



**RESOLUTION NO. 2022-04**

**A RESOLUTION BY THE POLICY ADVISORY COMMITTEE OF THE VICTORIA METROPOLITAN PLANNING ORGANIZATION ADOPTING THE FY 2022 UNIFIED PLANNING WORK PROGRAM AMENDMENT ONE**

**WHEREAS**, the Victoria Metropolitan Planning Organization (MPO) Policy Advisory Committee is the transportation planning decision-making body for the Victoria metropolitan planning area; and

**WHEREAS**, the Victoria MPO is responsible for developing and submitting the Unified Planning Work Program (UPWP) and any amendments to the Texas department of Transportation (TxDOT); and,

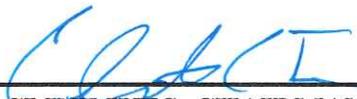
**WHEREAS**, the Victoria MPO recommends the adoption of the amendments to the FY 2022 UPWP.

**NOW, THEREFORE, BE IT RESOLVED BY THE VICTORIA MPO POLICY ADVISORY COMMITTEE:**

**Section 1.** That the MPO Administrator is hereby authorized to submit the FY 2022 UPWP Amendment One to TxDOT on behalf of the Victoria MPO Policy Advisory Committee; and,

**Section 2.** That this resolution shall be effective immediately upon adoption.

**ADOPTED: MAY 10, 2022**

BY:   
CLINT IVES, CHAIRMAN

I hereby certify that this resolution was adopted by the Policy Advisory Committee of the Victoria Metropolitan Planning Organization in regular session:

BY:   
MAGGIE BERGERON, VICTORIA MPO ADMINISTRADOR



**UNIFIED PLANNING WORK PROGRAM  
FY 2022**

Approved by the MPO Policy Advisory Committee on: May 11, 2021  
Amended by the MPO Policy Advisory Committee on: May 10, 2022

## DISCLAIMER

This report was prepared in cooperation with the Texas Department of Transportation and was funded, in part, through grant(s) from the Federal Highway Administration, the Federal Transit Administration, and U.S. Department of Transportation. The contents of this report reflect the views of the views and opinions of the authors and or agency and do not expressly reflect or state those of the U.S. Department of Transportation.

### I. INTRODUCTION

Since its designation in February 1982, the City of Victoria has been the fiscal agent for the Victoria Metropolitan Planning Organization (MPO). The original decision-making body of the MPO was the Victoria Urban Transportation Planning Committee, which included state, county, and city officials. It was charged with the task of being:

*"...cooperatively responsible for the performance of the planning process including transportation systems plans developed as a part of the planning process; ensure proper coordination of transportation modes and between sub-areas; cooperatively establish transportation needs; and propose projects from all transportation modes for recommendation to those governmental units responsible for program development and project implementation."*

[State Department of Highways and Public Transportation Minute Order No. 76787, dated 20 February 1980]

The current transportation bill, Fixing America's Surface Transportation Act (FAST Act), maintains the metropolitan planning process as a cooperative, continuous, and compressive framework for making transportation investment decisions in metropolitan areas.

#### A. PURPOSE

The Unified Planning Work Program (UPWP) describes the annual activities that will be undertaken by the MPO, allocates resources to pay for each activity, and maintains consistency from year to year in addressing transportation system issues within the MPO's planning jurisdiction.

In 2012, the Moving Ahead for Progress in the 21<sup>st</sup> Century (MAP- 21) was signed into law requiring MPO's to meet seven new requirements related to performance measures. These goals have been identified as:

1. **Safety:** to achieve a significant reduction in traffic fatalities and serious injuries on all public roads
2. **Infrastructure Condition:** to maintain the highway infrastructure asset system in a state of good repair
3. **Congestion Reduction:** to achieve a significant reduction in congestion on the National Highway System
4. **System Reliability:** to improve the efficiency of the surface transportation system
5. **Freight Movement and Economic Vitality:** to improve the national freight network, strengthen the ability of rural communities to access national and international trade markets, and support regional economic development
6. **Environmental Sustainability:** to enhance the performance of the transportation system while protecting and enhancing the natural environment

7. **Reduced Project Delivery Delays:** to reduce project costs, promote jobs and the economy, and expedite the movement of people and goods by accelerating project completion through eliminating delays in the project development and delivery process, including reducing regulatory burdens and improving agencies' work practices.

Following the success of MAP-21, in 2015, the Fixing America's Surface Transportation Act (FAST Act) was signed into law which outlined ten broad tasks each MPO's must incorporate into their comprehensive planning process. The ten tasks, listed below, help maintain consistency from year to year in addressing the transportation systems issues within the MPO planning jurisdiction. The following factors allow the Victoria MPO (VMPO) to assist in the comprehensive, cooperative, and continuous evaluation of the transportation system in relation to the needs of the VMPO. The ten tasks are:

1. Support the economic vitality of the metropolitan area, especially by enabling global competitiveness, productivity, and efficiency;
2. Increase the safety of the transportation system for motorized and non-motorized users;
3. Increase the security of the transportation system for motorized and non-motorized users;
4. Increase the accessibility and mobility of people and freight;
5. Protect and enhance the environment, promote energy conservation, improve the quality of life, and promote consistency between transportation improvements and State and local planned growth and economic development patterns
6. Enhance the integration and connectivity of the transportation system, across and between modes, for people and freight;
7. Promote efficient system management and operation;
8. Emphasize the preservation of the existing transportation system;
9. Improve the resiliency and reliability of the transportation system by reducing and mitigating storm water impacts of surface transportation; and
10. Enhance travel and tourism.

By incorporating these performance measures, the MPO can track improvements towards the accomplishment of desired outcomes for the region. The Victoria MPO intends to develop specific performance targets in coordination with the State and its local transit provider, Victoria Transit. The performance targets will be considered throughout the development of all plans completed by the VMPO, including the Metropolitan Transportation Plan (MTP), Transportation Improvement Plan (TIP), and the Unified Planning Work Program (UPWP). The targets identified in this section will also be considered throughout the development and selection process of projects.

Recognizing the importance of public involvement, the Victoria MPO also implements procedures to ensure that the public is fully informed about transportation issues and is given reasonable public access to transportation plans and project documents. The Victoria MPO developed a Public Participation Program (PPP) in compliance with the requirements specified in MAP- 21 in February of 2013. On January 9<sup>th</sup>, 2018, the Victoria MPO Policy Advisory Committee adopted a new PPP, in compliance with FAST Act requirements. The newly adopted PPP takes into consideration all transportation providers within the Victoria MPO boundaries and involves citizens in its planning process in accordance with MAP- 21 and FAST Act requirements.

## B. DEFINITION OF AREA

In 1994, the Victoria MPO boundary line was amended to include the all of Victoria County, since then the Victoria MPO's Metropolitan Area Boundary has coincided with the Victoria County line. The MPO Urban Area Boundary (UAB) roughly coincides with the city limits of Victoria. The City of Victoria is the only urbanized area and incorporated community within the study area; maps displaying the boundaries are provided in Appendix A.

## C. ORGANIZATION

The only committee of the Victoria MPO is the Policy Advisory Committee which serves as the executive committee and is responsible for guiding the transportation planning process, ensuring proper coordination between transportation modes and sub-areas, cooperative establishing transportation needs, and approving proposed plans and projects. The committee is comprised of ten voting members representing the City of Victoria, Victoria County, TxDOT, the Victoria Regional Airport, and the Victoria County Navigation District. The roster for the Victoria MPO Policy Advisory Committee is included in Appendix B.

## D. PRIVATE SECTOR INVOLVEMENT

In previous years, the Victoria MPO utilized services for traffic counts, intersection studies, a signal timing coordination study, and the Metropolitan Transportation Plans. The Victoria MPO hired the consulting firm Alliance Transportation Group (ATG) in the fiscal year 2021 to assist in the development of the Thoroughfare Master Plan (TMP).

## E. PLANNING ISSUES AND EMPHASIS

1. Update the 2045 Metropolitan Transportation Plan (MTP) and the FY 2019- 2022 Transportation Improvement Program (TIP) as needed to adapt to current needs and desires.
2. Develop and continue incorporate performance-based planning criteria that adhere to FAST Act requirements
3. Address Planning and Emphasis Areas (PEAs) as defined by the Federal Highway Administration (FHWA) and Federal Transit Administration (FTA). PEAs are topical areas in planning that FHWA and FTA want to emphasize as MPOs develop work tasks in the UPWP. The 2016 PEAs and how they are addressed in this UPWP are as follows:
  - a. **MAP-21 Implementation: Transition to Performance Based Planning and Programming**
    - i. Subtask 3.2: Performance Measures
    - ii. Subtask 4.1: Metropolitan Transportation Plan
  - b. **Regional Models of Cooperation: Ensure a Regional Approach to Transportation Planning by Promoting Cooperation and Coordination across Transit Agency, MPO, and State Boundaries**
    - i. Subtask 3.4: MPO Transit Planning
  - c. **Ladders of Opportunity: Access to essential services – as part of the transportation planning process, identify transportation connectivity gaps in access to essential services**
    - i. Subtask 1.4: Title VI Civil Rights Evaluation
    - ii. Subtask 3.2: Performance Measures
    - iii. Subtask 3.4: MPO Transit Planning
    - iv. Subtask 4.1: Metropolitan Transportation Plan

## II. TASK 1.0 – ADMINISTRATION AND MANAGEMENT

**\*\*REMINDER FOR EQUIPMENT PURCHASES– §200.2 Acquisition cost... MEANS THE NET INVOICE PRICE OF THE EQUIPMENT, INCLUDING THE COST OF ANY MODIFICATIONS, ATTACHMENTS, ACCESSORIES, OR AUXILIARY APPARATUS NECESSARY TO MAKE IT USABLE FOR THE PURPOSE FOR WHICH IT IS ACQUIRED. IF EQUIPMENT WOULD, IN COMBINATION, FUNCTION AS A UNIT AND TOTAL COSTS WOULD EXCEED \$5000, PRIOR APPROVAL IS NEEDED. \*\*\***

- **OBJECTIVE**

To ensure the transportation planning process is continuing, comprehensive, and cooperative. This is achieved through: providing the administration of work tasks, including compliance with accounting, reporting, and monitoring requirements; coordinating with the Texas Department of Transportation (TxDOT), the Federal Highway Administration (FHWA), the Federal Transit Administration (FTA), other interested agencies, and citizens of the area; providing and soliciting public participation; and pursuing staff education, travel, and training activities.

- **EXPECTED PRODUCTS**

The MPO will perform all administrative and management activities required to maintain the transportation planning process within the designated planning area, including the Unified Planning Work Program (UPWP), Annual Performance and Expenditure Report (APER), and the Annual Listing of Projects (ALP); facilitation of public meetings and the public participation process; staff attendance at training, educational courses, and meetings; and, the preparation of MPO meeting packets and minutes; and the maintenance of the MPO website.

- **PREVIOUS WORK**

During the Fiscal Year 2021 the Victoria MPO completed the following:

1. FY 2022 UPWP
2. FY 2020 Annual Performance and Expenditures Report (APER)
3. FY 2020 Annual Listing of Projects (ALP).
4. Developed and adopted a Thoroughfare Master Plan.
5. Facilitated the MPO Policy Advisory Committee meetings.
6. Participated in transportation meetings, training, and conferences
7. Managed the MPO website with up-to-date links to the current MTP, TIP, UPWP, Public Participation Plan, meeting agendas, Policy Advisory Committee (PAC) information, and other resource.
8. Managed administrative and fiscal operations.

- **SUBTASKS**

**Subtask 1.1: Administration-** Prepare and submit all documents necessary to ensure compliance and maintain the continuity of the planning process, including: **the FY 2021 Annual Performance and Expenditure Report, the FY 2021 Annual Listing of Projects, and the FY 2023 UPWP;** prepare for and conduct Policy Advisory Committee and other needed meetings; complete meeting minutes and documentation; facilitate citizen participation; maintain financial records; and purchase office supplies, materials, furniture, computers, and any related equipment needed to administer the MPO. Any equipment purchase exceeding \$5,000 for one unit will require prior approval from FHWA.

**Subtask 1.2: Website Maintenance-** Maintain the Victoria MPO website to provide up-to-date information on plans, meetings, and activities.

**Subtask 1.3: Travel & Education** – Participate in conferences, seminars, meetings, and training opportunities to remain familiar with current regulations and practices related to the transportation planning field as provided by Federal Highway Administration, Federal Transit Administration, Texas Department of Transportation, American Planning Association, and the Association of Metropolitan Planning Organizations (this travel will be out of state), and other related agencies. Prior approval from TxDOT- TPP will be requested for any out of state travel.

**Subtask 1.4: Title VI Civil Rights Evaluation-** Ensure minority and low-income populations have the opportunity to participate in the transportation planning process; continue to implement procedures that will analyze minority and low-income areas; evaluate the Public Participation Plan on a regular basis to monitor its effectiveness and revise as needed; and hold public meetings in accordance with the public participation plan.

- **FUNDING SUMMARY**

**Task 1.0 - FY 2022**

Subtask	Responsible Agency	Transportation Planning Funds (TPF) <sup>1</sup>	Local	Total
1.1	MPO	\$47,000.00	\$0	\$47,000.00
1.2	MPO	\$2,000.00	\$0	\$ 2,000.00
1.3	MPO	\$10,000.00	\$0	\$10,000.00
1.4	MPO	\$6,000.00	\$0	\$ 6,000.00
<b>TOTAL</b>		<b>\$65,000.00</b>		<b>\$65,000.00</b>

<sup>1</sup>TPF–This includes both FHWA PL-112 and FTA Section 5303 Funds. TxDOT will apply transportation development credits sufficient to provide the match for TPF. As the credits reflect neither cash nor man-hours, they are not reflected in the funding tables.

### III. TASK 2.0 - DATA DEVELOPMENT AND MAINTENANCE

- **OBJECTIVE**

Create, update, and maintain spatial information, demographic data, and analyses to support MPO planning efforts.

- **EXPECTED PRODUCTS**

The continued development and maintenance of U.S. Census data, the roadway network, alternative transportation facilities, and travel demand model demographic data. The MPO will utilize data collection, geographic information systems (GIS), and TransCad systems to evaluate existing and new plans, develop needed maps, and completed needed analyses.

- **PREVIOUS WORK**

Maintenance of data and related maps in GIS for the TIP, MTP, Title VI population analyses, thoroughfare master plan, and bicycle and pedestrian plan; development of maps for needed meetings and presentations; and maintenance of demographic data, the network, and traffic analysis zones for the travel demand model.

- **SUBTASKS**

**Subtask 2.1- GIS-** Continue partnership with the City of Victoria to develop and maintain the City’s GIS capabilities and databases used for planning purposes for both the City and MPO. The City of Victoria’s GIS Team performs all MPO work associated with GIS and, thereby, the City is reimbursed by the MPO for their assistances, as seen in the Funding Summary of Task 2.

**Subtask 2.2- Demographic Data-** Collect, maintain, and verify data for the Travel Demand Model and the 2020 U.S. Census. The data to be collected and maintained includes updated census demographic data and any other on-going databases and maps for the thoroughfare master plan, bicycle and pedestrian plan, the 2020 U.S. Census, and Title VI population analyses. Incorporated 2020 Census data will also help with further amendments to the Public Participation Plan (PPP), Title VI, and Limited English Proficiency (LEP) Plan.

- **FUNDING SUMMARY**

**Task 2.0 - FY 2022**

Subtask	Responsible Agency	Transportation Planning Funds (TPF) <sup>1</sup>	Local	Total
2.1	City of Victoria	\$22,000.00	\$0	\$22,000.00
2.2	MPO	\$ 7,000.00		\$ 7,000.00
<b>TOTAL</b>		<b>\$29,000.00</b>	<b>\$0</b>	<b>\$29,000.00</b>

<sup>1</sup>TPF–This includes both FHWA PL-112 and FTA Section 5303 Funds. TxDOT will apply transportation development credits sufficient to provide the match for TPF. As the credits reflect neither cash nor man-hours, they are not reflected in the funding tables.

#### IV. TASK 3.0 - SHORT RANGE PLANNING

- **OBJECTIVE**

To perform the required short-range transportation planning activities which will assist in the development of long-range projects and on-going projects; maintain coordination between the MPO and Victoria Transit to plan and address transit route needs.

- **EXPECTED PRODUCTS**

Amendments to the FY 2019-2022 TIP, development of the FY 2023- 2026 TIP, and analysis of and development of transportation planning performance measures. In addition, the Victoria MPO will assist Victoria Transit with future expansion and route needs.

- **PREVIOUS WORK**

Previously, the Victoria MPO developed and amended the 2019-2022 TIP, as well as, coordinated with Victoria Transit and TxDOT's Yoakum District.

- **SUBTASKS**

**Subtask 3.1: Transportation Improvement Program (TIP) Amendments-** The Victoria MPO will process any needed amendments for the FY 2019-2022 TIP and develop the FY 2023-2026 TIP.

**Subtask 3.2: Performance Measures-** The MPO will continue to coordinate with TxDOT and Victoria Transit to develop and adopt appropriate performance measures, as established in MAP-21 and continued in the FAST Act. These performance measures have been developed following action and direction from the U.S. Department of Transportation (US DOT) and TxDOT and the MPO will continue to adopt and analyze the performance measures for current and future transportation plans and programs.

**Subtask 3.3: MPO Transit Planning-** The MPO will evaluate the existing transit system relative to local need and in context of the entire transportation system and continue to work with Victoria Transit on their planning activities.

- **FUNDING SUMMARY**

Task 3.0 - FY 2022

Subtask	Responsible Agency	Transportation Planning Funds (TPF) <sup>1</sup>	Local	Total
3.1	MPO	\$ 7,000.00	\$0	\$ 7,000.00
3.2	MPO	\$ 7,500.00	\$0	\$ 7,500.00
3.3	MPO	\$ 7,500.00	\$0	\$ 7,500.00
<b>TOTAL</b>		<b>\$22,000.00</b>	<b>\$0</b>	<b>\$22,000.00</b>

<sup>1</sup>TPF-This includes both FHWA PL-112 and FTA Section 5303 Funds. TxDOT will apply transportation development credits sufficient to provide the match for TPF. As the credits reflect neither cash nor man-hours, they are not reflected in the funding tables.

## V. TASK 4.0 - METROPOLITAN TRANSPORTATION PLAN

- **OBJECTIVE**

In the FY 2022 the Victoria MPO will continue to monitor the 2045 Metropolitan Transportation Plan (MTP), a model-based plan, to meet the transportation needs of the metropolitan area for a 25-year horizon, in accordance with federal, state, and local regulations.

- **EXPECTED PRODUCTS**

Any needed amendments to the 2045 MTP and updates to the travel demand model.

- **PREVIOUS WORK**

The 2045 MTP was developed in fiscal years 2019 and 2020 and was adopted by the Policy Advisory Committee in April 2020. Since the adoption of the updated MTP, there have been zero amendments. The travel demand model was completed in FY 2020 and is updated as needed, when data is available.

- **SUBTASKS**

**Subtask 4.1: Metropolitan Transportation Plan Amendments-** MPO staff will process any necessary amendments to the 2045 MTP.

**Subtask 4.2: Travel Demand Model-** MPO staff will update the TDM with the data made available through the consultant hired to conduct the special study in Task 5.

- **FUNDING SUMMARY**

### Task 4.0 - FY 2022

Subtask	Responsible Agency	Transportation Planning Funds (TPF) <sup>1</sup>	Local	Total
4.1	MPO	\$ 6,000.00	\$0	\$ 6,000.00
4.2	MPO	\$ 7,000.00	\$0	\$ 7,000.00
<b>TOTAL</b>		<b>\$13,000.00</b>	<b>\$0</b>	<b>\$13,000.00</b>

<sup>1</sup>TPF—This includes both FHWA PL-112 and FTA Section 5303 Funds. TxDOT will apply transportation development credits sufficient to provide the match for TPF. As the credits reflect neither cash nor man-hours, they are not reflected in the funding tables.

## VI. TASK 5.0 - SPECIAL STUDIES

- **OBJECTIVE**

To conduct special studies that will support existing and projected local and regional needs.

- **EXPECTED PRODUCTS**

The Victoria MPO staff will hire a consultant to conduct a sociodemographic analysis of the Victoria MPO boundary. The data provided by the sociodemographic analysis will assist in updating the Travel Demand Model (TDM) and provide the MPO with new data for updating the Victoria MPO's TDM. The MPO intends to select a consultant for the sociodemographic study in the summer of 2020 with the study spanning a period of two fiscal years, FY 2022 and FY 2023.

- **PREVIOUS WORK**

The Victoria MPO consulted with ATG to update the Thoroughfare Master Plan.

- **SUBTASKS**

**Subtask 5.1:** The Victoria MPO staff will hire a consultant to conduct a sociodemographic analysis of the MPO boundary; this data will be critical in updating and completing the TDM and continue to help guide the transportation planning process.

- **FUNDING SUMMARY**

### Task 5.0 - FY 2022

Subtask	Responsible Agency	Transportation Planning Funds (TPF) <sup>1</sup>	Local	Total
5.1	MPO	\$5,000.00	\$0	\$5,000.00
<b>TOTAL</b>		<b>\$5,000.00</b>	<b>\$0</b>	<b>\$5,000.00</b>

<sup>1</sup>TPF—This includes both FHWA PL-112 and FTA Section 5303 Funds. TxDOT will apply transportation development credits sufficient to provide the match for TPF. As the credits reflect neither cash nor man-hours, they are not reflected in the funding tables.

VII. BUDGET SUMMARY

Victoria MPO One-Year Funding Summary – FY 2022

UPWP Task	Description	TPF <sup>1</sup> Funds	Local Funds	Total Funds
1.0	Administration-Management	\$ 65,000.00	\$0	\$ 65,000.00
2.0	Data Development and Maintenance	\$ 29,000.00	\$0	\$ 29,000.00
3.0	Short Range Planning	\$ 22,000.00	\$0	\$ 22,000.00
4.0	Metropolitan Transportation Plan	\$ 13,000.00	\$0	\$ 13,000.00
5.0	Special Studies	\$5,000.00	\$0	\$5,000.00
<b>TOTAL</b>		<b>\$134,000.00</b>	<b>\$0</b>	<b>\$134,000.00</b>

<sup>1</sup> TPF – This includes both FHWA PL-112 and FTA Section 5303 Funds. TxDOT will apply transportation development credits sufficient to provide the match for TPF. As the credits reflect neither cash nor man-hours, they are not reflected in the funding tables.

Combined Transportation Planning Funds <sup>2</sup>	\$205,635.48
Estimated Unexpended Carryover	<u>\$291,343.22</u>
<b>TOTAL TPF</b>	<b>\$496,978.70</b>

<sup>2</sup> Estimate based on prior years' authorizations

## APPENDIX A

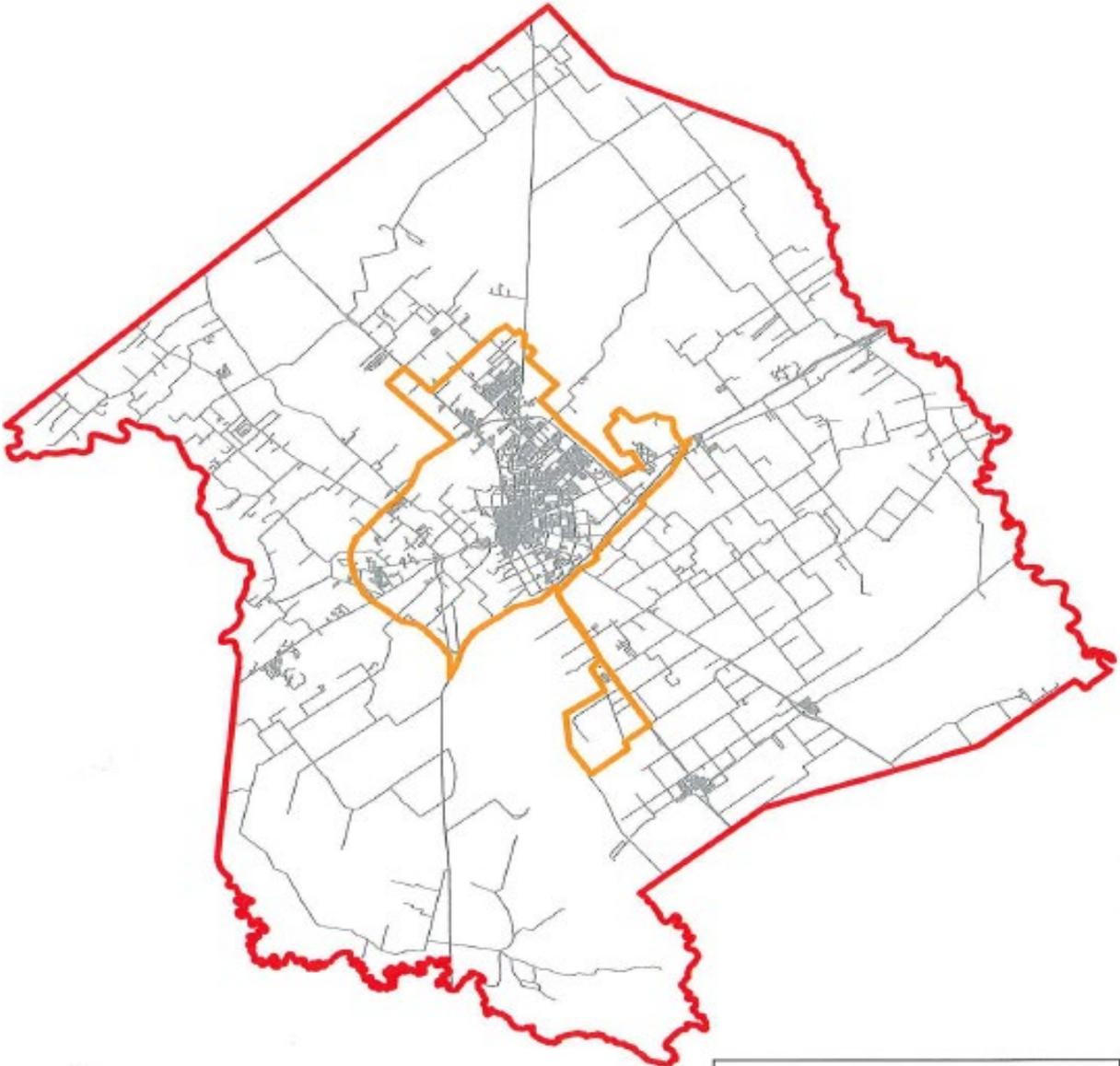
### POLICY COMMITTEE MEMBERSHIP

Clint Ives, Chairman	County Commissioner	Victoria County
Danny Garcia	County Commissioner	Victoria County
Janis L. Scott, Vice-Chairman	City Council Member	City of Victoria
Jesús A. Garza	City Manager	City of Victoria
Ken Gill, P.E.	Director of Public Works	City of Victoria
Mark Loffgren	City Council Member	City of Victoria
Martin Horst, P.E.	District Engineer	TxDOT Yoakum District
Michael Brzozowski, P.E.	Area Engineer	TxDOT Victoria Area
Sean Stibich	Executive Director	Port of Victoria
Vinicio "Lenny" Llerena	Airport Manager	Victoria Regional Airport

APPENDIX B

METROPOLITAN AREA BOUNDARY MAP  
(GOVERNOR OR GOVERNOR'S DESIGNEE APPROVED)

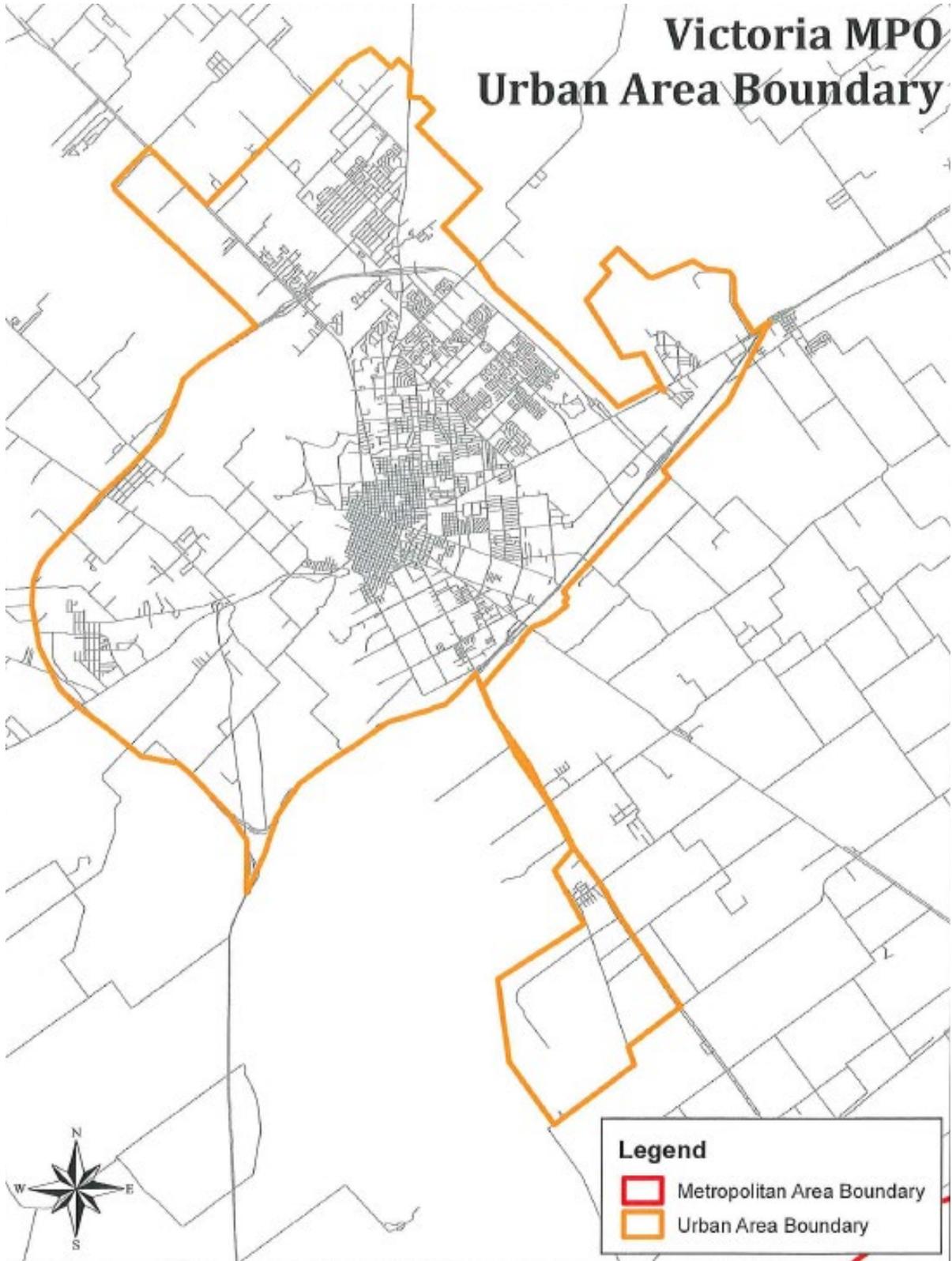
Victoria MPO  
Metropolitan Area Boundary



**Legend**

-  Metropolitan Area Boundary
-  Urban Area Boundary

# Victoria MPO Urban Area Boundary

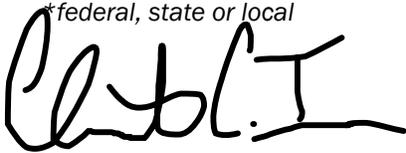


APPENDIX C

DEBARMENT CERTIFICATION  
(Negotiated Contracts)

- (1) The **Victoria MPO** as **CONTRACTOR** certifies to the best of its knowledge and belief that it and its principals:
- (a) Are not presently debarred, suspended, proposed for debarment, declared ineligible or voluntarily excluded from covered transactions by any federal department or agency;
  - (b) Have not within a three-year period preceding this proposal been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public\* transaction or contract under a public transaction; violation of federal or state antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property;
  - (c) Are not presently indicted for or otherwise criminally or civilly charged by a governmental entity\* with commission of any of the offenses enumerated in paragraph (1)(b) of this certification; and
  - (d) Have not within a three-year period preceding this application/proposal had one or more public transactions\* terminated for cause or default.
- (2) Where the **CONTRACTOR** is unable to certify to any of the statements in this certification, such **CONTRACTOR** shall attach an explanation to this certification.

*\*federal, state or local*



\_\_\_\_\_  
Signature

\_\_\_\_\_  
Chairperson, MPO Policy Committee

Title

\_\_\_\_\_  
May 11, 2021

Date

APPENDIX D

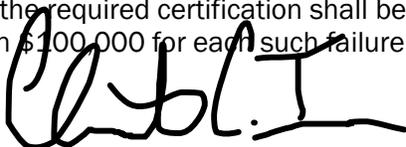
LOBBYING CERTIFICATION

CERTIFICATION FOR CONTRACTS, GRANTS,  
LOANS AND COOPERATIVE AGREEMENTS

The undersigned certifies to the best of his or her knowledge and belief, that:

- (1) No federal appropriated funds have been paid or will be paid by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of any federal agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any federal contract, the making of any federal grant, the making of any federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any federal contract, grant, loan, or cooperative agreement.
- (2) If any funds other than federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit Standard Form - LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions.
- (3) The undersigned shall require that the language of this certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclosure accordingly.

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by Section 1352, Title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.



\_\_\_\_\_  
Signature -

Chairperson, MPO Policy Committee  
\_\_\_\_\_  
Title

Victoria MPO  
\_\_\_\_\_  
Agency

May 11, 2021  
\_\_\_\_\_  
Date

APPENDIX E  
CERTIFICATION OF COMPLIANCE

I, Clint Ives, Chair  
(Name and Position, Typed or Printed)

a duly authorized officer/representative of Victoria Metropolitan Planning Organization  
(MPO)

do hereby certify that the contract and procurement procedures that are in effect and used by the forenamed MPO are in compliance with 2 CFR 200, "Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards," as it may be revised or superseded.

May 11, 2021  
Date

  
Signature - Chairperson, MPO Policy Committee

Attest:

  
Name

MPO Coordinator  
Title

APPENDIX F

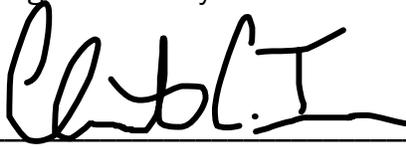
CERTIFICATION OF INTERNAL ETHICS AND COMPLIANCE PROGRAM

I, Clint Ives, Chair  
(Name and Position, Typed or Printed)

a duly authorized officer/representative of Victoria Metropolitan Planning Organization  
(MPO)

do hereby certify that the forenamed MPO has adopted and does enforce an internal ethics and compliance program that is designed to detect and prevent violations of law, including regulations and ethical standards applicable to this entity or its officers or employees and that the internal ethics and compliance program satisfies the requirements of by 43 TAC § 31.39 "Required Internal Ethics and Compliance Program" and 43 TAC § 10.51 "Internal Ethics and Compliance Program" as may be revised or superseded.

May 11, 2021  
Date

  
Signature - Chairperson, MPO Policy Committee

Attest:

  
Name

MPO Coordinator  
Title