Lead-Based Paint Poisoning Prevention Act (42 U.S.C. §§4901 et seq.) which prohibits the use of lead-based paint in construction or rehabilitation of residence structures.
17. Will cause to be performed the required financial and compliance audits in accordance with the Single Audit Act Amendments of 1996 and OMB Circular No. A-133, "Audits of States, Local Governments, and Non-Profit Organizations."
18. Will comply with all applicable requirements of all other Federal laws, executive orders, regulations, and policies governing this program.
19. Will comply with the requirements of Section 108(g) of the Trafficking Victims Protection Act (TVPA) of 2000, as amended (22 U.S.C. 7104) which prohibits grant award recipients or a sub-recipient from (1) Engaging in severe forms of trafficking in persons during the period of time that the award is in effect (2) Procuring a commercial sex act during the period of time that the award is in effect or (3) Using forced labor in the performance of the award or subawards under the award.

SIGNATURE OF AUTHORIZED CERTIFYING OFFICIAL 	TITLE City Manager
APPLICANT ORGANIZATION City of Victoria, Texas	DATE SUBMITTED 6-4-20

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**CERTIFICATIONS**

In accordance with the applicable statutes and the regulations governing the consolidated plan regulations, the jurisdiction certifies that:

**Affirmatively Further Fair Housing** --The jurisdiction will affirmatively further fair housing.

**Uniform Relocation Act and Anti-displacement and Relocation Plan** -- It will comply with the acquisition and relocation requirements of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, as amended, (42 U.S.C. 4601-4655) and implementing regulations at 49 CFR Part 24. It has in effect and is following a residential anti-displacement and relocation assistance plan required under 24 CFR Part 42 in connection with any activity assisted with funding under the Community Development Block Grant or HOME programs.

**Anti-Lobbying** --To the best of the jurisdiction's knowledge and belief:

1. No Federal appropriated funds have been paid or will be paid, by or on behalf of it, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement;
2. If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, it will complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions; and
3. It will require that the language of paragraph 1 and 2 of this anti-lobbying certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

**Authority of Jurisdiction** --The consolidated plan is authorized under State and local law (as applicable) and the jurisdiction possesses the legal authority to carry out the programs for which it is seeking funding, in accordance with applicable HUD regulations.

**Consistency with plan** --The housing activities to be undertaken with Community Development Block Grant, HOME, Emergency Solutions Grant, and Housing Opportunities for Persons With AIDS funds are consistent with the strategic plan in the jurisdiction's consolidated plan.

**Section 3** -- It will comply with section 3 of the Housing and Urban Development Act of 1968 (12 U.S.C. 1701u) and implementing regulations at 24 CFR Part 135.

  
\_\_\_\_\_  
Signature of Authorized Official

6-4-20  
\_\_\_\_\_  
Date

\_\_\_\_\_  
City Manager  
Title

### Specific Community Development Block Grant Certifications

The Entitlement Community certifies that:

**Citizen Participation** -- It is in full compliance and following a detailed citizen participation plan that satisfies the requirements of 24 CFR 91.105.

**Community Development Plan** -- Its consolidated plan identifies community development and housing needs and specifies both short-term and long-term community development objectives that have been developed in accordance with the primary objective of the CDBG program (i.e., the development of viable urban communities, by providing decent housing and expanding economic opportunities, primarily for persons of low and moderate income) and requirements of 24 CFR Parts 91 and 570.

**Following a Plan** -- It is following a current consolidated plan that has been approved by HUD.

**Use of Funds** -- It has complied with the following criteria:

1. **Maximum Feasible Priority.** With respect to activities expected to be assisted with CDBG funds, it has developed its Action Plan so as to give maximum feasible priority to activities which benefit low- and moderate-income families or aid in the prevention or elimination of slums or blight. The Action Plan may also include CDBG-assisted activities which the grantee certifies are designed to meet other community development needs having particular urgency because existing conditions pose a serious and immediate threat to the health or welfare of the community, and other financial resources are not available (see Optional CDBG Certification).

2. **Overall Benefit.** The aggregate use of CDBG funds, including Section 108 guaranteed loans, during program year(s) 2019, 2020, 2021 [a period specified by the grantee of one, two, or three specific consecutive program years], shall principally benefit persons of low and moderate income in a manner that ensures that at least 70 percent of the amount is expended for activities that benefit such persons during the designated period.

3. **Special Assessments.** It will not attempt to recover any capital costs of public improvements assisted with CDBG funds, including Section 108 loan guaranteed funds, by assessing any amount against properties owned and occupied by persons of low and moderate income, including any fee charged or assessment made as a condition of obtaining access to such public improvements.

However, if CDBG funds are used to pay the proportion of a fee or assessment that relates to the capital costs of public improvements (assisted in part with CDBG funds) financed from other revenue sources, an assessment or charge may be made against the property with respect to the public improvements financed by a source other than CDBG funds.

In addition, in the case of properties owned and occupied by moderate-income (not low-income) families, an assessment or charge may be made against the property for public improvements financed by a source other than CDBG funds if the jurisdiction certifies that it lacks CDBG funds to cover the assessment.

**Excessive Force** -- It has adopted and is enforcing:

1. A policy prohibiting the use of excessive force by law enforcement agencies within its jurisdiction against any individuals engaged in non-violent civil rights demonstrations; and
2. A policy of enforcing applicable State and local laws against physically barring entrance to or exit from a facility or location which is the subject of such non-violent civil rights demonstrations within its jurisdiction.

**Compliance with Anti-discrimination laws** -- The grant will be conducted and administered in conformity with title VI of the Civil Rights Act of 1964 (42 U.S.C. 2000d) and the Fair Housing Act (42 U.S.C. 3601-3619) and implementing regulations.

**Lead-Based Paint** -- Its activities concerning lead based paint will comply with the requirements of 24 CFR Part 35, Subparts A, B, J, K and R.

**Compliance with Laws** -- It will comply with applicable laws.

  
\_\_\_\_\_  
Signature of Authorized Official

04-20  
Date

City Manager  
\_\_\_\_\_  
Title

**OPTIONAL Community Development Block Grant Certification**

Submit the following certification only when one or more of the activities in the action plan are designed to meet other community development needs having particular urgency as specified in 24 CFR 570.208(c):

The grantee hereby certifies that the Annual Plan includes one or more specifically identified CDBG-assisted activities which are designed to meet other community development needs having particular urgency because existing conditions pose a serious and immediate threat to the health or welfare of the community and other financial resources are not available to meet such needs.

  
\_\_\_\_\_  
Signature of Authorized Official

6/4/20  
\_\_\_\_\_  
Date

City Manager  
\_\_\_\_\_  
Title

**APPENDIX TO CERTIFICATIONS**

**INSTRUCTIONS CONCERNING LOBBYING CERTIFICATION:**

**Lobbying Certification**

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

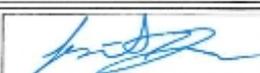
  
\_\_\_\_\_  
Signature/Authorized Official

11-4-20  
\_\_\_\_\_  
Date

\_\_\_\_\_  
City Manager  
\_\_\_\_\_  
Title

Application for Federal Assistance SF-424		
* 1. Type of Submission: <input type="checkbox"/> Preapplication <input checked="" type="checkbox"/> Application <input type="checkbox"/> Changed/Corrected Application	* 2. Type of Application: <input type="checkbox"/> New <input checked="" type="checkbox"/> Continuation <input type="checkbox"/> Revision	* If Revision, select appropriate letter(s): <input type="text"/> * Other (Specify): <input type="text"/>
* 3. Date Received: <input type="text"/>	4. Applicant Identifier: B-19-20-18-0510	
5a. Federal Entity Identifier: 465510	5b. Federal Award Identifier: B-19-MD-48-0510	
State Use Only:		
6. Date Received by State: <input type="text"/>	7. State Application Identifier: <input type="text"/>	
8. APPLICANT INFORMATION:		
* a. Legal Name: City of Victoria, Texas		
* b. Employer/Taxpayer Identification Number (EIN/TIN): 74-6002441	* c. Organizational DUNS: 1819094000000	
d. Address:		
* Street1: P.O. BOX 1758	<input type="text"/>	
Street2: <input type="text"/>	<input type="text"/>	
* City: Victoria	<input type="text"/>	
County/Parish: <input type="text"/>	<input type="text"/>	
* State: TX: Texas	<input type="text"/>	
Province: <input type="text"/>	<input type="text"/>	
* Country: USA: UNITED STATES	<input type="text"/>	
* Zip / Postal Code: 77902-1758	<input type="text"/>	
e. Organizational Unit:		
Department Name: Development Services	Division Name: Planning Division	
f. Name and contact information of person to be contacted on matters involving this application:		
Prefix: Mr.	* First Name: Cedric	<input type="text"/>
Middle Name: M.	<input type="text"/>	
* Last Name: Marchese	<input type="text"/>	
Suffix: <input type="text"/>	<input type="text"/>	
Title: Community Development Planner		
Organizational Affiliation: <input type="text"/>		
* Telephone Number: (361) 405 - 3377	Fax Number: (361) 405 - 3354	
* Email: csmarchese@victoriatexas.org		

Application for Federal Assistance SF-424	
* 9. Type of Applicant 1: Select Applicant Type:	
C: City or Township Government	
Type of Applicant 2: Select Applicant Type:	
Type of Applicant 3: Select Applicant Type:	
* Other (specify):	
10. Name of Federal Agency:	
U.S. Department of Housing and Urban Development	
11. Catalog of Federal Domestic Assistance Number:	
11-229-0	
CFDA Title:	
Community Development Block Grants	
* 12. Funding Opportunity Number:	
N/A	
* Title:	
N/A	
13. Competition Identification Number:	
N/A	
Title:	
N/A	
14. Areas Affected by Project (Cities, Counties, States, etc.):	
	<input type="button" value="Add Attachment"/> <input type="button" value="Delete Attachment"/> <input type="button" value="View Attachment"/>
* 15. Descriptive Title of Applicant's Project:	
2019 City of Victoria, Texas - Community Development Block Grant Program - Annual Action Plan	
Attach supporting documents as specified in agency instructions	
	<input type="button" value="Add Attachment"/> <input type="button" value="Delete Attachment"/> <input type="button" value="View Attachment"/>

Application for Federal Assistance SF-424	
<b>16. Congressional Districts Of:</b>	
* a. Applicant: <input type="text" value="TX-027"/>	* b. Program/Project: <input type="text" value="TX-027"/>
Attach an additional list of Program/Project Congressional Districts if needed.	
<input type="text"/>	<input type="button" value="Add Attachment"/> <input type="button" value="Update Attachment"/> <input type="button" value="View Attachment"/>
<b>17. Proposed Project:</b>	
* a. Start Date: <input type="text" value="10/01/2019"/>	* b. End Date: <input type="text" value="09/30/2020"/>
<b>18. Estimated Funding (\$):</b>	
* a. Federal	<input type="text" value="562,681.00"/>
* b. Applicant	<input type="text" value=""/>
* c. State	<input type="text" value=""/>
* d. Local	<input type="text" value=""/>
* e. Other	<input type="text" value=""/>
* f. Program Income	<input type="text" value=""/>
* g. TOTAL	<input type="text" value="562,681.00"/>
* 19. Is Application Subject to Review By State Under Executive Order 12372 Process?	
<input type="checkbox"/> a. This application was made available to the State under the Executive Order 12372 Process for review on <input type="text"/>	
<input type="checkbox"/> b. Program is subject to E.O. 12372 but has not been selected by the State for review.	
<input checked="" type="checkbox"/> c. Program is not covered by E.O. 12372.	
* 20. Is the Applicant Delinquent On Any Federal Debt? (If "Yes," provide explanation in attachment.)	
<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	
If "Yes", provide explanation and attach	
<input type="text"/>	<input type="button" value="Add Attachment"/> <input type="button" value="Delete Attachment"/> <input type="button" value="View Attachment"/>
21. *By signing this application, I certify (1) to the statements contained in the list of certifications** and (2) that the statements herein are true, complete and accurate to the best of my knowledge. I also provide the required assurances** and agree to comply with any resulting terms if I accept an award. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties. (U.S. Code, Title 218, Section 1001)	
<input checked="" type="checkbox"/> ** IADRFH	
** The list of certifications and assurances, or an internet site where you may obtain this list, is contained in the announcement or agency specific instructions.	
<b>Authorized Representative:</b>	
Prefix: <input type="text" value="Mr."/>	* First Name: <input type="text" value="Jordan"/>
Middle Name: <input type="text" value=""/>	
* Last Name: <input type="text" value="Garcia"/>	
Suffix: <input type="text" value=""/>	
* Title: <input type="text" value="City Manager"/>	
* Telephone Number: <input type="text" value="(361) 485 - 3030"/>	Fax Number: <input type="text" value="(361) 485 - 3534"/>
* Email: <input type="text" value="jgarcia@vicoradictx.org"/>	
* Signature of Authorized Representative: 	* Date Signed: <input type="text" value="8/7/19"/>

**ASSURANCES - NON-CONSTRUCTION PROGRAMS**

Public reporting burden for this collection of information is estimated to average 15 minutes per response, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding the burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to the Office of Management and Budget, Paperwork Reduction Project (0348-0040), Washington, DC 20503.

**PLEASE DO NOT RETURN YOUR COMPLETED FORM TO THE OFFICE OF MANAGEMENT AND BUDGET. SEND IT TO THE ADDRESS PROVIDED BY THE SPONSORING AGENCY.**

**NOTE:** Certain of these assurances may not be applicable to your project or program. If you have questions, please contact the awarding agency. Further, certain Federal awarding agencies may require applicants to certify to additional assurances. If such is the case, you will be notified.

As the duly authorized representative of the applicant, I certify that the applicant:

1. Has the legal authority to apply for Federal assistance and the institutional, managerial and financial capability (including funds sufficient to pay the non-Federal share of project cost) to ensure proper planning, management and completion of the project described in this application.
2. Will give the awarding agency, the Comptroller General of the United States and, if appropriate, the State, through any authorized representative, access to and the right to examine all records, books, papers, or documents related to the award; and will establish a proper accounting system in accordance with generally accepted accounting standards or agency directives.
3. Will establish safeguards to prohibit employees from using their positions for a purpose that constitutes or presents the appearance of personal or organizational conflict of interest, or personal gain.
4. Will initiate and complete the work within the applicable time frame after receipt of approval of the awarding agency.
5. Will comply with the Intergovernmental Personnel Act of 1970 (42 U.S.C. §§4728-4763) relating to prescribed standards for merit systems for programs funded under one of the 19 statutes or regulations specified in Appendix A of OPM's Standards for a Merit System of Personnel Administration (5 C.F.R. 900, Subpart F).
6. Will comply with all Federal statutes relating to nondiscrimination. These include but are not limited to: (a) Title VI of the Civil Rights Act of 1964 (P.L. 88-352) which prohibits discrimination on the basis of race, color or national origin; (b) Title IX of the Education Amendments of 1972, as amended (20 U.S.C. §§1681-1683, and 1685-159c), which prohibits discrimination on the basis of sex; (c) Section 504 of the Rehabilitation Act of 1973, as amended (29 U.S.C. §794), which prohibits discrimination on the basis of handicaps; (d) the Age Discrimination Act of 1975, as amended (42 U.S.C. §§6101-6107), which prohibits discrimination on the basis of age; (e) the Drug Abuse Office and Treatment Act of 1972 (P.L. 92-258), as amended, relating to nondiscrimination on the basis of drug abuse; (f) the Comprehensive Alcohol Abuse and Alcoholism Prevention, Treatment and Rehabilitation Act of 1970 (P.L. 91-616), as amended, relating to nondiscrimination on the basis of alcohol abuse or alcoholism; (g) §§520 and 527 of the Public Health Service Act of 1944 (42 U.S.C. §§290 dd-3 and 290 ee-3), as amended, relating to confidentiality of alcohol and drug abuse patient records; (h) Title VII of the Civil Rights Act of 1968 (42 U.S.C. §§3501 et seq.), as amended, relating to nondiscrimination in the sale, rental or financing of housing; (i) any other nondiscrimination provisions in the specific statute(s) under which application for Federal assistance is being made; and, (j) the requirements of any other nondiscrimination statute(s) which may apply to the application.
7. Will comply, or has already complied, with the requirements of Titles II and III of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 (P.L. 91-646) which provide for fair and equitable treatment of persons displaced or whose property is acquired as a result of Federal or federally-assisted programs. These requirements apply to all interests in real property acquired for project purposes regardless of Federal participation in purchases.
8. Will comply, as applicable, with provisions of the Hatch Act (5 U.S.C. §§1501-1508 and 7324-7328) which limit the political activities of employees whose principal employment activities are funded in whole or in part with Federal funds.

9. Will comply, as applicable, with the provisions of the Davis-Bacon Act (40 U.S.C. §§276a to 276a-7), the Copeland Act (40 U.S.C. §276c and 18 U.S.C. §874), and the Contract Work Hours and Safety Standards Act (40 U.S.C. §§327-333), regarding labor standards for federally assisted construction subagreements.
10. Will comply, if applicable, with flood insurance purchase requirements of Section 102(a) of the Flood Disaster Protection Act of 1973 (P.L. 93-234) which requires recipients in a special flood hazard area to participate in the program and to purchase flood insurance if the total cost of insurable construction and acquisition is \$10,000 or more.
11. Will comply with environmental standards which may be prescribed pursuant to the following: (a) institution of environmental quality control measures under the National Environmental Policy Act of 1969 (P.L. 91-190) and Executive Order (EO) 11514; (b) notification of violating facilities pursuant to EO 11738; (c) protection of wetlands pursuant to EO 11990; (d) evaluation of flood hazards in floodplains in accordance with EO 11988; (e) assurance of project consistency with the approved State management program developed under the Coastal Zone Management Act of 1972 (16 U.S.C. §§1451 et seq.); (f) conformity of Federal actions to State (Clean Air) Implementation Plans under Section 176(c) of the Clean Air Act of 1990, as amended (42 U.S.C. §§7401 et seq.); (g) protection of underground sources of drinking water under the Safe Drinking Water Act of 1974, as amended (P.L. 93-523); and, (h) protection of endangered species under the Endangered Species Act of 1973, as amended (P.L. 93-205).
12. Will comply with the Wild and Scenic Rivers Act of 1968 (16 U.S.C. §§1271 et seq.) related to protecting components or potential components of the national wild and scenic rivers system.
13. Will assist the awarding agency in assuring compliance with Section 106 of the National Historic Preservation Act of 1966, as amended (16 U.S.C. §470), EO 11593 (identification and protection of historic properties), and the Archaeological and Historic Preservation Act of 1974 (16 U.S.C. §§469a-1 et seq.).
14. Will comply with P.L. 93-348 regarding the protection of human subjects involved in research, development, and related activities supported by this award of assistance.
15. Will comply with the Laboratory Animal Welfare Act of 1966 (P.L. 89-544, as amended, 7 U.S.C. §§2131 et seq.) pertaining to the care, handling, and treatment of warm blooded animals held for research, teaching, or other activities supported by this award of assistance.
15. Will comply with the Lead-Based Paint Poisoning Prevention Act (42 U.S.C. §§4201 et seq.) which prohibits the use of lead-based paint in construction or rehabilitation of residence structures.
17. Will cause to be performed the required financial and compliance audits in accordance with the Single Audit Act Amendments of 1995 and OMB Circular No. A-133, "Audits of States, Local Governments, and Non-Profit Organizations."
18. Will comply with all applicable requirements of all other Federal laws, executive orders, regulations, and policies governing this program.
19. Will comply with the requirements of Section 108(g) of the Trafficking Victims Protection Act (TVPA) of 2000, as amended (22 U.S.C. 7104) which prohibits grant award recipients or a sub-recipient from (1) Engaging in severe forms of trafficking in persons during the period of time that the award is in effect (2) Procuring a commercial sex act during the period of time that the award is in effect or (3) Using forced labor in the performance of the award or subawards under the award.

SIGNATURE OF AUTHORIZED CERTIFYING OFFICIAL	TITLE
Jerrisa A. Garza 	City Manager
APPLICANT ORGANIZATION	DATE SUBMITTED
City of Victoria, Texas	08/09/19

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ASSURANCES - CONSTRUCTION PROGRAMS

OMB Number: 4040-2009  
 Expiration Date: 02/28/2022

Public reporting burden for this collection of information is estimated to average 15 minutes per response, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding the burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to the Office of Management and Budget, Paperwork Reduction Project (0348-0042), Washington, DC 20503.

**PLEASE DO NOT RETURN YOUR COMPLETED FORM TO THE OFFICE OF MANAGEMENT AND BUDGET. SEND IT TO THE ADDRESS PROVIDED BY THE SPONSORING AGENCY.**

**NOTE:** Certain of these assurances may not be applicable to your project or program. If you have questions, please contact the Awarding Agency. Further, certain Federal assistance awarding agencies may require applicants to certify to additional assurances. If such is the case, you will be notified.

As the duly authorized representative of the applicant, I certify that the applicant:

1. Has the legal authority to apply for Federal assistance, and the institutional, managerial and financial capability (including funds sufficient to pay the non-Federal share of project costs) to ensure proper planning, management and completion of project described in this application.
2. Will give the awarding agency, the Comptroller General of the United States and, if appropriate, the State, the right to examine all records, books, papers, or documents related to the assistance, and will establish a proper accounting system in accordance with generally accepted accounting standards or agency directives.
3. Will not dispose of, modify the use of, or change the terms of the real property title or other interest in the site and facilities without permission and instructions from the awarding agency. Will record the Federal awarding agency directives and will include a covenant in the title of real property acquired in whole or in part with Federal assistance funds to assure non-discrimination during the useful life of the project.
4. Will comply with the requirements of the assistance awarding agency with regard to the drafting, review and approval of construction plans and specifications.
5. Will provide and maintain competent and adequate engineering supervision of the construction site to ensure that the complete work conforms with the approved plans and specifications and will furnish progressive reports and such other information as may be required by the assistance awarding agency or State.
6. Will initiate and complete the work within the applicable time frame after receipt of approval of the awarding agency.
7. Will establish safeguards to prohibit employees from using their positions for a purpose that constitutes or presents the appearance of personal or organizational conflict of interest, or personal gain.
8. Will comply with the Intergovernmental Personnel Act of 1970 (42 U.S.C. §§4728-4763) relating to prescribed standards of merit systems for programs funded under one of the 19 statutes or regulations specified in Appendix A of OPM's Standards for a Merit System of Personnel Administration (5 C.F.R. 903, Subpart F).
9. Will comply with the Lead-Based Paint Poisoning Prevention Act (42 U.S.C. §§4601 et seq.) which prohibits the use of lead-based paint in construction or rehabilitation of residence structures.
10. Will comply with all Federal statutes relating to non-discrimination. These include but are not limited to: (a) Title VI of the Civil Rights Act of 1964 (P.L. 88-352) which prohibits discrimination on the basis of race, color or national origin; (b) Title IX of the Education Amendments of 1972, as amended (20 U.S.C. §§1851-1883, and 1885-1886), which prohibits discrimination on the basis of sex; (c) Section 504 of the Rehabilitation Act of 1973, as amended (29 U.S.C. §794), which prohibits discrimination on the basis of handicap; (d) the Age Discrimination Act of 1975, as amended (42 U.S.C. §§6101-6107), which prohibits discrimination on the basis of age; (e) the Drug Abuse Office and Treatment Act of 1972 (P.L. 92-255), as amended relating to nondiscrimination on the basis of drug abuse; (f) the Comprehensive Alcohol Abuse and Alcoholism Prevention, Treatment and Rehabilitation Act of 1970 (P.L. 91-618), as amended, relating to nondiscrimination on the basis of alcohol abuse or alcoholism; (g) §§525 and 527 of the Public Health Service Act of 1912 (42 U.S.C. §§290 dd 5 and 290 ee 5), as amended, relating to confidentiality of alcohol and drug abuse patient records; (h) Title VIII of the Civil Rights Act of 1968 (42 U.S.C. §§8901 et seq.), as amended, relating to nondiscrimination in the sale, rental or financing of housing; (i) any other nondiscrimination provisions in the specific statute(s) under which application for Federal assistance is being made; and (j) the requirements of any other nondiscrimination statute(s) which may apply to the application.

Previous Edition Usable

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Standard Form 424D (Rev. 7-87)  
 Prescribed by OMB Circular A-102

11. Will comply, or has already complied, with the requirements of Titles II and III of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 (P.L. 91-646) which provide for fair and equitable treatment of persons displaced or whose property is acquired as a result of Federal and federally-assisted programs. These requirements apply to all interests in real property acquired for project purposes regardless of Federal participation in purchases.
12. Will comply with the provisions of the Hatch Act (5 U.S.C. §§1501-1508 and 7524-7526) which limit the political activities of employees whose principal employment activities are funded in whole or in part with Federal funds.
13. Will comply, as applicable, with the provisions of the Davis-Bacon Act (40 U.S.C. §§276a to 276a-7), the Copeland Act (40 U.S.C. §276c and 18 U.S.C. §874), and the Contract Work Hours and Safety Standards Act (40 U.S.C. §§327-333) regarding labor standards for federally-assisted construction subagreements.
14. Will comply with flood insurance purchase requirements of Section 102(a) of the Flood Disaster Protection Act of 1973 (P.L. 93-234) which requires recipients in a special flood hazard area to participate in the program and to purchase flood insurance if the total cost of insurable construction and acquisition is \$10,000 or more.
15. Will comply with environmental standards which may be prescribed pursuant to the following: (a) institution of environmental quality control measures under the National Environmental Policy Act of 1969 (P.L. 91-190) and Executive Order (EO) 11514; (b) notification of violating facilities pursuant to EO 11738; (c) protection of wetlands pursuant to EO 11990; (d) evaluation of flood hazards in floodplains in accordance with EO 11988; (e) assurance of project consistency with the approved State management program developed under the Coastal Zone Management Act of 1972 (16 U.S.C. §§1451 et seq.); (f) conformity of Federal actions to State (Clean Air) Implementation Plans under Section 176(c) of the Clean Air Act of 1955, as amended (42 U.S.C. §§7401 et seq.); (g) protection of underground sources of drinking water under the Safe Drinking Water Act of 1974, as amended (P.L. 93-523); and, (h) protection of endangered species under the Endangered Species Act of 1973, as amended (P.L. 93-203).
16. Will comply with the Wild and Scenic Rivers Act of 1968 (16 U.S.C. §§1271 et seq.) related to protecting components or potential components of the national wild and scenic rivers system.
17. Will assist the awarding agency in assuring compliance with Section 108 of the National Historic Preservation Act of 1966, as amended (16 U.S.C. §470), EO 11593 (identification and protection of historic properties), and the Archaeological and Historic Preservation Act of 1974 (16 U.S.C. §§469e-1 et seq.).
18. Will cause to be performed the required financial and compliance audits in accordance with the Single Audit Act Amendments of 1995 and OMB Circular No. A-133, "Audits of States, Local Governments, and Non-Profit Organizations."
19. Will comply with all applicable requirements of all other Federal laws, executive orders, regulations, and policies governing this program.
20. Will comply with the requirements of Section 106(g) of the Trafficking Victims Protection Act (TVPA) of 2000, as amended (22 U.S.C. 7104) which prohibits grant award recipients or a sub-recipient from: (1) Engaging in severe forms of trafficking in persons during the period of time that the award is in effect (2) Procuring a commercial sex act during the period of time that the award is in effect or (3) Using forced labor in the performance of the award or subawards under the award.

SIGNATURE OF AUTHORIZED CERTIFYING OFFICIAL	TITLE
Jacob A. Garza 	City Manager
APPLICANT ORGANIZATION	DATE SUBMITTED
City of Victoria, Texas	08/09/19

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## CERTIFICATIONS

In accordance with the applicable statutes and the regulations governing the consolidated plan regulations, the jurisdiction certifies that:

**Affirmatively Further Fair Housing** --The jurisdiction will affirmatively further fair housing.

**Uniform Relocation Act and Anti-displacement and Relocation Plan** -- It will comply with the acquisition and relocation requirements of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, as amended, (42 U.S.C. 4601-4655) and implementing regulations at 49 CFR Part 24. It has in effect and is following a residential anti-displacement and relocation assistance plan required under 24 CFR Part 42 in connection with any activity assisted with funding under the Community Development Block Grant or HOME programs.

**Anti-Lobbying** --To the best of the jurisdiction's knowledge and belief:

1. No Federal appropriated funds have been paid or will be paid, by or on behalf of it, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement;

2. If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, it will complete and submit Standard Form-111, "Disclosure Form to Report Lobbying," in accordance with its instructions; and

3. It will require that the language of paragraph 1 and 2 of this anti-lobbying certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

**Authority of Jurisdiction** --The consolidated plan is authorized under State and local law (as applicable) and the jurisdiction possesses the legal authority to carry out the programs for which it is seeking funding, in accordance with applicable HUD regulations.

**Consistency with plan** --The housing activities to be undertaken with Community Development Block Grant, HOME, Emergency Solutions Grant, and Housing Opportunities for Persons With AIDS funds are consistent with the strategic plan in the jurisdiction's consolidated plan.

**Section 3** -- It will comply with section 3 of the Housing and Urban Development Act of 1968 (12 U.S.C. 1701u) and implementing regulations at 24 CFR Part 135.

  
\_\_\_\_\_  
Signature of Authorized Official

8/9/19  
Date

City Manager  
Title

## Specific Community Development Block Grant Certifications

The Entitlement Community certifies that:

**Citizen Participation** – It is in full compliance and following a detailed citizen participation plan that satisfies the requirements of 24 CFR 91.105.

**Community Development Plan** -- Its consolidated plan identifies community development and housing needs and specifies both short-term and long-term community development objectives that have been developed in accordance with the primary objective of the CDBG program (i.e., the development of viable urban communities, by providing decent housing and expanding economic opportunities, primarily for persons of low and moderate income) and requirements of 24 CFR Parts 91 and 570.

**Following a Plan** -- It is following a current consolidated plan that has been approved by HUD.

**Use of Funds** -- It has complied with the following criteria:

1. **Maximum Feasible Priority.** With respect to activities expected to be assisted with CDBG funds, it has developed its Action Plan so as to give maximum feasible priority to activities which benefit low- and moderate-income families or aid in the prevention or elimination of slums or blight. The Action Plan may also include CDBG-assisted activities which the grantee certifies are designed to meet other community development needs having particular urgency because existing conditions pose a serious and immediate threat to the health or welfare of the community, and other financial resources are not available (see Optional CDBG Certification).

2. **Overall Benefit.** The aggregate use of CDBG funds, including Section 108 guaranteed loans, during program year(s) 2019 [a period specified by the grantee of one, two, or three specific consecutive program years], shall principally benefit persons of low and moderate income in a manner that ensures that at least 70 percent of the amount is expended for activities that benefit such persons during the designated period.

3. **Special Assessments.** It will not attempt to recover any capital costs of public improvements assisted with CDBG funds, including Section 108 loan guaranteed funds, by assessing any amount against properties owned and occupied by persons of low and moderate income, including any fee charged or assessment made as a condition of obtaining access to such public improvements.

However, if CDBG funds are used to pay the proportion of a fee or assessment that relates to the capital costs of public improvements (assisted in part with CDBG funds) financed from other revenue sources, an assessment or charge may be made against the property with respect to the public improvements financed by a source other than CDBG funds.

In addition, in the case of properties owned and occupied by moderate-income (not low-income) families, an assessment or charge may be made against the property for public improvements financed by a source other than CDBG funds if the jurisdiction certifies that it lacks CDBG funds to cover the assessment.

**Excessive Force** -- It has adopted and is enforcing:

1. A policy prohibiting the use of excessive force by law enforcement agencies within its jurisdiction against any individuals engaged in non-violent civil rights demonstrations; and
2. A policy of enforcing applicable State and local laws against physically barring entrance to or exit from a facility or location which is the subject of such non-violent civil rights demonstrations within its jurisdiction.

**Compliance with Anti-discrimination laws** -- The grant will be conducted and administered in conformity with title VI of the Civil Rights Act of 1964 (42 U.S.C. 2000d) and the Fair Housing Act (42 U.S.C. 3601-3619) and implementing regulations.

**Lead-Based Paint** -- Its activities concerning lead-based paint will comply with the requirements of 24 CFR Part 35, Subparts A, B, J, K and R.

**Compliance with Laws** -- It will comply with applicable laws.

  
Signature of Authorized Official

08/19/19  
Date

City Manager  
Title

**APPENDIX TO CERTIFICATIONS**

**INSTRUCTIONS CONCERNING LOBBYING CERTIFICATION:**

**Lobbying Certification**

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.