



THE CITY OF
VICTORIA
TEXAS

COMMUNITY DEVELOPMENT BLOCK GRANT

2018 CONSOLIDATED ANNUAL PERFORMANCE AND
EVALUATION REPORT (CAPER)

City of Victoria
Development Services- Planning Division
P.O. Box 1758
Victoria, TX 77902-1758

CR-05 - Goals and Outcomes

Progress the jurisdiction has made in carrying out its strategic plan and its action plan. 91.520(a)

This could be an overview that includes major initiatives and highlights that were proposed and executed throughout the program year.

This document a report on the accomplishments toward the goals, objectives, and achievements of the 2015-2019 Consolidated Plan and Strategy Amendment #3 during the program year, October 1, 2018 to September 30, 2019. The City of Victoria's budget for the Program Year 2018 consisted of City's CDBG entitlement funding totaling \$551,813.00, \$500.00 in Program Income, \$17,870.47 of unprogrammed funds from PY 2014, and \$10,974.15 of unprogrammed funds from PY 2015 for a total of \$581,157.62 to be expended on CDBG eligible activities. All CDBG expenditures were used and designed to benefit extremely low-, low-, and/or moderate-income families and individuals. Each of these activities addressed a priority need identified in the City's 2015-2019 CPS Amendment #3. In the 2015-2019 CPS Amendment #3, the City of Victoria identified five key goals to support programs that will improve the quality of life for a larger portion of the community, instead of a direct housing focus to address the needs of its citizens who are currently in poverty.

Goal 1 Increase the supply of affordable single-family housing for the City's low-income households. This goal was carried out through the following activity which was the Mortgage Assistance Program to provide financial assistance to first-time, low-income homebuyers activities. Provide subsistence support services, such as assistance with utilities.

Goal 2 Increase the supply of affordable housing by supporting private developers who wish to utilize the Low-Income Housing Tax Credit program and other available grants and fundint to construct affordable rental housing. Support the Victoria Housing Authority in providing housing for the elderly, disabled and other special needs populations. Provide subsistence support services, such as food, and eviction prevention to renters.

Goal 3 Preserve and create livable neighborhood environments. This will be supported through the general code enforcement activities not funded by CDBG, and neighborhood development projects, such as cleanups when funding permits. Improve the appearance and sustainability of neighborhoods. Demolitions of substandard structures and work in spot blight areas.

Goal 4 Expand housing and services for a variety of special needs populations, including persons who are homeless and at risk of homelessness. To increase transitional housing and permanent supportive housing for persons with special needs. Support employment/ job training services for the homeless. Provide funding for special needs population facilities. Support services directed towards the homeless, mentally ill, and disabled. Support community risk programs and fund organizations that provide homeless prevention programs and emergency assistance to help prevent households or persons from becoming homeless. Provide support for Continuum of Care applications. Provide support to the Victoria Housing

Authority and Habitat for Humanity through environmental reviews and release of funds. Provide services directed towards abused and neglected children. Provide funding for Public Improvements located in low to moderate-income census block groups. **Goal 5** Provide funding to organizations that address economic needs and social service needs of low-income households. Support Youth Centers throughout the City. Support Children and Youth services when available.

Comparison of the proposed versus actual outcomes for each outcome measure submitted with the consolidated plan and explain, if applicable, why progress was not made toward meeting goals and objectives. 91.520(g)

Categories, priority levels, funding sources and amounts, outcomes/objectives, goal outcome indicators, units of measure, targets, actual outcomes/outputs, and percentage completed for each of the grantee’s program year goals.

Goal	Category	Source / Amount	Indicator	Unit of Measure	Expected – Strategic Plan	Actual – Strategic Plan	Percent Complete	Expected – Program Year	Actual – Program Year	Percent Complete
Administration	Adminstration	CDBG: \$	Other	Other	0	0				
Clearance and Demolition	Affordable Housing	CDBG: \$	Buildings Demolished	Buildings	30	32	106.67%	9	11	122.22%
Code Enforcement	Non-Housing Community Development	CDBG: \$	Housing Code Enforcement/Foreclosed Property Care	Household Housing Unit	750	655	87.33%			
Direct Home Ownership Assistance	Affordable Housing	CDBG: \$	Direct Financial Assistance to Homebuyers	Households Assisted	24	24	100.00%	4	2	50.00%
Homelessness & At-Risk Homelessness Prevention	Non-Housing Community Development	CDBG: \$	Public service activities other than Low/Moderate Income Housing Benefit	Persons Assisted	539	916	169.94%	65	65	100.00%

Goal	Category	Source / Amount	Indicator	Unit of Measure	Expected – Strategic Plan	Actual – Strategic Plan	Percent Complete	Expected – Program Year	Actual – Program Year	Percent Complete
Homelessness Prevention	Homeless	CDBG: \$	Public service activities other than Low/Moderate Income Housing Benefit	Persons Assisted	330	455	137.88%	92	132	143.48%
Homelessness Prevention	Homeless	CDBG: \$	Public service activities for Low/Moderate Income Housing Benefit	Households Assisted	132	136	103.03%	37	41	110.81%
Homelessness Prevention	Homeless	CDBG: \$	Homelessness Prevention	Persons Assisted	330	455	137.88%	92	132	143.48%
Increase Affordable Rental Housing	Affordable Housing Public Housing	CDBG: \$	Public Facility or Infrastructure Activities for Low/Moderate Income Housing Benefit	Households Assisted	0	0				
Public Facility for Special Needs Populations	Homeless	CDBG: \$	Overnight/Emergency Shelter/Transitional Housing Beds added	Beds	300	184	61.33%			
Public Facility Homeless Facility Shelter	Homeless	CDBG: \$	Public Facility or Infrastructure Activities for Low/Moderate Income Housing Benefit	Households Assisted	28	48	171.43%			
Public Facility Youth Centers	Non-Housing Community Development	CDBG: \$	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit	Persons Assisted	150	0	0.00%	1635	0	0.00%

Goal	Category	Source / Amount	Indicator	Unit of Measure	Expected – Strategic Plan	Actual – Strategic Plan	Percent Complete	Expected – Program Year	Actual – Program Year	Percent Complete
Public Improvements	Non-Housing Community Development	CDBG: \$	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit	Persons Assisted	21500	11465	53.33%	7295	0	0.00%
Public Infrastructure Improvements	Non-Housing Community Development	CDBG: \$	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit	Persons Assisted	5730	3410	59.51%	2710	0	0.00%
Public Service Activity Employment/ Job Training	Homeless Job Training	CDBG: \$	Public service activities other than Low/Moderate Income Housing Benefit	Persons Assisted	141	113	80.14%			
Public Service Activity for Children and Youth Ser	Non-Housing Community Development	CDBG: \$	Public service activities other than Low/Moderate Income Housing Benefit	Persons Assisted	171	49	28.65%			
Public Service Activity/Mental Health and Wellness	Non-Housing Community Development	CDBG: \$	Public service activities other than Low/Moderate Income Housing Benefit	Persons Assisted	13	11	84.62%	3	3	100.00%
Public Service Activity/Senior &/or Disabled Serv.	Non-Housing Community Development	CDBG: \$	Public service activities other than Low/Moderate Income Housing Benefit	Persons Assisted	116	105	90.52%	22	30	136.36%

Goal	Category	Source / Amount	Indicator	Unit of Measure	Expected – Strategic Plan	Actual – Strategic Plan	Percent Complete	Expected – Program Year	Actual – Program Year	Percent Complete
Public Service Agency/Subsistence Support Service	Non-Housing Community Development	CDBG: \$	Public service activities other than Low/Moderate Income Housing Benefit	Persons Assisted	1025	1296	126.44%	298	336	112.75%
Public Service Agency/Subsistence Support Service	Non-Housing Community Development	CDBG: \$	Public service activities for Low/Moderate Income Housing Benefit	Households Assisted	418	389	93.06%	119	119	100.00%
Public Service- Abused and Neglected Children	Abused and Neglected Children	CDBG: \$	Public service activities other than Low/Moderate Income Housing Benefit	Persons Assisted	210	162	77.14%	0		
Public Service- Abused and Neglected Children	Abused and Neglected Children	CDBG: \$	Other	Other	210	162	77.14%	45	45	100.00%

Table 1 - Accomplishments – Program Year & Strategic Plan to Date

Assess how the jurisdiction’s use of funds, particularly CDBG, addresses the priorities and specific objectives identified in the plan, giving special attention to the highest priority activities identified.

All 2018 CDBG funds were expended towards activities listed as high priority needs as identified in the City's 2015-2019 Consolidated Plan Amendment #3. The City provided funds to public services programs which assisted abused and neglected children; assisted the elderly/disabled with meals; provided utility assistance to those low- to moderate-income families; homeless services to homeless students in VISD; provided eviction prevention services to those low- to moderate-income families who were at risk of losing their housing; and assisted those who are mentally disabled. The City's public service agencies in Plan Year 2018 all either met their goal or exceeded their goals. Some even came in under the budget and still managed to meet their goal of number assisted, while the rest expended their funds and where able to exceed the number

they wanted to assist initially. The City of Victoria recently Amended their 2018 Annual Action Plan. One of the high needs of Victoria is the need for Affordable housing, especially now since the city is still recovering after Hurricane Harvey back in 2017. Victoria is still feeling the destruction of this storm which hit the Golden Crescent region, bringing down our housing stock. The City has been trying to help those low- to moderate-income families obtain sustainable housing by providing a Mortgage Assistance Program. But considering Victoria lost quite a few affordable housing stock to the storm, the program has been lacking in program participants. The City currently still has this program open in 2017 and it will remain open in 2018. The City of Victoria finds this to be high need priority and does not want to cancel the program or remove funding. It will continue to try to promote the program on its website and sending letters out to mortgage lenders and banks to have their applicants apply once they are pre-qualified for a mortgage. The City increased their demolition budget in Program Year 2018 to try to aid and assist those property owners in the low- to moderate income census block groups to demolish unsafe and substandard homes and structures on their property to assist in allowing them to hopefully rebuild more sustainable and safe housing. The City felt the budget needed to be increased due the aftermath of Hurricane Harvey and the increase of unsafe and substandard housing caused by the Storm. The demolition program is becoming a very successful program exceeding it goals on structures to be demolished. There are still funds available in the 2018 and will remain open until they are expended. With the amendment made in 2019, the City added a new public facility project for the YMCA of Victoria. This project is going to increase the safety of the facilities pool and provide assistance to purchase a much needed medical device a defibulator in case of emergency in or around the pool. The activity will remain open until it is completed. The City currently has 3 public improvements projects that are currently open. The three projects are 3 transits shelters to be built in low- to moderate-income census block groups; sidewalk improvements; and park improvements. Each of these projects was granted an increase budget with the 2019 amendment performed in August 2019 and approved by HUD in Septmeber 2019. The reason for the increased budget is due to increasing cost of materials and labor and unforeseen expenses when beginning the procurement process. Additional funds were needed to move forward with the projects in order to ensure they could be completed. The City is hoping to complete each of the activities in Plan Year 2019. Lastly progarm administration, has managed to come in under budget for the program year 2018 and is still considered a high need. Program administration allows the City to employee a full-time Community Development Planner to administer, monitor, plan, and execute all CDBG eligible activities.

CR-10 - Racial and Ethnic composition of families assisted

Describe the families assisted (including the racial and ethnic status of families assisted).
91.520(a)

	CDBG
White	469
Black or African American	102
Asian	0
American Indian or American Native	0
Native Hawaiian or Other Pacific Islander	0
Total	571
Hispanic	364
Not Hispanic	207

Table 2 – Table of assistance to racial and ethnic populations by source of funds

Narrative

The race and ethnicity data was collected through all six (6) public service agency activities based on the number of people they assisted. Race and ethnicity data is also tracked in the Mortgage Assistance Program. The 2016 U.S. Census Bureau Quick Facts shows the City of Victoria’s racial and ethnic composition consists of 21,519 White, 4,849 Black or African American, 403 American Indian Alaska Native, 854 Asian, 13 Native Hawaiian, 10,132 Other race and 30,220 Hispanic or Latino ethnicity. All entitlement funds were distributed within the City of Victoria’s low and moderate-income census tracts. One hundred percent (100%) of our project dollars were expended for the benefit of low to moderate-income residents.

CR-15 - Resources and Investments 91.520(a)

Identify the resources made available

Source of Funds	Source	Resources Made Available	Amount Expended During Program Year
CDBG	Public - Federal	581,158	215,935

Table 3 - Resources Made Available

Narrative

The City of Victoria has met all CDBG expenditure and funding commitment requirements for Program Year 2018. The resources are a combination of the City's 2018 Entitlement of \$551,813.00; \$500.00 of Program Income; \$17,870.47 of unprogrammed funds from Program Year 2014; and \$10,974.15 of unprogrammed funds from Program Year 2015 for the total budget of \$581,157.62.

The City currently has 3 public improvement projects and 1 public facility project open, which alots for most of the budget unspent. The reason these projects remain open are in August 2019 the City performed the an substantial amendment to their 2018 Annual Action Plan allotting additional funds to these projects. The projects were granted additional funds to account for the raising cost of material and labor. All three public improvement projects should be closed with Program Year 2019. The open budget for these three projects are \$318,097.95. Once these funds have been expended almost all of the the 2018 program budget will have been expended. Demolition and Mortgage Assistance will remain open as well until all funds are expended. Mortgage assistance has drawn \$5,000. While demolition has drawn \$22,682.17 and \$500 in Program Income.

All public service agencies project are closed for Program Year 2018 and are waiting final draw downs to be made in order to mark them as complete. Program administration has been closed for Program Year 2018.

Identify the geographic distribution and location of investments

Target Area	Planned Percentage of Allocation	Actual Percentage of Allocation	Narrative Description
City of Victoria	100	0	Jurisdiction Wide
Swan Crossing		0	The land purchaed by the City of Victoria to grant or sell based on a waiver received June 22, 1999

Table 4 – Identify the geographic distribution and location of investments

Narrative

During this program year, all activities were carried out within the City limits of Victoria and within the low- to moderate income Census Block groups in the City of Victoria. There were no Target Areas this program year.

Leveraging

Explain how federal funds leveraged additional resources (private, state and local funds), including a description of how matching requirements were satisfied, as well as how any publicly owned land or property located within the jurisdiction that were used to address the needs identified in the plan.

Although no match is required for the Community Development Block Grant Program, the City of Victoria recognizes the value of leveraging its CDBG program funds. During the 2018-2019 program year, the City of Victoria used CDBG funds to leverage public and private funds in order to provide programs that served low- and moderate-income persons. The program that utilized these leveraged funds are the Mortgage Assistance Program (MAP). The MAP utilized small grants to leverage private funds from local mortgage lenders for purchases. Public Service Agency (PSA) activities provided under the CDBG program leveraged a total of \$1,243,534 in state, local and private funds leverage in order to conduct their programs. Community Action Committee Meals on Wheels leveraged \$35,500 through private donations from foundations, and Texas Department of Agriculture and other organizations. The CASA Volunteer for Every Child in Need leveraged \$81,000.00 through funding from OVAG, United Way, CVC, VOCA and foundations. VISD/KIDZconnection leveraged \$83,576 through TEXSHEP Title 1 funds. The final Public Service activity to leverage funding was from the Gulf Bend Wellness Community, which included rental income, partial match of 10% needed for State Health Service funded Indigent Care Program 1115 Waiver, Earned Income, 7 County Local Appropriations, Misc. contributions and Revenues and third party income and Medicaid for a total of \$542,124.

The City of Victoria utilized its CDBG funds to improve Hopkins Neighborhood Park, a park owned and maintained by the City's Parks and Recreation department. The City's CDBG program is providing \$124,471.89, in funds to the Parks and Recreation Department to add solar lights to the parks walking routes to make them more accessible and available. The lighting also adds additional safety for the families who utilize the park. The funds were also used to add four (4) additional picnic shelters and a new swing set to the park. By the City investing in Hopkins park, it is providing a low- to moderate income area with a place for recreational purposes and a gathering place for the neighborhood to enjoy within walking distance from their homes. Many of those residents living near and around Hopkins have limited transportation and are unable to travel to other parks around the City. Providing them a park close to them, helps the neighborhood overall, so they have a place to go to and do not feel left out or deprived of recreational activity.

CR-20 - Affordable Housing 91.520(b)

Evaluation of the jurisdiction's progress in providing affordable housing, including the number and types of families served, the number of extremely low-income, low-income, moderate-income, and middle-income persons served.

	One-Year Goal	Actual
Number of Homeless households to be provided affordable housing units	0	0
Number of Non-Homeless households to be provided affordable housing units	0	0
Number of Special-Needs households to be provided affordable housing units	0	0
Total	0	0

Table 5 – Number of Households

	One-Year Goal	Actual
Number of households supported through Rental Assistance	37	41
Number of households supported through The Production of New Units	0	0
Number of households supported through Rehab of Existing Units	0	0
Number of households supported through Acquisition of Existing Units	4	2
Total	41	43

Table 6 – Number of Households Supported

Discuss the difference between goals and outcomes and problems encountered in meeting these goals.

The City of Victoria certifies that all owner and renter households assisted meet the Section 215 definition of affordable housing. The City does not pay direct housing activities for th Homeless, Non-Homeless, Special Needs as their program activities. Through its PSA service agencies the City has homeless, non-homeless activities, and special needs activites that are performed to meet these needs. The activities dealing with the homeless were VISD KIDZConnection and CASA each of them meeting their goal of clients to be assited. Both of these activities came under budget and the remaining funds will be reprogrammed at a later date for future eligible CDBG acitivites. The City's Non-Homeless activity was the Community Action Committee-Water Assistance Program (CAC). CAC was able to exceed their goal in the number household assisted and expended all their funds completely. Special-Needs activities were the Gulf Bend Wellness center who assist mentally diabled individuals and Community Action Committee-Meals on Wheels program (CAC-MOW). Gulf Bend met their goal of 3 clients assisted and expended all their funds.

CAC-MOW were able to exceed their goal of households assisted with meals provided to those who are elderly and/or disabled. CAC-MOW also expended all their funds.

There are discrepancies in goals and accomplishments for the eviction prevention program because the accomplishment is counting people not the household. The number in the table references what the number of houses assisted. While the accomplishment in PR 23 or PR 03 are referncing persons. The PR 23 and PR 03 is showing 132 as number of persons assisted. The Faith Family/Mid-Coast Family Services - Eviction Program were able to exceed their goal in the number of households assisted and expended all their funds. Faith Family was initially handling program but due to faculty shortage had to surrender the remaining funds back to the City. The City then reached out to public service agency to see who could assist in taking the program over as it was seen to be a high need for the City. Mid-Coast Family Services was selected to perform the program as them had a similar program and could easily take on the funds to keep the Eviction Prevention Program running.

The City of Victoria's Mortgage Assistance Program was unable to meet its goal of assisting 4 household due to lack of program applicants. The City of Victoria is still recovering from Hurricane Harvey 2 years later after the storm and affordable housing stock is still limited. Only 2 Households were assisted in Program Year 2018, as the 3 applicant was over the income limit and 4 applicant withdrew their application because they did not qualify for the mortgage after all. The City will the activity open in proceeding into Program Year 2019. The City will continue to promote the program in hopes of expending all funds.

The City has made great progress during the 4th year of its new Consolidated Plan with regard to providing affordable housing. The City of Victoria meets with the Victoria Housing Authority (VHA) on an annual basis to discuss the environmental reviews necessary by the Responsible Entity, which is the City, to Release Funds for the VHA's current year. Also during the review, updates on the Section 8 and TBRA Public Housing numbers are provided. The City supports the VHA mission and their efforts to provide affordable housing to extremely low- and low- income households. The VHA has been issued 347 HUD Section 8 vouchers and there are 321 Public Housing vouchers. The City of Victoria certifies that all owner and renter households assisted meet the Section 215 definition of affordable housing.

Discuss how these outcomes will impact future annual action plans.

The 2015-2019 Consolidated Plan Amendment #3 including a minor amendment to Annual Action Plan 2017 and a Substantial Amendment to Annual Action 2018 were conducted to allow for program funds to adjusted to reflect the need of the activity to accurately spend funds where needed. They were was conducted to adjust the beneficiaries to correctly counted for and ensure all activity goals are in conjunction with the anticipated goals and outcomes based on the the current community needs. All funding allocations will be determined on a yearly basis by the high priority community needs. All other outcomes and anticipated goals will be evaluated within the CPS Strategic Plan and updated as needed based on the needs of the community.

Include the number of extremely low-income, low-income, and moderate-income persons served by each activity where information on income by family size is required to determine the eligibility of the activity.

Number of Households Served	CDBG Actual	HOME Actual
Extremely Low-income	139	0
Low-income	40	0
Moderate-income	10	0
Total	189	0

Table 7 – Number of Households Served

Narrative Information

The City of Victoria makes housing options available to all qualified individuals regardless of race, color, religion, sex, familial status, disability, national origin, sexual orientation and gender identity. The accomplishments show that the City provided CDBG assistance to low- to moderate-income families with the greatest need.

Activities that use income are the Mortgage Assistance Program, Community Action Committee-Water Assistance, and Eviction Prevention Program.

In the 2015-2019 Consolidated Plan Amendment #3, the City of Victoria identified five key goals which seek to support programs that will improve the quality of life for a larger portion of the community, instead of a direct housing focus to address the needs of its citizens who are currently in poverty. Using CDBG funding, the City plans to use the following policies and programs to address the needs of its citizens who are currently in poverty. As shown in the 2015-2019 Consolidated Plans Amendment #3, Anti-Poverty Strategy defined by HUD as “worst needs case” housing problems include:

- Substandard housing lacking complete plumbing facilities;
- Substandard housing lacking complete kitchen facilities;
- Overcrowded households with 1.01 to 1.5 people per room, excluding bathrooms, porches, foyers, halls, or half rooms;
- Households with housing cost burden greater than 30% of income

Households in the 0 to 30% AMI category, 73.9% have one or more of four severe housing problems defined above. The City of Victoria has also seen a rise in hardship among renters due to increases in rental housing demand that increase competition for already-scarce affordable units. The term “worst case needs” is defined as very low-income renters with incomes below 50 percent of the Area Median Income (AMI) who do not receive government housing assistance and who either paid more than half of their income for rent or lived in severely inadequate conditions, or who faced both of these challenges. The efforts to address these “worst-case” needs are evidenced within the Public Service Agency (PSA) activity for eviction prevention assistance: Faith Family/Mid-Coast Family Service that assisted 132 persons/41 families.

Community Action Committee of Victoria (CAC) is currently one of the City's public service agency grantees. We currently assist them by providing funds for their utility assistance program and meals on wheels. CAC also performs other programs such as small rehabs for lower income families and weatherization for lower income families to assist those families in creating an affordable sustainable home.

The City hopes to collaborate with the City's Housing Authority on future projects in creating additional affordable housing units through the Housing Authority's affiliate non-profit corporations. The City collaborated with the Housing Authority to rehabilitate a twelve (12) 2-bedroom apartment units to add new affordable rental-housing units for lower income families. The City did not allocate funds to the Housing Authority but rather assisted by waiving building, demolition, and permit fees, provide planning, and waste management services.

The City applies for the yearly competitive grants offered by the Federal Home Loan Bank. Both the SNAP grant and AHP grant help low-to-moderate income families with rehabilitation projects for both rental and owner occupied units. These grants assists these families by bringing their substandard homes up to compliance make them more sustainable and affordable.

CR-25 - Homeless and Other Special Needs 91.220(d, e); 91.320(d, e); 91.520(c)

Evaluate the jurisdiction's progress in meeting its specific objectives for reducing and ending homelessness through:

Reaching out to homeless persons (especially unsheltered persons) and assessing their individual needs

Consistent with the Five-Year Consolidated Plan's Strategic Plan, the City of Victoria is pursuing the goal of reducing homelessness. The City programmed public service activities that meet the following objectives of the strategic plan:

- Provide services to the homeless and those at-risk of becoming homeless that promote self-sufficiency.
- Support programs within the City that offer meals, shelter facilities and/or shelter beds to the homeless.
- Increase the capacity of shelters for the homeless.

The City of Victoria currently tries to address as many individual needs of the homeless as possible. In regards to the unsheltered homeless, their main needs are food and shelter. Many are currently provided with warm meals through the local soup kitchen called Christ's Kitchen, six days a week. There are currently 116 beds available to many different groups of homeless individuals, 44 of which are emergency housing beds. The Salvation Army re-opened its door during Program Year 2018 after being closed for nearly a year due to Hurricane Harvey Damage. They have not opened to their original forty (40) bed capacity but now have thirty-one (31) beds homeless men and a room for a family. The City will also continue to work with the non-profits in the Victoria Area Homeless Coalition (VAHC) to reduce and end homelessness.

Addressing the emergency shelter and transitional housing needs of homeless persons

The City of Victoria relies on CDBG funds and the resources of the non-profit agencies to address the emergency shelter needs. Presently there are 40 permanent supportive, 75 emergency housing beds, 18 transitional housing beds, and 8 treatment center beds within the city. These beds are organized to meet the needs of various groups of homeless. Currently 44 of the emergency beds are for homeless and battered women. All of the 40 permanent supportive housing are now designated for disabled, chronically homeless and is broken down into 2 programs which are: Hope Net Program for disabled, chronically homeless men, women and families has 27 units and the bed count is 41 and New Hope Program for disabled, chronically homeless men, women and families has 13 units and the bed count is 19. The eighteen (18) transitional housing are located at Perpetual Help Home, which house homeless women and their children. Perpetual Help Home completed the repairs from Hurricane Harvey's damage in August making available nine (9) more transitional housing beds for homeless women and their children. The Salvation Army still has thirty-one (31) emergency beds for men. The facility has applied for 2018

CDBG Public Facility funding for roof repairs and was approved. The City has been notified that even though the roof repair cost for the chapel would be separated and the responsibility of the Salvation Army, Department Headquarters (DHQ) determined that they could not accept the grant funding. This determination was based on as a general rule; CDBG assistance may not be used for religious activities, interests or provided to primarily religious entities. Since the shelter and the chapel are all under one roof, DHQ did not want to take a chance on a question to arise that the cost breakdown between the shelter and the chapel was not equitable and could be deemed ineligible in the future. Salvation Army is still working toward completing the repairs through other avenues in 2019.

Helping low-income individuals and families avoid becoming homeless, especially extremely low-income individuals and families and those who are: likely to become homeless after being discharged from publicly funded institutions and systems of care (such as health care facilities, mental health facilities, foster care and other youth facilities, and corrections programs and institutions); and, receiving assistance from public or private agencies that address housing, health, social services, employment, education, or youth needs

One of the City of Victoria's strategies for reducing homelessness is providing programs and support services for low-income individuals and families prevent them from becoming homeless. The City of Victoria's Public Service Subsistence Support makes it possible for extremely low-income and very low-income individuals to receive water utility assistance and eviction prevention assistance to avoid families in becoming homeless. The City is also working to increase the number of affordable housing units in the City for low-income individuals through Habitat for Humanity. Habitat for Humanity builds affordable housing for individuals and/or families who earn between 35% to 60% HUD Area Median Family Income (HAMFI). Although they are not currently building in a low to moderate-income census block group, the City supports the affordable housing that Habitat for Humanity is able to build and will continue to collaborate with them in the future.

Perpetual Help Home (PHP) that maintains five (5) Restorative Justice Outreach programs. Through this extended service, the extremely low-income women being released from jail have the opportunity to receive transitional housing at PHP. Perpetual Help Home received damage from Hurricane Harvey in 2017, completed repairs, and reopened in August 2018. Discharge planning and discharge follow up occurs for all individuals leaving mental health facilities and returning to the local service area. This ensures extremely low-income people have services lined up upon their discharge such as doctor services and medication refills through the City's Public Service Mental Health activity in which Gulf Bend Center provides these services for persons with mental disabilities to ensure they have a place to live at release. The facility's primary goal is to move persons with mental disabilities toward a higher level of independence. This transitional housing offers short term living that incorporates living/life skills to include job search and housing to assure they are stable and ready for community living. Mid-Coast Family Services provides services to extremely low-income persons to help prevent them from being homeless. There are also resources available on a very limited basis for persons who return from a mental or physical health institution to get them into a permanent supportive housing unit; however, there are currently not

enough units to meet the needs. The City participates in the Point in Time Count annually held by Mid-Coast which is required by HUD Continuum of Care (CoC) funding.

Helping homeless persons (especially chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth) make the transition to permanent housing and independent living, including shortening the period of time that individuals and families experience homelessness, facilitating access for homeless individuals and families to affordable housing units, and preventing individuals and families who were recently homeless from becoming homeless again

There are many mainstream social service agencies that provide services and programs to prevent homelessness that were utilized in the 2018/2019 Annual Action Plan Year, particularly education, job training, counseling, emergency water bill assistance and life skills training, among others. Mid-Coast Family Services through the Continuum of Care (CoC) has 40 permanent supportive housing with a bed count of 60 of which to aid residents in getting back to independent living. All of the Mid-Coast Family Services permanent supportive housing programs are now designated for disabled, chronically homeless. The Hope Net Program for disabled, chronically homeless men, women and families has 27 units and the bed count is 41. The New Hope Program for disabled, chronically homeless men, women and families has 13 units and the bed count is 19 beds. A requirement of the CoC is the Point in Time Homeless (PIT) Count that the City of Victoria participates in annually. During the 2017, Program Year Mid-Coast collaborated with Community Action Committee for the Emergency Solutions Grant for the homeless for \$450,000. The breakdown of the assistance was as follows: Homeless Eviction Prevention assisted 328 people/127 households, Rapid Rehousing assisted 279 people/104 households the Shelter Program assisted 314 people/151 households and the Street Outreach served 71 people/65 households. The total number of persons assisted was 992 and of those total persons, there were 447 households.

Drug and alcohol rehabilitation is offered through many of the shelters. The public services also provide job training to the homeless to help those looking for employment rejoin the work force. Also the Gulf Bend Wellness Community allows severely disabled residents to stay for a maximum of 18 to 24 months to help them get back on their meds, teach them cooking techniques and budgeting so they are able to function within society.

During the 2018-2019 Action Plan year, the City, through the Community Action Committee provided 119 families/298 persons in which 250 of the persons were extremely low-income persons that were provided subsistence with water bill assistance. Another Public Service activity served 41 households/132 persons of which 98 persons were extremely low income with eviction prevention assistance through Faith Family Church/Mid-Coast Family Services. KIDZconnection PSA activities provided 65 homeless students with homeless services. These programs become very useful to prevent individuals and families who were recently homeless from becoming homeless again.

CR-30 - Public Housing 91.220(h); 91.320(j)

Actions taken to address the needs of public housing

Although the City of Victoria did not increase the number of public housing units during the 2018/2019 Annual Action Plan program year, it still continued to support the funding of 321 Public Housing vouchers through the Victoria Housing Authority. The Victoria Housing Authority has not been granted additional housing units or vouchers. Currently, the Victoria Housing Authority is looking into moving into more private own housing versus public housing units. The City will continue to assist and support the Housing Authority in its efforts to provide affordable housing to the City of Victoria. Through employment/ job training public service agency program, the City hopes to help households to transition at a quicker pace from public housing units to independent living. In 2018, the City did not have any public service agency perform employment/job training activities. The City hopes to promote the high need of this activity to its service agencies to bring back in future action plans.

Also during PY17, the City worked with the Housing Authority in funding provided through the United Way for Hurricane Harvey efforts to provide affordable rental housing. After much review it was determined that, the property that they currently owned that was up for sale would meet the United Way requirements. The rehabilitation assistance provided would for the improvement of 12 units owned by the Housing Authority that needed substantial rehabilitation. Through this funding reconfigured plans and bids have went out for the rehabilitation work allowing the units to be maintained as affordable rental units and allowing for a much sustainable and decent housing. In May of 2018, the Housing Authority completed the rehabilitation of the new units. The City provided support by waiving building, permit, and demolition fees. The City also helped the site development of the property. No CDBG funds were put to the project, but technical assistant and support was provided. The units are currently being marketed.

Actions taken to encourage public housing residents to become more involved in management and participate in homeownership

Currently, the City encourages Public Housing residents to go through programs for job training. Perpetual Help Home offers this activity to Victoria Public Housing. This program allows the female residents to be better prepared to join the workforce and start earning a steady income. The City previously provided assistance through Opportunity Knocks and internships to 28 residents during the 2017/2018 Annual Action Plan year. Five-year plan. The Salvation Army will soon offer Life Skills to those homeless men and those living in public housing a chance to get job training and gain knowledge for successful everyday living. Additionally, the Victoria Housing Authority has a resident commissioner serving on the board and annually sends out a letter to residents inviting them to join the Resident Advisory Board. The Resident Advisory Board is run by the Victoria Housing Authority. The Advisory Board provides comments on how the public housing units can be improved and issues or problems they may have the housing authority. They also plan community events for the public housing residents. In the past, during their community events they have speakers give lectures on saving for a better future, importance of good credit, how reduce debit.

The City in the past has not advertised their Mortgage Assistance program with the Housing Authority residents. The City plans to work with the Housing Authority on helping promote the program. The City will also try to attend on the Housing Authorities community events to promote the Mortgage assistance program.

Actions taken to provide assistance to troubled PHAs

Not Applicable. The Victoria Public Housing Authority is not considered troubled at this time.

CR-35 - Other Actions 91.220(j)-(k); 91.320(i)-(j)

Actions taken to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment. 91.220 (j); 91.320 (i)

These barriers are a big issue to the City of Victoria, and correcting them is vital to ensure equal access to housing for persons at low income levels. City of Victoria is accessing strategies to address these barriers to affordable housing.

1. Neighborhood Deterioration- Efforts to sustain and revitalize neighborhoods are carried out through demolition programs. During PY18, the City demolished in total of 11 homes and accessory buildings to in efforts to remove substandard buildings. By providing the Demolition program, the City is helping neighborhoods rid slum and blight areas, in order to promote new development and housing for those neighborhoods. Code Enforcement officers are not funded through CDBG but work throughout the City of Victoria and resolved 3,881 environmental cases, 148 junk vehicles and 121 substandard buildings. These programs seek to address neighborhood deterioration caused by neglect or lack of maintenance and foster neighborhood pride to deter further deterioration.
2. Inadequate Supply of Low Cost Homes - The Mortgage Assistance Program will be carried forwarded by providing down payment and closing cost assistance to first-time homebuyers. The City will continued to work the Housing Authority and private developers on creating new housing or rehabilitation of housing in efforts to increase affordable housing.
3. Inability to Obtain Safe Rental Housing- Rental housing assistance is currently being addressed through the Eviction Prevention Program providing assistance for eligible renters on the verge of eviction. The City encourages its residents to report substandard living environments to the City's Code Enforcement department so the landlords are required to rehabilitate the housing.
4. Need for Housing and Services for the Homeless- the City works with the Victoria Area Homeless Coalition (VAHC) to address the needs of the homeless. Water bill and eviction prevention assistance are available to aid in the prevention of homelessness. Gulf Bend offers programs to provide social services to those with severe disability issues. The Perpetual Help Home offers job training services for the homeless women. The City has also funded KIDZconnection to assist homeless students at Victoria Independent School District (VISD) and Mid-Coast Family Services Women's Crisis Center offers services for battered spouses and emergency shelter for homeless women.
5. Minimum Lot Size Requirements- Minimum lot size is a subdivision platting requirement established by City Code. No CDBG programs address this barrier; however, staff recognizes the

potential hardship caused by this requirement. On December 3, 2013, an ordinance to promote infill was adopted concerning the creation of a cottage lot category and in June 2014, a minor update to the 2009 Analysis of Impediments was completed. This cottage lot category only requires a minimum lot size of 4,000 sq. ft., instead of the 6,000 sq. ft. minimum, provided certain conditions are met. Staff will continue to examine other development tools that would promote infill development and address issues that restrict the development of affordable housing.

Actions taken to address obstacles to meeting underserved needs. 91.220(k); 91.320(j)

As a small entitlement City, there are extremely limited resources available to meet all the needs. The City will address the priorities that were identified in the 2015-2019 Consolidated Plan and Strategy Amendment #3. The majority of funding has been allocated to projects and activities in high priority categories. The following obstacles to meeting underserved needs were identified in the CPS:

- Ongoing cutbacks to federal and state resources are further eroding public service agencies capacity to meet the needs for affordable housing and other community development assistance needs.

The City of Victoria is taking steps to mitigate many of these issues by providing funding to programs with the goal of helping citizens in poverty, such as job training. The City of Victoria currently does not have any programs to bring people out of poverty; however, there are programs in place to aid families that are in poverty from becoming cost burdened. For instance, the City currently offers eviction prevention and water utility assistance. There are also programs that aid homeless schoolchildren with additional assistance to improve their grades and attendance.

Actions taken to reduce lead-based paint hazards. 91.220(k); 91.320(j)

In 2001, HUD implemented regulations that required cities to address lead based paint hazards in their housing programs. From these regulations, the cost to rehabilitate a home affected by lead based paint would cost thousands of dollars more per unit than one without a lead based paint hazard. The City recognizes a need for reducing the quantity of homes with lead based paint and will continue to support rehabilitation activities; however, due to rising costs and reduced HUD funding it was not feasible to fund a program in the 2018-2019 program year. The City does have a Lead-Based Policy it will follow shall the City decided to pursue future lead-based paint programs. One way the City does try to reduce lead-based paint hazards, is through its Mortgage Assistance program, which it requires that homes being purchased using CDBG funds must be lead-based paint free. If the home is not free of lead; before the City will provide assistance to the homebuyer, they must show the City the all lead based hazards have been removed in order to receive funding. The City realizes the dangers of lead-based paints hazards and the effects it can have on our residents if they are exposed to it. The City wants to increase our community's knowledge of the dangers and the effects. One way the City will be proactive about education the community is providing information on their CDBG website in regards to lead-based paint. Another way to bring awareness to lead-based paint hazards is to partner with our Development and Permitting division

to place flyers and pamphlets about lead-based paint hazards on their information walls.

Actions taken to reduce the number of poverty-level families. 91.220(k); 91.320(j)

Currently there are no policies to reduce the number of households with incomes below the poverty level, but there is a program; Opportunity Knocks at Perpetual Help Home Center of Peace to help reduce the number of families living in poverty. This activity offers job skills, education and employment to women who are at risk homeless and homeless women living in the transitional shelter. The City of Victoria allocates the maximum 15% of its funding towards Public Service Agencies, and 22.5% of the budget was concentrated towards Public Facility Improvements. With the funding provided towards public services and public facilities the City is aiming to improve the quality of life of those persons currently living in poverty.

Actions taken to develop institutional structure. 91.220(k); 91.320(j)

The City of Victoria Development Services Department oversees the development of the Consolidated Plan and is responsible for the oversight of activities funded through the CDBG Program. Development Services assures the eligibility of proposed projects, assists in accountability review, and meets financial and oversight requirements of HUD. The activities undertaken with CDBG funds involve other city offices such as Code Enforcement, Environmental Services, Parks & Recreation and Public Works. The City uses its existing institutional structure to ensure CDBG funds are allocated to the proper organizations.

The City of Victoria holds a Public Services Agency and Public Facility workshop in the spring of each Calendar year. During the workshops these non-profit agencies are given information on the City's highest needs and the type of programs the City is looking to fund and support its efforts in helping low- to moderate income people and areas. The City goes over the 3 national objectives and the type of eligible activities allowed and those activities not allowed. They are also given information on the application process and dates to when the applications are due.

The City encourages its staff to attend CDBG training programs in-person and online offered by HUD and the NCDCA. The City is apart of the National Community Development Association (NCDCA) to network with other entitlement cities, to gain the best knowledge and practices for its CDBG program.

In Program Year 2018 the City underwent staff changes. The City's CDBG Coordinator of 23 years retired from the City. A new Community Development was hired to replace the Coordinator. The City is going through transition since the Coordinator retired. In Program Year 2018 the City of Victoria's CDBG program received a monitoring visit from HUD. It was during the monitoring visits, it was discovered many of the City's policies and procedures were out dated for its CDBG program. Since the monitoring visit the Community Development Planner has updated all the City's CDBG program policies and procedures. Including creating new subrecipient agreements, subrecipient manuals, CDBG checklist for qualifying programs. The City is striving everyday to improve its CDBG program.

Actions taken to enhance coordination between public and private housing and social service agencies. 91.220(k); 91.320(j)

The City of Victoria will continue to coordinate with agencies during monthly Homeless Coalition meetings to address the needs of service agencies to streamline information and increase communication and coordination. In 2018 the City participated in a Affordable Housing Event. The event brought together the different type of housing agencies to provide information to the Residents of Victoria so they would know their options for Housing. It was a full day event with speakers from each area of specialty such as apartments, housing authority, shelters, transitional housing, and real estate agencies. The City hopes to present at the next affordable event to promote its Mortgage Assistance program. The City sends out yearly letters to public and private housing and social service agencies to invite them to participate in public service agency and facility workshop. During the next upcoming year, the City will be putting more effort into mailings to gain feedback from public and private housing and social service agencies. For next upcoming 5 year plan that is underway, the City is holding one on one stake holder meetings with the public and privated housing and social service agencies which could benefit from the City's CDBG Funds.

The City and Victoria Housing Authority will begin discussion to see if it is feasible to work jointly on the AFFH, a plan pertaining to Fair Housing issues that is required before the next 5 year Consolidated Plan.

Identify actions taken to overcome the effects of any impediments identified in the jurisdictions analysis of impediments to fair housing choice. 91.520(a)

1. Neighborhood Deterioration-The City of Victoria has developed projects to preserving housing stock, while clearing unsafe structures. The Demolition program addresses neighborhood deterioration. This activity helps to improve neighborhood integrity. These conditions alleviate a public health and safety risk to the community.
2. Inadequate Supply of Low Cost Homes-There continues to be a low supply of low cost homes on the market priced below \$100,000; except for the 1st quarter 2018, which increased of 5% with an average median sales price of \$175,504. The New Housing Homebuyer Assistance and the Mortgage Assistance Programs both assist first time homebuyers. The Federal Home Loan Bank funding assist elderly and disabled homeowners.
3. Inability to Obtain Safe Rental Housing-is a serious barrier to housing for some residents. Structures that are substandard that have renters living in them creates a challenge to have the brought up to code, maintain affordability of the units. Temporary and transitional housing assistance for displaced residents has been coordinated through several non profit agencies. Additionally the Victoria Housing Authority currently administers 347 Tenant Based Rental Assistance Section 8 vouchers (First Choice) and operates 321 public housing units that are located in various parts of the City of Victoria.

4. Need for Home Ownership Education-New Housing Homebuyer Assistance classes were taken through an online service in the past. Many local lenders have programs that make homeownership possible for families that otherwise might not qualify, such as lower down payment requirements, lower interest rates and more generous qualifying ratios.
5. The Need for Housing and Services for the Homeless-Homelessness continues to be a need in the Victoria area. The 2018 Point-in-Time Homeless Count reported a homeless population of 114 persons. There were 48 sheltered and 66 unsheltered homeless persons. Due to Hurricane Harvey, both the Salvation Army and Perpetual Help Home shelters received substantial damage. Perpetual Help Home completed repair in July 2018 and Salvation Army initially requested CDBG Public Facility funding and was approved but recently have decided not to accept funding and will look at other sources. Those needing homelessness to self-sufficiency services are provided job training services for homeless low-income women to seek continued education and employment opportunities. The Victoria Area Homeless Coalition (VAHC) is a collaboration of private non-profits, public agencies, churches and others interested who offer support where possible such as warming centers. Two public service agencies provide homeless services are the Food Bank through a weekly backpack program for homeless elementary children and VISD KIDZconnection that provides additional services with the school system to increase junior high school students to be successful.
6. Insufficient Public Transportation Services and Facilities-In recent years, the City of Victoria has taken large steps to build up its Public Transportation Services and Facilities to meet the needs of its transit ridership that continues to grow. This impediment has been addressed through door to door pick up for those with disabilities at a low cost, and an increase in the operational hours for the bus service and has been sufficiently addressed.

CR-40 - Monitoring 91.220 and 91.230

Describe the standards and procedures used to monitor activities carried out in furtherance of the plan and used to ensure long-term compliance with requirements of the programs involved, including minority business outreach and the comprehensive planning requirements

The purpose of monitoring activities funded by HUD and the City of Victoria are to see that activities are successfully carried out, and to ensure compliance with all applicable regulations. When the activity is to be performed by a sub-recipient, a contract between the sub-recipient and the City is approved by the City Council. The contract specifies what will be done with the money allocated and the rules and regulations that apply. The City follows the requirements set out in the consolidated plan to the greatest extent possible.

The monitoring process consists of six steps:

- Notification to sub-recipient for scheduling of on-site monitoring visit.
- Entrance conference with sub-recipient staff, to explain what will be done during the visit.
- Review of documents justifying project expenditures and work completed or in progress, to determine the quality of the work and whether or not it complies with regulations and codes. Review program management pertaining to policies, procedures, regulations, forms, and contract, application, and draw request files.
- Exit conference to report tentative conclusions and findings to the sub-recipient staff.
- Written follow-up detailing any concerns found and asking for a response explaining how the problems will be corrected.
- Additional follow-up visit if necessary to verify all problems have been corrected.

In most cases, monitoring visits for the PSAs will be conducted after the receipt of the first draw request. This enables the City to review the sub-recipients' intake of documentation to allow for changes and/ or corrections to be made to their processes. The public facilities will be monitored on a continuous basis throughout the work schedule. In some cases, particularly with new sub-recipients, more frequent monitoring visits may be conducted through the review of files to track performance and compliance of on-going activities.

Monitoring Schedule:

Monitoring visits will be conducted during the 2015-2019 Program Years for the following programs annually or monitored continuously through a working relationship. The City of Victoria provides technical assistance on a consistent basis and uses HUD guidance and monitoring tools as a basis for its monitoring documents and procedures. Monitoring visits assist the City to assess the sub-recipient's compliance.

- Mortgage Assistance – The mortgage companies and the banking institutions that utilize funding

during the year will be scheduled for desk reviews and /or an annual review.

- Public Services – Agencies receiving CDBG funds from the City of Victoria have been monitored continuously through a working relationship and through an audit site visit annually.
- Public Facilities and Improvements – Agencies receiving CDBG funds from the City of Victoria will be monitored continuously through employee interviews and regular site visits. As deemed necessary, Davis Bacon Labor regulations will be met through contractual labor standard responsibilities. The City of Victoria currently has a Local Opportunity Program (LOP) to assist historically underutilized businesses. These LOP businesses are majority owned by either minority or women owned business enterprises (MWBE).

The City of Victoria is not a large community and has a small number of contractors to bid on work that involves federal funds. The City does not discourage any bidder. Additionally, the City includes minor business outreach and comprehensive planning requirements as a part of each project and is included in funding agreements.

Citizen Participation Plan 91.105(d); 91.115(d)

Describe the efforts to provide citizens with reasonable notice and an opportunity to comment on performance reports.

Public notice was placed in the local newspaper, Victoria Advocate, on December 2, 2019, in both Spanish and English. This notification is affirmative steps to solicit participation from protected classes including racial/ethnic minorities, non-English speaking persons, limited English proficiency (LEP) and persons with disabilities. The notice advertised a 15-day public comment period and provided notice for the December 17, 2019, Public Hearing on the Consolidated Annual Performance and Evaluation Report (CAPER). The 15-day public comment period began on December 2, 2019, and concluded on December 17, 2019. All council meetings are televised and aired on the cable public access channel. A draft copy of the CAPER was made available for comment and viewing on the City website and in the City of Victoria's Development Services Office.

Request for accommodations or interpretive services must be made 48-hours prior to the City Council meeting to the City of Victoria's City Secretary office. There were no comments received from the public during the public hearing held on December 17, 2019, or during the 15-day comment period to the Development Services Planning Department. However, Councilwoman Josie Soliz had a question regarding funding for activities that remain open and what happens to the funds not spent by public service agencies and administration. It was explained by Director of Development Services Julie Fulgham those activities left open will keep their funding until the project is completed and that funds not expended by public services agency funds and administrative funds could be reprogrammed into future eligible CDBG projects once current program year entitlement had been expended completely.

The City of Victoria has two (2) municipal Television channels located at VT15 and VT115 that show all Planning Commission, City Council and the Parks commission meetings. Also available is two (2) YouTube

on demand video channels that show all Public meetings and the second shows all City Council meetings. All the above-mentioned links are located at the following locations:

Victoria City Website: <http://www.victoriatx.org/departments/development-services/planning-services-/affordable-housing-cdbg-programs/cdbg-plans>

Victoria Texas Videos: <https://www.youtube.com/user/VictoriaTexasVideos/featured>

City of Victoria Public Meetings Channel: <https://www.youtube.com/user/VictoriaMeetings/featured>

Vtv15.org <http://vtv15.org/>

City of Victoria Facebook Page: <https://www.facebook.com/cityof.victoria.5>

The Communication Department has looked into closed caption video programming but due to high cost for that service is not feasible for the City to undertake that option of which, the Federal Section 508 does not mandate state and local agencies are required to provide closed caption.

CR-45 - CDBG 91.520(c)

Specify the nature of, and reasons for, any changes in the jurisdiction's program objectives and indications of how the jurisdiction would change its programs as a result of its experiences.

The Salvation Army of Victoria was going to accept grant funds to repair its facility due to damage from Hurricane Harvey, but they ultimately had to turn the funds down. Their headquarters in Georgia would not approve them to receive funds based on they felt it would be a conflict of church and State because part of the repair would have been the roof over the facility chapel. Because this activity was cancelled, the City had to perform a substantial amendment to redistribute funds to other eligible activities planned for Program Year 2018. Dealing with this experience, the City believes in the future they would like to work closely with a public facility to define those church and State boundaries to come up with a solution to assist the facility while keeping those lines separate. In this case, in the future the City could offer to assist with other repairs around the facility staying away from the Chapel area.

As part of the substantial amendment, the City changed its program objectives in regards to the Mortgage Assistance program. The City wanted to reach a program goal of assisting 8 new first-time homeowners, but due to unforeseen circumstances as a result of Hurricane Harvey the City had to change its goal to assisting 4 new first-time homebuyers. Though Hurricane Harvey happened in August of 2017, the City of Victoria is still feeling its aftermath. Harvey caused much destruction to Victoria and the surrounding areas. Before Harvey, Victoria had a limited stock in affording housing, after Harvey that limited stock became even smaller. With limited stock, the City is seeing a decrease in program participants applying for the mortgage assistance. The City feels this program is still needed and will continue to promote the program to citizens, mortgage lenders, real estate agents, and banks. As Victoria continues to rebuild this

program should begin to pick up.

The City's would like to plan its public infrastructure and improvement projects in more details. With the cancelled Salvation Army project, the City was left over \$100,000.00 to redistribute to the remaining planned eligible activities. The planned public infrastructure and improvement projects were granted additional funds in the substantial amendment to increase their budgets so the projects could be completed. Due to the raising cost of labor, construction materials, and unforeseen development problems the additional funds were needed in order for these projects to move forward and be completed.

Lastly, the City has experienced discrepancies between the goals and actual accomplishments. These discrepancies are stemming from the initial set-up of the program activities. The City is making a strong effort to correct those discrepancies. For future annual plans, the City is reviewing the activity set-up to lessen those discrepancies from happening in the future.

The City has gone through staffing changes in this last program year. It has been a growing and learning experience. The staff changes have made the City aware of changes that need to be made in regards to standard operating procedures, policies, and manuals. The City is working on updating the policies and procedures and developing training techniques to help new staff members as they come on board. The City is also working on cross training its employees so the City CDBG program is not solely relying on one staff member.

Does this Jurisdiction have any open Brownfields Economic Development Initiative (BEDI) grants?

No

[BEDI grantees] Describe accomplishments and program outcomes during the last year.

CR-45 - CDBG 91.520(c)

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[BEDI grantees] Describe accomplishments and program outcomes during the last year.

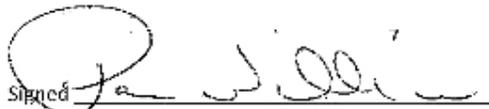
Attachment

Newspaper Affidavit

STATE OF TEXAS
COUNTY OF VICTORIA

Before me, a Notary Public in and for said County and State, this day personally appeared PAMELA WILLIAMS, Multi Media Sales Assistant for the VICTORIA ADVOCATE published by the VICTORIA ADVOCATE in VICTORIA County, Texas and distributed in other surrounding Counties (Calhoun, Dewitt, Goliad, Gonzales, Jackson, Karnes, Lavaca, Matagorda, Refugio and Wharton); and who, after being duly sworn, did depose and say that the following clipping of an advertisement was published in the above named paper on the following dates:

Munday, December 2nd, 2019

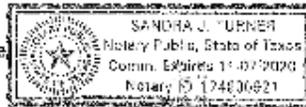
Signed 

Subscribed and sworn to before me, this 11th day of December 2019.

Notary Public 

VICTORIA County, TX

[place notary seal here]



[attach actual copy of
Newspaper ad clipping]



STATE OF TEXAS
COUNTY OF VICTORIA

Before me, a Notary Public in and for said County and State, this day personally appeared PAMELA WILLIAMS, Multi Media Sales Assistant for the VICTORIA ADVOCATE published by the VICTORIA ADVOCATE in VICTORIA County, Texas and distributed in other surrounding Counties (Calhoun, Dewitt, Goliad, Gonzales, Jackson, Karnes, Lavaca, Matagorda, Refugio and Wharton); and who, after being duly sworn, did dispose and say that the following clipping of an advertisement was published in the above named paper on the following dates:

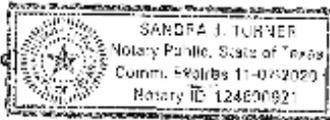
Monday, December 2nd, 2019

Signed *P. Williams*

Subscribed and sworn to before me, this 11th day of December 2019.

Notary Public *Sandra J. Turner*
VICTORIA County, TX

[place notary seal here]



[attach actual copy of
Newspaper ad clipping]



Copy of Newspaper Notices

B-4 — VICTORIA ADVOCATE, Monday, December 2, 2019

Victoriaindicator.com

Crossroads Finder Classifieds

<p>CODES, STAMPS, LABELS 373</p> <p>Various items, stamps, labels, etc. Call for details.</p>	<p>CAMPER, MOTOR HOME 413</p> <p>Used motor home for sale. Call for details.</p>	<p>FEET & SHOES 430</p> <p>Various shoes for sale. Call for details.</p>	<p>IGRUE 530</p> <p>Various items for sale. Call for details.</p>	<p>LOCALS 550</p> <p>Local classifieds section.</p>	<p>BOAT FOR SALE 600</p> <p>Used boat for sale. Call for details.</p>	<p>HOUSE FOR SALE 620</p> <p>Used house for sale. Call for details.</p>	<p>TECHNICALS, PARTS FOR 623</p> <p>Technical parts for sale. Call for details.</p>
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FIND Staff For Sale

Various items for sale. Call for details.

GENTLE RANCH RAISED RANGE READY REGISTERED PROVEN BLOODLINES

Advertisement for Gentle Ranch horses. Includes details about the ranch and the horses available for sale.

NOTICE OF PUBLIC SALE

Notice regarding a public sale of property. Includes details about the location and the items to be sold.

NOTICE OF PUBLIC HEARING

Notice regarding a public hearing on a proposed project. Includes details about the date and location of the hearing.

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Council Agenda



MAYOR
Rawley McCoy

COUNCILMEMBERS

District 1
Rafael De La Garza III

District 4
Jan Scott

District 6
Mark Loffgren

MAYOR PRO-TEM
Josephine E. Soliz
District 2

District 3
Jeff Bauknight

District 5
Dr. Andrew Young

City Manager
Jesus A. Garza

Notice is given in accordance with the Texas Open Meetings Act of the following Regular Meeting of a City Governmental Body:

**City Council
Of the
City of Victoria**

107 West Juan Linn Street
(Council Chambers)

Tuesday, December 17, 2019
5:00 p.m.

The subjects listed on the attached agenda will be considered at the meeting:

April Hilbrich, City Secretary

The City of Victoria does not discriminate on the basis of disability in the admission or access to its programs or activities. April Hilbrich, City Secretary, P.O. Box 1758, Victoria, Texas 77902, has been designated to coordinate compliance with the non-discrimination requirements outlined in the Department of Justice regulations implementing Title II of the Americans with Disabilities Act ("ADA"), including Section 35.107. Information concerning the provisions of the Americans with Disabilities Act and the rights provided thereunder are available from the above-named person. This facility is wheelchair accessible and accessible parking spaces are available. Requests for accommodations or interpretive services must be made 48 hours prior to this meeting. Please contact the City Secretary's office at (361) 485-3040 or FAX (361) 485-3045 for further information.



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District 2

District 3
Jeff Bauknight

District 5
Dr. Andrew Young

City Manager
Jesús A. Garza

The City Council of the City of Victoria, Texas will meet, consider, deliberate, and may take action on the following items:¹

Date: December 17, 2019

A. Call to Order:

1. Pledge of Allegiance
2. Quorum Call
3. Welcome Citizens

B. Communication:

1. Items from Council: With respect to items not listed on this agenda, City Council Members may request specific factual information, a recitation of existing policy, or placement of items on the City Council agenda for discussion at a following meeting.

a) Recognition for Service on City Boards & Commissions. Mayor Rawley McCoy.

2. Citizen Communication: At this time, the public is invited to address the City Council and *speak on any matter not specifically listed for public hearing in the subsection titled: "Public Hearings,"* below. Please note that City Council may not deliberate on topics not included on this agenda.

C. **Items with Public Hearings:**²

Public Hearings: The City Council shall call a public hearing before taking action on each item below in this section. Any person wishing to address the City Council on these items should please come forward when that public hearing is called.

1. An ordinance granting a variance from Section 14-10 (B) of the Victoria City Code prohibiting the sale of alcoholic beverages within 300 feet of a church, school, public hospital, or child-care facility to Christine Chhay Yin for a restaurant to be located at 3402 Houston Highway, providing for savings, and declaring an effective date. First Reading. April Hilbrich, City Secretary.

2. An ordinance amending Chapters 5, 12, and 21 of the Victoria City Code to create Design Districts within specific designated areas of the City to raise the standards and quality of development in these areas, repealing all conflicting ordinances, providing for codification and savings, and declaring an effective date. First Reading. Julie Fulgham, Director of Development Services.

¹ Regardless of the agenda heading under which any item is listed, any subject mentioned in any word or phrase of any item listed on this agenda may be deliberated by City Council, and such words or phrases are hereby added as additional subjects to be considered. Resolutions, ordinances, and other actions concerning any word, phrase, or other subject of this meeting include the regulation of animals, construction, signs, unsafe buildings, floodplains, land development, nuisances, mowing, sanitation, food establishments, manufactured house, itinerant vendors, outdoor sales, water conservation practices, and proposed changes to the City Charter. Any descriptions of property or amounts stated herein are descriptive and not restrictive, and property and amounts may be changed in the motions, actions, or documents without further public notice.

² In addition to the items listed under "Public Hearings," every item on this agenda shall be considered a public hearing.

3. A public hearing on the 2018 Community Development Block Grant Consolidated Annual Performance and Evaluation Report (CAPER) for the period from October 1, 2018 – September 30, 2019. Julie Fulgham, Director of Development Services.

D. Consent Agenda: All consent agenda items listed are considered to be routine by the City Council and will be enacted by one motion. There will be no separate discussion of these items unless a Council Member so requests, in which event the item will be removed from the consent agenda and considered after the remainder of the consent agenda. Information concerning consent agenda items is available for public review.

1. Approval of the minutes of the regular meeting on November 19, 2019. April Hilbrich.
2. An ordinance granting to Victoria Electric Cooperative, Inc. the right, privilege, and franchise to utilize the City of Victoria's public right-of-way for broadband internet service facilities to provide such services, providing for the payment of a fee or charge for the use of the public right-of-way, providing for publication and savings, and declaring an effective date. Second and Third Reading. Thomas Gwosdz, City Attorney.
3. A resolution authorizing the City Manager to pay the Texas Commission on Environmental Quality \$72,987.95 for the annual Water System Fee for the City's Public Water System, and declaring an effective date. Donald Reese, Director of Public Works.
4. A resolution awarding the FY 2020 Seal Coat Project (Fleetwood, Cherokee Hills/Hillcrest, Oak Haven, Parkstone, Regency, and Meadows) to Brannan Paving Co., Ltd. For their low bid of \$1,259,569.00, authorizing the City Manager to execute all documents necessary to complete the project, and declaring an effective date. Donald Reese, Director of Public Works.
5. A resolution awarding the FY 2020 Street Mill/Overlay Repair Project to Brannan Paving Co., Ltd. in the amount of \$200,778.70, authorizing the City Manager to execute all documents necessary to complete the project, and declaring an effective date. Donald Reese, Director of Public Works.
6. A resolution awarding the FY 2020 Crack Seal Project to Four B Paving, Inc. in the amount of \$177,000.00, authorizing the City Manager to execute all documents necessary to complete the project, and declaring an effective date. Donald Reese, Director of Public Works.

E. Action Items for Council Discussion:

1. A resolution appointing or reappointing seven members to the Building and Standards Commission, and declaring an effective date. April Hilbrich, City Secretary.
2. A resolution authorizing the City Manager to renew an agreement with Berkley Life and Health Insurance Company for specific stop-loss insurance in an estimated amount not to exceed \$605,637.00, and declaring an effective date. Cheryl Marthiljohni, Director of Human Resources.
3. A resolution awarding the Hurricane Harvey Traffic Signal Repair Project to Third Coast Services, LLC for their low bid of \$500,602.66 to repair traffic signals throughout the City that were damaged during Hurricane Harvey, authorizing the City Manager to execute all documents necessary to complete the project, and declaring an effective date. Donald Reese, Director of Public Works.

F. City Manager Reports:³

1. Bootfest 2019 Report. Joel Novosad, Director of the Convention & Visitors Bureau.
2. TxDOT Overpass Project Fund Balance. Jesús A. Garza, City Manager.

³ Any penal ordinance of the City of Victoria or item which is funded by the current or next proposed City of Victoria budget, including, without limitation, any park, street, water pipe, sewer, drainage structure, department, employee, contract, capital improvement project, or real property interest of the City of Victoria may be discussed and deliberated as a City Manager's Report, and the subject is hereby defined as such without further notice.

G. Work Session:

H. Executive Sessions:⁴ All items listed in this section may be considered Action Items and City Council may take action on any item listed in this section without further notice.

1. Executive Session in accordance with Texas Government Code § 551.072, to deliberate the purchase, exchange, lease, or value of real property interests due to the fact that deliberation in an open meeting would have a detrimental effect on the position of the City in negotiations with a third party. Thomas Gwosdz.

2. A resolution to authorize the City Manager to execute a real estate sales contract for the sale of City-owned property, and declaring an effective date. Thomas Gwosdz, City Attorney.

⁴ Any item on this agenda may be discussed in executive session if authorized by Texas law regardless of whether it is listed under "Executive Sessions" of this agenda, regardless of any past or current practice of City Council. Executive sessions herein are closed meetings, may include consideration of any item otherwise listed on the agenda, plus any subject specified in the executive session notice, and may include items under Texas Government Code Sections 551.071, 551.072, 551.073, 551.074, 551.076, 551.084, and/or 551.087. Executive sessions may be held at 105 W. Juan Linn, Victoria, Texas or such other location as determined by the City Council. This agenda has been reviewed and approved by the City Attorney's office, and the presence of any subject in the Executive Session portion of this agenda constitutes a written interpretation of Chapter 551 of the Texas Local Government Code by the attorney for the governmental body indicating that said subject may be legally discussed in a closed meeting.