



HAULER PERMIT REQUIREMENTS

- 1.) Hauler must be registered with the TCEQ (contact number for information 512- 239-1000).
- 2.) Fill out and submit Domestic Waste Hauling Permit Application.
- 3.) Fill out and submit Waste Hauler's Agreement.
- 4.) Submit signed copy of Rules and Regulations.
- 5.) Submit copy of Sludge Transporter Registration.
- 6.) Submit certificate of insurance with the City of Victoria listed as additional insured (see application form for insurance coverage amounts).
- 7.) Truck must be inspected.
- 8.) Site gauges must be installed on all tanks.
- 9.) Must use City of Victoria Waste Tracking Form.
- 10.) Current rate for trucked or hauled wastes is **\$115.40** per thousand gallons and **\$57.70** per thousand gallons for grit disposal. State and county sales tax will be charged at a rate of 6.75%.
- 11.) Permit application fee is currently \$150.00 per year. The permit is renewable in January of each year. This fee is subject to change on an annual basis.
- 12.) The City of Victoria only accepts waste generated from the following counties: **Victoria, Jackson, Lavaca, Gonzales, Dewitt, Goliad, Refugio and Calhoun.**
- 13.) **The City of Victoria does not accept grease trap waste.**

**DOMESTIC WASTE HAULING PERMIT APPLICATION
ADMINISTERED BY THE CITY OF VICTORIA, TEXAS**

I. General Information

Name of Company: _____ Phone: _____

Location: _____ Zip: _____

Mailing Address: _____ Zip: _____

Owner(s): _____

Any claims or judgments pending? Yes () No ()

Type of service proposed: Septic Tank () Portable Toilets () Grit () Sludge ()

Other () _____ Must be approved
Description of Waste

Patrons of service rendered: Residential () Commercial () Industrial ()

Texas Commission on Environmental Quality Registration Number: _____

II. Vehicle Information

| Make & Year | Hauling Capacity (Gals.) | Safety Inspection Expiration Date | License Plate # | Inspection Remarks/Signature |
|-------------|--------------------------|-----------------------------------|-----------------|------------------------------|
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III. **The Hauler Understands and Agrees to the following:**

- A To accept and abide by all applicable provisions of the City Code of the City of Victoria, including, but not limited to, Chapter 13, Article III, Section 105 and 112(d).
- B That the falsification of any information submitted in the application for waste hauling shall be cause for termination of the waste hauling permit.
- C That prior to the issuance of this permit all vehicles involved in hauling waste will be inspected by a City of Victoria representative and deficiencies noted will be corrected.
- D The hauler shall, at all times during the period in which this permit is in effect, provide and maintain insurance of the type and in limits as described below. A Certificate of Insurance will be furnished to CITY with this application.

1. Workers' Comp & Employer's Liability:

a. Policy Limits --- "Statutory Limits" box should be checked on certificate.

b. Waiver of Subrogation against the City of Victoria and its officers, agents, and employees shall be included.

c. If any of the Contractor's employees engaged in hazardous work on the project under this contract are not protected under the Worker's Compensation Statute, then the Contractor shall provide adequate employer's general liability insurance for the protection of this class of employees.

2. General Public Liability Insurance as follows:

\$250,000 for injuries per occurrence and \$100,000 for property damage per occurrence

OR

\$250,000 combined single limit per occurrence

The policy shall name the City of Victoria as an additional insured, be on the commercial general liability form, and include a waiver of subrogation against the City and its officers, agents, and employees.

3. Comprehensive Motor Vehicle Liability Insurance on all motor vehicles (other than off-road equipment) used in connection with the contract. Contractor shall comply with the insurance requirements of the State of Texas for operating a motor vehicle used to commute to the worksite; however, if the work on the worksite will be performed with a motor vehicle registered with the State of Texas, then the requirements shall be as follows:

\$250,000 for injuries per occurrence and \$100,000 for property damage per occurrence

OR

\$250,000 combined single limit per occurrence

The policy shall name the City of Victoria as an additional insured and include a waiver of subrogation against the City and its officers, agents, and employees.

4. The certificates of insurance furnished to the City of Victoria shall contain a provision that coverage under such policies shall not be canceled or materially changed unless at least **10** days

prior written notice has been given to the City. All policies shall be issued by an insurer authorized by Texas Department of Insurance to issue the applicable policies in the State of Texas.

5. The Contractor will require all subcontractors who provide services on the project to adhere to these requirements.

E That CITY Waste Tracking forms shall be retained for one year after the date of the last entry on the sheet.

F That the permit application shall be submitted annually in December for renewal in January. Submission of the application does not guarantee the issuance of a permit.

G That the applicant is registered by the Texas Commission on Environmental Quality and abides by all state and federal regulations.

H That the hauler will comply with all relevant speed limit signs and other traffic safety requirements.

I The City reserves the right to terminate or cancel the permit with cause immediately, or without cause upon **30** days written notice to the permit-holder.

IV. **Hauler Indemnification:**

Hauler expressly agrees to indemnify & hold harmless City or any of its officers or employees from any & all claims, damages, liability, or court awards including attorney's fees that are or may be awarded as a result of any loss, injury or damage sustained or claimed to have been sustained by anyone, including, but not limited to any person, firm partnership or corporation in connection with or arising out of any omission or act of commission by Hauler or any of their employees or agents in performing work pursuant to this application or permit. In the event that any such suit or action is brought against City, City will give notice thereof to Hauler.

Upon signature of this application I certify that all of the information provided is correct. I further certify that I have read and understand the applicable CITY municipal code sections.

_____ Date _____ Signature of Applicant _____ Title

Office Use Only

Permit Number: _____ Total Permit Fee Paid: _____

APPLICATION FOR PERMIT APPROVED:

_____ City Representative _____ DATE

Attachments to be returned to the City with application: Insurance Certificate & Copy of TCEQ Registration

WASTE HAULER AGREEMENT

The City of Victoria has issued me a copy of the State Law for Liquid Waste Transporters, as well as a copy of City Code Sections 13-105 – 13-135 (Direct Sewage Dumping, Industrial Waste Discharge and Generators of Grease and Grit Trap Waste).

The City code requires that all grit and grease traps be **completely** evacuated, and State Law requires complete evacuation within 24 hours each time they are serviced. When a Waste Hauler engages in the cleaning of private service lines for grit or grease trap customers, this waste **may not** be introduced into the City's sanitary sewer mains. The City Code prohibits the introduction of grit or grease waste in quantities that will require unusual attention or expense associated with their clean up in the City sanitary sewer system.

The Victoria Regional Waste Water Treatment Plant is **not** licensed to accept **grease trap waste**. **Please refer to the enclosed list of licensed grease trap waste receiving facilities and the list of the wastes that are accepted at the Treatment Plant.**

I have read and understand these requirements. I understand the failure to comply with City Code could result in the revocation of my license to dispose of liquid wastes at the Victoria Regional Waste Water Treatment Plant.

Owner's Signature: _____

Printed Name of Owner: _____

Name of Company: _____

Mailing Address: _____

Physical Address: _____

Phone: _____ Fax: _____ E-mail: _____

Emergency contact person and phone: _____

Provide a complete list of trucks, including capacities for each, license numbers, permit numbers and expiration dates. (Local and State)

WASTE HAULER AGREEMENT

Waste haulers disposing of liquid wastes at the Victoria Regional Wastewater Treatment Plant must comply with all Local, State and Federal laws. The City of Victoria has developed additional requirements that will need to be complied with in order to dispose of liquid wastes. The Victoria Regional Wastewater Treatment Plant does **not accept grease trap waste**. The following requirements are mandatory.

1. Site gauges shall be clearly marked in gallons that indicate at least 4 equal measurements, including the minimum gauge level and full level on the gauge.
2. Truck number and maximum holding capacity shall be clearly marked on the driver and passenger side of each truck.
3. When evaluating the amount of solids and grease in the trap, the manifests shall indicate the percentage of each so that the City can determine if the facility needs its trap cleaning schedule modified. If the trap dimensions are unknown, the hauler should use their best judgment. The contents shall be marked in percentages only.
4. When making more than one load from the same trap, it shall be indicated in the upper right hand corner of the manifest that each load is what part of the total evacuation. (Example 1 of 2, 2 of 2)
5. Manifests shall be complete and legible. Multiple locations **cannot** be listed on the same manifest. Disposal may be denied for incomplete and/or illegible manifests or for manifests that list multiple locations. A signature from the POTW operator **must be** obtained accepting the load prior to disposal.
6. The vehicle must be constructed, operated, and maintained to prevent leakage of any wastes.
7. All discharge valves and ports must be prominently marked, visible and readily accessible.
8. Inlet and outlet openings must be constructed and located so that the liquid wastes will not leak, run or spill.
9. Hoses, tank valves, pumps, cylinders, pipe connections and other appurtenances must be maintained in good operating condition and free from leaks. Safety plugs shall be provided for each inlet and outlet tank valve.
10. The vehicle exterior shall be kept clean, vector and odor free and the interior of the tank should be washed as necessary.
11. Mixing of incompatible wastes within the same tank is prohibited.
12. All loads of domestic sludge destined for treatment at the belt press will require a 24 hour notification to be accepted.

In the event of a liquid waste spill during collection, transport or disposal, the Transporter shall **immediately** notify the Victoria Regional Wastewater Treatment Plant at 361/ 485-3620 and the City of Victoria Public Works Department at 361/ 485-3381. Notifications under this section shall at a minimum, provide the following:

- A. Time and date the spill occurred.
- B. Amount spilled.
- C. Location of spill.
- D. Type of spill.
- E. Any corrective actions taken by the Transporter.
- F. Any other conditions that would indicate the need for an emergency spill response team.

The Transporter shall take any action required by State, Federal or local officials having jurisdiction, so that the spill will not present a public health or environmental hazard.

**TCEQ LICENSED GREASE WASTE RECEIVING FACILITIES FOR
VICTORIA AND SURROUNDING COUNTIES**

Victoria Environmental
6901 U.S. HWY. 59 North
Victoria Texas 77905
Ph. 361-576-0077
TCEQ reg. # 2330

Oak Hollow Sewer
FM 2540, 1 mile south of HWY. 35
Van Vleck, Texas 77482
Ph. 979-245-0957
TCEQ reg. # 2318

Texas Sludge Disposals
7136 CR 3561
Taft, Texas 78390
TCEQ reg. # 2319
361-528-3600

**WASTES THAT ARE ACCEPTED AT THE VICTORIA REGIONAL WASTE WATER
TREATMENT PLANT**

-  **Septic tank waste.**
-  **Portable toilet waste.**
-  **Sludge.**
-  **Grit.**
-  **Domestic waste.**
-  **Raw water.**



City of Victoria
Rules and Regulations for the Disposal
of Trucked Waste at the Victoria Regional
Wastewater Treatment Plant

Introduction

Effective January 1, 2011, the City of Victoria (COV) will operate and maintain the Victoria Regional Wastewater Treatment Plant. The plant currently treats municipal wastewater for the City of Victoria. The plant also receives and treats trucked waste and domestic wastewater sludges that are delivered to the plant by commercial haulers.

Over the years, this plant has experienced an increase in the amount of trucked waste being delivered to the plant for disposal and treatment as well as an increase in the number of commercial haulers delivering these wastes. With the increased volume of trucked waste being disposed of at the plant, there is growing concern that some waste products introduced to the plant, could be detrimental to the biological treatment process and have a negative impact on the plant's receiving stream. In an effort to address these concerns, the COY has adopted more specific rules and regulations pertaining to the delivery and disposal of trucked wastes to the Victoria Regional Wastewater Treatment Plant. Effective January 1, 2011, the following rules and regulations will become effective and enforced by the COV.

Prohibited Waste Products/Materials

Effective January 1, 2011, the City of Victoria will not accept the disposal of any trucked waste containing the following products:

1. Petroleum oil, non-biodegradable cutting oil, or products of mineral origin.
2. Pollutants, which result in the presence of toxic gases, vapors, or fumes.
3. Sludges, screenings, or other residues from the pretreatment of industrial wastes.
4. Petroleum-based oil and grease wastes and inorganic solids generated by industrial, automotive or heavy machinery repair and/or washing facilities.
5. Rendering oil from food preparation processes.
6. Grease trap waste.
7. Any waste products containing heavy metals that could have a detrimental impact on the plant's biological treatment process as determined by COV.
8. Any other waste products or materials that could have a detrimental impact on the plant's biological treatment process as determined by COV.
9. Other violations as they pertain to the City of Victoria's Code of Ordinances

Waste Products/Materials Approved for Disposal

Effective January 1, 2011, the only trucked waste products that COV will accept for disposal at the Regional Wastewater Treatment plant include the following:

1. Wastes from domestic septic tanks, portable toilets, wastewater sludges and public car wash grit traps (exterior car washes only).

grit can be properly dewatered and disposed of. Domestic wastewater sludges will be unloaded at the plant's belt press for dewatering and disposal.

Permitting

COV will issue a permit to all haulers to discharge trucked waste at the Victoria Regional Wastewater Treatment Plant. The permit will be valid for the remainder of that calendar year. The permitting process will consist of the generation of a permit application, current certificate of insurance, signed waste haulers agreement, truck inspection (to be performed by COV plant personnel), and a copy of the hauler's current Sludge Transporter Registration issued by the Texas Commission on Environmental Quality. The registration shall identify all wastes approved by the TCEQ for transportation. The cost of the annual permit is \$150.00 and is non-refundable under any circumstance.

Tracking Forms

COV will provide all haulers with waste tracking forms. All haulers will be required to utilize the tracking form for each load of waste to be disposed of at the plant. All waste tracking forms will be reviewed and approved by COV before any waste load is disposed of at the plant. All waste tracking forms will be reviewed for accuracy and legitimacy of the customer(s) listed on each form. Any tracking form found to contain a non-domestic source of waste deemed unacceptable for disposal will result in COV's rejection of the load. Periodic phone calls will be made to the customers listed on the tracking form to verify the accuracy of information contained on the form. Falsification of information contained on the form can result in the immediate termination of the haulers permit in accordance with the Enforcement Provisions described below.

Sampling

BOD and TSS samples will be collected twice a year from every permitted hauler to be used in the calculation of fees for processing the waste. The fee will be based on the actual cost of annual facility operation. The current fee is \$115.40 per 1000 gallons of trucked or hauled waste and \$57.70 per thousand gallons for grit disposal. There will be no charge for the annual BOD and TSS testing. The costs for BOD and TSS sampling are included as part of the annual permit fee. COY reserves the right to adjust sampling and waste disposal fees at its sole discretion. Random, unannounced sampling of loads discharged at the plant will be conducted by COY throughout the year to test for prohibited waste products. Haulers may be required to pay for the cost of any random sampling which will be included on the haulers monthly invoice. Any load found to contain prohibited waste products will be immediately rejected for disposal and can result in the immediate termination of the hauler's permit if any prohibited waste products detected as a result of sampling are not listed on the hauler's waste tracking form.

Tank Volume Verifications

All haulers' tanks will be randomly checked for accuracy against the amounts entered on the waste tracking form. If the tank is found to contain more gallons of waste than is entered on the waste tracking form, the hauler's processing fee will reflect the higher amount in the tank. In accordance with rules and regulations adopted by the Texas Commission on Environmental Quality (TCEQ), any discrepancies that occur in trip tickets must be logged by the disposal facility. A significant discrepancy for liquid waste is a variation greater than 15 percent in gallons; for bulk weight, a variation of greater than 10 percent in weight is significant. Significant discrepancies are subject to enforcement action by the TCEQ. A transporter has 15 days to resolve a discrepancy issue in writing to the TCEQ. This letter must adequately explain the cause of the error, and include efforts being taken to resolve the issue. Falsification of tank volumes on the waste tracking form can result in COV's immediate termination of the hauler's permit.

Enforcement Provisions

Enforcement of the rules and regulations described above will take effect on January 1, 2011. Any permitted hauler found to be in violation of the rules and regulations described herein shall be subject to the immediate suspension of their haulers permit. COV reserves the right to terminate a hauler's permit indefinitely or for a temporary period of time based upon the severity of the violation. Violations that can result in permanent or temporary suspension of a hauler's permit include, but not limited, to the following:

1. Intentional disposal of prohibited waste products/materials described herein.
2. Intentional disposal of any other waste product/material deemed to be hazardous by COV.
3. Falsification of any information contained in the waste tracking form.
4. Hauling trucked waste with an expired or cancelled Sludge Transportation Registration issued by the Texas Commission on Environmental Quality.
5. Hauling of any trucked waste that is not listed or approved on the Sludge Transportation Registration.
6. Any other violation(s) that warrants suspension of the hauler's permit as determined by COV.

Notice of the permanent or temporary suspension of a hauler's permit will be provided to the hauler by certified letter from COV.

I have acknowledged by my signature below, the receipt of these rules and regulations and have a complete understanding of their meaning and agree to abide by them as part of the terms of my permit with COV to haul trucked wastes to the Victoria Regional Wastewater Treatment Plant.

Company Name

Company Representative & Title

Date